

STRAFFORD

Regional Planning Commission

SRPC EXECUTIVE COMMITTEE MEETING

August 21, 2026, 8:00 a.m. to 9:00 a.m.

Hybrid Meeting (Conference Rm 1A & via Zoom)

In accordance with RSA 91:A, the Commission requires an in-person quorum. So long as an in-person quorum, Commissioners may participate virtually. Guests may attend the meeting virtually or at the SRPC Office. All participants, both in-person and virtual, can communicate contemporaneously.

Microsoft Teams Meeting

Join: <https://teams.microsoft.com/meet/21331976123125?p=Yvgh2IbjfcGczubL0F>

Meeting ID: 213 319 761 231 25

Passcode: n2mP2zT2

These instructions have also been provided at www.traffordrpcnh.gov. If anybody is unable to access the meeting, please email mtaylorfetter@traffordrpcnh.gov or call 603-994-3500 (x115).

Agenda Item	Time	Notes
1) Welcome and Introductions	8:00-8:05	N/A
2) Action Items a) Approval of the July 17, 2026 Minutes b) Acceptance of the Draft June Financials	8:05-8:40	Refer to the enclosed memo and attachments.
3) Updates and Discussion Items a) Audit Quotes b) Annual Goal Setting c) Awards, Contracts, and General Business d) August Monthly Minors	8:40-8:50	Refer to the enclosed memo and attachments.
4) Other Business	8:50-8:55	N/A
5) Adjourn	9:00	N/A

Reasonable accommodations for people with disabilities are available upon request. Include a detailed description of the accommodation you will need along with your contact info. Please make your request as early as possible; allowing at least 5 days advance notice. Last minute requests will be accepted but may be impossible to fill. Please call (603) 994-3500 x115 or email srpc@traffordrpcnh.gov.

STRAFFORD REGIONAL PLANNING COMMISSION

150 Wakefield Street, Suite 12, Rochester, NH 03867

Barrington | Brookfield | Dover | Durham | Farmington | Lee | Madbury | Middleton | Milton | New Durham
Newmarket | Northwood | Nottingham | Rochester | Rollinsford | Somersworth | Strafford | Wakefield



RULES OF PROCEDURE

*Strafford Regional Planning Commission
Strafford Metropolitan Planning Organization, and
Strafford Economic Development District*

Meeting Etiquette

Be present at the scheduled start of the meeting.

Be respectful of the views of others.

Ensure that only one person talks at a time. Raising your hand to be recognized by the chair or facilitator is good practice.

Do not interrupt others or start talking before someone finishes.

Do not engage in cross talk.

Avoid individual discussions in small groups during the meeting. When one person speaks, others should listen.

Active participation is encouraged from all members.

When speaking, participants should adhere to topics of discussion directly related to agenda items.

When speaking, individuals should be brief and concise when speaking.

The Strafford Regional Planning Commission & Metropolitan Planning Organization holds both public meetings and public hearings.

For public meetings, guests are welcome to observe, but should follow proper meeting etiquette allowing the meeting to proceed uninterrupted. Members of the public who wish to be involved and heard should use venues such as Citizen Forum, Public Hearings, Public Comment Periods, outreach events, seminars, workshops, listening sessions, etc.



STRAFFORD

Regional Planning Commission

DATE: August 14, 2026

TO: Executive Committee Members

FROM: Jen Czysz, Executive Director

RE: Director's Report for the August 21, 2026 Meeting

2a. July 17, 2026 Minutes - Refer to enclosure. Non-Public Minutes from the May meeting will be provided separately to committee members.

2b. Accept the Draft June Financials (enclosures)

Balance Sheet: Bank balances remain bolstered by the advanced grant payments received in March, additionally, municipal dues payments have started to come in. Within the checking account, actual balances were higher given the timing of transactions and through strategically holding contractor checks pending reimbursements. The actual checking balance was \$101,016 on June 30. Please note that we expect changes to the June balance sheet. As Vickie works to close out the fiscal year there are legacy items that she will be looking at with the auditors to adjust with their advice. Examples include details within the fixed assets accumulated depreciation. Some items should be aged out and removed. On the accrued long-term liabilities, the annual audit accrual should be zeroed out as the costs have been paid and there is no remaining liability. This change will be made as a credit and the net result will be a commensurate decrease in the year's operating loss.

Accounts Receivable: Of the 378,642 due at the end of June, \$244,830 was the current month's billing. These higher than usual amounts are attributable to the invoicing of annual dues in May, that are due in July. \$192,716 was received in July. Excluding current items, this leaves a past due balance of \$27,608, a mix of NHDES and CDFA items. Note, at this time all municipal dues, except Wakefield, have been received.

Profit and Loss and Income by Customer: June was another respectable month with a profit of \$9,112. The year-to-date loss is now at \$37,691, more than half of what it was mid-fiscal year. The second half of the year, particularly the final quarter were very strong. The correction noted above relative to adjusting the accrued annual audit will bring the annual loss down to be closer to \$20,000 once adjusted.

Preliminary July Financials: Most but not all July invoices have been completed at this time. A more accurate picture will be available closer to the EC meeting date. July currently shows a profit of \$1,616. This will likely increase some as there may still be a few remaining invoices to complete, which will increase the revenue booked for the month. All July expenses have been booked at this time. Additionally, the July balance sheet is shoring a total bank balance of \$327,594.

3a. Audit Quotes

Vickie has been soliciting quotes for our FY 2026 audit. We will again need to audit the financial statements as well as have a federal single audit. Only two firms were available and provided quotes. One firm recommended reaching back out in the fall for next years audit as they may have capacity at that time to take a new client.

- CBIZ/Grant Thornton: \$22,600 for financial statements and \$6,300 for single audit

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- Berry Dunn: \$31,000 for financial statements and \$6,000 for single audit
- RKO-CPAs: Unable to support at this time advised booking in Fall of 2026
- Leone, McDonnell & Roberts: Unable to support, no governmental audits
- Roberts & Greene: Unable to support
- Vachon & Clukay: Unable to Support
- Plodzik & Sanderson: Unable to support
- Hennessy and Vallee: Unable to support

Based on the responses received, the recommendation is to sign for 1 year with CBIZ, the same firm we have had for many years. The FY2026 audit quote is an increase of \$900 over FY2025's audit.

Vickie and I discussed running an RFP this fall to seek a new firm for the 2027-2029 audits, a 3-year contract with an option to renew.

3b. Annual Goal Setting

1. Finalize and adopt updates to SRPC's organizational policies.
 - a. Update to the Wellness and Safety Policy.
 - b. Update the Employee Handbook to include:
 - i. A social media policy for use of SRPC's accounts.
 - ii. A policy or guidelines for use of AI applications.
 - iii. Updates to various sections including remedial actions and required documentation for employees.
 - iv. Set requirements for onsite versus telecommuting hours.
 - c. Update SRPC's Operating Policies.
 - d. Complete the Disaster Recovery Plan and Continuity of Operations Plan.
2. Continue efforts to strengthen Commissioner engagement.
 - a. Continue events such as the commissioner 101, field trips, and include regular opportunities on monthly meeting agendas for commissioners to lead the conversation.
 - b. Continue to increase regular communication with commissioners to ensure they are aware of efforts within their and surrounding communities.
 - c. Conduct a board self-evaluation.
 - d. Develop a resources commissioners can use when advocating for SRPC with municipal officials.
 - e. Ensure availability of commissioners to participate in municipal executive director road show presentations. For communities without commissioners, invite one or two executive committee members to join and speak to the benefits of representation.
3. Improve and grow staff and project management capabilities.
 - a. Strengthen existing and develop RPC, MPO, EDD, and Data team managers. Ensure each team lead and participates in at least one management and supervision training this year.
 - b. Participate in at least three Primex trainings to strengthen the executive director management and human resource skills.
 - c. Continue to grow distributed management capacity within the office with more hands-on senior staff monitoring junior work progress with frequent check-ins to incrementally review work progress and products.
 - d. Set periodic, at least quarterly, scheduled non-public sessions to address any items that arise with the executive committee.

4. Strengthen SRPC's financial position.
 - a. Establish a revenue diversification subcommittee comprised of commissioners that can assist with and/or advise on development of marketing materials, new revenue opportunities, establishment of a non-profit.
 - b. Pursue 501(c)(3) status in collaboration with executive committee members.
 - c. Closely monitor the financial sustainability of the SRPC circuit rider program and task-based contracts that have historically led to significant financial losses.
 - d. Maintain the revived contract hours allocation model with updates issued after each payroll period concludes. To be maintained in collaboration with program managers to share the workload and help ensure timeliness.
 - e. Work with the new financial manager to identify cost savings and opportunities for SRPC to grow income.

3c. Awards, Contracts and General Business Update

Refer to enclosures.

3d. August Minors

Enclosed in your packet.

NEXT MEETING: September 18, 2026 8 AM. – 9:00 A.M.

EXECUTIVE COMMITTEE MEETING

July 17, 2026

8:00 a.m. to 9:00 a.m.

1) Welcome and Introductions:

Chair Paul Rasmussen called the meeting to order at 8:00 A.M. and asked for introductions.

Committee members attending: Paul Rasmussen, Durham; Michael Lehrman, Durham; Mark Richardson, Somersworth; Joe Boudreau, Rochester; Curtis Register, Durham; Steve Stancel, Wakefield; and Michael Bobinsky, Somersworth

Staff attending Zoom: Megan Taylor-Fetter

K. Kasper was seated as a regular member until M. Lehrman arrived

2) Non-Public Session per NH RSA 91-A:3

At 8:04am, M. Lehrman motioned to enter in Non-Public session per RSA 91-A:3:

The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

M. Towne seconded the motion. The motion passed with a unanimous vote in favor.

Review of June 19, 2026, non-public minutes

J. Boudreau motioned to accept the June 19, 2026, non-public minutes. K. Kasper seconded the motion. All members voted in favor. The motion passed.

Executive Director Review

The committee reviewed the notes and recommendations from the July 16, 2026 non-public session regarding the Executive Director's annual review. Members agreed that Jen's accomplishments and successes should be formally acknowledged and documented in the meeting minutes. The committee also reached consensus that, in six months, Jen should review the organization's budget and, in consultation with the Executive Committee, determine whether staff bonuses could be awarded.

M. Bobinsky motioned to accept the notes of June 16, 2026, non-public session with edits. J. Boudreau seconded the motion. All members voted in favor. The motion passed.

At 8:14AM, P. Rasmussen motioned to close the non-public session. M. Towne seconded the motion. The motion passed with a unanimous vote in favor.



3) Action Items

a. Approval of the June 19, 2026 minutes

M. Bobinsky motioned to approve the June 19, 2026 minutes as written, M. Towne seconded the motion. The motion passed with a unanimous vote in favor.

b. Acceptance of the Draft May Financials

J. Czynsz reviewed the May financials as follows:

Balance Sheet: Bank balances remain bolstered by the advanced grant payments received in March. Within the checking account, actual balances were higher given the timing of transactions and through strategically holding contractor checks pending reimbursements. The actual checking balance was \$130,960 on May 29. We have continued to be able to operate without utilizing the line of credit.

Accounts Receivable: Of the \$456,342 due at the end of May, \$340,343 was the current month's billing. These significantly higher than usual amounts are attributable to the invoicing of annual dues in May, that are due in July, and that May was a three-payroll month with commensurately higher monthly billing. \$100,775 was received in June. This leaves a past due balance of \$15,224, a mix of NHDES and CDFA items.

Profit and Loss and Income by Customer: May is a month to celebrate. Our best month of the year with a profit of \$21,273, a significant improvement, but still leaving a gap that won't be fully recoverable in June. The year-to-date loss is now at \$47,956, nearly half of what it was mid-fiscal year. May's strong profit is a result of high direct salaries throughout the month. Being a three-payroll month, the monthly billing was up, over \$212,800.

The group discussed the timing of financial report reviews and questioned why reports are currently being reviewed a month behind. They considered moving the meeting to the fourth Friday of each month to allow for review of more current financial information. Jen Czynsz suggested an alternative approach: providing a preliminary set of financial reports for the current month the day before the meeting, while continuing to provide a complete set of finalized reports for the prior month. While these preliminary reports would not be available a week in advance for distribution, they would provide more up-to-date financial data for discussion.

The group agreed to receiving a preliminary current-month financial figures in addition to the finalized prior-month reports and will try this approach for one quarter.

M. Bobinsky motioned to accept, S. Stancel seconded the motion. The motion passed with a unanimous vote in favor.

4) Updates and Discussion Items

a. Executive Director Review

There was no discussion on the Executive Director Review.



b. Awards, Contracts, and General Business

Regarding the indirect rate: J. Czysz explained that May's three-paycheck month increased direct salary expenses while indirect costs remained relatively constant, resulting in an indirect cost rate that was lower than the approved rate. She noted that the current operating loss of approximately \$40,000 is likely attributable to Circuit Rider contracts and certain task-based contracts operating at a loss rather than to indirect cost recovery. Recent rate increases for Circuit Rider contracts and enhanced monitoring of task-based contracts, including hours allocation and contract performance, are expected to help address these issues. A more detailed analysis will be conducted after the June financials are finalized to identify the primary drivers of the fiscal year loss.

c. July Monthly Minors

There were no monthly minors to review.

5) Other Business

There was no other business

6) Citizens Comments

There were no citizens' comments

7) Adjournment

Following a motion and a second, the committee voted unanimously to adjourn at 9:00 A.M.

Respectfully submitted,

Megan Taylor-Fetter
Office Coordinator
Strafford Regional Planning Commission



Strafford Regional Planning Commission
Balance Sheet
As of June 30, 2026

	Jun 30, 26	Jun 30, 25	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
FSB Checking	-7,633.54 ¹	-41,367.02	33,733.48
FSB Savings	225,138.41	32,409.61	192,728.80
Total Checking/Savings	217,504.87	-8,957.41	226,462.28
Accounts Receivable			
Accounts Receivable	378,641.97	438,385.36	-59,743.39
Total Accounts Receivable	378,641.97	438,385.36	-59,743.39²
Other Current Assets			
Prepaid Expenses			
Prepaid Dues and Subscriptions	94.81	1,240.17	-1,145.36 ³
Prepaid training	600.00	600.00	0.00
Prepaid Unemployment Comp	1,515.00	1,601.52	-86.52
Prepaid Workers Compensation	1,229.52	1,048.02	181.50
Total Prepaid Expenses	3,439.33	4,489.71	-1,050.38
Prepaid software support	4,267.25	5,255.06	-987.81
Undeposited Funds	0.00	90.00	-90.00
Total Other Current Assets	7,706.58	9,834.77	-2,128.19
Total Current Assets	603,853.42	439,262.72	164,590.70
Fixed Assets			
Property and Equipment			
Accumulated Depreciation	-29,123.54	-24,505.22	-4,618.32
Equipment Purchase			
AI Traffic Counter	9,830.00	9,830.00	0.00
Lenova Think Server	3,983.04	3,983.04	0.00
Pyro Traffic Count System	7,540.00	7,540.00	0.00
ThinkSystem ST520 FY24 Server	5,721.45	5,721.45	0.00
Equipment Purchase - Other	11,762.40	11,762.40	0.00
Total Equipment Purchase	38,836.89	38,836.89	0.00
Total Property and Equipment	9,713.35	14,331.67	-4,618.32
Right of Use Asset - Building			
Accumulated Amortization - Buil	-137,490.55	-110,067.39	-27,423.16
Right of Use Asset - Building - Other	221,852.22	112,410.00	109,442.22 ⁴
Total Right of Use Asset - Building	84,361.67	2,342.61	82,019.06
Vehicles			
Ford Transit	22,943.35	22,943.35	0.00

Strafford Regional Planning Commission
Balance Sheet
As of June 30, 2026

	Jun 30, 26	Jun 30, 25	\$ Change
Vehicle Accumulated Depreciatio	-22,943.35	-22,943.35	0.00
Total Vehicles	0.00	0.00	0.00
Total Fixed Assets	94,075.02	16,674.28	77,400.74
TOTAL ASSETS	697,928.44	455,937.00	241,991.44
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Credit Cards			
FSB Credit Card	1,234.16	5,007.51	-3,773.35
Total Credit Cards	1,234.16	5,007.51	-3,773.35
Other Current Liabilities			
Benefits payable			
Simple IRA payable	48.00	48.00	0.00
Total Benefits payable	48.00	48.00	0.00
Building Lease Liab Current	0.14	0.15	-0.01
Contract Revenue In Advance	232,592.63	47,872.19	184,720.44 ⁵
FY24 Dues in Advance	-0.02	-0.02	0.00
FY26 Dues in Advance	0.00	144,295.57	-144,295.57
FY27 Dues in Advance	158,016.64	0.00	158,016.64
Payroll Liabilities			
FSA Payable	4,894.89	2,153.21	2,741.68 ⁶
FUTA	30.41	30.41	0.00
Social Security Payable	-0.02	-0.02	0.00
Payroll Liabilities - Other	1,925.21	1,675.54	249.67
Total Payroll Liabilities	6,850.49	3,859.14	2,991.35
Total Other Current Liabilities	397,507.88	196,075.03	201,432.85
Total Current Liabilities	398,742.04	201,082.54	197,659.50
Long Term Liabilities			
Building Lease Liab Non Current	86,177.24	2,492.85	83,684.39 ⁷
Accrued expenses			
Accrued Payroll	29,629.53	27,196.48	2,433.05
Accrued Vacation	57,116.42	61,211.09	-4,094.67
Annual Audit Accrual	18,000.00	18,000.00	0.00
Total Accrued expenses	104,745.95	106,407.57	-1,661.62 ⁸
Total Long Term Liabilities	190,923.19	108,900.42	82,022.77

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08/12/26

Accrual Basis

Strafford Regional Planning Commission
Balance Sheet
As of June 30, 2026

	Jun 30, 26	Jun 30, 25	\$ Change
Total Liabilities	589,665.23	309,982.96	279,682.27
Equity			
Retained Earnings	145,954.04	137,077.82	8,876.22 ⁹
Net Income	-37,690.83	8,876.22	-46,567.05 ¹⁰
Total Equity	108,263.21	145,954.04	-37,690.83
TOTAL LIABILITIES & EQUITY	697,928.44	455,937.00	241,991.44

DRAFT

1:57 PM

08/12/26

Accrual Basis

Strafford Regional Planning Commission
Balance Sheet
As of June 30, 2026

1. Checking/Savings: Contractor checks are being held until reimbursement is received.

2. Accounts Receivable: See the Accounts Receivable Aging Summary Comments for details.

3. Prepaid Dues and Subscriptions: APA Subscriptions need to be submitted.

4. Right of Use Asset: Effective for fiscal year 2022, a new Government Accounting method was introduced, called GASB 87. It requires total lease payments (our office space) to be recorded as a liability, and a monthly expense is recorded as Amortization.

5. Contract Revenue in Advance: Current year balance: MID Zoning \$8,230, ROC RFP \$3,923, NHCF projects \$234,786 Sunrise Lake \$1,405 and EDA \$1,745. In the prior year, revenue in advance was received from the NHHFA contract, which was completed in September, 2024. Advances are generally deposited to savings. Invoices are billed monthly to income on the profit and loss, offset to the Contract Revenue in Advance balance, and those amounts earned/invoiced are then transferred to the checking account, as funds allow.

6. FSA Payable: This balance is the difference between payroll deductions collected and invoices received from HealthTrust for FSA eligible expense claims.

7. Building Lease Liab Non Current: This reflects the amount of lease payments in future fiscal years. The lease liability for fiscal year 2025 is reflected in the current liability account. (See discussions Building Lease Liab Current).

8. Accrued Expenses: Accrued Payroll and Accrued Vacation balances have been adjusted for FY26 and reflect wages paid in FY27, but worked in FY26, and half of the Paid Time Off (PTO) hours accrued by staff at 6/30/26. These amounts are adjusted at year-end as part of the fiscal year close-out.

9. Retained Earnings: Cumulative posting of net income from all prior years.

10. Net Income: Reflects Net Income for the entire fiscal year through the report date.

Strafford Regional Planning Commission
A/R Aging Summary
As of June 30, 2026

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
2000 LTA (Local Technical Assistance)						
Annual Dinner Attendance	80.00	80.00	0.00	0.00	0.00	160.00
2003 LTA-DOV	25,765.50	0.00	0.00	0.00	0.00	25,765.50
2006 LTA-LEE	6,367.77	0.00	0.00	0.00	0.00	6,367.77
2011 LTA-NKT	9,916.90	0.00	0.00	0.00	0.00	9,916.90
2014 LTA-ROC	25,700.73	0.00	0.00	0.00	0.00	25,700.73
2016 LTA-SOM	11,531.46	0.00	0.00	0.00	0.00	11,531.46
2018 LTA-WAK	7,149.64	0.00	0.00	0.00	0.00	7,149.64
2200 PLUR Books						
2209 Town of Milton PLUR	0.00	0.00	0.00	0.00	0.00	0.00
Total 2200 PLUR Books	0.00	0.00	0.00	0.00	0.00	0.00
2000 LTA (Local Technical Assistance) - Other	0.00	0.00	0.00	0.00	0.00	0.00
Total 2000 LTA (Local Technical Assistance)	86,512.00	80.00	0.00	0.00	0.00	86,592.00 ¹
3300 City of Dover						
3305 Dover TMP	249.80	0.00	0.00	0.00	0.00	249.80
Total 3300 City of Dover	249.80	0.00	0.00	0.00	0.00	249.80
3400 Town of Durham						
3407 Wagon Hill II	502.75	0.00	0.00	0.00	0.00	502.75
Total 3400 Town of Durham	502.75	0.00	0.00	0.00	0.00	502.75
3500 Town of Farmington						
3501 FAR Circuit Rider	7,565.51	0.00	0.00	0.00	0.00	7,565.51
Total 3500 Town of Farmington	7,565.51	0.00	0.00	0.00	0.00	7,565.51
4100 Town of Newmarket						
4108 NKT HOP2	0.00	888.30	0.00	0.00	0.00	888.30
Total 4100 Town of Newmarket	0.00	888.30	0.00	0.00	0.00	888.30 ²
4200 Town of Northwood						
4201 NOR Circuit Rider	3,315.00	2,762.50	0.00	0.00	0.00	6,077.50
Total 4200 Town of Northwood	3,315.00	2,762.50	0.00	0.00	0.00	6,077.50 ³
4300 Town of Nottingham						
4304 NOT Housing MP HOP2	2,764.26	2,562.30	0.00	0.00	0.00	5,326.56 ⁴
4301 NOT Circuit Rider	2,047.75	0.00	0.00	0.00	0.02	2,047.77
Total 4300 Town of Nottingham	4,812.01	2,562.30	0.00	0.00	0.02	7,374.33
4400 City of Rochester						
4402 UPWP ROC Sidewalk Assess	0.00	0.00	0.00	0.00	0.00	0.00

Strafford Regional Planning Commission
A/R Aging Summary
As of June 30, 2026

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Total 4400 City of Rochester	0.00	0.00	0.00	0.00	0.00	0.00
4600 City of Somersworth						
4610 SOM HistCultRes MP	820.00	3,683.27	0.00	0.00	0.00	4,503.27
4609 SOM EcDev MP	1,842.51	3,654.60	0.00	0.00	0.00	5,497.11
4608 SOM MP-Transportation & Vision	0.00	901.44	0.00	0.00	0.00	901.44
4607 SOM HOP2 Zoning Reform	4,634.30	10,749.82	0.00	0.00	0.00	15,384.12
4604 SOM Tax Map	1,635.00	0.00	0.00	0.00	0.00	1,635.00
Total 4600 City of Somersworth	8,931.81	18,989.13	0.00	0.00	0.00	27,920.94 ⁵
4700 Town of Strafford						
4705 STR Bow Lake Watershed	1,851.90	0.00	0.00	0.00	0.00	1,851.90
4704 Strafford Tax Mapping	1,250.73	0.00	0.00	0.00	0.00	1,250.73
4701 Strafford Circuit Rider	2,951.25	0.00	0.00	0.00	0.00	2,951.25
Total 4700 Town of Strafford	6,053.88	0.00	0.00	0.00	0.00	6,053.88
4800 Town of Wakefield						
4801 Wakefield Circuit Rider	361.25	0.00	0.00	0.00	0.00	361.25
Total 4800 Town of Wakefield	361.25	0.00	0.00	0.00	0.00	361.25
5201 UNH						
5212 NOT PREPA	652.22	0.00	0.00	0.00	0.00	652.22
5211 BAR PREPA	1,917.73	0.00	0.00	0.00	0.00	1,917.73
5213 STR PREPA	1,805.77	0.00	0.00	0.00	0.00	1,805.77
5210 GB 2030 CAW Evolve Our Practice	0.00	0.00	0.00	1,318.91	0.00	1,318.91
Total 5201 UNH	4,375.72	0.00	0.00	1,318.91	0.00	5,694.63
5332 St As Zoning Atlas Outreach	347.75	0.00	0.00	1,347.68	1,097.88	2,793.31
5310 Lamprey River LAC	0.00	0.00	0.00	0.00	0.00	0.00
6100 NH DES						
6307 Coastal NH Drinking Water Flood Risk	335.98	0.00	0.00	0.00	0.00	335.98
6182 Crossing Navigator	2,217.16	3,075.72	0.00	0.00	0.00	5,292.88
6106 Coastal 2026	0.00	4,632.25	0.00	2,572.95	2,847.56	10,052.76
6181 NFWF CFR Phase II	546.70	572.13	0.00	0.00	0.00	1,118.83
6252 Cocheco River Plan	5,235.00	2,860.00	0.00	2,000.00	0.00	10,095.00

Strafford Regional Planning Commission
A/R Aging Summary
 As of June 30, 2026

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
6253 Sunrise Lake	5,217.50	476.94	0.00	0.00	0.00	5,694.44
6154 Coastal Flood Risk Summary	0.00	403.98	0.00	0.00	0.00	403.98
Total 6100 NH DES	13,552.34	12,021.02	0.00	4,572.95	2,847.56	32,993.87
6600 CDFA-CDBG Grant Administration						
6606 CDFA-Childcare	2,071.34	0.00	0.00	0.00	0.00	2,071.34
6605 CDFA County Shelters	2,827.27	3,096.18	0.00	3,198.49	0.00	9,121.94 ⁶
6604 CDBG County StAs Admin	380.77	0.00	0.00	0.00	0.00	380.77
6603 CDBG Somersworth YMCA	492.88	0.00	0.00	0.00	0.00	492.88
Total 6600 CDFA-CDBG Grant Administration	5,772.26	3,096.18	0.00	3,198.49	0.00	12,066.93
7100 EPA						
7111 Brownfields 24-28	6,691.59	0.00	0.00	0.00	0.00	6,691.59
Total 7100 EPA	6,691.59	0.00	0.00	0.00	0.00	6,691.59
7200 HUD						
7201 HUD EDI Regional Plan	44,300.93	0.00	0.00	0.00	0.00	44,300.93
Total 7200 HUD	44,300.93	0.00	0.00	0.00	0.00	44,300.93
8000 DOT UPWP						
8003 UPWP 26-27	51,485.30	79,029.15 ⁷	0.00	0.00	0.00	130,514.45
Total 8000 DOT UPWP	51,485.30	79,029.15	0.00	0.00	0.00	130,514.45
DOT_UPWP 2010-2011	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	244,829.90	119,428.58	0.00	10,438.03	3,945.46	378,641.97

Strafford Regional Planning Commission
A/R Aging Summary
As of June 30, 2026

1. All 2027 Dues, except Wakefield, paid by July 28, 2026.

2. NKT \$888.30 received in July

3. NOR: \$2,762.50 received in July

4. NOT: \$2,562.30 received in July

5. SOM: \$18,989.13 received in July

6. CDFA: \$9,121.94 received in July

7. UPWP: \$79,029.15 received in July

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Accrual Basis

Strafford Regional Planning Commission

Profit & Loss

June 2026

	Jun 26	Jun 25	\$ Change
Ordinary Income/Expense			
Income			
SRPC Membership Dues	12,024.63	11,555.53	469.10
SRPC Revenue			
Municipal and NonProfit Revenue			
3403 DUR Wagon Hill Phase II	502.75	0.00	502.75
3501 FAR Circuit Rider	7,565.51	7,362.00	203.51
3802 MID Zoning Ord Updates	791.95	0.00	791.95
3903 MIL CWSRF	0.00	11,145.21	-11,145.21
4201 NOR Planning Services	3,315.00	2,300.00	1,015.00
4301 NOT Circuit Rider	2,047.75	2,324.75	-277.00
4304 NOT HOP2	2,764.26	433.15	2,331.11
4607 SOM HOP2	4,634.30	3,260.42	1,373.88
4609 SOM Econ Dev Chapter	1,847.93	0.00	1,847.93
460x SOM Tax Maps	1,681.06	1,939.78	-258.72
4610 SOM HistCultRes	820.00	0.00	820.00
4701 Strafford Circuit Rider	2,951.25	4,081.00	-1,129.75
4704 STR Tax Mapping	1,250.73	0.00	1,250.73
4705 STR Bow Lake Watershed Mgm	1,851.90	0.00	1,851.90
4801 WAK Circuit Rider	361.25	920.00	-558.75
4803 WAK NBRC Union Hotel	0.00	599.23	-599.23
5002 NHARPC Administration	4,000.00	4,000.00	0.00
5021 LRPC CDBG TRANSFORM PLAN	0.00	1,822.02	-1,822.02
5091 SMPDC InterReg Housing	0.00	3,586.11	-3,586.11
5121 NHCF GB2030 Milton Watersh	0.00	3,918.39	-3,918.39
5122 GB Signage	209.87	2,402.64	-2,192.77
5123 Reg Plan Climate Action	1,464.07	0.00	1,464.07
512x GB2030 Upper Watershed Wat	2,609.95	0.00	2,609.95
5332 Zoning Atlas Pilot CDBG	347.75	0.00	347.75
Municipal and NonProfit Revenue - Other	843.11	0.00	843.11
Total Municipal and NonProfit Revenue	41,860.39	50,094.70	-8,234.31
Total SRPC Revenue	41,860.39	50,094.70	-8,234.31
State Award Revenue			
UNH			
5210 Evolve CAW Practice	0.00	572.37	-572.37
5211 PREPA Grant-Barrington Str	1,917.73	0.00	1,917.73
5212 NOT PREPA	652.22	0.00	652.22
5213 PREPA Grant-Strafford Bow	1,805.77	0.00	1,805.77
Total UNH	4,375.72	572.37	3,803.35
NHDES			
6105 Coastal TA 2025	0.00	15,376.25	-15,376.25
6106 Coastal TA	98.16	0.00	98.16
6152 NKT Riverfront CRG	0.00	9,888.95	-9,888.95

Strafford Regional Planning Commission
Profit & Loss
June 2026

	Jun 26	Jun 25	\$ Change
6153 PREPARE	0.00	657.30	-657.30
6154 5YR CFRS Update	0.00	922.88	-922.88
6181 Phase II CFRM	546.70	859.49	-312.79
6182 Coastal Watershed Stream C	2,217.16	0.00	2,217.16
6252 Cocheco River Mgmt Plan	5,235.00	1,060.70	4,174.30
6253 Sunrise Lake	5,217.50	5,419.59	-202.09
Total NHDES	13,314.52	34,185.16	-20,870.64
Pre-Disaster Mitigation			
6503 BRIC21 MAD NOR ROC	0.00	1,250.00	-1,250.00
6504 HAZMIT FAR 4516	0.00	630.00	-630.00
6505 NKT HMGP 4516	0.00	1,170.00	-1,170.00
Total Pre-Disaster Mitigation	0.00	3,050.00	-3,050.00
CDFA			
6603 CDBG SOM YMCA	492.88	717.06	-224.18
6604 CDBG Admin-Zoning Atlas	380.77	0.00	380.77
6605 CDBG Homeless Shelter Admi	2,827.27	0.00	2,827.27
CDFA - Other	2,071.34	0.00	2,071.34
Total CDFA	5,772.26	717.06	5,055.20
State Award Revenue - Other	335.98	0.00	335.98
Total State Award Revenue	23,798.48	38,524.59	-14,726.11 ²
Federal Agencies Incl EDD			
7004 EDD Partnership	9,194.45	8,143.92	1,050.53
7111 EPA Brownfields FY24-28	6,691.59	1,001.97	5,689.62
7201 HUD EDI CDS	44,300.93	23,797.58	20,503.35
7301 USDA RD-FAR MIL	0.00	1,748.68	-1,748.68
Total Federal Agencies Incl EDD	60,186.97	34,692.15	25,494.82 ³
MPO Revenue			
NH DOT			
8002 UPWP 24-25	0.00	109,901.05	-109,901.05
8003 UPWP 26-27	57,205.89	0.00	57,205.89
Total NH DOT	57,205.89	109,901.05	-52,695.16
Total MPO Revenue	57,205.89	109,901.05	-52,695.16 ⁴
Contra Income Cash Match			
EDD Cash Match	-2,884.91	-2,429.02	-455.89
USDA Cash Match	0.00	-8.28	8.28
DOT Cash Match	-5,720.59	-10,792.03	5,071.44

Strafford Regional Planning Commission
Profit & Loss
June 2026

	Jun 26	Jun 25	\$ Change
Total Contra Income Cash Match	-8,605.50	-13,229.33	4,623.83
Contra Income InKind/Soft Match			
In-Kind Coastal Match	0.00	-10,136.13	10,136.13
IK Cocheco River Mgmt	0.00	-173.20	173.20
IK 6253 Sunrise Lake	0.00	-3,743.38	3,743.38
In-Kind EDD Match	-1,797.22	-5,714.90	3,917.68
6504 FAR 4516 Haz Mit IK	0.00	-63.00	63.00
6505 NKT HMGP IK	0.00	-117.00	117.00
BRIC21 IK Match	0.00	-312.50	312.50
Total Contra Income InKind/Soft Match	-1,797.22	-20,260.11	18,462.89
Contract Overage	-149.64	-2,708.36	2,558.72
Total Income	184,524.00	208,570.22	-24,046.22
Gross Profit	184,524.00	208,570.22	-24,046.22
Expense			
Personnel Expenses			
Salary and Wages			
STD Reimbursement	0.00	-1,263.88	1,263.88
STD Wages	0.00	1,263.88	-1,263.88
Salary and Wages - Other	84,288.63	98,906.45	-14,617.82
Total Salary and Wages	84,288.63	98,906.45	-14,617.82
Payroll Expenses			
FSA Fees	5.50	2.75	2.75
Dental insurance expense	640.31	764.71	-124.40
Health incentive	7,010.73	7,756.22	-745.49
Health Insurance expense	10,905.77	9,441.90	1,463.87
Life Insurance expense	115.80	104.85	10.95
LTD Insurance expense	171.50	55.00	116.50
STD insurance expense	351.75	245.54	106.21
Payroll Processing Fees	297.25	283.00	14.25
Pension expense	2,403.06	2,263.11	139.95
Unemployment expense	252.50	266.92	-14.42
Workers Compensation	204.92	174.67	30.25
Payroll Taxes			
Medicare Expense	1,302.38	1,275.53	26.85
Social Security expense	5,568.82	5,453.99	114.83
Payroll Taxes - Other	0.00	0.03	-0.03
Total Payroll Taxes	6,871.20	6,729.55	141.65
Total Payroll Expenses	29,230.29	28,088.22	1,142.07
Dues and Subscriptions	602.89	180.90	421.99

Strafford Regional Planning Commission
Profit & Loss
June 2026

	Jun 26	Jun 25	\$ Change
Staff Training and Seminars	0.00	309.91	-309.91
Total Personnel Expenses	114,121.81	127,485.48	-13,363.67 ⁵
Equipment expense			
Copier Maintenance Contract	325.00	325.00	0.00
Software expense			
ArcInfo/View software	445.00	570.42	-125.42
Office Software			
AudioEye	57.50	49.17	8.33
Buffer	30.00	30.00	0.00
Community Viz	56.25	56.25	0.00
Timesheet Software	156.00	140.00	16.00
Survey Monkey	90.00	90.00	0.00
Zoom	46.66	46.66	0.00
Adobe In Design	22.99	22.99	0.00
Constant Contact	206.00	175.00	31.00
Microsoft Office 365	264.96	212.50	52.46
Office Software - Other	0.00	50.52	-50.52
Total Office Software	930.36	873.09	57.27
Total Software expense	1,375.36	1,443.51	-68.15
Traffic Count Expenses			
Traffic counting equipment	0.00	647.95	-647.95
Traffic counting supplies	190.95	2,311.37	-2,120.42
Total Traffic Count Expenses	190.95	2,959.32	-2,768.37 ⁶
Total Equipment expense	1,891.31	4,727.83	-2,836.52
Fixed Expenses			
Equipment Depreciation	384.86	384.86	0.00
Amortization-Building	2,280.05	2,341.87	-61.82
Insurance			
Liability Insurance	903.08	774.50	128.58
Total Insurance	903.08	774.50	128.58
Rent	342.62	14.02	328.60
Vehicle Expenses			
Vehicle Gas & Repairs	103.97	84.06	19.91
Total Vehicle Expenses	103.97	84.06	19.91
Total Fixed Expenses	4,014.58	3,599.31	415.27
Communications			
Telephone and Internet	518.12	528.39	-10.27

Strafford Regional Planning Commission
Profit & Loss
June 2026

	Jun 26	Jun 25	\$ Change
Website maintenance and updates			
Website and logo design	16.32	17.98	-1.66
Total Website maintenance and updates	16.32	17.98	-1.66
Total Communications	534.44	546.37	-11.93
Administrative			
Meetings Expense			
Meetings Advertising Expense	0.00	272.88	-272.88
Meetings Expense - Other	-259.79	976.11	-1,235.90 ⁷
Total Meetings Expense	-259.79	1,248.99	-1,508.78
Miscellaneous	0.00	3,855.00	-3,855.00 ⁸
Office Expense	127.92	446.28	-318.36
Office Supplies	97.54	266.21	-168.67
Professional Fees			
Accounting, Audit	2,333.33	1,500.00	833.33
Legal Fees	529.10	0.00	529.10
Total Professional Fees	2,862.43	1,500.00	1,362.43
Travel & Ent			
Travel	414.34	703.79	-289.45
Total Travel & Ent	414.34	703.79	-289.45
Total Administrative	3,242.44	8,020.27	-4,777.83
Contract Labor			
IT and Network support	2,199.00	2,224.00	-25.00
Pass Through Expense			
3903 MIL CWSRF Consultant	0.00	9,639.29	-9,639.29
4705 Strafford Bow Lake Consult	1,707.80	0.00	1,707.80
5121 GB2030 MIL Water Engineer	0.00	2,369.45	-2,369.45
5122 GB2030 Sign Contract Plan	0.00	1,972.50	-1,972.50
6105 Coastal TA SubAward DUR	0.00	4,000.00	-4,000.00
6152 NKT CRG Engineer	0.00	9,600.00	-9,600.00
6152 NKT CRG Exp & Planner	0.00	262.50	-262.50
6253 Sunrise Lake Engineer	5,119.04	1,032.83	4,086.21
7111 EPA Brownfields Consultant	4,458.85	0.00	4,458.85
7201 HUD EDI CDS RPC Exp	37,795.82	20,893.30	16,902.52
NHDOT Consultant	356.64	43,287.67	-42,931.03
Total Pass Through Expense	49,438.15	93,057.54	-43,619.39 ⁹
Total Contract Labor	51,637.15	95,281.54	-43,644.39

Strafford Regional Planning Commission
Profit & Loss
June 2026

	Jun 26	Jun 25	\$ Change
Total Expense	175,441.73	239,660.80	-64,219.07
Net Ordinary Income	9,082.27	-31,090.58	40,172.85
Other Income/Expense			
Other Income			
Interest Income	30.00	18.01	11.99
Total Other Income	30.00	18.01	11.99
Net Other Income	30.00	18.01	11.99
Net Income	9,112.27	-31,072.57	40,184.84

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Strafford Regional Planning Commission

Profit & Loss

June 2026

1. Municipal revenue: FAR Tax Maps were for this year were completed in November. MIL CWSRF was finalized in November of this year. The NKT MP contract was completed in February. The NKT HOP2 and the NOT HOP2 are new for this fiscal year. The SOM HOP2, Vision, Econ Dev and Hist/Cult/Res contracts are new for this fiscal year. The SMPDC InterReg Housing (Aug 2024) was new for this fiscal year and the project was completed in October. NHCF GB2030 Milton Watershed was finalized in February. NHCF Climate & Zoning Atlas are new this year.
2. State Awards Revenue: Given the changing nature of the state contract "portfolio", it is hard to compare each contract from one fiscal year to another. The Coastal 2025 concluded in June 2025 and the new Coastal #6106 was sent to G&C late, and work was started in November. NKT Riverfront was finalized in June 2025. Cocheco Riverfront is billed based on a percentage of tasks completed. The LSWP grant concluded in May 2025 and no funding was granted for this fiscal year. UNH Great Bay Adapts and Evolve CAW Practice concluded in July of this year. The UNH BAR, NOT, STR PREPA and PREP Environmental grants are new for this fiscal year. The Pre-Disaster Mitigation contracts for this fiscal year are now being issued to the individual towns/cities, and SRPC was hired as the subcontractor with final billing in May 2026.
3. Federal Agencies: The Federal contracts are primarily contingent on the receipt of contractor invoices except EDA which is paid in quarterly advances.
4. MPO Revenue: The new UPWP contract started 7/1/25 for another two-year cycle and is expected to be fully expended by the fiscal year-end.
5. Personnel Expenses: In the prior year, there were 17 staff members on payroll. This fiscal year there are 16 staff members, with one staff member receiving Workers' Compensation benefits since April, one staff member on STD from mid-Oct to late Jan, and one staff member out on Paternity Leave beginning in October and working intermittently part-time through January.
6. Timing
7. Timing of annual meeting cost & revenue
8. 2025 AJE by auditor
9. Pass Through Expenses: These expenses are contingent upon receipt of contractor invoices. Costs are distributed evenly over the course of the estimated contract dates and may not agree with the timing of actual costs, invoices received, or actual contract start dates.

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Accrual Basis

Strafford Regional Planning Commission

Income by Customer

June 2026

Date	Name	Memo	Amount
2000 LTA (Local Technical Assistance)			
06/01/2026	2000 LTA (Local Technical Assistance)	Dues 144295.57 (LESS LEE)=12024.63 AUG-JUN, JUL 12024.64	12,024.63
Total 2000 LTA (Local Technical Assistance)			12,024.63
3300 City of Dover			
3305 Dover TMP			
06/30/2026	3300 City of Dover:3305 Dover TMP	Progress Billing - Dover TMP - June 2026	249.80
Total 3305 Dover TMP			249.80
Total 3300 City of Dover			249.80
3400 Town of Durham			
3407 Wagon Hill II			
06/30/2026	3400 Town of Durham:3407 Wagon Hill II	Durham Wagon Hill II - Progress Billing - March - June 2026 - Pimental	502.75
Total 3407 Wagon Hill II			502.75
Total 3400 Town of Durham			502.75
3500 Town of Farmington			
3501 FAR Circuit Rider			
06/30/2026	3500 Town of Farmington:3501 FAR Circuit Rider	Progress Billing - Farmington Circuit Rider - June 2026	7,565.51
Total 3501 FAR Circuit Rider			7,565.51
Total 3500 Town of Farmington			7,565.51
3800 Town of Middleton			
3802 MID 2025 Zoning Updates			
06/30/2026	3800 Town of Middleton:3802 MID 2025 Zoning Updates	Progress Billing - Middleton Zoning Updates - June 2026 - Haney	791.95
Total 3802 MID 2025 Zoning Updates			791.95
Total 3800 Town of Middleton			791.95
4200 Town of Northwood			
4201 NOR Circuit Rider			
06/30/2026	4200 Town of Northwood:4201 NOR Circuit Rider	Progress Billing - Northwood Circuit Rider - June 2026	3,315.00
Total 4201 NOR Circuit Rider			3,315.00
Total 4200 Town of Northwood			3,315.00
4300 Town of Nottingham			
4304 NOT Housing MP HOP2			
06/30/2026	4300 Town of Nottingham:4304 NOT Housing MP HOP2	Progress Billing - Nottingham HOP2 - June 2026	2,764.26
Total 4304 NOT Housing MP HOP2			2,764.26
4301 NOT Circuit Rider			

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Accrual Basis

Strafford Regional Planning Commission

Income by Customer

June 2026

Date	Name	Memo	Amount
06/30/2026	4300 Town of Nottingham:4301 NOT Circuit Rider	Progress Billing - Nottingham Circuit Rider - June 2026	2,047.75
	Total 4301 NOT Circuit Rider		2,047.75
	Total 4300 Town of Nottingham		4,812.01
4600 City of Somersworth			
4610 SOM HistCultRes MP			
06/30/2026	4600 City of Somersworth:4610 SOM HistCultRes MP	Progress Billing - SOM HistCultRes Chapter - June 2026	820.00
	Total 4610 SOM HistCultRes MP		820.00
4609 SOM EcDev MP			
06/30/2026	4600 City of Somersworth:4609 SOM EcDev MP	Progress Billing - SOM Economic Dev MP - June 2026	1,847.93
06/30/2026	4600 City of Somersworth:4609 SOM EcDev MP	To record when contracts go over budget in QuickBooks	-5.42
	Total 4609 SOM EcDev MP		1,842.51
4607 SOM HOP2 Zoning Reform			
06/30/2026	4600 City of Somersworth:4607 SOM HOP2 Zoning Reform	Somersworth HOP2 Progress Billing - June 2026	4,634.30
	Total 4607 SOM HOP2 Zoning Reform		4,634.30
4604 SOM Tax Map			
06/30/2026	4600 City of Somersworth:4604 SOM Tax Map	Somersworth Tax Mapping FY26 - Stephen Geis	1,346.06
06/30/2026	4600 City of Somersworth:4604 SOM Tax Map	Somersworth Tax Mapping FY26 - Printing	335.00
06/30/2026	4600 City of Somersworth:4604 SOM Tax Map	To record when contracts go over budget in QuickBooks	-46.06
	Total 4604 SOM Tax Map		1,635.00
	Total 4600 City of Somersworth		8,931.81
4700 Town of Strafford			
4705 STR Bow Lake Watershed			
06/30/2026	4700 Town of Strafford:4705 STR Bow Lake Watershed	Progress Billing - Strafford Bow Lake Watershed - June 2026	1,851.90
	Total 4705 STR Bow Lake Watershed		1,851.90
4704 Strafford Tax Mapping			
06/30/2026	4700 Town of Strafford:4704 Strafford Tax Mapping	Strafford Tax Map Update FY26 - Stephen Geis	1,218.73
06/30/2026	4700 Town of Strafford:4704 Strafford Tax Mapping	Strafford Tax Map Update FY26 - Printing	32.00
	Total 4704 Strafford Tax Mapping		1,250.73
4701 Strafford Circuit Rider			
06/30/2026	4700 Town of Strafford:4701 Strafford Circuit Rider	Progress Billing - Strafford Circuit Rider - June 2026	2,951.25
	Total 4701 Strafford Circuit Rider		2,951.25
	Total 4700 Town of Strafford		6,053.88
4800 Town of Wakefield			

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Accrual Basis

Strafford Regional Planning Commission

Income by Customer

June 2026

Date	Name	Memo	Amount
4801 Wakefield Circuit Rider			
06/30/2026	4800 Town of Wakefield:4801 Wakefield Circuit Rider	Progress Billing - Wakefield Circuit Rider - June 2026	361.25
	Total 4801 Wakefield Circuit Rider		361.25
	Total 4800 Town of Wakefield		361.25
5000 NHARPC			
5002 NHARPC Administration			
06/22/2026	5000 NHARPC:5002 NHARPC Administration	NHARPC Administration - 2nd billing	4,000.00
	Total 5002 NHARPC Administration		4,000.00
	Total 5000 NHARPC		4,000.00
5120 NHCF			
5126 GB2030 Intermuni Ptnr (201626)			
06/30/2026	5120 NHCF:5126 GB2030 Intermuni Ptnr (201626)	Progress Billing - NHCF Intermunicipal Partnership - June 2026	491.27
	Total 5126 GB2030 Intermuni Ptnr (201626)		491.27
5125 GB2030 Nutrient Red (201622)			
06/30/2026	5120 NHCF:5125 GB2030 Nutrient Red (201622)	Progress Billing - NHCF 5125 Nutrient Reduction - June 2026	2,609.95
	Total 5125 GB2030 Nutrient Red (201622)		2,609.95
5124 GB2030 Signage II (201624)			
06/30/2026	5120 NHCF:5124 GB2030 Signage II (201624)	Progress Billing - NHCF Great Bay Signage II - May & June 2026	102.04
	Total 5124 GB2030 Signage II (201624)		102.04
5123 Reg Plan Climate Chapter			
06/30/2026	5120 NHCF:5123 Reg Plan Climate Chapter	Progress Billing - NHCF Climate Action Plan - June 2026	1,464.07
	Total 5123 Reg Plan Climate Chapter		1,464.07
5122 NHCF GB Signage			
06/30/2026	5120 NHCF:5122 NHCF GB Signage	Progress Billing, GB2030 Signage-PR24-157235 - June 2026	209.87
	Total 5122 NHCF GB Signage		209.87
	Total 5120 NHCF		4,877.20
5201 UNH			
5212 NOT PREPA			
06/30/2026	5201 UNH:5212 NOT PREPA	Progress Billing Nottingham PREPA P0375116 - June 2026	652.22
	Total 5212 NOT PREPA		652.22
5211 BAR PREPA			
06/30/2026	5201 UNH:5211 BAR PREPA	Progress Billing- BAR PREPA P0375287 - June 2026	1,917.73

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Accrual Basis

Strafford Regional Planning Commission

Income by Customer

June 2026

Date	Name	Memo	Amount
Total 5211 BAR PREPA			1,917.73
5213 STR PREPA			
06/30/2026	5201 UNH:5213 STR PREPA	Progress Billing-STR PREPA P0375214 - June 2026	1,805.77
Total 5213 STR PREPA			1,805.77
Total 5201 UNH			4,375.72
5332 St As Zoning Atlas Outreach			
06/30/2026	5332 St As Zoning Atlas Outreach	Progress Invoice St A's Zoning Atlas - May & June 2026	347.75
Total 5332 St As Zoning Atlas Outreach			347.75
6100 NH DES			
6307 Coastal NH Drinking Water Flood Risk			
06/30/2026	6100 NH DES:6307 Coastal NH Drinking Water Flood Risk	Progress Billing - Coastal NH Drinking Water - June 2026	335.98
Total 6307 Coastal NH Drinking Water Flood Risk			335.98
6182 Crossing Navigator			
06/30/2026	6100 NH DES:6182 Crossing Navigator	Progress Billing - Coastal TA 2026 - June 2026	2,217.16
Total 6182 Crossing Navigator			2,217.16
6106 Coastal 2026			
06/30/2026	6100 NH DES:6106 Coastal 2026	Progress Billing - Coastal TA 2026 - June 2026	98.16
06/30/2026	6100 NH DES:6106 Coastal 2026	To record when contracts go over budget in QuickBooks	-98.16
Total 6106 Coastal 2026			0.00
6181 NFWF CFR Phase II			
06/30/2026	6100 NH DES:6181 NFWF CFR Phase II	Progress Billing - 21-NFWF-3 SRPC CFR II - June 2026	546.70
Total 6181 NFWF CFR Phase II			546.70
6252 Cocheco River Plan			
06/30/2026	6100 NH DES:6252 Cocheco River Plan	Progress Billing - Cocheco River Mgmt Plan - June 2026	5,235.00
Total 6252 Cocheco River Plan			5,235.00
6253 Sunrise Lake			
06/30/2026	6100 NH DES:6253 Sunrise Lake	Progress Billing - Sunrise Lake-RI-24-S-01 - June 2026	5,217.50
Total 6253 Sunrise Lake			5,217.50
Total 6100 NH DES			13,552.34
6600 CDFA-CDBG Grant Administration			
6606 CDFA-Childcare			
06/30/2026	6600 CDFA-CDBG Grant Administration:6606 CDFA-Chil...	Progress Billing - CDBG County Childcare - June 2026	2,071.34

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Accrual Basis

Strafford Regional Planning Commission

Income by Customer

June 2026

Date	Name	Memo	Amount
Total 6606 CDFA-Childcare			2,071.34
6605 CDFA County Shelters			
06/30/2026	6600 CDFA-CDBG Grant Administration:6605 CDFA Cou...	Progress Billing - CDFA County Shelters - June 2026	2,827.27
Total 6605 CDFA County Shelters			2,827.27
6604 CDBG County StAs Admin			
06/30/2026	6600 CDFA-CDBG Grant Administration:6604 CDBG Cou...	Progress Billing - 6604 County St As Admin - April - June 2026	380.77
Total 6604 CDBG County StAs Admin			380.77
6603 CDBG Somersworth YMCA			
06/30/2026	6600 CDFA-CDBG Grant Administration:6603 CDBG Som...	Progress Billing - SOM YMCA - March to June 2026	492.88
Total 6603 CDBG Somersworth YMCA			492.88
Total 6600 CDFA-CDBG Grant Administration			5,772.26
7000 ECONOMIC DEVELOPMENT ADMINISTRATION			
7004 EDA FY 25-27			
06/30/2026	7000 ECONOMIC DEVELOPMENT ADMINISTRATION:7...	Progress Billing EDD Planning Partnership ED24PHI0G0490 FY25-27 - June 2026	9,194.45
06/30/2026	7000 ECONOMIC DEVELOPMENT ADMINISTRATION:7...	Cash Match	-2,884.91
06/30/2026	7000 ECONOMIC DEVELOPMENT ADMINISTRATION:7...	EDA InKind Match	-1,797.22
Total 7004 EDA FY 25-27			4,512.32
Total 7000 ECONOMIC DEVELOPMENT ADMINISTRATION			4,512.32
7100 EPA			
7111 Brownfields 24-28			
06/30/2026	7100 EPA:7111 Brownfields 24-28	Brownfields 24-28 Progress Billing - June 2026	6,691.59
Total 7111 Brownfields 24-28			6,691.59
Total 7100 EPA			6,691.59
7200 HUD			
7201 HUD EDI Regional Plan			
06/30/2026	7200 HUD:7201 HUD EDI Regional Plan	Progress Billing - HUD B-22-CP-NH-0567 - June 2026	44,300.93
Total 7201 HUD EDI Regional Plan			44,300.93
Total 7200 HUD			44,300.93
8000 DOT UPWP			
8003 UPWP 26-27			
06/30/2026	8000 DOT UPWP:8003 UPWP 26-27	Progress Billing - FY 2026-2027 UPWP, #5052, WCC: 112D, Org Code 2944 - June 2026	57,205.89
06/30/2026	8000 DOT UPWP:8003 UPWP 26-27	10% Matching Funds	-5,720.59
Total 8003 UPWP 26-27			51,485.30

Strafford Regional Planning Commission
Income by Customer
June 2026

Date	Name	Memo	Amount
Total 8000 DOT UPWP			51,485.30
TOTAL			184,524.00

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Accrual Basis

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
 July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
SRPC Membership Dues	144,295.57	144,296.00	-0.43
SRPC Revenue			
Municipal and NonProfit Revenue			
3102 BRK MP Update	6,661.12	7,500.00	-838.88
3403 DUR Wagon Hill Phase II	502.75	2,000.00	-1,497.25
3501 FAR Circuit Rider	77,591.76	75,000.00	2,591.76
3506 FAR Tax Maps	2,147.00	2,150.00	-3.00
3802 MID Zoning Ord Updates	1,770.24	10,000.00	-8,229.76
380x Middleton Asset Management	0.00	15,000.00	-15,000.00
3903 MIL CWSRF	37,400.63	37,400.00	0.63
3904 Milton AARP Walk Audit	2,512.66	2,500.00	12.66
4005 NDU RSMS	6,350.54	6,200.00	150.54
4106 NKT MP Other	9,995.07	10,000.00	-4.93
4108 NKT HOP2	40,188.15	77,600.00	-37,411.85
410x NKT Tax Maps	0.00	1.00	-1.00
4201 NOR Planning Services	33,040.00	34,600.00	-1,560.00
4301 NOT Circuit Rider	32,870.00	30,000.00	2,870.00
4304 NOT HOP2	13,414.72	12,000.00	1,414.72
4607 SOM HOP2	57,092.86	68,000.00	-10,907.14
4608 SOM Vision/Trans MP	25,033.86	24,000.00	1,033.86
4609 SOM Econ Dev Chapter	25,005.42	25,000.00	5.42
460x SOM Tax Maps	1,681.06	1.00	1,680.06
4610 SOM HistCultRes	19,845.12	20,000.00	-154.88
4701 Strafford Circuit Rider	34,571.65	38,000.00	-3,428.35
4705 STR Bow Lake Watershed Mgm	8,085.02	27,000.00	-18,914.98
4704 STR Tax Maps	1,250.73	1.00	1,249.73
4801 WAK Circuit Rider	8,456.60	7,500.00	956.60
5002 NHARPC Administration	8,000.00	8,000.00	0.00
5021 LRPC CDBG TRANSFORM PLAN	11,893.64	11,890.00	3.64
5091 SMPDC InterReg Housing	23,778.17	28,430.00	-4,651.83
5121 NHCF GB2030 Milton Watersh	29,174.88	29,010.00	164.88
5122 GB Signage	34,043.09	38,900.00	-4,856.91
5123 Reg Plan Climate Action	6,307.60	12,000.00	-5,692.40
5124 GB Signage II	102.04	0.00	102.04
5125 GB2030 Upper Watershed Wat	4,994.75	42,000.00	-37,005.25
5126 GB2030 Investing Across Mu	491.27	10,000.00	-9,508.73
5332 Zoning Atlas Pilot CDBG	2,793.31	6,000.00	-3,206.69
5501 GIS Projects	36.00	1.00	35.00
Municipal and NonProfit Revenue - Other	249.80	0.00	249.80
Total Municipal and NonProfit Revenue	572,543.85	717,684.00	-145,140.15
Total SRPC Revenue	572,543.85	717,684.00	-145,140.15
State Award Revenue			
UNH			

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Accrual Basis

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
 July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget
5206 UNH-GREAT BAY ADAPTS	555.61	0.00	555.61
5210 Evolve CAW Practice	3,932.87	0.00	3,932.87
5211 PREPA Grant-Barrington Str	15,215.47	17,420.00	-2,204.53
5212 NOT PREPA	22,835.79	25,000.00	-2,164.21
5213 PREPA Grant-Strafford Bow	21,948.27	25,000.00	-3,051.73
5214 PREP Environmental Protect	10,210.76	10,170.00	40.76
Total UNH	74,698.77	77,590.00	-2,891.23
NHDES			
6106 Coastal TA	32,847.75	30,000.00	2,847.75
6153 PREPARE	18,089.13	20,640.00	-2,550.87
6154 5YR CFRS Update	4,130.90	3,274.00	856.90
6181 Phase II CFRM	4,284.50	9,745.00	-5,460.50
6182 Coastal Watershed Stream C	7,343.70	7,882.00	-538.30
61xx Coastal Watershed Flood Ha	0.00	1.00	-1.00
61xx Drinking Water Protections	0.00	1,000.00	-1,000.00
6252 Cocheco River Mgmt Plan	21,658.50	25,787.00	-4,128.50
6253 Sunrise Lake	53,036.32	68,799.00	-15,762.68
Total NHDES	141,390.80	167,128.00	-25,737.20
Pre-Disaster Mitigation			
6503 BRIC21 MAD NOR ROC	1,000.00	750.00	250.00
6504 HAZMIT FAR 4516	870.00	843.00	27.00
6505 NKT HMGP 4516	780.00	942.00	-162.00
6506 DOV HMGP 4516	20,000.00	20,000.00	0.00
Total Pre-Disaster Mitigation	22,650.00	22,535.00	115.00
CDFA			
6603 CDBG SOM YMCA	6,668.26	6,385.00	283.26
6604 CDBG Admin-Zoning Atlas	1,126.13	3,500.00	-2,373.87
6605 CDBG Homeless Shelter Admi	11,737.71	29,400.00	-17,662.29
Total CDFA	29,225.15	39,285.00	-10,059.85
Total State Award Revenue	268,300.70	306,538.00	-38,237.30 ⁴
Federal Agencies Incl EDD			
7004 EDD Partnership	146,478.14	140,000.00	6,478.14
7111 EPA Brownfields FY24-28	84,129.88	153,000.00	-68,870.12
7201 HUD EDI CDS	387,704.35	423,000.00	-35,295.65
7301 USDA RD-FAR MIL	22,266.53	22,250.00	16.53
Total Federal Agencies Incl EDD	640,578.90	738,250.00	-97,671.10 ⁵
MPO Revenue			
NH DOT			

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
 July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget
8003 UPWP 26-27	667,781.79	704,843.00	-37,061.21
Total NH DOT	668,472.04	704,843.00	-36,370.96
Total MPO Revenue	668,472.04	704,843.00	-36,370.96 ⁶
Contra Income Cash Match			
JLUS Cash Match	-1,650.63	-1,650.00	-0.63
Coastal Cash Match	-5,000.00	-5,000.00	0.00
4705 STR Bow Lake Cash Match	0.00	-2,000.00	2,000.00
EDD Cash Match	-40,041.61	-30,150.00	-9,891.61 ⁷
DOT Cash Match	-66,778.18	-70,484.00	3,705.82
Total Contra Income Cash Match	-114,511.21	-109,284.00	-5,227.21
Contra Income InKind/Soft Match			
5091 SMPDC Hsg IK Match	-3,349.37	-3,000.00	-349.37
In-Kind Coastal Match	-11,733.78	-10,000.00	-1,733.78
IK Cocheco River Mgmt	-3,136.00	-2,500.00	-636.00
IK 6253 Sunrise Lake	-7,158.21	-20,000.00	12,841.79
In-Kind EDD Match	-43,807.20	-39,850.00	-3,957.20
6504 FAR 4516 Haz Mit IK	-87.00	-60.00	-27.00
6505 NKT HMGP IK	-78.00	-240.00	162.00
6506 DOV HMGP IK	-1,800.00	-2,000.00	200.00
BRIC21 IK Match	-250.00	0.00	-250.00
Total Contra Income InKind/Soft Match	-71,599.56	-77,650.00	6,050.44
Total Income	2,104,872.97	2,424,677.00	-319,804.03 ²
Gross Profit	2,104,872.97	2,424,677.00	-319,804.03
Expense			
Personnel Expenses			
Salary and Wages	1,076,621.06	1,103,245.00	-26,623.94
Payroll Expenses			
FSA Fees	63.25	1,672.00	-1,608.75
PFML	6,829.00	6,914.00	-85.00
Dental insurance expense	9,255.81	10,522.00	-1,266.19
Health incentive	8,880.30	8,307.00	573.30
Health Insurance expense	130,649.78	147,220.00	-16,570.22
Life Insurance expense	1,231.50	1,262.00	-30.50
LTD Insurance expense	1,904.26	2,001.00	-96.74
STD insurance expense	4,122.21	4,108.00	14.21
Payroll Processing Fees	3,484.00	4,000.00	-516.00
Pension expense	29,763.39	31,624.00	-1,860.61
Unemployment expense	3,116.52	3,117.00	-0.48
Workers Compensation	2,277.50	2,278.00	-0.50

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Accrual Basis

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
 July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget
Payroll Taxes	82,025.08	85,072.00	-3,046.92
Total Payroll Expenses	283,602.60	308,097.00	-24,494.40
Dues and Subscriptions	6,406.87	5,047.00	1,359.87
Staff Training and Seminars	3,637.12	16,000.00	-12,362.88
Total Personnel Expenses	1,370,267.65	1,432,389.00	-62,121.35 ⁸
Equipment expense			
Copier Maintenance Contract	4,037.26	3,900.00	137.26
Office furniture			
Computer equipment	8,838.87	9,000.00	-161.13
Office furniture - Other	3,157.00	3,207.00	-50.00
Total Office furniture	11,995.87	12,207.00	-211.13
Other Equipment Repair and Cost	733.00	500.00	233.00
Software expense			
ArcInfo/View software	6,457.94	6,015.00	442.94
Office Software	10,408.12	10,645.00	-236.88
Total Software expense	19,066.06 ⁹	16,660.00	2,406.06
Traffic Count Expenses			
Traffic counting supplies	1,258.11	14,030.00	-12,771.89
Total Traffic Count Expenses	11,466.11	14,030.00	-2,563.89 ¹⁰
Transportation Databases	21,786.00	26,148.00	-4,362.00
Total Equipment expense	69,084.30	73,445.00	-4,360.70
Fixed Expenses			
Insurance			
Liability Insurance	10,837.00	10,837.00	0.00
Total Insurance	10,837.00	10,837.00	0.00
Rent	4,242.16	30,000.00	-25,757.84 ¹¹
Vehicle Expenses	515.11	1,000.00	-484.89
Total Fixed Expenses	47,635.75	41,837.00	5,798.75
Communications			
Media Outreach Expense	0.00	1,000.00	-1,000.00
Postage and Delivery	807.56	1,300.00	-492.44
Telephone and Internet	5,638.92	5,660.00	-21.08
Website maintenance and updates	782.61	1,389.00	-606.39

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
 July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget
Total Communications	7,229.09	9,349.00	-2,119.91
Administrative			
Library & Planning Books	3,044.90	2,500.00	544.90
Meetings Expense	1,687.92	3,500.00	-1,812.08
Office Expense	2,546.02	0.00	2,546.02
Office Supplies	3,799.38	6,000.00	-2,200.62
Printing and Reproduction	608.45	1,500.00	-891.55
Professional Fees			
Accounting, Audit	28,420.00	28,000.00	420.00
Legal Fees	4,698.53	4,000.00	698.53
Total Professional Fees	33,118.53	32,000.00	1,118.53
Travel & Ent			
Travel	4,483.06	0.00	4,483.06
Travel & Ent - Other	0.00	6,000.00	-6,000.00
Total Travel & Ent	5,604.94	6,000.00	-395.06
Total Administrative	50,522.87	51,500.00	-977.13
Contract Labor			
IT and Network support	24,027.67	18,000.00	6,027.67 ¹²
Pass Through Expense			
3903 MIL CWSRF Consultant	23,722.59	23,722.00	0.59
4108 NKT HOP2 Consultant	33,000.00	68,500.00	-35,500.00
4607 Somersworth Zoning Reform	0.00	12,000.00	-12,000.00
4705 Strafford Bow Lake Consult	4,901.55	21,500.00	-16,598.45
5121 GB2030 MIL Water Engineer	25,182.30	25,182.00	0.30
5122 GB Sign Manufacturer	4,455.49	9,000.00	-4,544.51
5122 GB2030 Sign-UNH Production	5,844.00	5,844.00	0.00
5122 GB2030 Sign Contract Plan	9,660.00	12,080.00	-2,420.00
5122 GB2030 Sign Graphic Design	1,680.00	3,680.00	-2,000.00
5125 GB Upper Watershed Consult	0.00	26,500.00	-26,500.00
5126 GB Invest Across Consult	0.00	4,500.00	-4,500.00
5212 PREPA Grant-Nottingham GIS	8,180.28	8,200.00	-19.72
6252 Cocheco River Indigenous	2,000.00	4,000.00	-2,000.00
6253 Sunrise Lake Engineer	31,583.17	26,725.00	4,858.17
6253 Sunrise Constr Materials	4,285.32	13,525.00	-9,239.68
7111 EPA Brownfields Consultant	73,017.37	143,000.00	-69,982.63
7201 HUD EDI CDS RPC Exp	323,646.33	342,000.00	-18,353.67
7301 USDA RD FAR MIL Consultant	15,261.80	1,600.00	13,661.80
NHDOT Consultant	356.64	50,000.00	-49,643.36
Total Pass Through Expense	574,046.59	801,558.00	-227,511.41 ¹³

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget
Total Contract Labor	598,074.26	819,558.00	-221,483.74
Total Expense	2,142,813.92	2,428,078.00	-285,264.08
Net Ordinary Income	-37,940.95	-3,401.00	-34,539.95
Other Income/Expense			
Other Income			
Interest Income	250.12	100.00	150.12
Total Other Income	250.12	100.00	150.12
Net Other Income	250.12	100.00	150.12
Net Income	-37,690.83	-3,301.00	-34,389.83 ¹

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2025 through June 2026

1. Budget vs Actual: This report includes the approved mid-year adjusted budget figures.
2. Revenues: Differences are mostly attributable to the timing of project work performed versus budgeting on an even monthly basis for the months the contract is in effect. Many projects are task-based and cannot be billed until a specified percentage of task completion, which may not coincide with the monthly budget revenue spread. Billing is also contingent upon receipt of contractor invoices for several projects, where SRPC administration of the project is minimal. Also keep in mind that the gross revenue figures include any match requirements for each project.
3. Status of under budget Municipal Revenues:
 - 3102 BRK MP Update – underbudget
 - 3403 DUR Wagon Hill – behind schedule
 - 3802 MID Zoning Ord Updates – contract extended
 - 380x Middleton Asset Management – Contract Delayed
 - 4108 NKT HOP2 – Contractor behind schedule
 - 4607 SOM HOP2 – Contractor billing in July & August
 - 4705 STR Bow Lake Watershed Mgmt – Contractor behind schedule
 - 5091 SMPDC – budget variance is due to match component
 - 5122 GB Signage – under budget
 - 5123 Reg Plan Climate – behind schedule
 - 5125 GB2030 Upper Watershed – saved for FY27
 - 5332 Zoning Atlas Pilot CBDG – Catching up in the next few months
4. Status of State Award Revenue:
 - UNH PREPA – contracts extended
 - NHDES PREPRE – under budget
 - NHDES PHASE II CFRM – DES timing
 - NHDES Drinking Water – started FY27
 - NHDES Cocheco River – staff turnover led to delay
 - NHDES Sunrise Lake – construction Timing
 - CDFA Admin Zoning Atlas – timing
 - CDFA Homeless Shelter – under budget
5. Status of Federal Agency Revenue:
 - 7111 EPA Brownfields – shortage of sites to assess
 - 7201 HUS – timing of pass through

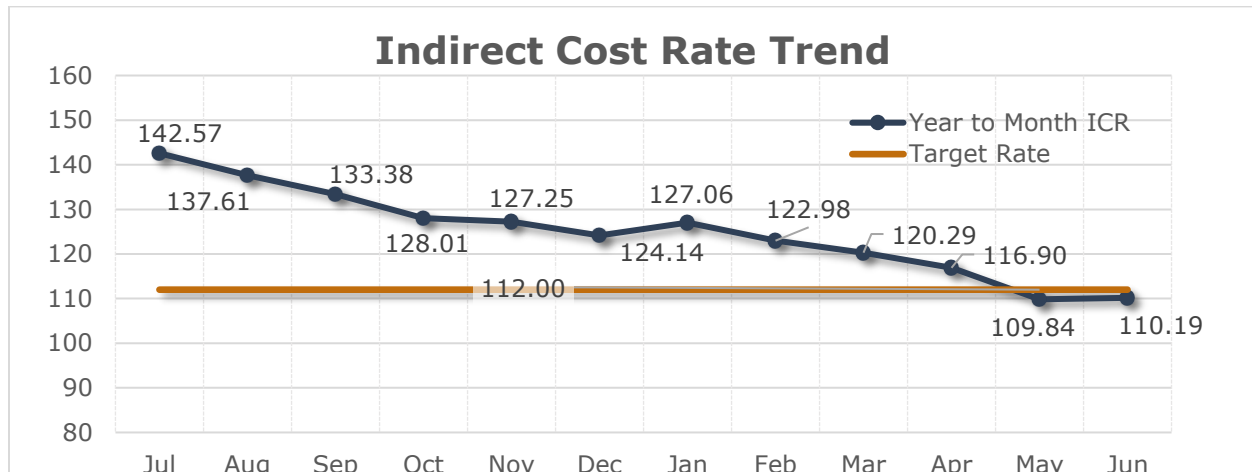
Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2025 through June 2026

6. Status of MPO Revenue: all pass through/engineering pushed to FY27
7. EDD CASH MATCH - Increased %
8. Personnel: Salaries and Wages were spread evenly over the 12-month period. Actual utilization of interns may not coincide with the monthly budgeting of these salaries. Health benefits and Pension expense were estimated and may not reflect actual staff utilization. In addition, staff members have been out on Workers' Compensation, STD, and PFML. Only STD wages are recorded on SRPC's books, and are offset by HealthTrust STD reimbursement payments.
9. Includes TransCad \$2,200
10. Traffic counters were replaced in April; 24 less trade-in
11. Fixed Expense: See Balance Sheet note, Right of Use Asset to explain Amortization and Rent variances to budget. All lease payments were budgeted as Rent, rather than being split out.
12. Monthly Services plan is \$1,864, plus additional charges for over 3 hours of labor
13. Pass Through Expenses: These expenses are contingent upon receipt of contractor invoices. Costs are distributed evenly over the course of the estimated contract dates and may not agree with the timing of actual costs, invoices received, or actual contract start dates.

Awards, Contracts, and General Business Updates

Indirect Cost Rate

SRPC's approved indirect cost rate is 112% and in effect for FY2026-2027. As of June 30, 2026, we concluded the year at 110%. The trend exceeded expectations. The FY2026 year-end will be used to set future rates. The largest contributor to the steady decline in the rate over the year was the monthly decrease in the indirect share of salaries.



FY2026 Dues Utilization Trough June 2026

Income:	
Total FY26 Dues Paid	\$144,295.57

Expenses:	
Planning Salaries	\$9,144.85
Dues and Subscriptions	\$129.90
Staff Training	\$0.00
Equipment Depreciation	\$3,474.00
Vehicle Interest	\$0.00
Media Outreach	\$0.00
Bank Fees	\$2.12
Finance Charge	\$69.50
Interest Expense	\$11.11
Meeting Expense	\$1,514.14
Office Expense	\$634.39
Travel	\$877.22
Indirect (112%)	\$10,242.23
Total SRPC Expenses	\$26,099.46

Cash Match:	
UPWP	\$66,778.18
EDA	\$40,041.61
Coastal	\$5,032.72
SMPDC JLUS	\$1,650.63
Total Cash Match	\$113,503.14

Contract Overages:	
UNH-Evolve Our Practice	\$916.37
SMPDC JLUS	\$182.30
STR CR	\$187.00
NDU RSMS	\$150.54
CDBG Grant Writing	\$324.84
Coastal	\$1,113.97
Small Overages (<\$100)	\$332.30
Total Contract Overages	\$3,207.32

Total Expenses	\$142,809.92
Dues Remaining	\$1,485.65

Awards and Contracts

Refer to the table on the following pages.

Proposals and Grant Applications Tracking

Title	Funder	Funding Year(s)	Award \$	Net Funding	Application Status	Contract Status	Description
Rollinsford Hazard Mitigation Plan	HSEM	FY2027-2028	\$8,438	\$8,438	Awarded	Complete	5 year update to the Town's plan
New Durham Hazard Mitigation Plan	HESM	FY2027-2028	\$9,844	\$9,844	Awarded	Complete	5 year update to the Town's plan
Bow Lake Watershed Management Plan - Part 2 (Strafford)	NHDES 604(b)	FY2026-2027	\$56,500	\$11,000	Awarded	In Process	SRPC is currently working with the Town of Strafford on the data collection and development components that will serve as inputs to the preparation of a full Watershed Management Plan. This application will enable the plan development and lake loading response modelling.
Nottingham - Stormwater and Impervious Coverage	PREPA	FY2027-2028	\$14,000	\$14,000	Awarded	In Process	Advance the implementation of key recommendations emerging from the updated Natural Resources Master Plan Chapter
Newmarket Schanda Park Implementation	NHDES CRG	FY2027-2028	\$45,000	\$14,200	Awarded	Contract Forthcoming	Redevelopment strategy for Schanda Park and adjacent Town-owned waterfront properties along the Lamprey River and Moonlight Brook, as well as integration of coastal flood resilience considerations into the Town's Capital Improvements Program
Durham - Incorporating Resilience in Capital Improvement Plan	NHDES CRG	FY2027-2028	\$15,000	\$15,000	Awarded	Contract Forthcoming	Working with the Town of Durham to incorporate hazard exposure and resilience into the capital improvement planning process
Somersworth - Climate Vulnerability Assessment	PREP Climate Impact Grant	FY2027-2028	\$20,000	\$20,000	Awarded	Contract Forthcoming	Create a Climate Vulnerability Assessment (CVA) for the City of Somersworth
Request for Qualifications: Technical Assistance Consultants (Region Wide)	CDFA / GO-NORTH / RCHIP	FY27-	NA	NA	Awarded	-	FRQ to preselect consultants in support GO-NORTH funded projects through the Rural Community Health Infrastructure Program (RCHIP) administered by the CDFA for project development, grant writing, and/or grant administration services.
NH Coastal Watershed Resilience Plan	NHDES NFWF	FY2026-FY2028	\$100,000	\$100,000	Awarded	Pending G&C	Develop a comprehensive Flood Hazard Assessment to identify priority assets at risk from coastal and freshwater flooding across 48 municipalities in New Hampshire's Coastal Watershed and create a Coastal Watershed Risk Reduction Plan.
Middleton Asset Management Plan	CWSRF	FY2026-2027	\$30,000	\$30,000	Awarded	Pending G&C	Project would support implementation of the Sunrise Lake Watershed Management Plan. SRPC can be completed in house. Will require 2 interns for the summer.
Barrington Stormwater Asset Data Collection	Barrington	FY2026-2029	\$52,300	\$52,300	Submitted	NA- App Pending	Inventory of culverts in the town of Barrington split across 3 summers.

Title	Funder	Funding Year(s)	Award \$	Net Funding	Application Status	Contract Status	Description
Durham Conservation Mapping	Durham	FY2026-2027	\$2,000	\$2,000	In Development	-	Prepare updated conservation land maps for Doe Farm, Jackson's Landing, and Steven's Woods
Interactive Web Map for Water Bodies (Region Wide)	NHCF GB2030	FY2027-2028	\$51,000	\$51,000	In Development		Develop a comprehensive water quality mapping tool to support all of the Great Bay watershed's tributary rivers and their Local Advisory Committees.
Sunrise Lake Design (Middleton)	NHCF GB2030	FY2027-2028	\$67,000	\$15,000	In Development		Implementation of the Sunrise Lake Watershed Management Plan through engineering design and permitting for three priority stormwater control measures.
NH Coastal Adaptation Workgroup (CAW) Capacity (Region Wide)	NHCF GB2030	FY2027-2028	\$88,280	\$39,280	In Development		Capacity to provide leadership to the NH Coastal Adaptation workgroup (CAW), including updating CAW's Five-Year Intentions and hosting a second round of the Evolve Our Practice cohort to grow CAW members' skills related to equitable climate adaptation
Strafford County Nursing Home Improvements	CDFA / GO-NORTH / RCHIP	FY2027-2028		\$0	In Development		SRPC will serve as the grant writer and administrator for the county. The project will fund building improvements including a new roof, window replacements, and HVAC.
Farmington - Wetlands and Shoreland	PREPA	FY2027-2028	\$25,000	\$17,000	Not Funded		This project will update Sections 4.02 and 4.03 of the Farmington Zoning Ordinance, which governs the Town's Wetland Conservation and Waterfront Protection Overlay Districts.
Northwood - Septic Survey	PREPA	FY2027-2028	\$12,990	\$12,990	Not Funded		Complete a septic survey, septic inventory, risk analysis, and outreach within the Bow Lake designated area for parcels in Northwood.

Note: Funding Amounts for Projects in Development are ballpark amounts and will change

Application/Proposal Status	Total Award \$	Pass Through	Net SRPC Funding
Awarded	\$298,782	\$76,300	\$222,482
Submitted	\$52,300		\$52,300
In Development	\$208,280	\$101,000	\$107,280
Not Funded	\$37,990	\$8,000	\$29,990
Grand Total	\$597,352	\$185,300	\$412,052

STRAFFORD

Regional Planning Commission

August 21, 2026

William Watson, Administrator
NH Department of Transportation
Bureau of Planning and Community Assistance
7 Hazen Drive
Concord, NH 03302

RE: August 2026 Minor Revisions to the 2025-2028 TIP

Dear Mr. Watson:

The Strafford Regional Planning Commission (SRPC) staff has received a request to approve the August 2026 Minor Revisions to Strafford Metropolitan Planning Organization's approved 2025-2028 Transportation Improvement Program (TIP).

The following information is in the Strafford MPO Prospectus that was revised and adopted on January 19, 2018, at the Strafford MPO Policy Committee Meeting:

In the Strafford MPO the Executive Director has the authority to review Administrative Modification and/or Informational Revisions. The Executive Director may request the advice of members of the MPO Technical Advisory Committee to complete this review. The Executive Director may make recommendations to the Executive Committee for their concurrence or non-concurrence with Administrative Modifications and/or Informational revisions and for a procedural change from Administrative Modification and/or Informational Revisions to Amendment. The Executive Director will issue a letter to the NHDOT indicating their decision. Copies of these letters will be provided to members of the TAC and MPO.

The Executive Director recommends the approval of the following Administrative Modifications to the 2025-2028 TIP as proposed.

Sincerely,

Jennifer Czysz, AICP
Executive Director

STRAFFORD REGIONAL PLANNING COMMISSION
150 Wakefield Street, Suite 12, Rochester, NH 03867

Barrington | Brookfield | Dover | Durham | Farmington | Lee | Madbury | Middleton | Milton | New Durham
Newmarket | Northwood | Nottingham | Rochester | Rollinsford | Somersworth | Strafford | Wakefield



43552 - ROCHESTER

State ID

43552

Lead Agency

Muni/Local

Project Type

Roadway

Performance Measures

-

Functional Classification

NA

Project Description

Widen '3,450' from north of Spldg Tpk ramp to Toyota entrance, add signal and sidewalk.

Regional Planning Commission

SRPC

Clean Air Code

ATT

Regionally Significant

No

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	Non Par Other	\$0	\$0	\$227,000	\$0	\$0	\$0	\$227,000
PE	STBG-50 to 200K	\$364,685	\$23,632	\$208,483	\$0	\$0	\$0	\$596,800
PE	STBG-State Flexible	\$0	\$0	\$80,000	\$0	\$0	\$0	\$80,000
PE	Towns	\$91,171	\$5,908	\$72,121	\$0	\$0	\$0	\$169,200
Total PE		\$455,856	\$29,540	\$587,604	\$0	\$0	\$0	\$1,073,000
ROW	STBG-50 to 200K	\$0	\$0	\$65,792	\$0	\$0	\$0	\$65,792
ROW	Towns	\$0	\$0	\$16,448	\$0	\$0	\$0	\$16,448
Total ROW		\$0	\$0	\$82,240	\$0	\$0	\$0	\$82,240
CON	Non Par Other	\$0	\$0	\$842,261	\$0	\$0	\$0	\$842,261
CON	STBG-50 to 200K	\$0	\$0	\$600,000	\$2,256,800	\$0	\$0	\$2,856,800
CON	STBG-State Flexible	\$0	\$0	\$600,000	\$3,296,824	\$0	\$0	\$3,896,824
CON	Towns	\$0	\$0	\$300,000	\$1,388,406	\$0	\$0	\$1,688,406
Total CON		\$0	\$0	\$2,342,261	\$6,942,030	\$0	\$0	\$9,284,291
Total Prior Costs		\$455,856	\$0	\$0	\$0	\$0	\$0	\$455,856
Total Programmed		\$455,856	\$29,540	\$3,012,105	\$6,942,030	\$0	\$0	\$10,439,531

Previously Approved Amendment 43552 - ROCHESTER

State ID
43552

Lead Agency
Muni/Local

Project Type
Roadway

Performance Measures
-

Functional Classification
NA

Project Description

Widen `3,450' from north of Spldg Tpk ramp to Toyota entrance, add signal and sidewalk.

Regional Planning Commission

Clean Air Code

Regionally Significant

SRPC

-

-

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	Non Par Other	\$0	\$0	\$53,000	\$0	\$0	\$0	\$53,000
PE	STBG-50 to 200K	\$364,685	\$23,632	\$208,483	\$0	\$0	\$0	\$596,800
PE	Towns	\$91,171	\$5,908	\$52,121	\$0	\$0	\$0	\$149,200
Total PE		\$455,856	\$29,540	\$313,604	\$0	\$0	\$0	\$799,000
ROW	STBG-50 to 200K	\$0	\$0	\$65,792	\$0	\$0	\$0	\$65,792
ROW	Towns	\$0	\$0	\$16,448	\$0	\$0	\$0	\$16,448
Total ROW		\$0	\$0	\$82,240	\$0	\$0	\$0	\$82,240
CON	Non Par Other	\$0	\$0	\$504,000	\$0	\$0	\$0	\$504,000
CON	STBG-50 to 200K	\$0	\$0	\$680,000	\$2,256,800	\$0	\$0	\$2,936,800
CON	STBG-State Flexible	\$0	\$0	\$520,000	\$2,256,800	\$0	\$0	\$2,776,800
CON	Towns	\$0	\$0	\$300,000	\$1,128,400	\$0	\$0	\$1,428,400
Total CON		\$0	\$0	\$2,004,000	\$5,642,000	\$0	\$0	\$7,646,000
Total Prior Costs		\$455,856	\$0	\$0	\$0	\$0	\$0	\$455,856
Total Programmed		\$455,856	\$29,540	\$2,399,844	\$5,642,000	\$0	\$0	\$8,527,240