

SRPC EXECUTIVE COMMITTEE MEETING

October 16, 2026, 8:00 a.m. to 9:00 a.m.

Hybrid Meeting: Please note this meeting will be held in **Conference Rm 128A, at the Rochester Public Works Facility, 209 Chestnut Hill Road** and via Teams

In accordance with RSA 91:A, the Commission requires an in-person quorum. So long as an in-person quorum, Commissioners may participate virtually. Guests may attend the meeting virtually or at the SRPC Office. All participants, both in-person and virtual, can communicate contemporaneously.

Microsoft Teams Meeting

Join: <https://teams.microsoft.com/meet/21331976123125?p=Yvgh2IbjfcGczubL0F>

Meeting ID: 213 319 761 231 25

Passcode: n2mP2zT2

These instructions have also been provided at www.straffordrpcnh.gov. If anybody is unable to access the meeting, please email mtaylorfetter@straffordrpcnh.gov or call 603-994-3500 (x115).

Agenda Item	Time	Notes
1) Welcome and Introductions	8:00-8:05	N/A
2) Action Items a) Approval of the September 18, 2026 Minutes b) Acceptance of the Draft August Financials c) Recommend Approval of Fiscal Year 2028 Municipal Dues d) Approval of the SIMPLE IRA Employer Contribution for CY2027	8:05-8:40	Refer to the enclosed memo and attachments.
3) Updates and Discussion Items a) Draft Investment Policy b) Alternative Revenue Sources and 501(c)(3) c) Awards, Contracts, and General Business d) October Monthly Minors	8:40-8:50	Refer to the enclosed memo and attachments.
4) Other Business	8:50-8:55	N/A
5) Adjourn	9:00	N/A

Reasonable accommodations for people with disabilities are available upon request. Include a detailed description of the accommodation you will need along with your contact info. Please make your request as early as possible; allowing at least 5 days advance notice. Last minute requests will be accepted but may be impossible to fill. Please call (603) 994-3500 x115 or email srpc@straffordrpcnh.gov.



RULES OF PROCEDURE

*Strafford Regional Planning Commission
Strafford Metropolitan Planning Organization, and
Strafford Economic Development District*

Meeting Etiquette

Be present at the scheduled start of the meeting.

Be respectful of the views of others.

Ensure that only one person talks at a time. Raising your hand to be recognized by the chair or facilitator is good practice.

Do not interrupt others or start talking before someone finishes.

Do not engage in cross talk.

Avoid individual discussions in small groups during the meeting. When one person speaks, others should listen.

Active participation is encouraged from all members.

When speaking, participants should adhere to topics of discussion directly related to agenda items.

When speaking, individuals should be brief and concise when speaking.

The Strafford Regional Planning Commission & Metropolitan Planning Organization holds both public meetings and public hearings.

For public meetings, guests are welcome to observe, but should follow proper meeting etiquette allowing the meeting to proceed uninterrupted. Members of the public who wish to be involved and heard should use venues such as Citizen Forum, Public Hearings, Public Comment Periods, outreach events, seminars, workshops, listening sessions, etc.



DATE: October 16, 2026

TO: Executive Committee Members

FROM: Jen Czysz, Executive Director

RE: Director's Report for the October 16, 2026 Meeting

2a. September 18, 2026 Minutes

Refer to enclosure.

2b. Accept the Draft August Financials

Balance Sheet: Bank balances remain bolstered by the advanced grant payments received in March, additionally, all municipal dues payments have been received. Within the checking account, actual balances were higher given the timing of transactions and through strategically holding contractor checks pending reimbursements. The actual checking balance was \$111,537.71 on August 31.

Accounts Receivable: Of the \$369,312.55 due at the end of August, \$272,485.83 was the current month's billing. \$40,763.88 was received in September. Excluding current items, this leaves a past due balance of \$56,062.83, predominantly the July DOT payment that was delayed at DOT.

Profit and Loss and Income by Customer: August saw a small profit of \$5,252.71, bringing our year to date to \$5,087.78. The financial reports include detailed notes for individual contracts that are either lagging or over budget. Revenue budget deviations are primarily driving by the timing of projects. Similarly, the Income by Customer for August is higher than normal, driven by pass through expenses to our brownfields environmental engineering firm.

Preliminary September Financials: Draft September financials are not far along enough at this point to provide an update. I hope to have more information in time for the meeting.

2c. Recommend Approval of the FY2028 Municipal Dues

Enclosed is a draft for consideration and if amenable, recommendation that the Commission adopt the draft. The proposed dues for 2028 are updated following SRPC's customary process of adjusting for the current population estimates as prepared by the NH Office of Planning and Development and increasing the per capita rates by CPI. The last few years we looked at several alternatives. With CPI at 3.4% and all communities contributing it does not seem to be necessary to adjust rates further. The proposal represents an increase of \$6,898.82 over FY2027 adopted dues.

2d. Approval of the SIMPLE IRA Employer Contribution Rate for CY2027

Strafford RPC has offered a Simple IRA retirement plan option since 2000. The plan has been unchanged since it was amended and restated in 2004. Retirement benefits are available to SRPC employees who earn at least \$5,000 a year. SRPC offers a matching contribution equal to each employee's contribution up to a limit of 3% of their annual compensation. Each year the executive committee is asked to approve the contribution



limit, before completion of the annual Participant Notice (enclosed) that must be distributed to all eligible employees.

3a. Draft Investment Policy

Vickie has drafted an investment policy for SRPC. Our Operating Policies are currently silent on the ability to invest funds in any account beyond our traditional checking and savings account. The policy would enable the deposit of a portion of the savings account into a different, and high yield, savings account, certificates of deposit, the NH Public Deposit Investment Pool, or U.S. Treasury funds. If there are no objections to the draft, adoption is an option at the October meeting and would allow Vickie to start the process of moving funds to a better account where they can earn interest.

3b. Awards, Contracts and General Business Update

Refer to enclosures.

3c. October Minors

Minors will be distributed separately in advance of the meeting.

NEXT MEETING: November 20, 2026 8 AM. – 9:00 A.M.

EXECUTIVE COMMITTEE MEETING

September 18, 2026

8:00 a.m. to 9:00 a.m.

1) Welcome and Introductions:

Chair Paul Rasmussen called the meeting to order at 8:01 A.M. and asked for introductions.

Committee members attending: Paul Rasmussen, Durham; Michael Lehrman, Durham; Mark Richardson, Somersworth; Katrin Kasper, Lee; Matt Towne, Barrington; and Michael Bobinsky, Somersworth.

Staff attending virtually: Michael Polizzotti, Kyle Pimental

2) Action Items

a. Approval of the August 21, 2026 Minutes

K. Kasper moved to approve the August 21, 2026 minutes as written. M. Bobinsky seconded the motion. All members voted unanimously in favor. The motion passed.

b. Acceptance of the Draft July Financials

Balance Sheet: Bank balances remain bolstered by the advanced grant payments received in March, additionally, nearly all municipal dues payments have been received. Within the checking account, actual balances were higher given the timing of transactions and through strategically holding contractor checks pending reimbursements. The actual checking balance was \$134,472.59 on July 31.

Accounts Receivable: Of the \$249,210 due at the end of July, \$133,619 was the current month's billing. \$82,289 was received in August. Excluding current items, this leaves a past due balance of \$33,302, a mix of NHDES and municipal items. Note, at this time all municipal dues, except Wakefield, have been received.

Profit and Loss and Income by Customer: The preliminary financials showed July in the black, however, the monthly lease payments had not yet been entered into the system for FY2027. As a result, July nearly broke even with a net loss of \$109.43. Considering in past years July was typically a more significant loss, this can still be considered a win.

Micheal Bobinsky motioned to approve the July financial report. M. Richardson seconded the motion. All members voted unanimously in favor. The motion passed.

c. Review and accept Wellness and Safety Plan

J. Czysz stated that the Wellness and Safety Plan was last updated in January 2025, Megan led this update of the SRPC staff Wellness and Safety Plan along with the Joint Loss Safety Committee and Wellness Coordinators. The updates include refined



emergency procedures, added van policy, established additional traffic county safety standards, require employees to maintain their personal vehicles in safe working conditions, how to reduce eye strain, and updated old images.

Three staff members are wellness coordinators (Megan, Lisa, and Mark) and their duties are to develop active wellness campaigns and SRPC receives a small amount of funding from health trust to support these efforts and incentivize staff wellness.

Discussion focused on employees' driving records and how that can be monitored.

Items to be addressed during the employee handbook annual review:

- Reporting of driving incidents/revocation of driver's license
- Drug and Alcohol Policy

K. Kasper motioned to accept the Wellness and Safety Plan. M. Towne seconded the motion. All members voted unanimously in favor. The motion passed.

d. Approve Annual Goals

J. Czysz reviewed the annual goals and stated they were slightly updated since last month and include the feedback from last meeting and her annual review.

1. Finalize and adopt updates to SRPC's organizational policies.
 - a. Update to the Wellness and Safety Policy.
 - b. Update the Employee Handbook to include:
 - i. A social media policy for use of SRPC's accounts.
 - ii. A policy or guidelines for use of AI applications.
 - iii. Updates to various sections including employee performance management policies, formalize new employee probationary periods, remedial actions and required documentation for employees.
 - iv. Set requirements for onsite versus telecommuting hours.
 - c. Update SRPC's Operating Policies to possibly include but not be limited to:
 - i. Payroll policies (refine, if needed)
 - ii. Procurement requirements (refine)
 - iii. AI usage to address operational and risk considerations (new)
 - iv. Investment policy (new)
 - v. Document retention (refine)
 - vi. Subrecipient monitoring (refine)
 - vii. Purchasing policies (refine)
 - d. Complete the Disaster Recovery Plan and Continuity of Operations Plan.
2. Continue efforts to strengthen Commissioner engagement.
 - a. Continue events such as the commissioner 101, field trips, and include regular opportunities on monthly meeting agendas for commissioners to lead the conversation.
 - b. Continue to increase regular communication with commissioners to ensure they are aware of efforts within their and surrounding communities.
 - c. Conduct a board self-evaluation.
 - d. Develop a resource commissioners can use when advocating for SRPC with municipal officials.



- e. Ensure availability of commissioners to participate in municipal executive director road show presentations. For communities without commissioners, invite one or two executive committee members to join and speak to the benefits of representation.
 - f. Increase opportunities for commissioners to lead meeting agenda items.
 - g. Hold more meetings at alternate locations to allow commissioners to host and “show off” their community.
3. Improve and grow staff and project management capabilities.
- a. Strengthen existing and develop RPC, MPO, EDD, and Data team managers. Ensure each team lead and participates in at least one management and supervision training this year and/or Leadership Seacoast.
 - b. Participate in at least three Primex trainings to strengthen the executive director management and human resource skills.
 - c. Continue to grow distributed management capacity within the office with more hands-on senior staff monitoring junior work progress with frequent check-ins to incrementally review work progress and products.
 - d. Set periodic, at least quarterly, scheduled non-public sessions to address any items that arise with the executive committee.
 - e. Review and assess the CEDS, MTP and Regional Plan action items with all staff to ensure continued progress and implementation of action items.
 - f. Identify opportunities to build on staff capabilities and capacities and define how to implement such staff development opportunities that would benefit the organizations financial success as well as employee capabilities.
4. Strengthen SRPC’s financial position.
- a. Establish a revenue diversification subcommittee comprised of commissioners that can assist with and/or advise on development of marketing materials, new revenue opportunities, establishment of a non-profit.
 - b. Identify potential alternate revenue sources, including evaluating whether establishing a 501(c)(3) makes sense for SRPC.
 - c. Collect and develop background information on the pros and cons of establishing a non-profit for presentation to the executive committee by late fall 2026.
 - d. If warranted, pursue 501(c)(3) status in collaboration with executive committee members.
 - e. Closely monitor the financial sustainability of the SRPC circuit rider program and task-based contracts that have historically led to significant financial losses.
 - f. Maintain the revived contract hours allocation model with updates issued after each payroll period concludes. To be maintained in collaboration with program managers to share the workload and help ensure timeliness.
 - g. Continue to explore options for more time efficient and cost effective project management tools that can monitor utilization of project budgeted man-hours and assist in achieving financial success.
 - h. Work with the new financial manager to identify cost savings and opportunities for SRPC to grow income.
 - i. Through the municipal road show and similar efforts, increase the visibility of SRPC and the executive director. Create a brief PowerPoint presentation to



accompany handouts that highlight services and increase understanding of SRPC.

Jen will add discussion of 501(c)(3) to next month's agenda.

M. Bobinsky motioned to approve the Annual Goals. M. Towne seconded the motion. All members voted unanimously in favor. The motion passed.

3) Updates and Discussion Items

a. Awards, Contracts, and General Business

J. Czysz stated that SRPC's approved indirect cost rate is 112% and in effect for FY2026-2027. As of July 31, 2026, we are starting the year out at 117%. July is typically high, this is much lower than past years, but still above the approved rate.

J. Czysz stated that Kyle has been working on several water quality and resilience grant initiatives. SRPC is working with NHDES on two Section 319 grants: continuing implementation efforts at Sunrise Lake and beginning implementation work at Milton Three Ponds following the completion of a watershed management plan. The organization also submitted a 604(b) grant proposal through NHDES to develop a watershed management plan for Swains Lake. While funding all three projects is unlikely, the applications were strong and there is optimism about potential awards. Additionally, staff are preparing Great Bay 2030 proposals, with letters of interest due by October 2.

Looking ahead, Jen and Colin plan to pursue a Federal Highway Administration grant, potentially in partnership with Rockingham Planning Commission. The proposed project would focus on transportation infrastructure resilience and hazard mitigation by advancing engineering designs for several regional culvert projects to make them shovel-ready and better address flood risks. We have a contract with Barrington for a culvert assessment.

b. September Monthly Minors

C. Lentz reviewed the minors;

- Dover Complete Streets Project: Received a modest increase in local funding, with construction-phase funding participation remaining in place.
- Bridge Maintenance and Preservation Program: Includes Tier 3 and Tier 4 bridge projects. Local projects such as the bridges over the Bellamy River and North River on Leighs Mill Road are included but are not affected by the current funding changes.
- Culvert Replacement and Rehabilitation Program: Includes a project in Barrington over the Isinglass River. This project is not impacted by the amendment.
- Federal Lands Access Program (FLAP): No projects in the SRPC region are included, as the program primarily supports roads serving federal lands such as those in the White Mountains.



- FTA Section 5310 Program: Supports transit services for seniors and individuals with disabilities. Changes to federal transit apportionments are routine and will not affect COAST's use of these funds for demand-response transportation services.
- FTA Section 5311 Program: Supports rural transit service. Following the 2020 Census, Newmarket was reclassified from urban to rural, allowing COAST to use these funds for the Newmarket-Exeter Connector. COAST now utilizes a broad range of FTA funding programs.
- Tier 1 Highway Resurfacing Program: No local projects are included. Funding supports routine district paving and maintenance activities.
- Tier 2 Highway Resurfacing Program: Includes work on portions of Route 125 and Old Rochester/Old Dover Road. These projects remain unchanged.
- Tier 3 Highway Resurfacing Program: No local projects are included, and there are no significant changes.
- Rochester Route 11 Project: The major Route 11 widening and improvement project remains underway, with changes primarily involving adjustments to funding sources rather than project scope.

4) Other Business

There was no other business

5) Citizens Comments

There were no citizens' comments

6) Adjournment

Following a motion and a second to adjourn, the members voted unanimously in favor to adjourn. The meeting adjourned at 8:59AM.

Respectfully submitted,

Megan Taylor-Fetter
Office Coordinator
Strafford Regional Planning Commission



10:00 AM

09/29/26

Accrual Basis

Strafford Regional Planning Commission
Balance Sheet
As of August 31, 2026

	Aug 31, 26	Aug 31, 25	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
FSB Checking	-132,512.20	-14,898.46	-117,613.74	-789.4%
FSB Savings	311,617.74	67,424.79	244,192.95	362.2%
Total Checking/Savings	179,105.54	52,526.33	126,579.21	241.0% ¹
Accounts Receivable				
Accounts Receivable	369,312.55	288,862.69	80,449.86	27.9%
Total Accounts Receivable	369,312.55	288,862.69	80,449.86	27.9% ²
Other Current Assets				
Prepaid Expenses				
Prepaid Dues and Subscriptions	1,237.68	2,521.89	-1,284.21	-50.9% ³
Prepaid Insurance (P & L)	13,538.26	9,030.80	4,507.46	49.9% ⁴
Prepaid training	600.00	600.00	0.00	0.0%
Prepaid Unemployment Comp	1,010.00	1,067.68	-57.68	-5.4%
Prepaid Workers Compensation	819.68	698.68	121.00	17.3%
Total Prepaid Expenses	17,205.62	13,919.05	3,286.57	23.6%
Prepaid software support	3,036.27	4,209.10	-1,172.83	-27.9%
Total Other Current Assets	20,241.89	18,128.15	2,113.74	11.7%
Total Current Assets	568,659.98	359,517.17	209,142.81	58.2%
Fixed Assets				
Property and Equipment				
Accumulated Depreciation	-30,233.52	-25,274.94	-4,958.58	-19.6% ⁵
Equipment Purchase				
PicoCount 2500	10,208.00	0.00	10,208.00	100.0% ⁶
AI Traffic Counter	9,830.00	9,830.00	0.00	0.0%
Lenova Think Server	3,983.04	3,983.04	0.00	0.0%
Pyro Traffic Count System	7,540.00	7,540.00	0.00	0.0%
ThinkSystem ST520 FY24 Server	5,721.45	5,721.45	0.00	0.0%
Equipment Purchase - Other	11,762.40	11,762.40	0.00	0.0%
Total Equipment Purchase	49,044.89	38,836.89	10,208.00	26.3%
Total Property and Equipment	18,811.37	13,561.95	5,249.42	38.7%
Right of Use Asset - Building				
Accumulated Amortization - Buil	-142,050.65	-114,690.05	-27,360.60	-23.9%
Right of Use Asset - Building - Other	221,852.22	221,852.22	0.00	0.0%
Total Right of Use Asset - Building	79,801.57	107,162.17	-27,360.60	-25.5% ⁷
Vehicles				

Strafford Regional Planning Commission
Balance Sheet
As of August 31, 2026

10:00 AM

09/29/26

Accrual Basis

	Aug 31, 26	Aug 31, 25	\$ Change	% Change
Ford Transit	22,943.35	22,943.35	0.00	0.0%
Vehicle Accumulated Depreciation	-22,943.35	-22,943.35	0.00	0.0%
Total Vehicles	0.00	0.00	0.00	0.0%
Total Fixed Assets	98,612.94	120,724.12	-22,111.18	-18.3%
TOTAL ASSETS	667,272.92	480,241.29	187,031.63	39.0%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Credit Cards				
FSB Credit Card	874.65	1,234.24	-359.59	-29.1%
Total Credit Cards	874.65	1,234.24	-359.59	-29.1%
Other Current Liabilities				
Agency - Healthtrust	645.56	0.00	645.56	100.0%
Benefits payable				
Simple IRA payable	48.00	48.00	0.00	0.0%
Total Benefits payable	48.00	48.00	0.00	0.0%
Building Lease Liab Current	22,229.66	21,192.01	1,037.65	4.9% ⁸
Contract Revenue In Advance	212,650.81	36,829.64	175,821.17	477.4% ⁹
FY24 Dues in Advance	0.00	-0.02	0.02	100.0%
FY26 Dues in Advance	0.00	120,246.30	-120,246.30	-100.0%
FY27 Dues in Advance	131,680.50	0.00	131,680.50	100.0%
Payroll Liabilities				
FSA Payable	5,134.89	2,720.65	2,414.24	88.7% ¹⁰
FUTA	30.41	30.41	0.00	0.0%
Social Security Payable	-0.02	-0.02	0.00	0.0%
Payroll Liabilities - Other	1,721.22	1,287.29	433.93	33.7%
Total Payroll Liabilities	6,886.50	4,038.33	2,848.17	70.5%
Total Other Current Liabilities	374,141.03	182,354.26	191,786.77	105.2%
Total Current Liabilities	375,015.68	183,588.50	191,427.18	104.3%
Long Term Liabilities				
Building Lease Liab Non Current	59,607.10	86,177.24	-26,570.14	-30.8% ¹¹
Accrued expenses				
Accrued Payroll	29,629.53	27,196.48	2,433.05	9.0%
Accrued Vacation	57,116.42	61,211.09	-4,094.67	-6.7%
Annual Audit Accrual	4,816.70	22,666.70	-17,850.00	-78.8%
Miscellaneous Income	17,080.65	0.00	17,080.65	100.0%
Total Accrued expenses	108,643.30	111,074.27	-2,430.97	-2.2% ¹²

Strafford Regional Planning Commission
Balance Sheet
As of August 31, 2026

10:00 AM

09/29/26

Accrual Basis

	Aug 31, 26	Aug 31, 25	\$ Change	% Change
Total Long Term Liabilities	168,250.40	197,251.51	-29,001.11	-14.7%
Total Liabilities	543,266.08	380,840.01	162,426.07	42.7%
Equity				
Retained Earnings	118,919.06	145,954.04	-27,034.98	-18.5%
Net Income	5,087.78	-46,552.76	51,640.54	110.9%
Total Equity	124,006.84	99,401.28	24,605.56	24.8%
TOTAL LIABILITIES & EQUITY	667,272.92	480,241.29	187,031.63	39.0%

DRAFT

Strafford Regional Planning Commission
Balance Sheet
As of August 31, 2026

10:00 AM

09/29/26

Accrual Basis

1. Checking/Savings: Contractor checks are being held until reimbursement is received. Brownfield Pass-through \$108,831.
2. Accounts Receivable: See the Accounts Receivable Aging Summary Comments for details.
3. Prepaid Dues and Subscriptions: AMPO \$1061 Charged to Contract.
4. Prepaid Insurance: Primex Increase.
5. Accumulated Depreciation: The balances for this account are cumulative. The difference from prior year reflects the additional depreciation taken at approximately \$555 per month for the Pyro Traffic Count System, the AI Traffic Counter, PicoCount 2500 and the Lenovo server.
6. Equipment Purchase: New Asset late 2026.
7. Right of Use Asset: Effective for fiscal year 2022, a new Government Accounting method was introduced, called GASB 87. It requires total lease payments (our office space) to be recorded as a liability, and a monthly expense is recorded as Amortization.
8. Building Lease Liab Current: The total office lease payment for this fiscal year is split between this account and the Rent Expense on the profit and loss statement.
9. Contract Revenue in Advance: Current year balance: MID Zoning \$4,497, ROC RFP \$3,923, NHCF projects \$207,316 Sunrise Lake \$557 and EDA (\$3647). Advances are generally deposited to savings. Invoices are billed monthly to income on the profit and loss, offset to the Contract Revenue in Advance balance, and those amounts earned/invoiced are then transferred to the checking account, as funds allow.
10. FSA Payable: This balance is the difference between payroll deductions collected and invoices received from HealthTrust for FSA eligible expense claims.
11. Building Lease Liab Non Current: This reflects the amount of lease payments in future fiscal years. The lease liability for fiscal year 2027 is reflected in the current liability account. (See discussions Building Lease Liab Current).
12. Accrued Expenses: Accrued Payroll and Accrued Vacation balances have been adjusted for FY26 and reflect wages paid in FY27, but worked in FY26, and half of the Paid Time Off (PTO) hours accrued by staff at 6/30/26. These amounts are adjusted at year-end as part of the fiscal year close-out.
13. Retained Earnings: Cumulative posting of net income from all prior years.
14. Net Income: Reflects Net Income for the entire fiscal year through the report date.

10:01 AM

09/29/26

Strafford Regional Planning Commission
A/R Aging Summary
As of August 31, 2026

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
2000 LTA (Local Technical Assistance)						
Annual Dinner Attendance	0.00	0.00	0.00	80.00	0.00	80.00
2200 PLUR Books						
2209 Town of Milton PLUR	0.00	0.00	0.00	0.00	0.00	0.00
Total 2200 PLUR Books	0.00	0.00	0.00	0.00	0.00	0.00
2000 LTA (Local Technical Assistance) - Other	0.00	0.00	0.00	0.00	0.00	0.00
Total 2000 LTA (Local Technical Assistance)	0.00	0.00	0.00	80.00	0.00	80.00
3300 City of Dover						
3305 Dover TMP	4,434.40	0.00	624.50	0.00	0.00	5,058.90
Total 3300 City of Dover	4,434.40	0.00	624.50	0.00	0.00	5,058.90
3400 Town of Durham						
3407 Wagon Hill II	0.00	0.00	605.73	502.75	0.00	1,108.48 ¹
Total 3400 Town of Durham	0.00	0.00	605.73	502.75	0.00	1,108.48
3500 Town of Farmington						
3501 FAR Circuit Rider	9,046.75	0.00	0.00	0.00	0.00	9,046.75
Total 3500 Town of Farmington	9,046.75	0.00	0.00	0.00	0.00	9,046.75
4100 Town of Newmarket						
4108 NKT HOP2	6,000.00	0.00	11,018.02	0.00	888.30	17,906.32 ²
4106 NKT MP Other	453.15	0.00	2,015.19	0.00	0.00	2,468.34
Total 4100 Town of Newmarket	6,453.15	0.00	13,033.21	0.00	888.30	20,374.66
4200 Town of Northwood						
4201 NOR Circuit Rider	2,115.00	0.00	0.00	0.00	0.00	2,115.00
Total 4200 Town of Northwood	2,115.00	0.00	0.00	0.00	0.00	2,115.00
4300 Town of Nottingham						
4304 NOT Housing MP HOP2	567.44	0.00	0.00	0.00	2,562.30	3,129.74
4301 NOT Circuit Rider	2,243.00	0.00	3,121.75	0.00	0.02	5,364.77
Total 4300 Town of Nottingham	2,810.44	0.00	3,121.75	0.00	2,562.32	8,494.51 ³
4400 City of Rochester						
4402 UPWP ROC Sidewalk Assess	0.00	0.00	0.00	0.00	0.00	0.00
Total 4400 City of Rochester	0.00	0.00	0.00	0.00	0.00	0.00
4600 City of Somersworth						
4607 SOM HOP2 Zoning Reform	7,823.93	0.00	6,730.69	0.00	0.00	14,554.62

10:01 AM

09/29/26

Strafford Regional Planning Commission
A/R Aging Summary
As of August 31, 2026

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Total 4600 City of Somersworth	7,823.93	0.00	6,730.69	0.00	0.00	14,554.62 ⁴
4700 Town of Strafford						
4705 STR Bow Lake Watershed	8,055.00	0.00	5,121.87	0.00	0.00	13,176.87
4701 Strafford Circuit Rider	5,147.00	0.00	4,359.50	0.00	0.00	9,506.50
Total 4700 Town of Strafford	13,202.00	0.00	9,481.37	0.00	0.00	22,683.37 ⁵
4800 Town of Wakefield						
4801 Wakefield Circuit Rider	1,591.25	0.00	0.00	0.00	0.00	1,591.25
Total 4800 Town of Wakefield	1,591.25	0.00	0.00	0.00	0.00	1,591.25
5201 UNH						
5212 NOT PREPA	0.00	0.00	529.60	0.00	0.00	529.60
5211 BAR PREPA	810.03	0.00	490.33	0.00	0.00	1,300.36
5213 STR PREPA	0.00	0.00	1,144.84	0.00	0.00	1,144.84
Total 5201 UNH	810.03	0.00	2,164.77	0.00	0.00	2,974.80 ⁶
5332 St As Zoning Atlas Outreach	2,133.87	0.00	0.00	0.00	0.00	2,133.87
5310 Lamprey River LAC	0.00	0.00	0.00	0.00	0.00	0.00
6100 NH DES						
6307 Coastal NH Drinking Water Flood Risk	4,295.79	0.00	5,365.02	335.98	0.00	9,996.79
6182 Crossing Navigator	1,817.07	0.00	487.03	0.00	0.00	2,304.10
6252 Cocheco River Plan	725.00	0.00	0.00	5,235.00	0.00	5,960.00 ⁷
6253 Sunrise Lake	1,290.47	0.00	0.00	0.00	0.00	1,290.47
6154 Coastal Flood Risk Summary	0.00	0.00	0.00	0.00	403.98	403.98
Total 6100 NH DES	8,128.33	0.00	5,852.05	5,570.98	403.98	19,955.34
6500 DEPT OF SAFETY (OEM)						
6508 ROL HMGP 4761	2,362.50	0.00	0.00	0.00	0.00	2,362.50
6509 NDU HMGP	1,378.13	0.00	0.00	0.00	0.00	1,378.13
6507 SOM HPMG 4761	1,687.46	0.00	449.98	0.00	0.00	2,137.44 ⁸
Total 6500 DEPT OF SAFETY (OEM)	5,428.09	0.00	449.98	0.00	0.00	5,878.07
6600 CDFA-CDBG Grant Administration						
6606 CDFA-Childcare	2,232.62	0.00	632.62	0.00	0.00	2,865.24
6604 CDBG County StAs Admin	427.23	0.00	0.00	380.77	0.00	808.00
6603 CDBG Somersworth YMCA	1,721.81	0.00	0.00	0.00	0.00	1,721.81

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09/29/26

Strafford Regional Planning Commission
A/R Aging Summary
As of August 31, 2026

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Total 6600 CDFA-CDBG Grant Administration	4,381.66	0.00	632.62	380.77	0.00	5,395.05
7100 EPA						
7111 Brownfields 24-28	109,586.92	0.00	0.00	0.00	0.00	109,586.92
Total 7100 EPA	109,586.92	0.00	0.00	0.00	0.00	109,586.92
7200 HUD						
7201 HUD EDI Regional Plan	40,190.40	0.00	0.00	0.00	0.00	40,190.40
Total 7200 HUD	40,190.40	0.00	0.00	0.00	0.00	40,190.40
8000 DOT UPWP						
8003 UPWP 26-27	54,322.61	0.00	43,767.95	0.00	0.00	98,090.56
Total 8000 DOT UPWP	54,322.61	0.00	43,767.95	0.00	0.00	98,090.56
DOT_UPWP 2010-2011	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	272,458.83	0.00	86,464.62	6,534.50	3,854.60	369,312.55

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09/29/26

Strafford Regional Planning Commission
A/R Aging Summary
As of August 31, 2026

1. DUR: Contacted
2. NKT: \$11,018.02 received in September
3. NOT: \$5,684.05 received in September
4. SOM: \$6,730.69 received in September
5. STR \$9,481.37 received in September
6. UNH: \$2,164.77 received in September
7. NH DES: \$5,235.00 received in September
8. SOM: 449.98 received in September

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09/24/26

Accrual Basis

Strafford Regional Planning Commission
Profit & Loss
August 2026

	Aug 26	Aug 25	\$ Change	% Change
Ordinary Income/Expense				
Income				
SRPC Membership Dues	13,168.05	12,024.63	1,143.42	9.5%
SRPC Revenue				
Municipal and NonProfit Revenue				
3305 Dover TMP	4,434.40	0.00	4,434.40	100.0%
Town Cash Match Obligated	0.00	3,465.00	-3,465.00	-100.0%
3501 FAR Circuit Rider	9,046.75	6,933.50	2,113.25	30.5%
3802 MID Zoning Ord Updates	709.28	0.00	709.28	100.0%
3903 MIL CWSRF	0.00	3,865.23	-3,865.23	-100.0%
4005 NDU RSMS	0.00	909.50	-909.50	-100.0%
4106 NKT MP Other	453.15	885.16	-432.01	-48.8%
4108 NKT HOP2	6,000.00	7,000.00	-1,000.00	-14.3%
4201 NOR Planning Services	2,115.00	2,860.00	-745.00	-26.1%
4202 NOR HOP Grant Support	0.00	723.69	-723.69	-100.0%
4301 NOT Circuit Rider	2,243.00	3,158.50	-915.50	-29.0%
4304 NOT HOP2	567.44	587.05	-19.61	-3.3%
4607 SOM HOP2	7,823.93	2,086.11	5,737.82	275.1%
4608 SOM Vision/Trans MP	0.00	549.36	-549.36	-100.0%
4701 Strafford Circuit Rider	5,147.00	2,140.00	3,007.00	140.5%
4705 STR Bow Lake Watershed Mgm	8,055.00	0.00	8,055.00	100.0%
4801 WAK Circuit Rider	1,591.25	840.00	751.25	89.4%
5091 SMPDC InterReg Housing	0.00	7,462.96	-7,462.96	-100.0%
5121 NHCF GB2030 Milton Watersh	0.00	5,456.72	-5,456.72	-100.0%
5122 GB Signage	2,031.42	6,201.56	-4,170.14	-67.2%
5123 Reg Plan Climate Action	1,510.90	0.00	1,510.90	100.0%
5125 GB2030 Upper Watershed Wat	969.18	0.00	969.18	100.0%
5126 GB2030 Investing Across Mu	1,895.15	0.00	1,895.15	100.0%
5332 Zoning Atlas Pilot CDBG	2,133.87	0.00	2,133.87	100.0%
Total Municipal and NonProfit Revenue	56,726.72	55,124.34	1,602.38	2.9%
Total SRPC Revenue	56,726.72	55,124.34	1,602.38	2.9% 1
State Award Revenue				
UNH				
5211 PREPA Grant-Barrington Str	810.03	352.13	457.90	130.0%
5212 NOT PREPA	0.00	1,910.08	-1,910.08	-100.0%
5213 PREPA Grant-Strafford Bow	0.00	617.34	-617.34	-100.0%
Total UNH	810.03	2,879.55	-2,069.52	-71.9%
NHDES				
6307 Coastal Watershed Dr & Fid	4,295.79	0.00	4,295.79	100.0%
6153 PREPARE	0.00	582.83	-582.83	-100.0%
6154 5YR CFRS Update	0.00	502.76	-502.76	-100.0%
6182 Coastal Watershed Stream C	1,817.07	0.00	1,817.07	100.0%
6252 Cocheco River Mgmt Plan	725.00	1,093.04	-368.04	-33.7%

Strafford Regional Planning Commission
Profit & Loss
August 2026

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09/24/26

Accrual Basis

	Aug 26	Aug 25	\$ Change	% Change
6253 Sunrise Lake	2,138.47	14,692.92	-12,554.45	-85.5%
Total NHDES	8,976.33	16,871.55	-7,895.22	-46.8%
Pre-Disaster Mitigation				
6509 NDU HPMG 4761	1,837.51	0.00	1,837.51	100.0%
6508 ROL HPMP 4761	3,150.00	0.00	3,150.00	100.0%
6507 SOM HPMG 4761	2,249.95	0.00	2,249.95	100.0%
Total Pre-Disaster Mitigation	7,237.46	0.00	7,237.46	100.0%
CDFA				
6606 CDBG County Childcare	2,232.62	0.00	2,232.62	100.0%
6603 CDBG SOM YMCA	1,721.81	1,249.44	472.37	37.8%
6604 CDBG Admin-Zoning Atlas	427.23	0.00	427.23	100.0%
Total CDFA	4,381.66	1,249.44	3,132.22	250.7%
Total State Award Revenue	21,405.48	21,000.54	404.94	1.9% ²
Federal Agencies Incl EDD				
7004 EDD Partnership	6,023.44	9,676.14	-3,652.70	-37.8%
7111 EPA Brownfields FY24-28	109,586.92	13,269.23	96,317.69	725.9%
7201 HUD EDI CDS	40,190.40	31,755.91	8,434.49	26.6%
Total Federal Agencies Incl EDD	155,800.76	54,701.28	101,099.48	184.8% ³
MPO Revenue				
NH DOT				
8003 UPWP 26-27	60,358.46	43,190.75	17,167.71	39.8%
8102 Safe Streets For All	0.00	690.25	-690.25	-100.0%
Total NH DOT	60,358.46	43,881.00	16,477.46	37.6%
Total MPO Revenue	60,358.46	43,881.00	16,477.46	37.6% ⁴
Contra Income Cash Match				
EDD Cash Match	-1,811.08	-2,760.61	949.53	34.4%
DOT Cash Match	-6,035.85	-4,319.08	-1,716.77	-39.8%
Total Contra Income Cash Match	-7,846.93	-7,079.69	-767.24	-10.8%
Contra Income InKind/Soft Match				
NDU 4761 HazMit	-1,246.88	0.00	-1,246.88	-100.0%
SOM 4761 HazMit	-562.49	0.00	-562.49	-100.0%
5091 SMPDC Hsg IK Match	0.00	-948.09	948.09	100.0%
IK Cocheco River Mgmt	0.00	-143.04	143.04	100.0%
IK 6253 Sunrise Lake	0.00	-2,062.62	2,062.62	100.0%
In-Kind EDD Match	-1,379.62	-2,597.65	1,218.03	46.9%

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Accrual Basis

Strafford Regional Planning Commission
Profit & Loss
August 2026

	Aug 26	Aug 25	\$ Change	% Change
Total Contra Income InKind/Soft Match	-3,188.99	-5,751.40	2,562.41	44.6%
Total Income	296,423.55	173,900.70	122,522.85	70.5%
Gross Profit	296,423.55	173,900.70	122,522.85	70.5%
Expense				
Personnel Expenses				
Salary and Wages	85,131.82	85,000.15	131.67	0.2%
Payroll Expenses				
FSA Fees	0.00	5.50	-5.50	-100.0%
Dental insurance expense	781.70	802.94	-21.24	-2.7%
Health incentive	0.00	371.88	-371.88	-100.0%
Health Insurance expense	12,330.18	11,635.26	694.92	6.0%
Life Insurance expense	112.65	104.85	7.80	7.4%
LTD Insurance expense	170.21	166.73	3.48	2.1%
STD Insurance expense	361.34	342.28	19.06	5.6%
Payroll Processing Fees	267.50	266.00	1.50	0.6%
Pension expense	2,553.93	2,304.26	249.67	10.8%
Unemployment expense	252.50	266.92	-14.42	-5.4%
Workers Compensation	204.92	174.67	30.25	17.3%
Payroll Taxes				
Medicare Expense	1,207.79	1,204.87	2.92	0.2%
Social Security expense	5,164.35	5,151.87	12.48	0.2%
Payroll Taxes - Other	0.00	-0.03	0.03	100.0%
Total Payroll Taxes	6,372.14	6,356.71	15.43	0.2%
Total Payroll Expenses	23,407.07	22,798.00	609.07	2.7%
Dues and Subscriptions	722.02	406.16	315.86	77.8%
Staff Training and Seminars	0.00	450.00	-450.00	-100.0%
Total Personnel Expenses	109,260.91	108,654.31	606.60	0.6%
Equipment expense				
Copier Maintenance Contract	325.00	325.00	0.00	0.0%
Software expense				
ArcInfo/View software				
Community Viz	0.00	56.25	-56.25	-100.0%
ArcInfo/View software - Other	445.00	570.42	-125.42	-22.0%
Total ArcInfo/View software	445.00	626.67	-181.67	-29.0%
Office Software				
Buffer	30.00	30.00	0.00	0.0%
Canva	149.90	149.90	0.00	0.0%
QuickBooks	27.00	0.00	27.00	100.0%
Timesheet Software	180.00	140.00	40.00	28.6%

Strafford Regional Planning Commission
Profit & Loss
August 2026

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09/24/26

Accrual Basis

	Aug 26	Aug 25	\$ Change	% Change
Survey Monkey	90.00	90.00	0.00	0.0%
Zoom	0.00	46.66	-46.66	-100.0%
Adobe In Design	22.99	22.99	0.00	0.0%
Constant Contact	206.00	175.00	31.00	17.7%
Microsoft Office 365	326.76	212.50	114.26	53.8%
Total Office Software	1,032.65	867.05	165.60	19.1%
Total Software expense	1,477.65	1,493.72	-16.07	-1.1%
Traffic Count Expenses				
Traffic counting supplies	71.28	57.00	14.28	25.1%
Total Traffic Count Expenses	71.28	57.00	14.28	25.1%
Total Equipment expense	1,873.93	1,875.72	-1.79	-0.1%
Fixed Expenses				
Equipment Depreciation	554.99	384.86	170.13	44.2%
Amortization-Building	2,280.05	2,280.05	0.00	0.0%
Insurance				
Liability Insurance	1,353.87	903.08	450.79	49.9%
Total Insurance	1,353.87	903.08	450.79	49.9%
Rent	325.37	426.88	-101.51	-23.8%
Vehicle Expenses				
Vehicle Gas & Repairs	204.57	75.32	129.25	171.6%
Total Vehicle Expenses	204.57	75.32	129.25	171.6%
Total Fixed Expenses	4,718.85	4,070.19	648.66	15.9%
Communications				
Postage and Delivery	0.00	94.32	-94.32	-100.0%
Telephone and Internet	435.80	434.99	0.81	0.2%
Website maintenance and updates				
AudioEye	57.50	49.17	8.33	16.9%
Website and logo design	221.52	17.98	203.54	1,132.0%
Website maintenance and updates - Other	0.00	205.20	-205.20	-100.0%
Total Website maintenance and updates	279.02	272.35	6.67	2.5%
Total Communications	714.82	801.66	-86.84	-10.8%
Administrative				
Meetings Expense				
Meetings Advertising Expense	0.00	75.12	-75.12	-100.0%
Meetings Expense - Other	23.95	0.00	23.95	100.0%

Strafford Regional Planning Commission
Profit & Loss
August 2026

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09/24/26

Accrual Basis

	Aug 26	Aug 25	\$ Change	% Change
Total Meetings Expense	23.95	75.12	-51.17	-68.1%
Office Expense	174.91	190.64	-15.73	-8.3%
Office Supplies				
Plotter Ink and Supplies	90.00	0.00	90.00	100.0%
Office Supplies - Other	32.94	682.90	-649.96	-95.2%
Total Office Supplies	122.94	682.90	-559.96	-82.0%
Professional Fees				
Accounting, Audit	2,408.33	2,333.33	75.00	3.2%
Total Professional Fees	2,408.33	2,333.33	75.00	3.2%
Travel & Ent				
Tolls & Parking	8.93	0.00	8.93	100.0%
Travel	331.47	658.71	-327.24	-49.7%
Total Travel & Ent	340.40	658.71	-318.31	-48.3%
Total Administrative	3,070.53	3,940.70	-870.17	-22.1%
Contract Labor				
IT and Network support	1,539.00	1,399.00	140.00	10.0%
Pass Through Expense				
3903 MIL CWSRF Consultant	0.00	2,170.73	-2,170.73	-100.0%
4108 NKT HOP2 Consultant	6,000.00	7,000.00	-1,000.00	-14.3%
4607 Somersworth Zoning Reform	3,029.03	0.00	3,029.03	100.0%
4705 Strafford Bow Lake Consult	8,055.00	0.00	8,055.00	100.0%
5121 GB2030 MIL Water Engineer	0.00	4,921.50	-4,921.50	-100.0%
5122 GB Sign Manufacturer	204.51	0.00	204.51	100.0%
5122 GB2030 Sign-UNH Production	0.00	3,300.00	-3,300.00	-100.0%
5122 GB2030 Sign Contract Plan	0.00	1,597.50	-1,597.50	-100.0%
6253 Sunrise Lake Engineer	386.16	11,185.17	-10,799.01	-96.6%
7111 EPA Brownfields Consultant	108,830.73	12,075.32	96,755.41	801.3%
7201 HUD EDI CDS RPC Exp	37,188.71	22,668.04	14,520.67	64.1%
NHDOT Consultant	6,340.28	0.00	6,340.28	100.0%
Project Supplies	0.00	112.25	-112.25	-100.0%
Total Pass Through Expense	170,034.42	65,030.51	105,003.91	161.5% 5
Total Contract Labor	171,573.42	66,429.51	105,143.91	158.3%
Total Expense	291,212.46	185,772.09	105,440.37	56.8%
Net Ordinary Income	5,211.09	-11,871.39	17,082.48	143.9%
Other Income/Expense				
Other Income				
Interest Income	41.62	16.66	24.96	149.8%

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09/24/26

Accrual Basis

Strafford Regional Planning Commission
Profit & Loss
August 2026

	Aug 26	Aug 25	\$ Change	% Change
Total Other Income	41.62	16.66	24.96	149.8%
Net Other Income	41.62	16.66	24.96	149.8%
Net Income	5,252.71	-11,854.73	17,107.44	144.3%

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Strafford Regional Planning Commission
Profit & Loss
August 2026

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09/24/26

Accrual Basis

1. Municipal and Non-Profit Revenue: Closed out FY26 projects include MIL CWSRF, NDU RSMS, NOR HOP, SOM Vision/Trans MP, SMPDC InterReg Housing, NHCF Milton Watershed. New contracts: Dover TMP start 06/01/26, MID Zoning 12/29/25, NHCF 5123 11/13/25, NHCF 5124-5126 03/03/26, and Zoning Atlas 02/16/26. Circuit Riders, Farmington, Northwood, Nottingham, Strafford & Wakefield are based on Town needs which vary over the course of the year.
2. State Awards Revenue: Given the changing nature of the state contract "portfolio", it is hard to compare each contract from one fiscal year to another. Closed out FY26 contracts include Prepare and 5YR CFRS Update. New contracts include Coastal NH Drinking Water 04/01/26, Coastal Watershed/Crossing Navigator 12/17/25, NDU, ROL & SOM HPMG 07/01/26, County Childcare 04/16/26, and St. Anselm's Admin 01/28/26.
3. Federal Agencies: The Federal contracts are primarily contingent on the receipt of contractor invoices except EDA which is paid in quarterly advances.
4. MPO Revenue: The new UPWP contract started 7/1/25 for another two-year cycle and is expected to be fully expended by the fiscal year-end.
5. Pass Through Expenses: These costs are contingent on contracts in effect, and the timing of contractor invoices for each month.

Strafford Regional Planning Commission
Income by Customer
August 2026

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09/29/26

Accrual Basis

Date	Name	Memo	Amount
2000 LTA (Local Technical Assistance)			
08/01/2026	2000 LTA (Local Technical Assistance)	Dues 158016.64=13168.05 AUG-JUN, JUL 13168.09	13,168.05
Total 2000 LTA (Local Technical Assistance)			13,168.05
3300 City of Dover			
3305 Dover TMP			
08/31/2026	3300 City of Dover:3305 Dover TMP	Progress Billing - Dover TMP - August 2026	4,434.40
Total 3305 Dover TMP			4,434.40
Total 3300 City of Dover			4,434.40
3500 Town of Farmington			
3501 FAR Circuit Rider			
08/31/2026	3500 Town of Farmington:3501 FAR Circuit Rider	Progress Billing - Farmington Circuit Rider - August 2026	9,046.75
Total 3501 FAR Circuit Rider			9,046.75
Total 3500 Town of Farmington			9,046.75
3800 Town of Middleton			
3802 MID 2025 Zoning Updates			
08/31/2026	3800 Town of Middleton:3802 MID 2025 Zoning Updates	Progress Billing - Middleton Zoning Updates - August 2026 Haney	709.28
Total 3802 MID 2025 Zoning Updates			709.28
Total 3800 Town of Middleton			709.28
4100 Town of Newmarket			
4108 NKT HOP2			
08/31/2026	4100 Town of Newmarket:4108 NKT HOP2	Newmarket HOP2 Progress Billing - August 2026	6,000.00
Total 4108 NKT HOP2			6,000.00
4106 NKT MP Other			
08/31/2026	4100 Town of Newmarket:4106 NKT MP Other	Progress Billing - Newmarket Master Plan Other Updates- August 2026	453.15
Total 4106 NKT MP Other			453.15
Total 4100 Town of Newmarket			6,453.15
4200 Town of Northwood			
4201 NOR Circuit Rider			
08/31/2026	4200 Town of Northwood:4201 NOR Circuit Rider	Progress Billing - Northwood Circuit Rider - August 2026	2,115.00
Total 4201 NOR Circuit Rider			2,115.00
Total 4200 Town of Northwood			2,115.00
4300 Town of Nottingham			
4304 NOT Housing MP HOP2			

Strafford Regional Planning Commission
Income by Customer
August 2026

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09/29/26

Accrual Basis

Date	Name	Memo	Amount
08/31/2026	4300 Town of Nottingham:4304 NOT Housing MP HOP2	Progress Billing - Nottingham HOP2 - August 2026	567.44
Total 4304 NOT Housing MP HOP2			567.44
4301 NOT Circuit Rider			
08/31/2026	4300 Town of Nottingham:4301 NOT Circuit Rider	Progress Billing - Nottingham Circuit Rider - August 2026	2,243.00
Total 4301 NOT Circuit Rider			2,243.00
Total 4300 Town of Nottingham			2,810.44
4600 City of Somersworth			
4607 SOM HOP2 Zoning Reform			
08/31/2026	4600 City of Somersworth:4607 SOM HOP2 Zoning Reform	Somersworth HOP2 Progress Billing - August 2026	7,823.93
Total 4607 SOM HOP2 Zoning Reform			7,823.93
Total 4600 City of Somersworth			7,823.93
4700 Town of Strafford			
4705 STR Bow Lake Watershed			
08/31/2026	4700 Town of Strafford:4705 STR Bow Lake Watershed	Progress Billing - Strafford Bow Lake Watershed - August 2026	8,055.00
Total 4705 STR Bow Lake Watershed			8,055.00
4701 Strafford Circuit Rider			
08/31/2026	4700 Town of Strafford:4701 Strafford Circuit Rider	Progress Billing - Strafford Circuit Rider - August 2026	5,147.00
Total 4701 Strafford Circuit Rider			5,147.00
Total 4700 Town of Strafford			13,202.00
4800 Town of Wakefield			
4801 Wakefield Circuit Rider			
08/31/2026	4800 Town of Wakefield:4801 Wakefield Circuit Rider	Progress Billing - Wakefield Circuit Rider - August 2026	1,591.25
Total 4801 Wakefield Circuit Rider			1,591.25
Total 4800 Town of Wakefield			1,591.25
5120 NHCF			
5126 GB2030 Intermuni Ptnr (201626)			
5126.6 Admin & Reporting			
08/31/2026	5120 NHCF:5126 GB2030 Intermuni Ptnr (201626):5126.6...	Progress Billing - NHCF Intermunicipal Partnership - August 2026	1,895.15
Total 5126.6 Admin & Reporting			1,895.15
Total 5126 GB2030 Intermuni Ptnr (201626)			1,895.15
5125 GB2030 Nutrient Red (201622)			
08/31/2026	5120 NHCF:5125 GB2030 Nutrient Red (201622)	Progress Billing - NHCF 5125 Nutrient Reduction - August 2026	969.18

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Accrual Basis

Date	Name	Memo	Amount
Total 5125 GB2030 Nutrient Red (201622)			969.18
5123 Reg Plan Climate Chapter			
08/31/2026	5120 NHCF:5123 Reg Plan Climate Chapter	Progress Billing - NHCF Climate Action Plan - August 2026	1,510.90
Total 5123 Reg Plan Climate Chapter			1,510.90
5122 NHCF GB Signage			
08/31/2026	5120 NHCF:5122 NHCF GB Signage	Progress Billing, GB2030 Signage-PR24-157235 - August 2026	2,031.42
Total 5122 NHCF GB Signage			2,031.42
Total 5120 NHCF			6,406.65
5201 UNH			
5211 BAR PREPA			
08/31/2026	5201 UNH:5211 BAR PREPA	Progress Billing- BAR PREPA P0375287 - August 2026	810.03
Total 5211 BAR PREPA			810.03
Total 5201 UNH			810.03
5332 St As Zoning Atlas Outreach			
08/31/2026	5332 St As Zoning Atlas Outreach	Progress Invoice St A's Zoning Atlas - July & August 2026	2,133.87
Total 5332 St As Zoning Atlas Outreach			2,133.87
6100 NH DES			
6307 Coastal NH Drinking Water Flood Risk			
08/31/2026	6100 NH DES:6307 Coastal NH Drinking Water Flood Risk	Progress Billing - Coastal NH Drinking Water - August 2026	4,295.79
Total 6307 Coastal NH Drinking Water Flood Risk			4,295.79
6182 Crossing Navigator			
08/31/2026	6100 NH DES:6182 Crossing Navigator	Progress Billing - 24-CAPXPILOT-03 - August 2026	1,817.07
Total 6182 Crossing Navigator			1,817.07
6252 Cocheco River Plan			
08/31/2026	6100 NH DES:6252 Cocheco River Plan	Progress Billing - Cocheco River Mgmt Plan - July & August 2026	725.00
Total 6252 Cocheco River Plan			725.00
6253 Sunrise Lake			
08/31/2026	6100 NH DES:6253 Sunrise Lake	Progress Billing - Sunrise Lake-RI-24-S-01 - July & August	1,290.47
08/31/2026	6100 NH DES:6253 Sunrise Lake	Progress Billing - Sunrise Lake-RI-24-S-01 - against advance	848.00
Total 6253 Sunrise Lake			2,138.47
Total 6100 NH DES			8,976.33
6500 DEPT OF SAFETY (OEM)			

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Accrual Basis

Date	Name	Memo	Amount
6508 ROL HMGP 4761			
08/31/2026	6500 DEPT OF SAFETY (OEM):6508 ROL HMGP 4761	Progress Billing - Rollinsford Hazard Mitigation Plan - July & August 2026	3,150.00
08/31/2026	6500 DEPT OF SAFETY (OEM):6508 ROL HMGP 4761	ROL HMGP InKind Match	-787.50
Total 6508 ROL HMGP 4761			2,362.50
6509 NDU HMGP			
08/31/2026	6500 DEPT OF SAFETY (OEM):6509 NDU HMGP	Progress Billing - New Durham Hazard Mitigation Plan - July & August 2026	1,837.51
08/31/2026	6500 DEPT OF SAFETY (OEM):6509 NDU HMGP	NDU HMGP InKind Match	-459.38
Total 6509 NDU HMGP			1,378.13
6507 SOM HPMG 4761			
08/31/2026	6500 DEPT OF SAFETY (OEM):6507 SOM HPMG 4761	Progress Billing - Somersworth 4761 HMGP - August 2026	2,249.95
08/31/2026	6500 DEPT OF SAFETY (OEM):6507 SOM HPMG 4761	SOM HMGP InKind Match	-562.49
Total 6507 SOM HPMG 4761			1,687.46
Total 6500 DEPT OF SAFETY (OEM)			5,428.09
6600 CDFA-CDBG Grant Administration			
6606 CDFA-Childcare			
08/31/2026	6600 CDFA-CDBG Grant Administration:6606 CDFA-Chil...	Progress Billing - CDBG County Childcare - August 2026	2,232.62
Total 6606 CDFA-Childcare			2,232.62
6604 CDBG County StAs Admin			
08/31/2026	6600 CDFA-CDBG Grant Administration:6604 CDBG Cou...	Progress Billing - 6604 County St As Admin - July & August 2026	427.23
Total 6604 CDBG County StAs Admin			427.23
6603 CDBG Somersworth YMCA			
08/31/2026	6600 CDFA-CDBG Grant Administration:6603 CDBG Som...	Progress Billing - SOM YMCA - July & August 2026	1,721.81
Total 6603 CDBG Somersworth YMCA			1,721.81
Total 6600 CDFA-CDBG Grant Administration			4,381.66
7000 ECONOMIC DEVELOPMENT ADMINISTRATION			
7004 EDA FY 25-27			
08/31/2026	7000 ECONOMIC DEVELOPMENT ADMINISTRATION:7...	Progress Billing EDD Planning Partnership ED24PHI0G0490 FY25-27 - August 2026	6,023.44
08/31/2026	7000 ECONOMIC DEVELOPMENT ADMINISTRATION:7...	Cash Match	-1,811.08
08/31/2026	7000 ECONOMIC DEVELOPMENT ADMINISTRATION:7...	EDA InKind Match	-1,379.62
Total 7004 EDA FY 25-27			2,832.74
Total 7000 ECONOMIC DEVELOPMENT ADMINISTRATION			2,832.74
7100 EPA			
7111 Brownfields 24-28			
08/31/2026	7100 EPA:7111 Brownfields 24-28	Brownfields 24-28 Progress Billing - August 2026	109,586.92

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Accrual Basis

Date	Name	Memo	Amount
Total 7111 Brownfields 24-28			109,586.92
Total 7100 EPA			109,586.92
7200 HUD			
7201 HUD EDI Regional Plan			
08/31/2026	7200 HUD:7201 HUD EDI Regional Plan	Progress Billing - HUD B-22-CP-NH-0567 - August 2026	40,190.40
Total 7201 HUD EDI Regional Plan			40,190.40
Total 7200 HUD			40,190.40
8000 DOT UPWP			
8003 UPWP 26-27			
08/31/2026	8000 DOT UPWP:8003 UPWP 26-27	Progress Billing - FY 2026-2027 UPWP, #5052, WCC: 112D, Org Code 2944 - August 2026 10% Matching Funds	60,358.46
08/31/2026	8000 DOT UPWP:8003 UPWP 26-27		-6,035.85
Total 8003 UPWP 26-27			54,322.61
Total 8000 DOT UPWP			54,322.61
TOTAL			296,423.55

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Accrual Basis

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July through August 2026

	Jul - Aug 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
SRPC Membership Dues	26,336.14	26,336.14	0.00	100.0%
SRPC Revenue				
Municipal and NonProfit Revenue				
3305 Dover TMP	5,058.90	3,833.40	1,225.50	132.0%
3403 DUR Wagon Hill Phase II	605.73	5,000.00	-4,394.27	12.1%
3501 FAR Circuit Rider	16,072.75	13,333.30	2,739.45	120.5%
3802 MID Zoning Ord Updates	3,732.72	1,888.92	1,843.80	197.6%
4106 NKT MP Other	5,988.07	500.00	5,488.07	1,197.6%
4108 NKT HOP2	17,018.02	24,000.00	-6,981.98	70.9%
410x NKT Tax Maps	0.00	1.00	-1.00	0.0%
4201 NOR Planning Services	5,152.50	5,766.70	-614.20	89.3%
4301 NOT Circuit Rider	5,364.75	5,000.00	364.75	107.3%
4304 NOT HOP2	1,839.99	3,333.33	-1,493.34	55.2%
4607 SOM HOP2	14,554.62	16,000.00	-1,445.38	91.0%
4609 SOM Econ Dev Chapter	0.00	500.00	-500.00	0.0%
4610 SOM HistCultRes	74.41	250.00	-175.59	29.8%
4701 Strafford Circuit Rider	9,506.50	6,333.30	3,173.20	150.1%
4705 STR Bow Lake Watershed Mgm	13,176.87	2,583.30	10,593.57	510.1%
4801 WAK Circuit Rider	2,066.25	1,250.00	816.25	165.3%
5122 GB Signage	3,403.08	0.00	3,403.08	100.0%
5123 Reg Plan Climate Action	2,132.36	2,833.30	-700.94	75.3%
5124 GB Signage II	0.00	6,416.70	-6,416.70	0.0%
5125 GB2030 Upper Watershed Wat	19,684.32	14,000.00	5,684.32	140.6%
5126 GB2030 Investing Across Mu	2,249.97	14,833.30	-12,583.33	15.2%
5332 Zoning Atlas Pilot CDBG	2,133.87	285.70	1,848.17	746.9%
Total Municipal and NonProfit Revenue	129,815.68	127,942.25	1,873.43	101.5%
Total SRPC Revenue	129,815.68	127,942.25	1,873.43	101.5%
State Award Revenue				
UNH				
5211 PREPA Grant-Barrington Str	1,300.36	666.67	633.69	195.1%
5212 NOT PREPA	529.60	800.00	-270.40	66.2%
5213 PREPA Grant-Strafford Bow	1,144.84	1,666.67	-521.83	68.7%
Total UNH	2,974.80	3,133.34	-158.54	94.9%
NHDES				
6307 Coastal Watershed Dr & Fld	9,660.81	9,333.40	327.41	103.5%
6181 Phase II CFRM	0.00	1,375.00	-1,375.00	0.0%
6182 Coastal Watershed Stream C	2,304.10	5,000.00	-2,695.90	46.1%
6252 Cocheco River Mgmt Plan	725.00	5,000.00	-4,275.00	14.5%
6253 Sunrise Lake	2,138.47	666.70	1,471.77	320.8%
Total NHDES	14,828.38	21,375.10	-6,546.72	69.4%

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Accrual Basis

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July through August 2026

	Jul - Aug 26	Budget	\$ Over Budget	% of Budget
Pre-Disaster Mitigation				
6509 NDU HPMG 4761	1,837.51	727.30	1,110.21	252.6%
6508 ROL HPMP 4761	3,150.00	727.30	2,422.70	433.1%
6507 SOM HPMG 4761	2,849.92	1,766.70	1,083.22	161.3%
Total Pre-Disaster Mitigation	7,837.43	3,221.30	4,616.13	243.3%
CDFA				
6606 CDBG County Childcare	2,865.24	6,800.00	-3,934.76	42.1%
6603 CDBG SOM YMCA	1,721.81	0.00	1,721.81	100.0%
6604 CDBG Admin-Zoning Atlas	427.23	666.68	-239.45	64.1%
6605 CDBG Homeless Shelter Admi	6,020.06	7,500.00	-1,479.94	80.3%
Total CDFA	11,034.34	14,966.68	-3,932.34	73.7%
Total State Award Revenue	36,674.95	42,696.42	-6,021.47	85.9% ³
Federal Agencies Incl EDD				
7004 EDD Partnership	12,032.73	11,666.70	366.03	103.1%
7111 EPA Brownfields FY24-28	127,016.10	19,636.40	107,379.70	646.8%
7201 HUD EDI CDS	65,055.78	49,000.00	16,055.78	132.8%
Total Federal Agencies Incl EDD	204,104.61	80,303.10	123,801.51	254.2% ⁴
MPO Revenue				
NH DOT				
8003 UPWP 26-27	108,989.52	118,333.30	-9,343.78	92.1%
Total NH DOT	108,989.52	118,333.30	-9,343.78	92.1%
Total MPO Revenue	108,989.52	118,333.30	-9,343.78	92.1% ⁵
Contra Income Cash Match				
4705 STR Bow Lake Cash Match	0.00	-200.00	200.00	0.0%
EDD Cash Match	-3,446.95	-5,833.30	2,386.35	59.1%
DOT Cash Match	-10,898.96	-13,148.20	2,249.24	82.9%
Total Contra Income Cash Match	-14,345.91	-19,181.50	4,835.59	74.8%
Contra Income InKind/Soft Match				
In-Kind Coastal Match	0.00	-250.00	250.00	0.0%
IK Cocheco River Mgmt	0.00	-1,250.00	1,250.00	0.0%
In-Kind EDD Match	-3,194.41	-5,833.30	2,638.89	54.8%
Total Contra Income InKind/Soft Match	-5,153.77	-7,333.30	2,179.53	70.3%
Total Income	486,421.22	369,096.41	117,324.81	131.8% ¹
Gross Profit	486,421.22	369,096.41	117,324.81	131.8%
Expense				

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Accrual Basis

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July through August 2026

	Jul - Aug 26	Budget	\$ Over Budget	% of Budget
Personnel Expenses				
Salary and Wages	170,288.77	183,959.50	-13,670.73	92.6%
Payroll Expenses				
FSA Fees	0.00	278.70	-278.70	0.0%
PFML	1,996.20	1,842.42	153.78	108.3%
Dental insurance expense	1,450.20	1,591.40	-141.20	91.1%
Health Insurance expense	22,689.83	26,940.90	-4,251.07	84.2%
Life Insurance expense	219.90	204.10	15.80	107.7%
LTD Insurance expense	329.04	292.50	36.54	112.5%
STD insurance expense	698.91	596.30	102.61	117.2%
Payroll Processing Fees	543.50	666.70	-123.20	81.5%
Pension expense	4,985.63	5,491.10	-505.47	90.8%
Unemployment expense	505.00	505.00	0.00	100.0%
Workers Compensation	409.84	409.84	0.00	100.0%
Payroll Taxes				
Medicare Expense	2,415.95	2,688.00	-272.05	89.9%
Social Security expense	10,330.26	11,493.50	-1,163.24	89.9%
Total Payroll Taxes	12,746.21	14,181.50	-1,435.29	89.9%
Total Payroll Expenses	46,574.26	53,000.46	-6,426.20	87.9%
Dues and Subscriptions	1,980.84	841.20	1,139.64	235.5%
Staff Training and Seminars	0.00	2,666.70	-2,666.70	0.0%
Total Personnel Expenses	218,843.87	240,467.86	-21,623.99	91.0%
Equipment expense				
Copier Maintenance Contract	650.00	650.00	0.00	100.0%
Software expense				
ArcInfo/View software				
Community Viz	290.00	290.00	0.00	100.0%
ArcInfo/View software - Other	890.00	890.00	0.00	100.0%
Total ArcInfo/View software	1,180.00	1,180.00	0.00	100.0%
Office Software				
Buffer	60.00	60.00	0.00	100.0%
Canva	149.90	150.00	-0.10	99.9%
QuickBooks	47.00	54.00	-7.00	87.0%
Timesheet Software	360.00	296.00	64.00	121.6%
Survey Monkey	180.00	180.00	0.00	100.0%
Adobe In Design	45.98	46.10	-0.12	99.7%
Constant Contact	412.00	350.00	62.00	117.7%
Microsoft Office 365	651.72	500.00	151.72	130.3%
Total Office Software	1,906.60	1,636.10	270.50	116.5%

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Accrual Basis

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July through August 2026

	Jul - Aug 26	Budget	\$ Over Budget	% of Budget
Total Software expense	3,086.60	2,816.10	270.50	109.6%
Traffic Count Expenses				
Traffic counting supplies	152.88	188.32	-35.44	81.2%
Total Traffic Count Expenses	152.88	188.32	-35.44	81.2%
Transportation Databases				
ShinyApps	550.00	588.00	-38.00	93.5%
Total Transportation Databases	550.00	588.00	-38.00	93.5%
Total Equipment expense	4,439.48	4,242.42	197.06	104.6%
Fixed Expenses				
Equipment Depreciation	1,109.98	0.00	1,109.98	100.0%
Amortization-Building	4,560.10	4,428.44	131.66	103.0%
Insurance				
Liability Insurance	2,707.74	2,707.70	0.04	100.0%
Total Insurance	2,707.74	2,707.70	0.04	100.0%
Rent	659.38	659.38	0.00	100.0%
Vehicle Expenses				
Vehicle Gas & Repairs	352.18	166.70	185.48	211.3%
Total Vehicle Expenses	352.18	166.70	185.48	211.3%
Total Fixed Expenses	9,389.38	7,962.22	1,427.16	117.9%
Communications				
Media Outreach Expense	0.00	166.70	-166.70	0.0%
Postage and Delivery	92.77	216.70	-123.93	42.8%
Telephone and Internet	871.40	943.30	-71.90	92.4%
Website maintenance and updates				
AudioEye	115.00	110.80	4.20	103.8%
Website and logo design	237.84	304.00	-66.16	78.2%
Website maintenance and updates - Other	149.00	0.00	149.00	100.0%
Total Website maintenance and updates	501.84	414.80	87.04	121.0%
Total Communications	1,466.01	1,741.50	-275.49	84.2%
Administrative				
Meetings Expense				
Meetings Advertising Expense	0.00	216.70	-216.70	0.0%
Meetings Expense - Other	-56.05	366.70	-422.75	-15.3%
Total Meetings Expense	-56.05	583.40	-639.45	-9.6%
Office Expense	321.85	500.00	-178.15	64.4%

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Accrual Basis

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July through August 2026

	Jul - Aug 26	Budget	\$ Over Budget	% of Budget
Office Supplies				
Plotter Ink and Supplies	90.00	166.70	-76.70	54.0%
Office Supplies - Other	171.20	333.30	-162.10	51.4%
Total Office Supplies	261.20	500.00	-238.80	52.2%
Printing and Reproduction	0.00	250.00	-250.00	0.0%
Professional Fees				
Accounting, Audit	4,816.70	4,666.70	150.00	103.2%
Legal Fees	0.00	666.70	-666.70	0.0%
Total Professional Fees	4,816.70	5,333.40	-516.70	90.3%
Travel & Ent				
Travel	529.32	750.00	-220.68	70.6%
Total Travel & Ent	538.25	750.00	-211.75	71.8%
Total Administrative	5,881.95	7,916.80	-2,034.85	74.3% ⁸
Contract Labor				
IT and Network support	3,078.00	3,000.00	78.00	102.6%
Pass Through Expense				
5124 GB2030 Signage RPC	0.00	760.00	-760.00	0.0%
3503 Durham WHF Signs Fabr	0.00	1,429.00	-1,429.00	0.0%
4108 NKT HOP2 Consultant	17,000.00	13,666.67	3,333.33	124.4%
4607 Somersworth Zoning Reform	3,762.72	8,000.00	-4,237.28	47.0%
4705 Strafford Bow Lake Consult	13,139.75	15,000.00	-1,860.25	87.6%
5122 GB Sign Manufacturer	204.51	3,625.00	-3,420.49	5.6%
5122 GB2030 Sign Graphic Design	0.00	500.00	-500.00	0.0%
5125 GB Upper Watershed Consult	16,833.98	0.00	16,833.98	100.0%
5126 GB Invest Across Consult	0.00	3,923.20	-3,923.20	0.0%
6252 Cochecho River Indigenous	0.00	1,000.00	-1,000.00	0.0%
6253 Sunrise Lake Engineer	1,242.77	0.00	1,242.77	100.0%
6253 Sunrise Constr Materials	200.00	0.00	200.00	100.0%
7111 EPA Brownfields Consultant	123,202.17	32,500.00	90,702.17	379.1%
7201 HUD EDI CDS RPC Exp	55,735.58	42,066.70	13,668.88	132.5%
NHDOT Consultant	6,340.28	9,090.90	-2,750.62	69.7%
Project Supplies	648.00	0.00	648.00	100.0%
Total Pass Through Expense	238,309.76	131,561.47	106,748.29	181.1% ⁹
Total Contract Labor	241,387.76	134,561.47	106,826.29	179.4%
Total Expense	481,408.45	396,892.27	84,516.18	121.3%
Net Ordinary Income	5,012.77	-27,795.86	32,808.63	-18.0%
Other Income/Expense				
Other Income				

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
 July through August 2026

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Accrual Basis

	Jul - Aug 26	Budget	\$ Over Budget	% of Budget
Interest Income	75.01	16.70	58.31	449.2%
Total Other Income	75.01	16.70	58.31	449.2%
Net Other Income	75.01	16.70	58.31	449.2%
Net Income	5,087.78	-27,779.16	32,866.94	-18.3%

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Accrual Basis

Strafford Regional Planning Commission Profit & Loss Budget vs. Actual July through August 2026

1. Revenues: Differences are mostly attributable to the timing of project work performed versus budgeting on an even monthly basis for the months the contract is in effect. Many projects are task-based and cannot be billed until a specified percentage of task completion, which may not coincide with the monthly budget revenue spread. Billing is also contingent upon receipt of contractor invoices for several projects, where SRPC administration of the project is minimal. Also keep in mind that the gross revenue figures include any match requirements for each project.

2.
 - 3403 DUR Wagon Hill – behind due to timing of work with the town
 - 3802 MID Zoning Ordinance - project will not be equally 1/12 each month, larger push now to develop draft ordinance amendments, then fewer hours balance of year
 - 4106 NKT MP Other - carried forward more funding for project wrap up in Jul-Aug than anticipated
 - 4108 NKT HOP2 – project extended to 6/30/2027
 - 4304 NOT HOP2 - timing of project wrap up, small numbers
 - 4701 Strafford Circuit Rider - Over budget due to increased demand for services, will need to evaluate and discuss with town at end of September
 - 4801 Wakefield Circuit Rider - running over, August had the same # of applications as Jan-Jul combined
 - 5124 GB Signage II - delayed start
 - 5125 GB2030 Upper Watershed – running ahead due to large one time summer season construction costs associated with one of the project tasks, will balance out over winter months
 - 5126 Investing Across Municipalities - delayed start to allow completion of the Coastal Flood Risk Guidance by project partners
 - 5332 Zoning Atlas Pilot CBDG – carried forward more funding than anticipated

3. Status of State Award Revenue:
 - 5211 PREPA Barrington - carried forward more funding than anticipated
 - 6181 Phase II CFRM - running behind due to delays on the part of NHDES' contractor
 - 6182 Coastal Watershed - running behind due to delays on the part of NHDES' contractor
 - 6252 Cocheco River Mgmt - task based contract results in uneven timing, project is closing in Sept 2026 and will fully draw down remaining funds
 - 6253 Sunrise Lake - carried forward more funding than anticipated
 - 6507, 6508, 6509 HMPG Grants - advancing at an accelerated pace
 - 6605 Homeless Shelter - closed out underbudget
 - 6606 County Childcare - project was slow to start (staff vacation), will be catching up

4. EDA is paid in advance, and currently costs have exceeded the advanced reimbursement. The EPA Brownfields and HUD grants are mainly contingent on the receipt of contractor invoices.
 - 7111 EPA Brownfields – timing of contractor invoices, will now slow and catch up over the course of the year
 - 7201 HUD – timing of pass through

5. Status of MPO Revenue: Project will not be equally 1/12 each month, pass through/engineering pushed to FY27

6. Personnel: Salaries and Wages were spread evenly over the 12-month period equals 2.16 payrolls per month. Actual utilization of interns may not coincide with the monthly budgeting of these salaries. Health benefits and Pension expense were estimated and may not reflect actual staff utilization

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Accrual Basis

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July through August 2026

7. Summer months have high traffic count activity

8. Administrative expense will not be equally 1/12 each month.

9. Pass Through Expenses: These expenses are contingent upon receipt of contractor invoices. Costs are distributed evenly over the course of the estimated contract dates and may not agree with the timing of actual costs, invoices received, or actual contract start dates.

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Strafford Regional Planning Commission

Fiscal Year 2028 Dues Rates

Draft for Consideration by the SRPC Executive Committee and Commission on October 16, 2026

CPI 3.4% 3.4% (July 2026 12 mo., All Items)

Current FY2027 Dues Rates					Draft FY2028 Dues Rates				
Community	2024 Population Estimate	FY2027 Per Capita Rate for up to 5,000 Population with 2.7% CPI Increase + 2%	FY2027 Per Capita Rate for above 5,000 Population with 2.7% CPI Increase + 2%	FY2027 Dues	2025 Population Estimates	FY2028 Per Capita Rate for up to 5,000 Population with 3.4% CPI Increase	FY2028 Per Capita Rate for above 5,000 Population with 3.4% CPI Increase	FY2028 Dues	Dues Change from FY2027
Dover	33,784	\$1.3870	\$0.6542	\$25,765.50	34,846	\$1.4342	\$0.6764	\$27,359.91	\$1,594.41
Rochester	33,685	\$1.3870	\$0.6542	\$25,700.73	34,124	\$1.4342	\$0.6764	\$26,871.52	\$1,170.78
Durham	15,171	\$1.3870	\$0.6542	\$13,588.91	15,264	\$1.4342	\$0.6764	\$14,113.84	\$524.93
Somersworth	12,026	\$1.3870	\$0.6542	\$11,531.46	12,320	\$1.4342	\$0.6764	\$12,122.40	\$590.94
Barrington	9,618	\$1.3870	\$0.6542	\$9,956.15	9,700	\$1.4342	\$0.6764	\$10,350.12	\$393.98
Newmarket	9,558	\$1.3870	\$0.6542	\$9,916.90	9,663	\$1.4342	\$0.6764	\$10,325.10	\$408.20
Farmington	6,816	\$1.3870	\$0.6542	\$8,123.08	6,807	\$1.4342	\$0.6764	\$8,393.18	\$270.10
Nottingham	5,449	\$1.3870	\$0.6542	\$7,228.79	5,442	\$1.4342	\$0.6764	\$7,469.84	\$241.04
Wakefield	5,328	\$1.3870	\$0.6542	\$7,149.64	5,326	\$1.4342	\$0.6764	\$7,391.37	\$241.73
Northwood	4,717	\$1.3870		\$6,542.54	4,757	\$1.4342		\$6,822.35	\$279.81
Lee	4,591	\$1.3870		\$6,367.77	4,584	\$1.4342		\$6,574.24	\$206.47
Milton	4,538	\$1.3870		\$6,294.26	4,545	\$1.4342		\$6,518.30	\$224.04
Strafford	4,304	\$1.3870		\$5,969.70	4,331	\$1.4342		\$6,211.39	\$241.69
New Durham	2,779	\$1.3870		\$3,854.51	2,795	\$1.4342		\$4,008.51	\$154.00
Rollinsford	2,633	\$1.3870		\$3,652.00	2,636	\$1.4342		\$3,780.47	\$128.47
Madbury	1,961	\$1.3870		\$2,719.93	1,955	\$1.4342		\$2,803.80	\$83.87
Middleton	1,860	\$1.3870		\$2,579.84	1,874	\$1.4342		\$2,687.64	\$107.79
Brookfield	775	\$1.3870		\$1,074.93	775	\$1.4342		\$1,111.48	\$36.55
TOTALS	159,593			\$158,016.64	161,744			\$164,915.46	\$6,898.82

Sources:

CPI: <https://www.bls.gov/bls/news-release/cpi.htm> (August 2026 CPI All)

Population Estimates: [https://www.nheconomy.com/office-of-planning-and-development/what-we-do/state-data-center-\(census-data\)/population-estimates](https://www.nheconomy.com/office-of-planning-and-development/what-we-do/state-data-center-(census-data)/population-estimates)

History of SRPC's Dues Relative to the Annual Budget

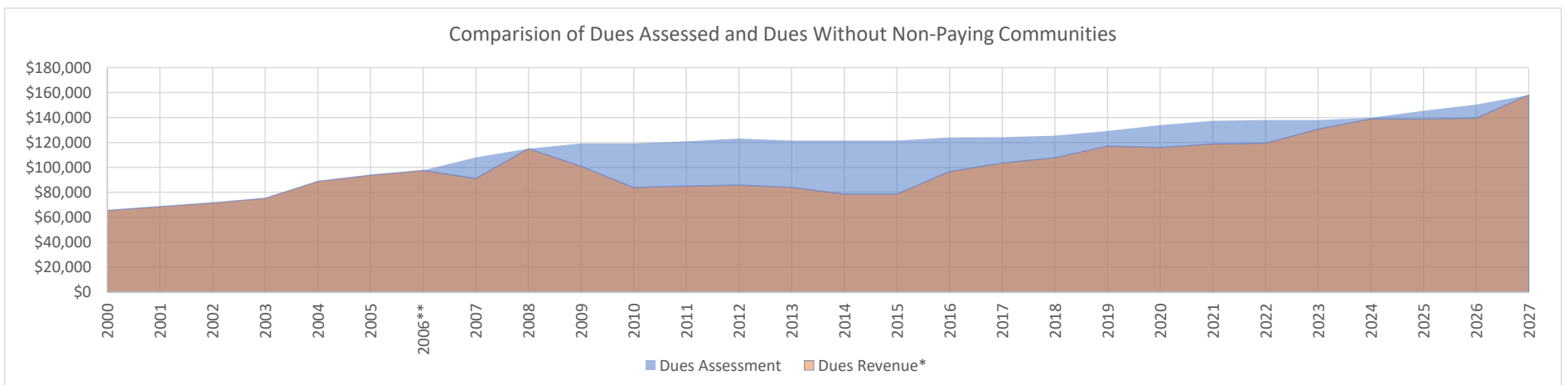
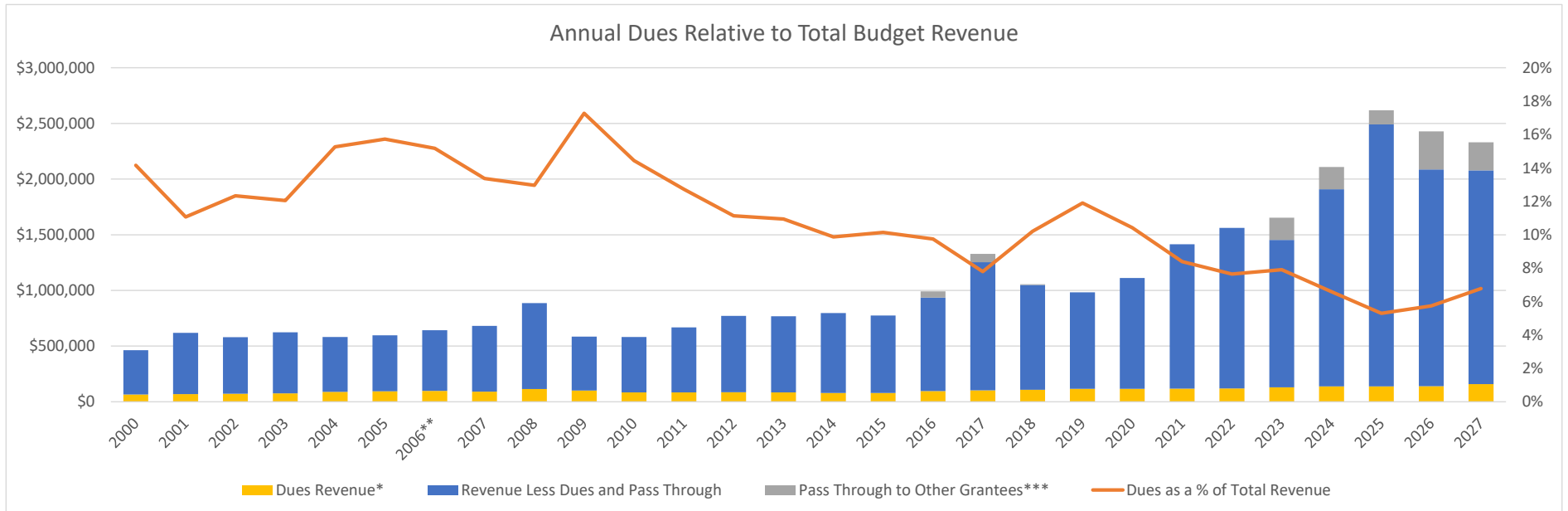
FY	Dues Assessment	Dues Revenue*	Total Budget Revenue	Dues as a % of Total Revenue	Dues Used as Grant Match	% of Dues Used as Match	Non-Dues Paying Communities	Notes
2000	\$65,560	\$65,560	\$463,052	14%	\$26,885	41%		NA
2001	\$68,546	\$68,546	\$619,676	11%	\$29,396	43%		NA
2002	\$71,596	\$71,596	\$580,372	12%	\$31,499	44%		Adjusted by updated population estimates and CPI (3.4%)
2003	\$75,227	\$75,227	\$624,465	12%	\$36,347	48%		Adjusted by updated population estimates and CPI (2.7%)
2004	\$88,903	\$88,903	\$582,348	15%	\$47,243	53%	BRK joined SRPC from LRPC	Adjusted by population estimates and anticipated labor cost increases
2005	\$93,800	\$93,800	\$596,300	16%	\$62,185	66%		Adjusted by updated population estimates and CPI (2.1%) and +1.5% value added
2006**	\$97,552	\$97,552	\$643,093	15%	\$50,018	51%		Current System Implemented; Adjusted by updated population estimates only
2007	\$107,978	\$91,159	\$681,780	13%	\$47,125	52%	DOV	Adjusted by updated population estimates and CPI (3.2%)
2008	\$115,027	\$115,027	\$887,312	13%	\$85,097	74%		Adjusted by updated population estimates and CPI (4.3%) and +1% value added
2009	\$119,285	\$100,985	\$584,656	17%	\$59,488	59%	DOV	Adjusted by updated population estimates and CPI (2.7%)
2010	\$119,285	\$83,908	\$581,107	14%	\$82,583	98%	DOV, FAR, MIL, WAK	No adjustments
2011	\$120,883	\$85,058	\$668,297	13%	\$12,468	15%	DOV, FAR, MIL, WAK	Adjusted by updated population estimates only
2012	\$123,075	\$85,876	\$770,991	11%	\$22,549	26%	BRK, DOV, FAR, MIL, WAK	Adjusted by updated population estimates and CPI (1.1%)
2013	\$121,544	\$84,053	\$768,096	11%	\$42,456	51%	BRK, DOV, FAR, MIL, WAK	Adjusted with 2010 Census Population only
2014	\$121,544	\$78,620	\$796,908	10%	\$53,027	67%	BRK, DOV, FAR, MIL, NOT, WAK	No adjustments
2015	\$121,497	\$78,620	\$775,554	10%	\$18,303	23%	BRK, DOV, FAR, MIL, NOT, WAK	No adjustments
2016	\$124,049	\$96,673	\$991,466	10%	\$61,310	63%	BRK, MIL, NDU, NOT, WAK	Adjusted by updated population estimates and CPI (2.1%)
2017	\$124,173	\$103,551	\$1,328,036	8%	\$79,565	77%	BRK, MIL, NDU, NOT, WAK	Adjusted by updated population estimates and CPI (0.1%)
2018	\$125,415	\$107,678	\$1,055,012	10%	\$69,299	64%	BRK, MIL, NOT, WAK	Adjusted by updated population estimates and CPI (1.0%)
2019	\$129,217	\$117,049	\$983,567	12%	\$72,173	62%	BRK, MIL, NOT	Adjusted by updated population estimates and CPI (1.6%)
2020	\$133,861	\$115,876	\$1,111,783	10%	\$69,407	60%	BRK, LEE, MIL, NOT	Adjusted by updated population estimates and CPI (2.9%)
2021	\$137,284	\$118,806	\$1,415,073	8%	\$73,058	61%	BRK, LEE, MIL, NOT	Adjusted by updated population estimates and CPI (1.8%)
2022	\$137,994	\$119,402	\$1,561,968	8%	\$78,595	66%	BRK, LEE, MIL, NOT	Adjusted by updated population estimates only
2023	\$137,994	\$130,755	\$1,653,498	8%	\$96,770	74%	BRK, NOT	Dues frozen at 2022 rates
2024	\$139,764	\$138,822	\$2,108,418	7%	\$102,544	74%	BRK	Adjusted by updated population estimates only
2025	\$145,329	\$138,666	\$2,617,841	5%	\$115,536	83%	NOT	Adjusted by updated population estimates and CPI (3.2%)
2026	\$150,379	\$139,449	\$2,428,942	6%	\$109,284	78%	LEE	Adjusted by updated population estimates and CPI (2.9%)
2027	\$158,017	\$158,017	\$2,330,434	7%	\$113,889	72%		Adjusted by updated population estimates, CPI (2.7%) and a 2% catch up

*Excludes non dues paying communities, reflects budgeted revenue.

** Dues Rate system shifted from 3 separate per capita rates (pop >10,000; pop 5,000 - 9,999; <5,000) to a base rate for first 5,000 person and a reduced rate for population beyond 5,000.

*** Pass through grants from SRPC to other RPCs where SRPC was the prime applicant on behalf of all RPCs. Does not include pass through costs such as engineering where the services are retained within the region.

All figures above are based upon the adopted budget for the fiscal year.



*Excludes non dues paying communities, reflects budgeted revenue.

** Dues Rate system shifted from 3 separate per capita rates (pop >10,000; pop 5,000 - 9,999; <5,000) to a base rate for first 5,000 person and a reduced rate for population beyond 5,000.

*** Pass through grants from SRPC to other RPCs where SRPC was the prime applicant on behalf of all RPCs. Does not include pass through costs such as engineering where the services are retained within the region.

All figures above are based upon the adopted budget for the fiscal year.

Savings Incentive Match Plan for Employees of Small Employers (SIMPLE)—Not for Use With a Designated Financial Institution

Strafford Regional Planning Commission

Name of Employer

establishes the following SIMPLE

IRA plan under section 408(p) of the Internal Revenue Code and pursuant to the instructions contained in this form.

Article I—Employee Eligibility Requirements *(complete applicable box(es) and blanks—see instructions)*

- 1 General Eligibility Requirements.** The Employer agrees to permit salary reduction contributions to be made in each calendar year to the SIMPLE IRA established by each employee who meets the following requirements (select either 1a or 1b):
- a** ☐ **Full Eligibility.** All employees are eligible.
- b** ☒ **Limited Eligibility.** Eligibility is limited to employees who are described in both (i) and (ii) below:
- (i) Current compensation.** Employees who are reasonably expected to receive at least \$ 5,000.00 in compensation (not to exceed \$5,000) for the calendar year.
- (ii) Prior compensation.** Employees who have received at least \$ _____ in compensation (not to exceed \$5,000) during any _____ calendar year(s) (insert 0, 1, or 2) preceding the calendar year.
- 2 Excludable Employees.**
- ☐ The Employer elects to exclude employees covered under a collective bargaining agreement for which retirement benefits were the subject of good faith bargaining. **Note:** *This box is deemed checked if the Employer maintains a qualified plan covering only such employees.*

Article II—Salary Reduction Agreements *(complete the box and blank, if applicable—see instructions)*

- 1 Salary Reduction Election.** An eligible employee may make an election to have his or her compensation for each pay period reduced. The total amount of the reduction in the employee's compensation for a calendar year cannot exceed the applicable amount for that year.
- 2 Timing of Salary Reduction Elections**
- a** For a calendar year, an eligible employee may make or modify a salary reduction election during the 60-day period immediately preceding January 1 of that year. However, for the year in which the employee becomes eligible to make salary reduction contributions, the period during which the employee may make or modify the election is a 60-day period that includes either the date the employee becomes eligible or the day before.
- b** In addition to the election periods in 2a, eligible employees may make salary reduction elections or modify prior elections _____, N/A. If the Employer chooses this option, insert a period or periods (for example, semi-annually, quarterly, monthly, or daily) that will apply uniformly to all eligible employees.
- c** No salary reduction election may apply to compensation that an employee received, or had a right to immediately receive, before execution of the salary reduction election.
- d** An employee may terminate a salary reduction election at any time during the calendar year. ☐ If this box is checked, an employee who terminates a salary reduction election not in accordance with 2b may not resume salary reduction contributions during the calendar year.

Article III—Contributions *(complete the blank, if applicable—see instructions)*

- 1 Salary Reduction Contributions.** The amount by which the employee agrees to reduce his or her compensation will be contributed by the Employer to the employee's SIMPLE IRA.
- 2a Matching Contributions**
- (i)** For each calendar year, the Employer will contribute a matching contribution to each eligible employee's SIMPLE IRA equal to the employee's salary reduction contributions up to a limit of 3% of the employee's compensation for the calendar year.
- (ii)** The Employer may reduce the 3% limit for the calendar year in (i) only if:
- (1)** The limit is not reduced below 1%; **(2)** The limit is not reduced for more than 2 calendar years during the 5-year period ending with the calendar year the reduction is effective; and **(3)** Each employee is notified of the reduced limit within a reasonable period of time before the employees' 60-day election period for the calendar year (described in Article II, item 2a).
- b Nonelective Contributions**
- (i)** For any calendar year, instead of making matching contributions, the Employer may make nonelective contributions equal to 2% of compensation for the calendar year to the SIMPLE IRA of each eligible employee who has at least \$ N/A, (not more than \$5,000) in compensation for the calendar year. No more than \$250,000* in compensation can be taken into account in determining the nonelective contribution for each eligible employee.
- (ii)** For any calendar year, the Employer may make 2% nonelective contributions instead of matching contributions only if:
- (1)** Each eligible employee is notified that a 2% nonelective contribution will be made instead of a matching contribution; and
- (2)** This notification is provided within a reasonable period of time before the employees' 60-day election period for the calendar year (described in Article II, item 2a).
- 3 Time and Manner of Contributions**
- a** The Employer will make the salary reduction contributions (described in 1 above) for each eligible employee to the SIMPLE IRA established at the financial institution selected by that employee no later than 30 days after the end of the month in which the money is withheld from the employee's pay. See instructions.
- b** The Employer will make the matching or nonelective contributions (described in 2a and 2b above) for each eligible employee to the SIMPLE IRA established at the financial institution selected by that employee no later than the due date for filing the Employer's tax return, including extensions, for the taxable year that includes the last day of the calendar year for which the contributions are made.

* This is the amount for 2012. For later years, the limit may be increased for cost-of-living adjustments. The IRS announces the increase, if any, in a news release, in the Internal Revenue Bulletin, and on the IRS's internet website at **IRS.gov**.

Article IV—Other Requirements and Provisions

- 1 Contributions in General.** The Employer will make no contributions to the SIMPLE IRAs other than salary reduction contributions (described in Article III, item 1) and matching or nonelective contributions (described in Article III, items 2a and 2b).
- 2 Vesting Requirements.** All contributions made under this SIMPLE IRA plan are fully vested and nonforfeitable.
- 3 No Withdrawal Restrictions.** The Employer may not require the employee to retain any portion of the contributions in his or her SIMPLE IRA or otherwise impose any withdrawal restrictions.
- 4 Selection of IRA Trustee.** The Employer must permit each eligible employee to select the financial institution that will serve as the trustee, custodian, or issuer of the SIMPLE IRA to which the Employer will make all contributions on behalf of that employee.
- 5 Amendments To This SIMPLE IRA Plan.** This SIMPLE IRA plan may not be amended except to modify the entries inserted in the blanks or boxes provided in Articles I, II, III, VI, and VII.
- 6 Effects Of Withdrawals and Rollovers**
 - a** An amount withdrawn from the SIMPLE IRA is generally includible in gross income. However, a SIMPLE IRA balance may be rolled over or transferred on a tax-free basis to another IRA designed solely to hold funds under a SIMPLE IRA plan. In addition, an individual may roll over or transfer his or her SIMPLE IRA balance to any IRA or eligible retirement plan after a 2-year period has expired since the individual first participated in any SIMPLE IRA plan of the Employer. Any rollover or transfer must comply with the requirements under section 408.
 - b** If an individual withdraws an amount from a SIMPLE IRA during the 2-year period beginning when the individual first participated in any SIMPLE IRA plan of the Employer and the amount is subject to the additional tax on early distributions under section 72(t), this additional tax is increased from 10% to 25%.

Article V—Definitions

- 1 Compensation**
 - a General Definition of Compensation.** Compensation means the sum of the wages, tips, and other compensation from the Employer subject to federal income tax withholding (as described in section 6051(a)(3)), the amounts paid for domestic service in a private home, local college club, or local chapter of a college fraternity or sorority, and the employee's salary reduction contributions made under this plan, and, if applicable, elective deferrals under a section 401(k) plan, a SARSEP, or a section 403(b) annuity contract and compensation deferred under a section 457 plan required to be reported by the Employer on Form W-2 (as described in section 6051(a)(8)).
 - b Compensation for Self-Employed Individuals.** For self-employed individuals, compensation means the net earnings from self-employment determined under section 1402(a), without regard to section 1402(c)(6), prior to subtracting any contributions made pursuant to this plan on behalf of the individual.
- 2 Employee.** Employee means a common-law employee of the Employer. The term employee also includes a self-employed individual and a leased employee described in section 414(n) but does not include a nonresident alien who received no earned income from the Employer that constitutes income from sources within the United States.
- 3 Eligible Employee.** An eligible employee means an employee who satisfies the conditions in Article I, item 1 and is not excluded under Article I, item 2.
- 4 SIMPLE IRA.** A SIMPLE IRA is an individual retirement account described in section 408(a), or an individual retirement annuity described in section 408(b), to which the only contributions that can be made are contributions under a SIMPLE IRA plan and rollovers or transfers from another SIMPLE IRA.

Article VI—Procedures for Withdrawals *(The Employer will provide each employee with the procedures for withdrawals of contributions received by the financial institution selected by that employee, and that financial institution's name and address (by attaching that information or inserting it in the space below) unless: (1) that financial institution's procedures are unavailable, or (2) that financial institution provides the procedures directly to the employee. See **Employee Notification** in the instructions.)*

Article VII—Effective Date

This SIMPLE IRA plan is effective APRIL 1, 2000 AND AMENDED AND RESTATED JANUARY 1, 2004 . See instructions.

* * * * *

STRAFFORD REGIONAL PLANNING COMMISSION

Name of Employer

150 WAKEFIELD ST, SUITE 12, ROCHESTER, NH 03867

Address of Employer

By: Signature

Date

JENNIFER CZYSZ, EXECUTIVE DIRECTOR

Name and title

Model Notification to Eligible Employees

I. Opportunity to Participate in the SIMPLE IRA Plan

You are eligible to make salary reduction contributions to the STRAFFORD REGIONAL PLANNING COMMISSION SIMPLE IRA plan. This notice and the attached summary description provide you with information that you should consider before you decide whether to start, continue, or change your salary reduction agreement.

II. Employer Contribution Election

For the 2027 calendar year, the Employer elects to contribute to your SIMPLE IRA (employer must select either (1), (2), or (3)):

- ☒ (1) A matching contribution equal to your salary reduction contributions up to a limit of 3% of your compensation for the year;
- ☐ (2) A matching contribution equal to your salary reduction contributions up to a limit of _____ % (employer must insert a number from 1 to 3 and is subject to certain restrictions) of your compensation for the year; or
- ☐ (3) A nonelective contribution equal to 2% of your compensation for the year (limited to compensation of \$250,000*) if you are an employee who makes at least \$ _____ (employer must insert an amount that is \$5,000 or less) in compensation for the year.

III. Administrative Procedures

To start or change your salary reduction contributions, you must complete the salary reduction agreement and return it to VBlackden@StraffordRPCnh.gov (Vickie Blackden) (employer should designate a place or individual by 12/24/2026 (employer should insert a date that is not less than 60 days after notice is given)).

IV. Employee Selection of Financial Institution

You must select the financial institution that will serve as the trustee, custodian, or issuer of your SIMPLE IRA and notify your Employer of your selection.

Model Salary Reduction Agreement

I. Salary Reduction Election

Subject to the requirements of the SIMPLE IRA plan of STRAFFORD REGIONAL PLANNING COMMISSION (name of employer) I authorize _____ % or \$ _____ (which equals _____ % of my current rate of pay) to be withheld from my pay for each pay period and contributed to my SIMPLE IRA as a salary reduction contribution.

II. Maximum Salary Reduction

I understand that the total amount of my salary reduction contributions in any calendar year cannot exceed the applicable amount for that year. See instructions.

III. Date Salary Reduction Begins

I understand that my salary reduction contributions will start as soon as permitted under the SIMPLE IRA plan and as soon as administratively feasible or, if later, N/A. (Fill in the date you want the salary reduction contributions to begin. The date must be after you sign this agreement.)

IV. Employee Selection of Financial Institution

I select the following financial institution to serve as the trustee, custodian, or issuer of my SIMPLE IRA.

Name of financial institution

N/A

Address of financial institution

N/A

SIMPLE IRA account name and number

I understand that I must establish a SIMPLE IRA to receive any contributions made on my behalf under this SIMPLE IRA plan. If the information regarding my SIMPLE IRA is incomplete when I first submit my salary reduction agreement, I realize that it must be completed by the date contributions must be made under the SIMPLE IRA plan. If I fail to update my agreement to provide this information by that date, I understand that my Employer may select a financial institution for my SIMPLE IRA.

V. Duration of Election

This salary reduction agreement replaces any earlier agreement and will remain in effect as long as I remain an eligible employee under the SIMPLE IRA plan or until I provide my Employer with a request to end my salary reduction contributions or provide a new salary reduction agreement as permitted under this SIMPLE IRA plan.

Signature of employee _____ Date _____

* This is the amount for 2012. For later years, the limit may be increased for cost-of-living adjustments. The IRS announces the increase, if any, in a news release, in the Internal Revenue Bulletin, and on the IRS website at **IRS.gov**.

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

Form 5304-SIMPLE is a model Savings Incentive Match Plan for Employees of Small Employers (SIMPLE) plan document that an employer may use to establish a SIMPLE IRA plan described in section 408(p), under which each eligible employee is permitted to select the financial institution for his or her SIMPLE IRA.

These instructions are designed to assist in the establishment and administration of the SIMPLE IRA plan. They are not intended to supersede any provision in the SIMPLE IRA plan.

Do not file Form 5304-SIMPLE with the IRS. Instead, keep it with your records.

For more information, see Pub. 560, Retirement Plans for Small Business (SEP, SIMPLE, and Qualified Plans), and Pub. 590, Individual Retirement Arrangements (IRAs).

Note. If you used the March 2002, August 2005, or September 2008 version of Form 5304-SIMPLE to establish a model Savings Incentive Match Plan, you are not required to use this version of the form.

Which Employers May Establish and Maintain a SIMPLE IRA Plan?

To establish and maintain a SIMPLE IRA plan, you must meet both of the following requirements:

1. Last calendar year, you had no more than 100 employees (including self-employed individuals) who earned \$5,000 or more in compensation from you during the year. If you have a SIMPLE IRA plan but later exceed this 100-employee limit, you will be treated as meeting the limit for the 2 years following the calendar year in which you last satisfied the limit.

2. You do not maintain during any part of the calendar year another qualified plan with respect to which contributions are made, or benefits are accrued, for service in the calendar year. For this purpose, a qualified plan (defined in section 219(g)(5)) includes a qualified pension plan, a profit-sharing plan, a stock bonus plan, a qualified annuity plan, a tax-sheltered annuity plan, and a simplified employee pension (SEP) plan. A qualified plan that only covers employees covered under a collective bargaining agreement for which retirement benefits were the subject of good faith bargaining is disregarded if these employees are excluded from

participating in the SIMPLE IRA plan. If the failure to continue to satisfy the 100-employee limit or the one-plan rule described in 1 and 2 above is due to an acquisition or similar transaction involving your business, special rules apply. Consult your tax advisor to find out if you can still maintain the plan after the transaction.

Certain related employers (trades or businesses under common control) must be treated as a single employer for purposes of the SIMPLE IRA requirements. These are: (1) a controlled group of corporations under section 414(b); (2) a partnership or sole proprietorship under common control under section 414(c); or (3) an affiliated service group under section 414(m). In addition, if you have leased employees required to be treated as your own employees under the rules of section 414(n), then you must count all such leased employees for the requirements listed above.

What Is a SIMPLE IRA Plan?

A SIMPLE IRA plan is a written arrangement that provides you and your employees with an easy way to make contributions to provide retirement income for your employees. Under a SIMPLE IRA plan, employees may choose whether to make salary reduction contributions to the SIMPLE IRA plan rather than receiving these amounts as part of their regular compensation. In addition, you will contribute matching or nonelective contributions on behalf of eligible employees (see *Employee Eligibility Requirements* below and *Contributions* later). All contributions under this plan will be deposited into a SIMPLE individual retirement account or annuity established for each eligible employee with the financial institution selected by him or her.

When To Use Form 5304-SIMPLE

A SIMPLE IRA plan may be established by using this Model Form or any other document that satisfies the statutory requirements.

Do not use Form 5304-SIMPLE if:

1. You want to require that all SIMPLE IRA plan contributions initially go to a financial institution designated by you. That is, you do not want to permit each of your eligible employees to choose a financial institution that will initially receive contributions. Instead, use Form 5305-SIMPLE, Savings Incentive Match Plan for Employees of Small Employers (SIMPLE)—for Use With a Designated Financial Institution;

2. You want employees who are nonresident aliens receiving no earned income from you that is income from sources within the United States to be eligible under this plan; or

3. You want to establish a SIMPLE 401(k) plan.

Completing Form 5304-SIMPLE

Pages 1 and 2 of Form 5304-SIMPLE contain the operative provisions of your SIMPLE IRA plan. This SIMPLE IRA plan is considered adopted when you have completed all applicable boxes and blanks and it has been executed by you.

The SIMPLE IRA plan is a legal document with important tax consequences for you and your employees. You may want to consult with your attorney or tax advisor before adopting this plan.

Employee Eligibility Requirements (Article I)

Each year for which this SIMPLE IRA plan is effective, you must permit salary reduction contributions to be made by all of your employees who are reasonably expected to receive at least \$5,000 in compensation from you during the year, and who received at least \$5,000 in compensation from you in any 2 preceding years. However, you can expand the group of employees who are eligible to participate in the SIMPLE IRA plan by completing the options provided in Article I, items 1a and 1b. To choose full eligibility, check the box in Article I, item 1a. Alternatively, to choose limited eligibility, check the box in Article I, item 1b, and then insert "\$5,000" or a lower compensation amount (including zero) and "2" or a lower number of years of service in the blanks in (i) and (ii) of Article I, item 1b.

In addition, you can exclude from participation those employees covered under a collective bargaining agreement for which retirement benefits were the subject of good faith bargaining. You may do this by checking the box in Article I, item 2. Under certain circumstances, these employees must be excluded. See *Which Employers May Establish and Maintain a SIMPLE IRA Plan?* above.

Salary Reduction Agreements (Article II)

As indicated in Article II, item 1, a salary reduction agreement permits an eligible employee to make a salary reduction election to have his or her compensation for each pay period reduced by a percentage (expressed as a percentage or dollar amount). The total amount of

the reduction in the employee's compensation cannot exceed the applicable amount for any calendar year. The applicable amount is \$11,500 for 2012. After 2012, the \$11,500 amount may be increased for cost-of-living adjustments. In the case of an eligible employee who is 50 or older by the end of the calendar year, the above limitation is increased by \$2,500 for 2012. After 2012, the \$2,500 amount may be increased for cost-of-living adjustments.

Timing of Salary Reduction Elections

For any calendar year, an eligible employee may make or modify a salary reduction election during the 60-day period immediately preceding January 1 of that year. However, for the year in which the employee becomes eligible to make salary reduction contributions, the period during which the employee may make or modify the election is a 60-day period that includes either the date the employee becomes eligible or the day before.

You can extend the 60-day election periods to provide additional opportunities for eligible employees to make or modify salary reduction elections using the blank in Article II, item 2b. For example, you can provide that eligible employees may make new salary reduction elections or modify prior elections for any calendar quarter during the 30 days before that quarter.

You may use the *Model Salary Reduction Agreement* on page 3 to enable eligible employees to make or modify salary reduction elections.

Employees must be permitted to terminate their salary reduction elections at any time. They may resume salary reduction contributions for the year if permitted under Article II, item 2b. However, by checking the box in Article II, item 2d, you may prohibit an employee who terminates a salary reduction election outside the normal election cycle from resuming salary reduction contributions during the remainder of the calendar year.

Contributions (Article III)

Only contributions described below may be made to this SIMPLE IRA plan. No additional contributions may be made.

Salary Reduction Contributions

As indicated in Article III, item 1, salary reduction contributions consist of the amount by which the employee agrees to reduce his or her compensation. You must contribute the salary reduction contributions to the financial institution selected by each eligible employee.

Matching Contributions

In general, you must contribute a matching contribution to each eligible employee's SIMPLE IRA equal to the employee's salary reduction contributions. This matching contribution cannot exceed 3% of the employee's compensation. See *Definition of Compensation*, below.

You may reduce this 3% limit to a lower percentage, but not lower than 1%. You cannot lower the 3% limit for more than 2 calendar years out of the 5-year period ending with the calendar year the reduction is effective.

Note. If any year in the 5-year period described above is a year before you first established any SIMPLE IRA plan, you will be treated as making a 3% matching contribution for that year for purposes of determining when you may reduce the employer matching contribution.

To elect this option, you must notify the employees of the reduced limit within a reasonable period of time before the applicable 60-day election periods for the year. See *Timing of Salary Reduction Elections* above.

Nonelective Contributions

Instead of making a matching contribution, you may, for any year, make a nonelective contribution equal to 2% of compensation for each eligible employee who has at least \$5,000 in compensation for the year. Nonelective contributions may not be based on more than \$250,000* of compensation.

To elect to make nonelective contributions, you must notify employees within a reasonable period of time before the applicable 60-day election periods for such year. See *Timing of Salary Reduction Elections* above.

Note. Insert "\$5,000" in Article III, item 2b(i) to impose the \$5,000 compensation requirement. You may expand the group of employees who are eligible for nonelective contributions by inserting a compensation amount lower than \$5,000.

Effective Date (Article VII)

Insert in Article VII the date you want the provisions of the SIMPLE IRA plan to become effective. You must insert January 1 of the applicable year unless this is the first year for which you are adopting any SIMPLE IRA plan. If this is the first year for which you are adopting a SIMPLE IRA plan, you may insert any date between January 1 and October 1, inclusive of the applicable year.

Additional Information

Timing of Salary Reduction Contributions

The employer must make the salary reduction contributions to the financial institution selected by each eligible employee for his or her SIMPLE IRA no later than the 30th day of the month following the month in which the amounts would otherwise have been payable to the employee in cash.

The Department of Labor has indicated that most SIMPLE IRA plans are also subject to Title I of the Employee Retirement Income Security Act of 1974 (ERISA). Under Department of Labor regulations at 29 CFR 2510.3-102, salary reduction contributions must be made to each participant's SIMPLE IRA as of the earliest date on which those contributions can reasonably be segregated from the employer's general assets, but in no event later than the 30-day deadline described previously.

Definition of Compensation

"Compensation" means the amount described in section 6051(a)(3) (wages, tips, and other compensation from the employer subject to federal income tax withholding under section 3401(a)), and amounts paid for domestic service in a private home, local college club, or local chapter of a college fraternity or sorority. Usually, this is the amount shown in box 1 of Form W-2, Wage and Tax Statement. For further information, see Pub. 15, (Circular E), Employer's Tax Guide. Compensation also includes the salary reduction contributions made under this plan, and, if applicable, compensation deferred under a section 457 plan. In determining an employee's compensation for prior years, the employee's elective deferrals under a section 401(k) plan, a SARSEP, or a section 403(b) annuity contract are also included in the employee's compensation.

For self-employed individuals, compensation means the net earnings from self-employment determined under section 1402(a), without regard to section 1402(c)(6), prior to subtracting any contributions made pursuant to this SIMPLE IRA plan on behalf of the individual.

Employee Notification

You must notify each eligible employee prior to the employee's 60-day election period described above that he or she can make or change salary reduction elections and select the financial institution that will serve as the trustee, custodian, or

*This is the amount for 2012. For later years, the limit may be increased for cost-of-living adjustments. The IRS announces the increase, if any, in a news release, in the Internal Revenue Bulletin, and on the IRS's website at IRS.gov.

issuer of the employee's SIMPLE IRA. In this notification, you must indicate whether you will provide:

1. A matching contribution equal to your employees' salary reduction contributions up to a limit of 3% of their compensation;
2. A matching contribution equal to your employees' salary reduction contributions subject to a percentage limit that is between 1 and 3% of their compensation; or
3. A nonelective contribution equal to 2% of your employees' compensation.

You can use the *Model Notification to Eligible Employees* earlier to satisfy these employee notification requirements for this SIMPLE IRA plan. A *Summary Description* must also be provided to eligible employees at this time. This summary description requirement may be satisfied by providing a completed copy of pages 1 and 2 of Form 5304-SIMPLE (including the information described in *Article VI—Procedures for Withdrawals*).

If you fail to provide the employee notification (including the summary description) described above, you will be liable for a penalty of \$50 per day until the notification is provided. If you can show that the failure was due to reasonable cause, the penalty will not be imposed.

If the financial institution's name, address, or withdrawal procedures are not available at the time the employee must be given the summary description, you must provide the summary description without this information. In that case, you will have reasonable cause for not including this information in the summary description, but only if you ensure that it is provided to the employee as soon as administratively feasible.

Reporting Requirements

You are not required to file any annual information returns for your SIMPLE IRA plan, such as Form 5500, Annual Return/Report of Employee Benefit Plan, or Form 5500-EZ, Annual Return of One-Participant (Owners and Their Spouses) Retirement Plan. However, you must report to the IRS which eligible employees are active participants in the SIMPLE IRA plan and the amount of your employees' salary reduction contributions to the SIMPLE IRA plan on Form W-2. These contributions are subject to social security, Medicare, railroad retirement, and federal unemployment tax.

Deducting Contributions

Contributions to this SIMPLE IRA plan are deductible in your tax year containing the end of the calendar year for which the contributions are made.

Contributions will be treated as made for a particular tax year if they are made for that year and are made by the due date (including extensions) of your income tax return for that year.

Summary Description

Each year the SIMPLE IRA plan is in effect, the financial institution for the SIMPLE IRA of each eligible employee must provide the employer the information described in section 408(l)(2)(B). This requirement may be satisfied by providing the employer a current copy of Form 5304-SIMPLE (including instructions) together with the financial institution's procedures for withdrawals from SIMPLE IRAs established at that financial institution, including the financial institution's name and address. The summary description must be received by the employer in sufficient time to comply with the *Employee Notification* requirements earlier.

There is a penalty of \$50 per day imposed on the financial institution for each failure to provide the summary description described above. However, if the failure was due to reasonable cause, the penalty will not be imposed.

Paperwork Reduction Act Notice. You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The time needed to complete this form will vary depending on individual circumstances. The estimated average time is:

Recordkeeping 3 hr., 38 min.

Learning about the law or the form 2 hr., 26 min.

Preparing the form 47 min.

If you have comments concerning the accuracy of these time estimates or suggestions for making this form simpler, we would be happy to hear from you. You can write to the Internal Revenue Service, Tax Products Coordinating Committee, SE:W:CAR:MP:T:M:S, 1111 Constitution Ave. NW, IR-6526, Washington, DC 20224. Do not send this form to this address. Instead, keep it with your records.

DRAFT

SRPC INVESTMENT POLICY

PURPOSE

The investment policy establishes a framework for the safe and prudent investment of public funds.

It also provides guidance and direction for Strafford Regional Planning Commission Planning Commission (Commission) and staff in the daily conduct of investing activity in addition to improving consistency, creating and defining accountability, and ensuring that laws are followed.

SCOPE

The investment policy applies to all financial assets in the custody of the Commission. These funds are accounted for in the Commission's annual audited financial reports and include the following:

- General Fund
- Any new funds created by the Commission, unless specifically exempted by the governing body, in accordance with law, or by-law.

Furthermore, the investment policy applies to all transactions involving the financial assets and related activity of all the foregoing funds.

OBJECTIVES

The investment policy objectives are stated below:

1. To ensure the preservation of capital and the protection of investment principal.
2. To maintain sufficient liquidity to meet operating requirements.
3. To satisfy all legal requirements.
4. To attain market-average rate of return on investments, taking into account risk and legal constraints and cash flow considerations.
5. Assets will only be invested in obligations of the United States Government, public deposit investment pool established pursuant to RSA 383:22, deposits in solvent banks incorporated under the laws of the State of New Hampshire



or in certificates of deposits in banks incorporated under the laws of the State of New Hampshire or in banks recognized by the State Treasurer.

DELEGATION OF AUTHORITY

The investment policy delegation of authority is stated below:

1. The responsibility for conducting investment transactions resides with the Secretary/Treasurer, Financial Manager, and Executive Director, with the approval of the Executive Committee.
2. No person may engage in an investment transaction except as provided under the terms of this policy and the internal procedures and controls hereby established.

PRUDENCE

The investment policy will be conducted in accordance with the "prudent person" standard which requires that:

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict (or appear to conflict) with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Employees and investment officials shall disclose to the Commission any material financial interest in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of this jurisdiction's portfolio.

Employees and officers shall subordinate their personal investment transactions to those of this jurisdiction, particularly regarding the timing of purchases and sales.

INTERNAL CONTROLS

The internal controls for the Commission shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, imprudent actions by employees and officers of the Commission.

A system of written internal controls regarding investments shall be established and maintained by the Commission, or its designee, and shall be reviewed annually by Commission's independent auditors. Further this Investment Policy is hereby adopted as an addendum to the Commission's Operating Policies, the same document wherein internal controls shall be incorporated.

INVESTMENT INSTRUMENTS

Funds of the Commission may be invested in:

1. United States Treasury securities maturing in less than one year; or
2. Savings bank deposits of banks incorporated under the laws of the State of New Hampshire; or
3. Fully insured or collateralized certificates of deposits of banks incorporated under the laws of the State of New Hampshire; or
4. New Hampshire Public Deposit Investment Pool established pursuant to RSA 383:22.

Investment maturities for operating funds shall be scheduled to coincide with projected cash flow needs, taking into account large routine expenditures (payroll and accounts payable) as well as anticipated revenue inflows.

COMPETITIVE SELECTION

Before the Commission invests any excess funds in investment instruments, with the exception of (1) and (4) stated above, a competitive selection process shall be conducted by the Executive Committee or their designee (the Executive Director, with support from the Financial Manager).

Quotes shall be obtained from qualified financial institutions for various options regarding terms and instrument. The Commission will accept the option(s) which provide(s) the highest rate of return, within the maturity required, and within the parameters of this policy, taking into consideration all associated costs, requirements and capabilities.

QUALIFIED INSTITUTIONS

The Commission will abide by RSA 383:22-24 as the source and foundation of its qualified institution criteria.

SAFEKEEPING AND COLLATERALIZATION

In accordance with the Government Finance Officers Association (GFOA) recommended practices on the collateralization of public deposits, full collateralization will be required on all demand deposit accounts, including checking accounts and non-negotiable certificates of deposit.

Safekeeping procedures shall be reviewed annually by the Commission's independent auditors.

ACCOUNTING

All cash bank balances will be reconciled monthly by the Executive Director and Financial Manager and reported to the Executive Committee on a monthly basis. General ledger entries will be posted to the general ledger system at said time in order to accurately reflect the Commission's cash position.

REPORTING

The Executive Director and Financial Manager shall submit quarterly to the Executive Committee an investment report that summarizes recent market conditions, economic development and anticipated investment conditions. The report shall summarize the investment strategies employed in the most recent quarter, and describe the portfolio in terms of investment securities, maturities, risk characteristics and other features. The report shall explain the quarter's total investment return and compare the return with budgetary expectations. The report shall include an appendix that discloses all transactions during the past quarter.

The annual report shall include 12 months of cash and investment activities and shall suggest policies and improvements that might be made in the investment program.

PERFORMANCE EVALUATION

The Commission shall require, from any institution in which investing activity is conducted, sufficient routine reports/documentation to enable an accurate evaluation to be made as to the results of the Commission's investment program as it relates to the Commission's stated objectives, guidelines and policies, and to assist in revealing areas for potential improvement.

ANNUAL REVIEW AND ADOPTION

This policy shall be reviewed at least annually by the Executive Committee, or by the Commission's independent auditors, with changes made as warranted, followed by re-adoption by the Executive Committee.

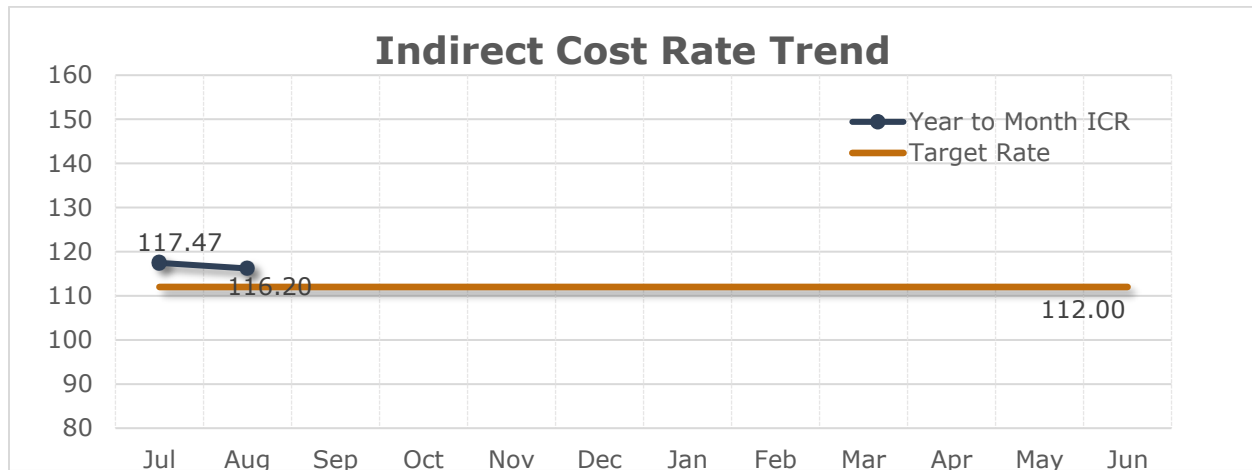
The Commission reserves the right to implement changes to this policy without prior notice if it is deemed in the Commission's best interest.

This policy is available for public review and inspection. A copy may be obtained by contacting the Executive Director or Financial Manager.

Awards, Contracts, and General Business Updates

Indirect Cost Rate

SRPC's approved indirect cost rate is 112% and in effect for FY2026-2027. As of August 31, 2026, we at 116%, higher than the approved rate, but lower than typical in the first months of the fiscal year.



FY2027 Dues Utilization Trough July 2027

Income:	
Total FY27 Dues Paid	\$26,336.14

Expenses:	
Planning Salaries	\$2,991.03
Dues and Subscriptions	\$21.96
Staff Training	\$0.00
Equipment Depreciation	\$919.26
Vehicle Interest	\$0.00
Media Outreach	\$0.00
Bank Fees	\$0.00
Finance Charge	\$0.00
Interest Expense	\$0.00
Meeting Expense	-\$56.05
Office Expense	\$46.01
Travel	\$0.00
Indirect (112%)	\$3,349.95
Total SRPC Expenses	\$7,272.16

Cash Match:	
UPWP	\$10,898.96
EDA	\$3,446.95
Coastal	
Total Cash Match	\$14,345.91

Contract Overages:	
Small Overages (<\$100)	-
Total Contract Overages	-

Total Expenses	\$21,618.07
Dues Remaining	\$4,718.07

Awards and Contracts

Refer to the table on the following pages.

Proposals and Grant Applications Tracking

Title	Funder	Funding Year(s)	Award \$	Net Funding	Application Status	Contract Status	Description
Nottingham - Stormwater and Impervious Coverage	PREPA	FY2027-2028	\$14,000	\$14,000	Awarded	In Process	Advance the implementation of key recommendations emerging from the updated Natural Resources Master Plan Chapter
Newmarket Schanda Park Implementation	NHDES CRG	FY2027-2028	\$45,000	\$14,200	Awarded	Pending G&C	Redevelopment strategy for Schanda Park and adjacent Town-owned waterfront properties along the Lamprey River and Moonlight Brook, as well as integration of coastal flood resilience considerations into the Town's Capital Improvements Program
Durham - Incorporating Resilience in Capital Improvement Plan	NHDES CRG	FY2027-2028	\$15,000	\$15,000	Awarded	Pending G&C	Working with the Town of Durham to incorporate hazard exposure and resilience into the capital improvement planning process
Somersworth - Climate Vulnerability Assessment	PREP Climate Impact Grant	FY2027-2028	\$20,000	\$20,000	Awarded	In Process	Create a Climate Vulnerability Assessment (CVA) for the City of Somersworth
NH Coastal Watershed Resilience Plan	NHDES NFWF	FY2026-FY2028	\$100,000	\$100,000	Awarded	Complete	Develop a comprehensive Flood Hazard Assessment to identify priority assets at risk from coastal and freshwater flooding across 48 municipalities in New Hampshire's Coastal Watershed and create a Coastal Watershed Risk Reduction Plan.
Middleton Asset Management Plan	CWSRF	FY2026-2027	\$30,000	\$30,000	Awarded	Pending G&C	Project would support implementation of the Sunrise Lake Watershed Management Plan. SRPC can be completed in house. Will require 2 interns for the summer.
Bow Lake Watershed Management Plan - Part 2 (Strafford)	NHDES 604(b)	FY2026-2027	\$56,500	\$11,000	Awarded	Pending G&C	SRPC is currently working with the Town of Strafford on the data collection and development components that will serve as inputs to the preparation of a full Watershed Management Plan. This application will enable the plan development and lake loading response modelling.
Barrington Stormwater Asset Data Collection	Barrington	FY2026-2029	\$45,660	\$52,300	Awarded	Complete	Inventory of culverts in the town of Barrington split across 3 summers.
Strafford County Nursing Home Improvements	CDFA / GO-NORTH / RCHIP	FY2027-2028	\$50,000	\$50,000	Submitted		SRPC will serve as the grant writer and administrator for the county. The project will fund building improvements including a new roof, window replacements, and HVAC.
Housing and Agriculture Tool Kit	NHHFA	TBD	\$2,400	\$2,400	Not Funded		SRPC would be a project advisor to Weston and Sampson. The project would develop a series of planning related tools for municipalities.

Title	Funder	Funding Year(s)	Award \$	Net Funding	Application Status	Contract Status	Description
Milton 3 Ponds Stormwater Implementation Projects	NHDES 319	FY2028-2029	\$100,000	\$20,000	LOI Submitted		Design, permitting, and construction of three stormwater control measures (SCMs): two at the Canoe Launch (infiltration swale and boat launch stabilization) and one at Jones Beach (rain garden).
Swains Lake Watershed Management Plan (Barrington)	NHDES 604(b)	FY2028-2029	\$80,000	\$15,000	LOI Submitted		Prepare a new Watershed Management Plan for the Lake in coordination with the Town and Lake Association.
Interactive Web Map for Water Bodies (Region Wide)	NHCF GB2030	FY2027-2028	\$51,000	\$51,000	LOI Submitted		Develop a comprehensive water quality mapping tool to support all of the Great Bay watershed's tributary rivers and their Local Advisory Committees.
Sunrise Lake Design (Middleton)	NHCF GB2030	FY2027-2028	\$67,000	\$15,000	LOI Submitted		Implementation of the Sunrise Lake Watershed Management Plan through engineering design and permitting for three priority stormwater control measures.
NH Coastal Adaptation Workgroup (CAW) Capacity (Region Wide)	NHCF GB2030	FY2027-2028	\$88,280	\$39,280	LOI Submitted		Capacity to provide leadership to the NH Coastal Adaptation workgroup (CAW), including updating CAW's Five-Year Intentions and hosting a second round of the Evolve Our Practice cohort to grow CAW members' skills related to equitable climate adaptation
Transportation Infrastructure Flood Resilience in the Greater Coastal Watershed	FHWA PROTEC	FY2028-2029		\$0	Withdrawn		Develop a Transportation Resilience Plan for the region that would reduce the match required for municipal projects under this funding opportunity. Additionally, beyond the plan's minimum requirements SRPC and RPC would work with consultants to evaluate groundwater rise impacts on critical transportation infrastructure, prepare 75% design plans for key culvert crossings within the coastal zone, and identify and prioritize additional culverts further upstream.

Application/Proposal Status	Total Award \$	Pass Through	Net SRPC Funding
Awarded	\$326,160	\$76,300	\$256,500
Submitted	\$50,000		\$50,000
Not Funded	\$2,400		\$2,400
Grand Total	\$378,560	\$76,300	\$308,900

STRAFFORD

Regional Planning Commission

October 16, 2026

William Watson, Administrator
NH Department of Transportation
Bureau of Planning and Community Assistance
7 Hazen Drive
Concord, NH 03302

RE: October 2026 Minor Revisions to the 2025-2028 TIP

Dear Mr. Watson:

The Strafford Regional Planning Commission (SRPC) staff has received a request to approve the October 2026 Minor Revisions to Strafford Metropolitan Planning Organization's approved 2025-2028 Transportation Improvement Program (TIP).

The following information is in the Strafford MPO Prospectus that was revised and adopted on January 19, 2018, at the Strafford MPO Policy Committee Meeting:

In the Strafford MPO the Executive Director has the authority to review Administrative Modification and/or Informational Revisions. The Executive Director may request the advice of members of the MPO Technical Advisory Committee to complete this review. The Executive Director may make recommendations to the Executive Committee for their concurrence or non-concurrence with Administrative Modifications and/or Informational revisions and for a procedural change from Administrative Modification and/or Informational Revisions to Amendment. The Executive Director will issue a letter to the NHDOT indicating their decision. Copies of these letters will be provided to members of the TAC and MPO.

The Executive Director recommends the approval of the following Administrative Modifications to the 2025-2028 TIP as proposed.

Sincerely,

Jennifer Czysz, AICP
Executive Director

STRAFFORD REGIONAL PLANNING COMMISSION
150 Wakefield Street, Suite 12, Rochester, NH 03867

Barrington | Brookfield | Dover | Durham | Farmington | Lee | Madbury | Middleton | Milton | New Durham
Newmarket | Northwood | Nottingham | Rochester | Rollinsford | Somersworth | Strafford | Wakefield



42523 - DURHAM

State ID	Lead Agency	Project Type	Performance Measures
42523	DOT	Roadway	PM1 - Safety
Functional Classification			
NA			
Project Description			
Implement intersection safety improvements			
Regional Planning Commission	Clean Air Code	Regionally Significant	
SRPC	ATT	No	

Merging 2027 construction funds into 2028

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	Highway Safety Improvement Program (HSIP)	\$509,850	\$84,150	\$30,240	\$100,800	\$0	\$0	\$725,040
PE	Toll Credit	\$56,650	\$9,350	\$3,360	\$11,200	\$0	\$0	\$80,560
Total PE		\$566,500	\$93,500	\$33,600	\$112,000	\$0	\$0	\$805,600
ROW	Highway Safety Improvement Program (HSIP)	\$0	\$0	\$0	\$100,800	\$0	\$0	\$100,800
ROW	Toll Credit	\$0	\$0	\$0	\$11,200	\$0	\$0	\$11,200
Total ROW		\$0	\$0	\$0	\$112,000	\$0	\$0	\$112,000
CON	Highway Safety Improvement Program (HSIP)	\$0	\$0	\$0	\$0	\$3,583,722	\$0	\$3,583,722
CON	STBG-5 to 49,999	\$0	\$0	\$0	\$0	\$2,333,471	\$0	\$2,333,471
CON	Toll Credit	\$0	\$0	\$0	\$0	\$981,559	\$0	\$981,559
Total CON		\$0	\$0	\$0	\$0	\$6,898,752	\$0	\$6,898,752
Total Prior Costs		\$566,500	\$0	\$0	\$0	\$0	\$0	\$566,500
Total Programmed		\$566,500	\$93,500	\$33,600	\$224,000	\$6,898,752	\$0	\$7,816,352

Previously Approved Amendment 42523 - DURHAM

State ID	Lead Agency	Project Type	Performance Measures
42523	DOT	Roadway	-
Functional Classification			
NA			

Project Description

Implement intersection safety improvements at US4 and Madbury Rd

Regional Planning Commission

Clean Air Code

Regionally Significant

SRPC

-

-

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	Highway Safety Improvement Program (HSIP)	\$509,850	\$84,150	\$30,240	\$100,800	\$0	\$0	\$725,040
PE	Toll Credit	\$56,650	\$9,350	\$3,360	\$11,200	\$0	\$0	\$80,560
Total PE		\$566,500	\$93,500	\$33,600	\$112,000	\$0	\$0	\$805,600
ROW	Highway Safety Improvement Program (HSIP)	\$0	\$0	\$0	\$100,800	\$0	\$0	\$100,800
ROW	Toll Credit	\$0	\$0	\$0	\$11,200	\$0	\$0	\$11,200
Total ROW		\$0	\$0	\$0	\$112,000	\$0	\$0	\$112,000
CON	Highway Safety Improvement Program (HSIP)	\$0	\$0	\$0	\$3,432,684	\$2,625,155	\$0	\$6,057,839
CON	Toll Credit	\$0	\$0	\$0	\$381,409	\$291,684	\$0	\$673,093
Total CON		\$0	\$0	\$0	\$3,814,093	\$2,916,839	\$0	\$6,730,932
Total Prior Costs		\$566,500	\$0	\$0	\$0	\$0	\$0	\$566,500
Total Programmed		\$566,500	\$93,500	\$33,600	\$4,038,093	\$2,916,839	\$0	\$7,648,532

ENV-POST-CON - PROGRAM

State ID	Lead Agency	Project Type	Performance Measures
ENV-POST-CON	DOT	To Be Assigned	-
Functional Classification			
NA			
Project Description			
Environmental commitments for post-construction obligations.			
Regional Planning Commission	Clean Air Code	Regionally Significant	
-	ALL	No	

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
OTHER	STBG-State Flexible	\$819,850	\$92,000	\$268,800	\$120,000	\$80,000	\$1,280,000	\$2,660,650
OTHER	Toll Credit	\$204,963	\$23,000	\$67,200	\$30,000	\$20,000	\$320,000	\$665,163
Total OTHER		\$1,024,813	\$115,000	\$336,000	\$150,000	\$100,000	\$1,600,000	\$3,325,813
Total Prior Costs		\$1,024,813	\$0	\$0	\$0	\$0	\$0	\$1,024,813
Total Future Costs		\$0	\$0	\$0	\$0	\$0	\$1,600,000	\$1,600,000
Total Programmed		\$1,024,813	\$115,000	\$336,000	\$150,000	\$100,000	\$1,600,000	\$3,325,813

Previously Approved Amendment ENV-POST-CON - PROGRAM

State ID	Lead Agency	Project Type	Performance Measures
ENV-POST-CON	DOT	To Be Assigned	-

No affect on projects in the Strafford Region

Functional Classification

NA

Project Description

Environmental commitments for post-construction obligations.

Regional Planning Commission

-

Clean Air Code

-

Regionally Significant

-

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
OTHER	STBG-State Flexible	\$819,850	\$132,000	\$268,800	\$63,200	\$80,000	\$1,280,000	\$2,643,850
OTHER	Toll Credit	\$204,963	\$33,000	\$67,200	\$15,800	\$20,000	\$320,000	\$660,963
Total OTHER		\$1,024,813	\$165,000	\$336,000	\$79,000	\$100,000	\$1,600,000	\$3,304,813
Total Prior Costs		\$1,024,813	\$0	\$0	\$0	\$0	\$0	\$1,024,813
Total Future Costs		\$0	\$0	\$0	\$0	\$0	\$1,600,000	\$1,600,000
Total Programmed		\$1,024,813	\$165,000	\$336,000	\$79,000	\$100,000	\$1,600,000	\$3,304,813

PAVE-T2-RESURF - PROGRAM

State ID

PAVE-T2-RESURF

Lead Agency

DOT

Project Type

To Be Assigned

Performance Measures

PM2 - Pavement and Bridge
Condition

Functional Classification

NA

Project Description

Resurfacing Tier 2 Roadways

Regional Planning Commission

-

Clean Air Code

E-10

Regionally Significant

No

No effect on individual "child" projects in the Strafford Region

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	National Highway Performance	\$4,113,000	\$1,881,200	\$1,128,000	\$204,000	\$204,000	\$1,296,000	\$8,826,200
PE	STBG-State Flexible	\$2,895,000	\$862,400	\$36,000	\$36,000	\$36,000	\$624,000	\$4,489,400
PE	Toll Credit	\$1,752,000	\$685,900	\$291,000	\$60,000	\$60,000	\$480,000	\$3,328,900
Total PE		\$8,760,000	\$3,429,500	\$1,455,000	\$300,000	\$300,000	\$2,400,000	\$16,644,500
ROW	National Highway Performance	\$68,000	\$17,000	\$17,000	\$17,000	\$17,000	\$136,000	\$272,000
ROW	STBG-State Flexible	\$12,000	\$3,000	\$3,000	\$3,000	\$3,000	\$184,000	\$208,000
ROW	Toll Credit	\$20,000	\$5,000	\$5,000	\$5,000	\$5,000	\$80,000	\$120,000
Total ROW		\$100,000	\$25,000	\$25,000	\$25,000	\$25,000	\$400,000	\$600,000
CON	Betterment	\$38,750,000	\$7,100,000	\$2,100,000	\$0	\$0	\$0	\$47,950,000
CON	National Highway Performance	\$67,177,344	\$14,080,000	\$3,820,075	\$10,500,582	\$5,500,582	\$73,862,704	\$174,941,287
CON	Redistribution	\$344,902	\$0	\$0	\$0	\$0	\$0	\$344,902
CON	SB367-4-Cents	\$0	\$0	\$5,000,000	\$0	\$0	\$0	\$5,000,000
CON	STBG-State Flexible	\$113,585,754	\$27,876,475	\$29,835,925	\$8,039,418	\$6,439,418	\$98,297,296	\$284,074,286
CON	Toll Credit	\$45,277,000	\$10,489,119	\$8,414,000	\$4,635,000	\$2,985,000	\$43,040,000	\$114,840,119
Total CON		\$265,135,000	\$59,545,594	\$49,170,000	\$23,175,000	\$14,925,000	\$215,200,000	\$627,150,594

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
Total Prior Costs		\$273,995,000	\$0	\$0	\$0	\$0	\$0	\$273,995,000
Total Future Costs		\$0	\$0	\$0	\$0	\$0	\$218,000,000	\$218,000,000
Total Programmed		\$273,995,000	\$63,000,094	\$50,650,000	\$23,500,000	\$15,250,000	\$218,000,000	\$644,395,094

Previously Approved Amendment PAVE-T2-RESURF - PROGRAM

State ID	Lead Agency	Project Type	Performance Measures
PAVE-T2-RESURF	DOT	To Be Assigned	-
Functional Classification			
NA			
Project Description			
Resurfacing Tier 2 Roadways			
Regional Planning Commission	Clean Air Code	Regionally Significant	
-	-	-	

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	National Highway Performance	\$4,113,000	\$1,881,200	\$1,128,000	\$204,000	\$204,000	\$1,296,000	\$8,826,200
PE	STBG-State Flexible	\$2,895,000	\$862,400	\$36,000	\$36,000	\$36,000	\$624,000	\$4,489,400
PE	Toll Credit	\$1,752,000	\$685,900	\$291,000	\$60,000	\$60,000	\$480,000	\$3,328,900
Total PE		\$8,760,000	\$3,429,500	\$1,455,000	\$300,000	\$300,000	\$2,400,000	\$16,644,500
ROW	National Highway Performance	\$68,000	\$17,000	\$17,000	\$17,000	\$17,000	\$136,000	\$272,000
ROW	STBG-State Flexible	\$12,000	\$3,000	\$3,000	\$3,000	\$3,000	\$184,000	\$208,000
ROW	Toll Credit	\$20,000	\$5,000	\$5,000	\$5,000	\$5,000	\$80,000	\$120,000
Total ROW		\$100,000	\$25,000	\$25,000	\$25,000	\$25,000	\$400,000	\$600,000
CON	Betterment	\$38,750,000	\$7,100,000	\$2,100,000	\$0	\$0	\$0	\$47,950,000
CON	National Highway Performance	\$67,177,344	\$14,080,000	\$3,820,075	\$10,500,582	\$5,500,582	\$73,862,704	\$174,941,287
CON	Redistribution	\$344,902	\$0	\$0	\$0	\$0	\$0	\$344,902
CON	SB367-4-Cents	\$0	\$0	\$5,000,000	\$0	\$0	\$0	\$5,000,000
CON	STBG-State Flexible	\$113,585,754	\$27,876,475	\$22,075,925	\$8,039,418	\$6,439,418	\$98,297,296	\$276,314,286
CON	Toll Credit	\$45,277,000	\$10,489,119	\$6,474,000	\$4,635,000	\$2,985,000	\$43,040,000	\$112,900,119
Total CON		\$265,135,000	\$59,545,594	\$39,470,000	\$23,175,000	\$14,925,000	\$215,200,000	\$617,450,594

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
Total Prior Costs		\$273,995,000	\$0	\$0	\$0	\$0	\$0	\$273,995,000
Total Future Costs		\$0	\$0	\$0	\$0	\$0	\$218,000,000	\$218,000,000
Total Programmed		\$273,995,000	\$63,000,094	\$40,950,000	\$23,500,000	\$15,250,000	\$218,000,000	\$634,695,094

43552 - ROCHESTER

State ID	Lead Agency	Project Type	Performance Measures
43552	Muni/Local	Roadway	-
Functional Classification			
NA			
Project Description			
Widen `3,450' from north of Spldg Tpk ramp to Toyota entrance, add signal and sidewalk.			
Regional Planning Commission	Clean Air Code	Regionally Significant	
SRPC	ATT	No	

Inflation adjustment of construction funds (decrease).

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	Non Par Other	\$0	\$0	\$227,000	\$0	\$0	\$0	\$227,000
PE	STBG-5 to 200K	\$0	\$0	\$56,082	\$0	\$0	\$0	\$56,082
PE	STBG-50 to 200K	\$364,685	\$23,632	\$232,401	\$0	\$0	\$0	\$620,718
PE	Towns	\$91,171	\$5,908	\$72,121	\$0	\$0	\$0	\$169,200
Total PE		\$455,856	\$29,540	\$587,604	\$0	\$0	\$0	\$1,073,000
ROW	STBG-50 to 200K	\$0	\$0	\$65,792	\$0	\$0	\$0	\$65,792
ROW	Towns	\$0	\$0	\$16,448	\$0	\$0	\$0	\$16,448
Total ROW		\$0	\$0	\$82,240	\$0	\$0	\$0	\$82,240
CON	Non Par Other	\$0	\$0	\$25,519	\$0	\$0	\$0	\$25,519
CON	STBG-50 to 200K	\$0	\$0	\$0	\$2,792,231	\$0	\$0	\$2,792,231
CON	STBG-State Flexible	\$0	\$0	\$1,200,000	\$2,632,151	\$0	\$0	\$3,832,151
CON	Towns	\$0	\$0	\$300,000	\$1,356,096	\$0	\$0	\$1,656,096
Total CON		\$0	\$0	\$1,525,519	\$6,780,478	\$0	\$0	\$8,305,997
Total Prior Costs		\$455,856	\$0	\$0	\$0	\$0	\$0	\$455,856
Total Programmed		\$455,856	\$29,540	\$2,195,363	\$6,780,478	\$0	\$0	\$9,461,237

Previously Approved Amendment 43552 - ROCHESTER

State ID	Lead Agency	Project Type	Performance Measures
43552	Muni/Local	Roadway	-
Functional Classification			
NA			

Project Description

Widen `3,450' from north of Spldg Tpk ramp to Toyota entrance, add signal and sidewalk.

Regional Planning Commission

Clean Air Code

Regionally Significant

SRPC

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PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	Non Par Other	\$0	\$0	\$227,000	\$0	\$0	\$0	\$227,000
PE	STBG-5 to 200K	\$0	\$0	\$56,082	\$0	\$0	\$0	\$56,082
PE	STBG-50 to 200K	\$364,685	\$23,632	\$232,401	\$0	\$0	\$0	\$620,718
PE	Towns	\$91,171	\$5,908	\$72,121	\$0	\$0	\$0	\$169,200
Total PE		\$455,856	\$29,540	\$587,604	\$0	\$0	\$0	\$1,073,000
ROW	STBG-50 to 200K	\$0	\$0	\$65,792	\$0	\$0	\$0	\$65,792
ROW	Towns	\$0	\$0	\$16,448	\$0	\$0	\$0	\$16,448
Total ROW		\$0	\$0	\$82,240	\$0	\$0	\$0	\$82,240
CON	Non Par Other	\$0	\$0	\$842,261	\$0	\$0	\$0	\$842,261
CON	STBG-50 to 200K	\$0	\$0	\$600,000	\$2,256,800	\$0	\$0	\$2,856,800
CON	STBG-State Flexible	\$0	\$0	\$600,000	\$3,296,824	\$0	\$0	\$3,896,824
CON	Towns	\$0	\$0	\$300,000	\$1,388,406	\$0	\$0	\$1,688,406
Total CON		\$0	\$0	\$2,342,261	\$6,942,030	\$0	\$0	\$9,284,291
Total Prior Costs		\$455,856	\$0	\$0	\$0	\$0	\$0	\$455,856
Total Programmed		\$455,856	\$29,540	\$3,012,105	\$6,942,030	\$0	\$0	\$10,439,531