

SRPC EXECUTIVE COMMITTEE MEETING

May 16, 2025

8:00 a.m. to 9:00 a.m.

Hybrid Meeting (Conference Rm 1A & via Zoom)

In accordance with RSA 91:A, the Commission requires an in-person quorum. So long as an in-person quorum, Commissioners may participate virtually. Guests may attend the meeting virtually or at the SRPC Office. All participants, both in-person and virtual, can communicate contemporaneously.

Meeting URL: <https://us02web.zoom.us/j/84905778392>

Meeting ID: 849 0577 8392

Telephone-only Access: +1 312 626 6799

These instructions have also been provided at www.strafford.org. If anybody is unable to access the meeting, please email mtaylorfetter@strafford.org or call 603-994-3500 (x115).

Agenda Item	Time	Notes
1) Welcome and Introductions	8:00-8:05	N/A
2) Action Items a) Approval of March 21, 2025 Minutes b) Acceptance of the Draft March Financials with Quarterly Profit & Loss by Job c) FY2026 Health Plans	8:05-8:20	Packet to be updated with meeting materials in advance of the meeting.
3) Updates and Discussion Items a) Draft FY2026 Budget b) FY2026 Salary and Hourly Rate Schedule c) Executive Committee member renewals d) Executive Director Review e) Annual Meeting f) Awards, Contracts, and General Business g) May Minors	8:20-8:50	Packet to be updated with meeting materials in advance of the meeting.
4) Other Business	8:50-8:55	N/A
5) Adjourn	9:00	N/A

Reasonable accommodations for people with disabilities are available upon request. Include a detailed description of the accommodation you will need along with your contact info. Please make your request as early as possible; allowing at least 5 days advance notice. Last-minute requests will be accepted but may be impossible to fill. Please call (603) 994-3500 x115 or email srpc@strafford.org.



RULES OF PROCEDURE

*Strafford Regional Planning Commission
Strafford Metropolitan Planning Organization, and
Strafford Economic Development District*

Meeting Etiquette

Be present at the scheduled start of the meeting.

Be respectful of the views of others.

Ensure that only one person talks at a time. Raising your hand to be recognized by the chair or facilitator is good practice.

Do not interrupt others or start talking before someone finishes.

Do not engage in cross talk.

Avoid individual discussions in small groups during the meeting. When one person speaks, others should listen.

Active participation is encouraged from all members.

When speaking, participants should adhere to topics of discussion directly related to agenda items.

When speaking, individuals should be brief and concise when speaking.

The Strafford Regional Planning Commission & Metropolitan Planning Organization holds both public meetings and public hearings.

For public meetings, guests are welcome to observe, but should follow proper meeting etiquette allowing the meeting to proceed uninterrupted. Members of the public who wish to be involved and heard should use venues such as Citizen Forum, Public Hearings, Public Comment Periods, outreach events, seminars, workshops, listening sessions, etc.



STRAFFORD

Regional Planning Commission

DATE: May 14, 2025
TO: Executive Committee Members
FROM: Jen Czysz, Executive Director
RE: Director's Report for the May 16, 2025 Meeting

2b. Accept the Draft March Financials

Balance Sheet: Generally, bank balances are in a respectable position for this time of year. While we are slightly behind this time last year, we received larger revenue in advance payments last year. Dues invoices will go out the end of this month, which will bring bank balances back up for the July 1 fiscal year start.

Accounts Receivable: At the end of March, \$162,546 of the \$254,182 due was the current month's billing. \$124,505 was received in the first half of April. Of those funds \$34,264 was from the current months billing, EPA, HUD, and DOS (BRIC grants) paying their invoices within a couple weeks. The result is a past due balance of \$20,872 when removing the advance dues payment by Barrington.

Profit and Loss and Income by Customer: March was an exceptional month for our profit and loss. The Income by Customer was up, billing \$190,286 for the month, with a moderate month for pass-through expenses. As a result, the month ended with a profit of \$22,956.54. This brings our year to date profit up to \$33,819, slightly exceeding where we hoped to be three quarters through the fiscal year.

Quarterly Profit and Loss by Job: Trends remain similar to past quarters. The leading items of note include:

- The indirect cost rate is yielding a profit of \$51,545.44 which helps offset the indirect costs that we aren't fully recouping on the circuit rider contracts.
- Circuit rider contracts in aggregate have a deficit of \$17,973. We bill each of these at a flat rate that may be higher or lower than the staff member's fully loaded rate. Essentially, what happens for those that are billed at a lower rate is we do not fully recoup the proportionate share of indirect costs. Where we are operating at a lower indirect rate than billing, we are recouping those lost revenues through other contracts.
- We have \$9,930 of municipal dues as a gross profit, less \$4,538 that has been applied to contract overages netting a balance of \$5,392 unexpended.
- Hazard Mitigation Plans bill on a task basis. Overall, across all HazMit contracts, we are operating at \$2,644 over budget. Compared to the past, this is an improvement and a result of having fully adjusted to the new standards for plans and the need for fewer revisions.
- We have our first contract under the newer non-dues paying community billing schedule, Nottingham's HOP grant, where we charge a 10% fee on labor that is showing a small profit.
- The remaining items are predominantly related to the timing of invoices.

STRAFFORD REGIONAL PLANNING COMMISSION

150 Wakefield Street, Suite 12, Rochester, NH 03867

Barrington | Brookfield | Dover | Durham | Farmington | Lee | Madbury | Middleton | Milton | New Durham
Newmarket | Northwood | Nottingham | Rochester | Rollinsford | Somersworth | Strafford | Wakefield



2c. FY2026 Health Plans

The current intent is to continue to offer the same mix of health plans. We have 2 individuals on Plan 1. Last year we “grandfathered” this plan so that only existing enrollees could keep it, no new enrollees could subscribe to it. Despite having the lowest annual increase, it is still the costliest plan. We only have one staff member currently enrolled in Plan 2 that is increasing by 7.7%. Plan 3 is increasing by 15.1%, this is the lowest cost and most popular plan we offer. To keep the SRPC share comparable between the plans, the SRPC share is proposed to decrease from 85% to 83% for two person and family options on Plan 3. With this increased shift to employee shares, it still remains the lowest cost option for employees. The draft budget is based on the proposed rate schedule, plans, and existing enrollment. Open enrollment will begin after the EC meeting.

If there are no objections to the SRPC Insurance Rates for employees, a motion to accept the rate schedule would be appreciated but is not required.

3a. FY2026 Salary and Hourly Rate Schedule

All staff annual increases are currently very modest. We have undergone several years of larger increases to compete with the economy. That is not sustainable nor supported by our projected revenue.

See the enclosed salary rate schedule. The senior and principal planner salary brackets are proposed to increase up \$2,000. This corresponds with proposed staff increases of 1-2% for FY2026. Hourly rates increase commensurately as well as reflect the proposed increase of our indirect cost rate from 112% to 116%. Circuit rider contracts are proposed to increase from \$80 to \$85 per hour. Non-dues paying circuit rider contracts are proposed at \$95 per hour.

If there are no objections, a motion to accept the rate schedule is appreciated. This can wait till June if more time is needed.

3b. Draft FY2026 Budget

The current draft budget is looking quite a bit better than it did in March. We have been busy developing new projects to launch in 2026. You will see projects that are still in development or pending highlighted in yellow on the revenue tab. Two long term contracts – Target Block Grant and the Coastal Technical Assistance grant – are highlighted as current state and federal budgets are proposing to remove these funds. We will have a better sense of how each of these tentative items are shaping up a month from now. At that time we will also have a better feel for the balances we’ll be carrying forward from current projects that continue into the next fiscal year.

On the expense side, we are pretty lean. There are limited areas where we might be able to trim. Kathy is going to do a comparison to our year to date expenses to trim where we can for the June version of the budget. Otherwise, should revenues fall short, we will have to consider a staff reduction. The current draft budget already excludes our two temporary part time staff members.

3c. Executive Committee Member Renewals

We would like to confirm E.C. members’ intentions to renew their position on the committee and discuss the slate of officers for FY2025. Under the bylaws there are 3 officers: Chair, Vice Chair, and Secretary-Treasurer. The Executive Committee consists of the 3 officers, 4 members elected by Commission, and alternates. Elections will take place at the Annual Business Meeting on June 20, 2025.

Please let Megan know your intentions.

We also have 2 possible prospects for alternates. Should they confirm, the EC may appoint them at any time to fill the remainder of the vacant terms, through June 20, 2025.

3d. Executive Director Review

It's that time of year again. Given the tight budget year we are going into, I respectfully request no salary adjustment at this time. In years past we have had EC members and staff complete a survey to aggregate comments, following which we scheduled a separate meeting to conduct the review. If the EC would like to proceed in the same manner Megan will begin the process.

3e. Annual Meeting

The annual meeting is scheduled for June 26, 2025, 11 AM to 2 PM at the UNH Browne Center. On Thursday we are speaking with senior policy staff from NH Fiscal Policy Institute regarding one of their team presenting as a keynote speaker for the event. I will be able to provide an update at our meeting Friday morning.

3f. Awards, Contracts and General Business Update

Awards and Contracts: Refer to the table following this memo.

FY2025 Dues Utilization: Through March 2025.

Income:	
Total FY25 Dues Paid	\$103,999.74

Expenses:	
Planning Salaries	\$2,733.08
Dues and Subscriptions	\$93.51
Staff Training	\$50.00
Equipment Depreciation	\$2,605.50
Vehicle Interest	\$0.00
Media Outreach	\$136.45
Bank Fees	\$85.00
Interest Expense	\$0.00
Meeting Expense	\$0.00
Office Expense	\$465.58
Travel	\$72.20
PLUR Books	-\$213.00
Finance Charge	\$241.18
Indirect (111.63%)	\$3,050.94
Total SRPC Expenses	\$9,320.44

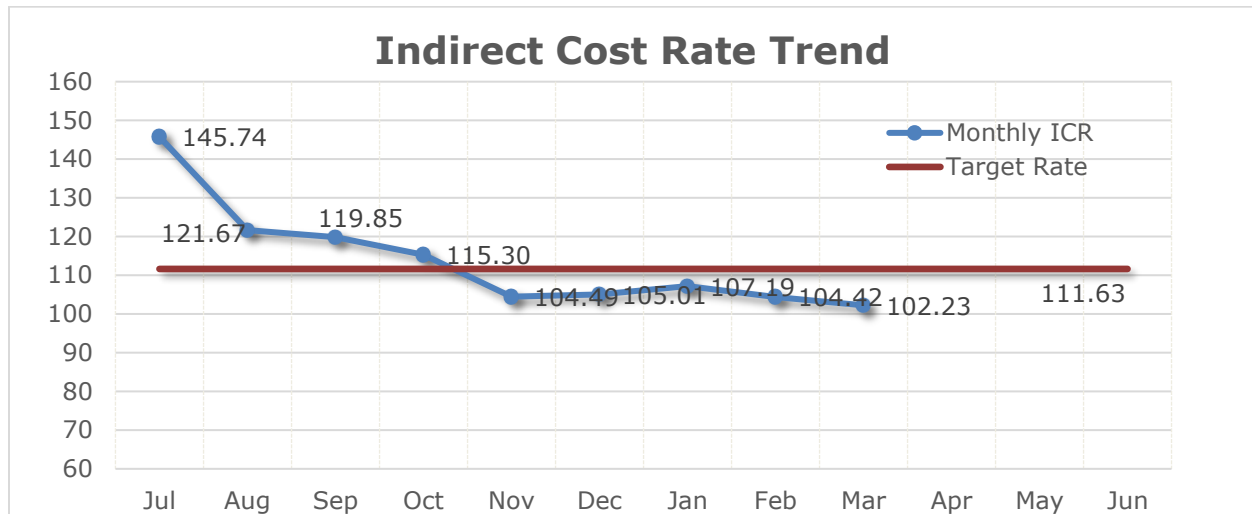
Cash Match:	
UPWP	\$55,693.61
EDA	\$16,141.71
Coastal	\$2,468.20

LSWP	\$0.00
CommuteSmart	\$131.17
ROC Recreation Chapter	\$1,153.16
USDA Community Facilities	\$1,399.52
Safe Streets for All	\$7,750.00
Total Cash Match	\$84,737.37

Contract Overages:	
New Durham HOP	\$80.56
UNH PREPA Lee	\$422.89
UNH PREPA Somersworth	\$11.45
Housing Navigator	\$52.99
Rochester Rec Master Plan	\$2,407.94
Dover NRI PREPA grant	\$530.16
Target Block Grant	\$394.12
Dover HOP Grant	\$88.32
Farmington Tax Maps	\$23.71
Middleton Zoning Updates	\$301.14
Lamprey River AC Mapping	\$29.07
Gafney Home CDBG Admin	\$30.45
Total Contract Overages	\$4,372.80

Total Expenses	\$98,849.29
Dues Remaining	\$5,150.45

Indirect Rate: Approved Rate: 111.63%. Year to Date Actual: 102.2%.



4. Other Business

The April 18th Commission meeting will be held at the Rochester Child Care Center. With this in mind, I would like to propose that we cancel the E.C. meeting that morning or reconvene at the SRPC office after the commission meeting – whichever is the committee's pleasure.

NEXT MEETING: May 16, 2025 8 AM. – 9:00 A.M.

Proposals and Grant Applications Tracking

Title	Funder	Funding Year(s)	Award \$	Net Funding	Application Status	Contract Status	Description
Transformative Planning Grant (Region Wide)	NHCDFR	FY2024-2025	\$20,000	\$20,000	Awarded	Complete	Develop community-level strategies and planning activities that lead to the development of new project(s) that increase the housing supply
Building Capacity for Efficient, Effective, and Equitable Stream Crossing Replacements (Region Wide)	NHDES NFWF	FY2026-FY2028	\$54,000	\$54,000	Awarded	In Process	Finalize a stream crossing methodology, provide technical assistance, and create a funding mechanism for stream crossing replacement projects.
Strafford Bow Lake Watershed Management Plan	PREPA/Strafford	FY2026	\$50,000	\$28,500	Awarded	In Process	Currently being considered by the Planning Board. The town intends to pool several funding sources to begin work on developing a watershed management plan for Bow lake. The funding will be used to complete a septic system inventory, road impacts analysis and mitigation options, inlet stream and water quality analysis, and additional lake water analysis. (\$25,000 PREPA, \$25,000 town funds)
Barrington Strengthening Regulatory Mechanisms	PREPA	FY2026	\$17,420	\$17,420	Awarded	In Process	Draft a septic ordinance, conduct a regulatory audit on the Town's stormwater management regulations, and implement an outreach campaign for proper lawn maintenance.
Nottingham NRI mapping and Natural Resources Master Plan Chapter	PREPA	FY2026	\$25,000	\$19,765	Awarded	In Process	PREPA grant to complete two (2) tasks: 1) NOT ConCom wants to update the Town's natural resource maps using data recently compiled by the State; this dovetails with a grant they recently received to hire an intern who will update the NRI. 2) The CC wants to update the Natural Resources MP chapter with the assistance of SRPC; this dovetails with the HOP grant NOT received to update the Town's Housing MP chapter.
Somersworth Vision and Transportation Master Plan Chapters	Somersworth	FY2025-2026	\$25,000	\$25,000	Awarded	In Process	Update to the city's vision and transportation chapter of the master plan.
Durham Wagon Hill Living Shorelines Phase 2	Durham/NFWF	FY2025-2028	\$15,870	\$15,870	Awarded	Contract Forthcoming	Durham is the primary applicant working with NHDES and project partners and seeks to install Phase II of the Living Shoreline at Wagon Hill Farm in Durham, NH. SRPC's role in the project would be to assist with outreach and engagement.

Title	Funder	Funding Year(s)	Award \$	Net Funding	Application Status	Contract Status	Description
Brookfield Master Plan Update	Brookfield	TBD	\$7,500	\$7,500	Awarded	Contract Forthcoming	Cost estimate prepared for the planning board to include a warrant article for 2025 funding to conduct a master plan update.
Milton Walk Audit	AARP	FY2026	\$2,500	\$2,500	Submitted	NA- App Pending	Working with the Town of Milton and the Strafford County Public Health Network to conduct a 1-day walk audit in Milton's village area. The contract will cover some staff hours for soliciting volunteers, the day of the audit, and data processing. Awards will be announced in May, work to occur in August or September.
Enhancing NH's Coastal Habitat Monitoring, Science and Land Protection. (Region Wide)	CDS (Shaheen)	FY2027-2029	\$240,000	\$240,000	Submitted	NA- App Pending	Collaborative application with NH's Coastal partners. RPC will be the application lead. Would provide 3 years funding for half an FTE to lead coastal resilience planning including septic system research, interactive mapping, living shoreline implementation, outreach and engagement, and land protection.
NH Coastal Watershed Flood Hazard Assessment, Risk Reduction Plan, and Project Pipeline	NHDES NFWF	FY2026-FY2028	\$10,000	\$10,000	LOI Submitted	NA- App Pending	Develop a comprehensive Flood Hazard Assessment to identify priority assets at risk from coastal and freshwater flooding across 48 municipalities in New Hampshire's Coastal Watershed and create a Coastal Watershed Risk Reduction Plan.
Housing Atlas Outreach and Engagement Pilot (Region Wide)	St. Anselm's College/TBD	FY2026	\$50,000	\$20,000	In Development	-	Working in collaboration with staff from Saint Anselm's College that developed the NH Zoning Atlas to fundraise for a series of community conversations surrounding housing costs and availability in support of both the regional planning process and collecting stories that would compliment the zoning atlas data.
ADU Challenge (Region Wide)	NHCF	FY2026	\$25,000	\$25,000	In Development	-	Project is being developed in partnership with the Workforce Housing Coalition of the Greater Seacoast. Key components will include organizing event(s) for residents to learn more and directly access resources and assistance to construct ADUs.
Regional Plan Climate Action Addendum	NHCF	FY2023	\$25,000	\$25,000	In Development	-	Create a companion document to support the regional plan that highlights climate adaptation actions including past and current projects as illustrations of success stories, and implementation priorities for the future.

Title	Funder	Funding Year(s)	Award \$	Net Funding	Application Status	Contract Status	Description
Installation of Signage Throughout Watershed (Year 3)	Great Bay 2030	FY2026-2027	\$50,000	\$10,000	In Development	-	A continuation of the current project that increases awareness of streams flowing into Great Bay and the Coast. This next phase will be focused on additional sign installations in both the SRPC and RPC regions.
Protecting Water Quality in the Upper Watershed	Great Bay 2030	FY2026-2027	\$75,000	\$50,000	In Development	-	A mix of projects to implement both the Sunrise Lake and Milton Three Ponds Watershed Management Plans, plus assist communities with septic ordinance development.
Investing Across Municipal Boundaries (Region Wide)	Great Bay 2030	FY2026-2027	\$50,000	\$50,000	In Development	-	Building regional capacity through collaboration on implementation of priority climate adaptation infrastructure projects that benefit multiple communities. The project will explore establishment of intermunicipal agreements and a path to invest in implementation.
Middleton Asset Management Plan	CWSRF	FY2026-2027	\$50,000	\$5,000	In Development	-	Project would support implementation of the Sunrise Lake Watershed Management Plan. Currently being determined whether this will be something SRPC can complete in house or would need to be contracted.
Middleton Stormwater Regulations, Wetland Conservation Overlay update, Shoreline Protection Overlay audit	PREPA	FY2026	\$15,433	\$15,433	Not Funded	-	Development of a stormwater management regulation will be the primary activity since this will be a new regulation. We will also update the Wetlands Conservation Overlay District regulations.
Somersworth Climate Resilience MP Chapter or Other TBD	PREPA	FY2026	\$20,000	\$20,000	Withdrawn	-	Project was a concept potentially being considered in partnership with SRPC but was not submitted.

Note: Funding Amounts for Projects in Development are ballpark amounts and will change

Application/Proposal Status	Total Award \$	Pass Through	Net SRPC Funding
Awarded	\$214,790	\$30,200	\$188,055
Submitted	\$242,500		\$242,500
In Development	\$275,000	\$95,000	\$180,000
Not Funded	\$15,433		\$15,433
Grand Total	\$747,723	\$125,200	\$625,988

EXECUTIVE COMMITTEE MEETING

March 21, 2025

8:00 a.m. to 9:00 a.m.

1) Welcome and Introductions:

Chair Katrin Kasper called the meeting to order and asked for introductions.

Committee members attending in person: Katrin Kasper, Lee; Michael Lehrman, Durham; Matt Towne, Barrington; Michael Bobinsky, Somersworth, Joe Boudreau, Rochester

Committee members attending on Zoom: Barbara Holstein, Rochester

Staff attending in Person: Jen Czysz, Colin Lentz

Staff attending on Zoom: Megan Taylor-Fetter, SRPC, Mark Davie, SRPC

2) Action Items

a) Approval of February 21, 2025 minutes

M. Bobinsky motioned to approve the February 21, 2025 minutes, seconded by M. Towne. Following a unanimous vote in favor, the motion passed.

b) Acceptance of the Draft January and February Financials

J. Czysz provided an overview of the January and February financials. Generally, the bank balances are ahead of where they were last year at this time. The biggest difference is in the timing of payments from the NH Charitable Foundation. Due to funding concerns, SRPC has sped up the invoicing to federal agencies like EPA, USDA, and HUD who have in turn sped up their reimbursements. Those agencies have maintained a good positive interface with SRPC. The final result is a past due balance of \$20,555 when removing the advance dues payment by Barrington.

Discussion ensued concerning the future of funding and the many unknowns. J. Czysz stated that if we request extensions for things that are federally funded, we risk sending up a red flag; we can look at other revenue sources. The NHARPC is planning a convening for May 9 which will address the current climate and concerns for funding. M. Towne suggested the Commissioners draft a letter to Washington. J. Czysz responded that the message is better received from members of the community. We can reach out to our allies in state leadership to deliver our message.

The group also discussed the salaries and benefits staff receive and the advantage of offering a competitive package for recruitment and retention. The employee handbook states that employees who work 20 hours or more a week are eligible for benefits.

K. Kasper motioned to accept the DRAFT January and February Financials with a second by M. Bobinsky. Following a unanimous vote in favor, the motion passed.



3) Updates and Discussion Items

a) Senate Bill 297

SRPC has heard from both HealthTrust, our health, dental, short and long-term disability insurance provider, as well as Primex, our property and liability, workers compensation, and unemployment insurance provider regarding Senate Bill 297.

If the bill passes, we will be required to establish a non-lapsing reserve account and fund it each year at a rate of 1% of our annual health contributions until we have a balance of 4%. For our health insurance premiums, we paid approximately \$151,000 in FY2024, this equates to building a reserve of \$6,040. There are other aspects of this we are unable to understand what the risk to SRPC might be. If the committee agrees, J. Czyst would like to testify in opposition of this bill.

b) Draft FY2026 Budget

J. Czyst stated that this draft is very preliminary. A more refined budget will be presented in May and a final copy in June for approval. J. Czyst provided an overview of the draft budget. Under revenues, we are looking at a shortage of just under 150,000. We have 4 months left in the fiscal year and are speculating. We have a lot of contracts that carry forward year to year; we are guessing what 30-33% of the drawdowns are going to be this fiscal year.

c) Annual Meeting

J. Czyst stated that the annual meeting is scheduled for June 26, 2025, 11 AM to 2 PM. We have reserved the Browne Center in Durham for the event. As the Regional Plan Update is a focus for us, we would like to center the event on that theme. J. Czyst asked the committee to send suggestions for topics and speakers and to consider having a keynote speaker and not a panel this year.

d) Awards, Contracts, and General Business

J. Czyst highlighted the awards, contracts, and general business. The approved indirect rate is 111.63%; year to date actual is 104.4%.

e) March Minors

C. Lentz provided an overview of the March Minors. There is a campaign to reduce impaired driving. The Newington-Dover project is still in progress and is being broken into individual components. The General Sullivan Bridge will have to be removed. There is uncertainty in future federal dollars. There are no child projects being affected in the culvert replacement project.

4) Other Business

The April 18 Commission meeting will be held at the Rochester Childcare Center. The committee agreed to cancel the April Executive Committee meeting.

5) Following a motion and a second, with all present in favor of adjourning, the meeting ended at 9:00 AM.



Strafford Regional Planning Commission
Balance Sheet
As of March 31, 2025

	Mar 31, 25	Mar 31, 24	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
FSB Checking	53,295.92	10,258.22	43,037.70
FSB Savings	50,932.67	147,590.20	-96,657.53
Total Checking/Savings	104,228.59	157,848.42	-53,619.83 ¹
Accounts Receivable			
Accounts Receivable	254,181.57	189,059.80	65,121.77
Total Accounts Receivable	254,181.57	189,059.80	65,121.77 ²
Other Current Assets			
Prepaid Expenses			
Prepaid Dues and Subscriptions	1,674.73	1,911.75	-237.02
Prepaid Insurance (P & L)	2,323.50	1,972.50	351.00
Prepaid training	600.00	600.00	0.00
Prepaid Unemployment Comp	2,402.28	2,220.03	182.25
Prepaid Workers Compensation	1,572.03	1,403.28	168.75
Total Prepaid Expenses	8,572.54	8,107.56	464.98
Prepaid software support	7,327.10	7,522.76	-195.66
Total Other Current Assets	15,899.64	15,630.32	269.32
Total Current Assets	374,309.80	362,538.54	11,771.26
Fixed Assets			
Right of Use Asset - Building			
Accumulated Amortization - Buil	-103,041.78	-74,939.34	-28,102.44
Right of Use Asset - Building - Other	112,410.00	112,410.00	0.00
Total Right of Use Asset - Building	9,368.22	37,470.66	-28,102.44 ³
Vehicles			
Vehicle Accumulated Depreciatio	-22,943.35	-21,987.37	-955.98
Ford Transit	22,943.35	22,943.35	0.00
Total Vehicles	0.00	955.98	-955.98 ⁴
Property and Equipment			
Accumulated Depreciation	-23,350.64	-18,732.32	-4,618.32
Equipment Purchase			
AI Traffic Counter	9,830.00	9,830.00	0.00
Pyro Traffic Count System	7,540.00	7,540.00	0.00
ThinkSystem ST520 FY24 Server	5,721.45	5,721.45	0.00
Lenova Think Server	3,983.04	3,983.04	0.00
Equipment Purchase - Other	11,762.40	11,762.40	0.00

1:02 PM

04/24/25

Accrual Basis

Strafford Regional Planning Commission
Balance Sheet
As of March 31, 2025

	Mar 31, 25	Mar 31, 24	\$ Change
Total Equipment Purchase	38,836.89	38,836.89	0.00
Total Property and Equipment	15,486.25	20,104.57	-4,618.32 ⁵
Total Fixed Assets	24,854.47	58,531.21	-33,676.74
TOTAL ASSETS	399,164.27	421,069.75	-21,905.48
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Credit Cards			
FSB Credit Card	215.04	488.63	-273.59
Total Credit Cards	215.04	488.63	-273.59
Other Current Liabilities			
FY25 Dues in Advance	34,666.59	0.00	34,666.59
FY24 Dues in Advance	-0.02	34,705.57	-34,705.59
Building Lease Liab Current	7,437.15	7,190.33	246.82 ⁶
Current Portion of Lease Payabl	0.00	867.82	-867.82 ⁷
Benefits payable			
Simple IRA payable	48.00	48.00	0.00
Total Benefits payable	48.00	48.00	0.00
Contract Revenue In Advance	97,629.98	148,647.91	-51,017.93 ⁸
Payroll Liabilities			
FSA Payable	1,724.43	128.00	1,596.43 ⁹
FUTA	30.41	30.41	0.00
Social Security Payable	-0.02	-0.02	0.00
Payroll Liabilities - Other	1,343.93	1,104.74	239.19
Total Payroll Liabilities	3,098.75	1,263.13	1,835.62
Total Other Current Liabilities	142,880.45	192,722.76	-49,842.31
Total Current Liabilities	143,095.49	193,211.39	-50,115.90
Long Term Liabilities			
Building Lease Liab Non Current	2,492.85	31,868.00	-29,375.15 ¹⁰
Accrued expenses			
Accrued Payroll	22,021.22	20,053.38	1,967.84
Accrued Vacation	48,013.13	42,764.92	5,248.21
Annual Audit Accrual	16,500.00	9,000.00	7,500.00
Total Accrued expenses	86,534.35	71,818.30	14,716.05 ¹¹
Total Long Term Liabilities	89,027.20	103,686.30	-14,659.10

Strafford Regional Planning Commission
Balance Sheet
As of March 31, 2025

	Mar 31, 25	Mar 31, 24	\$ Change
Total Liabilities	232,122.69	296,897.69	-64,775.00
Equity			
Retained Earnings	133,222.82	167,769.00	-34,546.18 ¹²
Net Income	33,818.76	-43,596.94	77,415.70 ¹³
Total Equity	167,041.58	124,172.06	42,869.52
TOTAL LIABILITIES & EQUITY	399,164.27	421,069.75	-21,905.48

1:02 PM

04/24/25

Accrual Basis

Strafford Regional Planning Commission
Balance Sheet
As of March 31, 2025

1. Checking/Savings: Cash flow improves in the month of March. NHCF advances were received in March in the amount of \$36,981 and were deposited to the savings account. In the prior year, NHHFA funds were received in advance and deposited to savings. All advance funds were spent down by 9/30/24. All FY25 dues have been received, with the exception of Nottingham who declined to participate, and the funds have been deposited into the savings account.

2. Accounts Receivable: See the Accounts Receivable Aging Summary Comments for details.

3. Right of Use Asset: Effective for fiscal year 2022, a new Government Accounting method was introduced, called GASB 87. It requires total lease payments (our office space) to be recorded as a liability, and a monthly expense is recorded as Amortization (previously Rent expense). The Amortization for this fiscal year is recorded at \$2,341.87 per month for the remainder of the fiscal year. The lease renews 7/31/25.

4. Vehicle: The vehicle was paid off in May 2024 and is fully depreciated. The increase from last fiscal year represents the additional depreciation booked through May 2024.

5. Property and Equipment: The FY23 audit resulted in traffic count equipment being reclassified from the profit and loss as an expense, to the balance sheet as two separate assets: AI Traffic Counter and Pyro Traffic Count System purchased in June 2023. The cost for these items is recorded monthly to the profit and loss statement as depreciation expense over a five-year period. This equipment was paid for by NHDOT, so the depreciation expense is not reimbursable. In addition, a new server was purchased in December 2023. The expense is being recorded over a five-year period as monthly depreciation on the profit and loss statement and is considered an eligible indirect expense. All other assets are fully depreciated.

6. Building Lease Liab Current: The total office lease payment is split between this account and Rent Expense on the profit and loss statement. For March, the \$2,500.00 lease payment was split out and \$2,465.09 applied to the current lease liability and \$34.91 to rent expense.

7. Current Portion of Lease Payable: The prior year balance reflects the amount payable on the vehicle lease at the end of the reporting period. The vehicle is fully paid off in the current fiscal year.

8. Contract Revenue in Advance: Current year balance = ROC RFP \$3,923, NHCF \$88,274, and EDA \$5,433. Additional revenue in advance in the prior year was generated from the NHHFA contract, which was completed in September, 2024. Advances are deposited to savings. Invoices are billed monthly to income on the profit and loss, and offset to the Contract Revenue in Advance balance, and those amounts earned are then transferred to the checking account.

9. FSA Payable: This balance is the difference between payroll deductions collected and invoices received from HealthTrust for FSA eligible expense claims.

10. Building Lease Liab Non Current: This reflects the amount of lease payments in future fiscal years. The lease liability for fiscal year 2025 is reflected in the current liability account. Since the lease renews in August of 2025, there is approximately only one payment to be split in the next fiscal year (see discussions Building Lease Liab Current).

11. Accrued Expenses: Accrued payroll and Accrued Vacation balances reflect wages paid in FY25, but worked in FY24, and half of the Paid Time Off (PTO) hours accrued by staff at 6/30/24. These amounts are adjusted at year-end as part of the fiscal year close-out. The FY24 audit cost is \$18,000 based on Marcum LLP's/CBiz engagement letter, an increase of \$6,000 from last year. Audit costs are booked at \$1,500 per month, and the Annual Audit Accrual account is reduced as actual invoices from the auditor are paid. In the previous fiscal year, all FY23 audit service invoices had been received and paid by January. In the current fiscal year, only one invoice has been received for \$15,000. Given the mistakes made with the single audit for FY24, I doubt that we will receive any more invoices, so the accrual is overstated, but will be adjusted at year-end to reflect the engagement letter price agreed upon with the new auditing firm. A Request for

Strafford Regional Planning Commission
Balance Sheet
As of March 31, 2025

Proposal is currently being prepared to hire a new accounting firm for the FY25 audit.

12. Retained Earnings: Cumulative posting of net income from all prior years.

13. Net Income: Reflects Net Income for the entire fiscal year through the report date.

Strafford Regional Planning Commission
A/R Aging Summary
As of March 31, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
2000 LTA (Local Technical Assistance)						
2100 Dues						
2101 Town of Barrington dues	0.00	0.00	0.00	0.00	-9,477.97	-9,477.97
Total 2100 Dues	0.00	0.00	0.00	0.00	-9,477.97	-9,477.97 ¹
2200 PLUR Books						
2209 Town of Milton PLUR	0.00	0.00	0.00	0.00	0.00	0.00
Total 2200 PLUR Books	0.00	0.00	0.00	0.00	0.00	0.00
2000 LTA (Local Technical Assistance) - Other	0.00	0.00	0.00	0.00	0.00	0.00
Total 2000 LTA (Local Technical Assistance)	0.00	0.00	0.00	0.00	-9,477.97	-9,477.97
3500 Town of Farmington						
3501 FAR Circuit Rider	5,993.50	0.00	0.00	0.00	0.00	5,993.50
Total 3500 Town of Farmington	5,993.50	0.00	0.00	0.00	0.00	5,993.50 ²
3900 Town of Milton						
3903 Milton Nitrogen CWSRF	5,346.90	0.00	6,398.89	0.00	0.00	11,745.79
Total 3900 Town of Milton	5,346.90	0.00	6,398.89	0.00	0.00	11,745.79
4100 Town of Newmarket						
4106 NKT MP Other	11,551.44	0.00	0.00	0.00	0.00	11,551.44
Total 4100 Town of Newmarket	11,551.44	0.00	0.00	0.00	0.00	11,551.44
4200 Town of Northwood						
4201 NOR Circuit Rider	6,540.00	0.00	5,600.00	0.00	0.00	12,140.00
Total 4200 Town of Northwood	6,540.00	0.00	5,600.00 ³	0.00	0.00	12,140.00
4300 Town of Nottingham						
4304 NOT Housing MP HOP2	4,692.60	0.00	0.00	0.00	0.00	4,692.60
4301 NOT Circuit Rider	2,540.25	0.00	0.00	0.00	0.00	2,540.25
Total 4300 Town of Nottingham	7,232.85	0.00	0.00	0.00	0.00	7,232.85
4400 City of Rochester						
4402 UPWP ROC Sidewalk Assess	0.00	0.00	0.00	0.00	0.00	0.00
Total 4400 City of Rochester	0.00	0.00	0.00	0.00	0.00	0.00
4700 Town of Strafford						
4701 Strafford Circuit Rider	4,501.00	0.00	0.00	0.00	0.00	4,501.00
Total 4700 Town of Strafford	4,501.00	0.00	0.00	0.00	0.00	4,501.00
4800 Town of Wakefield						

Strafford Regional Planning Commission
A/R Aging Summary
As of March 31, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
4803 WAK NBRC Union Hotel Grant Admin	5,051.54	0.00	0.00	0.00	519.86	5,571.40
4801 Wakefield Circuit Rider	580.00	0.00	0.00	0.00	0.00	580.00
Total 4800 Town of Wakefield	5,631.54	0.00	0.00	0.00	519.86	6,151.40
5090 SMPDC						
5091 SMPDC JLU Housing	407.39	0.00	0.00	0.00	0.00	407.39
Total 5090 SMPDC	407.39	0.00	0.00	0.00	0.00	407.39
5201 UNH						
5210 GB 2030 CAW Evolve Our Practice	3,342.93	0.00	0.00	0.00	0.00	3,342.93
5206 Great Bay Adapts	1,283.28	0.00	0.00	0.00	0.00	1,283.28
Total 5201 UNH	4,626.21	0.00	0.00	0.00	0.00	4,626.21
5310 Lamprey River LAC						
5311 LRAC Static & Online View Maps	0.00	0.00	962.96	0.00	0.00	962.96
5310 Lamprey River LAC - Other	0.00	0.00	0.00	0.00	0.00	0.00
Total 5310 Lamprey River LAC	0.00	0.00	962.96	0.00	0.00	962.96 ⁴
6100 NH DES						
6153 PSM24 PREPARE	819.04	0.00	576.80 ⁵	0.00	0.00	1,395.84
6105 Coastal 2025	389.58	0.00	899.46 ⁶	0.00	0.00	1,289.04
6152 NKT Riverfront Coastal Resilience	1,885.24	0.00	1,836.71 ⁷	0.00	0.00	3,721.95
6252 Cocheco River Plan	0.00	0.00	5,075.00 ⁸	0.00	0.00	5,075.00
6253 Sunrise Lake	495.77	0.00	822.98 ⁹	0.00	0.00	1,318.75
6154 Coastal Flood Risk Summary	555.24	0.00	519.51 ¹⁰	0.00	0.00	1,074.75
6306 LSWP NOR SWP-374	1,331.50	0.00	4,804.00	0.00	0.00	6,135.50
Total 6100 NH DES	5,476.37	0.00	14,534.46	0.00	0.00	20,010.83
6500 DEPT OF SAFETY (OEM)						
6505 NKT HMGP 4516	972.00	0.00	2,268.00	0.00	0.00	3,240.00
6504 HMGP 4516 FAR HazMit	2,970.00	0.00	0.00	0.00	0.00	2,970.00
6503 BRIC 21 MAD,NOR,ROC	2,156.25 ¹²	0.00	0.00	0.00	0.00	2,156.25
6502 BRIC DUR MID MIL NOT STR	187.50 ¹³	0.00	0.00	0.00	0.00	187.50
Total 6500 DEPT OF SAFETY (OEM)	6,285.75	0.00	2,268.00 ¹¹	0.00	0.00	8,553.75
6600 CDFA-CDBG Grant Administration						
6602 CDBG Gafney Home	1,334.60	0.00	0.00	0.00	0.00	1,334.60

Strafford Regional Planning Commission
A/R Aging Summary
As of March 31, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
6603 CDBG Somersworth YMCA	1,960.14	0.00	0.00	0.00	0.00	1,960.14
Total 6600 CDFA-CDBG Grant Administration	3,294.74	0.00	0.00	0.00	0.00	3,294.74
7000 ECONOMIC DEVELOPMENT ADMINISTRATION						
7004 EDA FY 25-27	0.00	17,500.00	0.00	0.00	0.00	17,500.00
Total 7000 ECONOMIC DEVELOPMENT ADMINISTRATION	0.00	17,500.00 ¹⁴	0.00	0.00	0.00	17,500.00
7100 EPA						
7111 Brownfields 24-28	6,163.98	0.00	0.00	0.00	0.00	6,163.98
Total 7100 EPA	6,163.98 ¹⁵	0.00	0.00	0.00	0.00	6,163.98
7200 HUD						
7201 HUD EDI Regional Plan	23,488.31	0.00	0.00	0.00	0.00	23,488.31
Total 7200 HUD	23,488.31 ¹⁶	0.00	0.00	0.00	0.00	23,488.31
7300 USDA						
7301 USDA CF TAT	15,500.49	0.00	0.00	0.00	0.00	15,500.49
Total 7300 USDA	15,500.49	0.00	0.00	0.00	0.00	15,500.49
8000 DOT UPWP						
8002 UPWP 24-25	50,505.85	0.00	53,329.05	0.00	0.00	103,834.90
Total 8000 DOT UPWP	50,505.85	0.00	53,329.05 ¹⁷	0.00	0.00	103,834.90
DOT_UPWP 2010-2011	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	162,546.32	17,500.00	83,093.36	0.00	-8,958.11	254,181.57

Strafford Regional Planning Commission
A/R Aging Summary
As of March 31, 2025

1. BAR DUES: \$9,477.97 was paid in advance for the FY26 dues. Credit to be applied when invoices are issued in May.

2. FAR CR - \$5,993.50 received Apr

3. Northwood: \$5,600.00 received in Apr

4. LRAC - \$962.96 received in Apr

5. PREPARE: \$576.80 received in Apr

6. Coastal: \$899.46 received in Apr

7. NKT Riverfront: \$1,836.71 received in Apr

8. Cocheco River Mgmt: \$2,200.00 received in Apr

9. Sunrise Lake: \$822.98 received in Apr

10. CFRS: \$519.51 received in Apr

11. NKT HMGP: \$2,268.00 received in Apr

12. BRIC21: \$2,156.25 received in Apr

13. BRIC20: \$187.50 received in Apr

14. EDA: \$17,500.00 received in Apr

15. EPA: \$6,163.98 received in Apr

16. HUD: \$23,488.31 received in Apr

17. UPWP: \$53,329.05 received in Apr

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04/24/25

Accrual Basis

Strafford Regional Planning Commission

Profit & Loss

March 2025

	Mar 25	Mar 24	\$ Change
Ordinary Income/Expense			
Income			
SRPC Membership Dues	11,555.53	11,568.53	-13.00
SRPC Revenue			
Municipal and NonProfit Revenue			
3304 DOV HOP	0.00	5,766.16	-5,766.16
3501 FAR Circuit Rider	5,993.50	5,272.70	720.80
3507 FAR HOP Grant	0.00	3,267.92	-3,267.92
3702 MAD CommViz	0.00	733.30	-733.30
3903 MIL CWSRF	5,346.90	0.00	5,346.90
4004 NDU Housing and Land Use	0.00	635.82	-635.82
4105 NKT HOP1 MP Housing	0.00	3,554.17	-3,554.17
4106 NKT MP Other	11,551.44	2,951.62	8,599.82
4107 NKT HOP3 Form Based Code	0.00	4,984.59	-4,984.59
4201 NORPlanning Services	6,540.00	2,119.03	4,420.97
4301 NOT Circuit Rider	2,540.25	1,944.30	595.95
4304 NOT HOP2	4,692.60	0.00	4,692.60
4403 ROC Rec Chapter	0.00	743.88	-743.88
4605 SOM MP and Audit	0.00	7,056.67	-7,056.67
4701 Strafford Circuit Rider	4,501.00	1,752.60	2,748.40
4801 WAK Circuit Rider	580.00	647.50	-67.50
4803 WAK NBRC Union Hotel	5,051.54	0.00	5,051.54
5091 SMPDC InterReg Housing	407.39	0.00	407.39
5121 NHCF GB2030 Milton Watersh	4,622.21	0.00	4,622.21
5122 GB Signage	1,599.95	0.00	1,599.95
Total Municipal and NonProfit Revenue	53,426.78	41,430.26	11,996.52
Total SRPC Revenue	53,426.78	41,430.26	11,996.52 ¹
Federal Agencies Incl EDD			
7004 EDD Partnership	20,934.20	10,534.93	10,399.27
7111 EPA Brownfields FY24-28	6,163.98	796.31	5,367.67
7201 HUD EDI CDS	23,488.31	14,156.73	9,331.58
7301 USDA RD-FAR MIL	15,964.17	0.00	15,964.17
Total Federal Agencies Incl EDD	66,550.66	25,487.97	41,062.69 ²
State Award Revenue			
NHDES			
6105 Coastal TA 2025	2,126.34	0.00	2,126.34
6104 Coastal 24	0.00	3,874.39	-3,874.39
6151 Project of Special Merit	0.00	798.90	-798.90
6152 NKT Riverfront CRG	1,885.24	0.00	1,885.24
6153 PREPARE	819.04	0.00	819.04
6154 5YR CFRS Update	555.24	0.00	555.24
6253 Sunrise Lake	798.87	0.00	798.87
6306 LSWP NOR SWP-374	2,665.14	0.00	2,665.14

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04/24/25

Accrual Basis

Strafford Regional Planning Commission
Profit & Loss
March 2025

	Mar 25	Mar 24	\$ Change
6305 LSWP NKT SWP 359	0.00	2,463.22	-2,463.22
Total NHDES	8,849.87	7,136.51	1,713.36
UNH			
5206 UNH-GREAT BAY ADAPTS	1,283.28	0.00	1,283.28
5207 UNH-PREPA DOV NRI	0.00	1,045.33	-1,045.33
5208 UNH PREPA-LEE NRI	0.00	3,090.36	-3,090.36
5209 UNH PREPA-SOM NAT RES MP	0.00	2,496.82	-2,496.82
5210 Evolve CAW Practice	3,342.93	0.00	3,342.93
Total UNH	4,626.21	6,632.51	-2,006.30
CDFA			
6602 CDBG Gafney	1,365.05	0.00	1,365.05
6603 CDBG SOM YMCA	1,960.14	0.00	1,960.14
Total CDFA	3,325.19	0.00	3,325.19
6802 NHHA Housing Navigator	0.00	8,910.64	-8,910.64
Pre-Disaster Mitigation			
6502 BRIC20	250.00	0.00	250.00
6503 BRIC21 MAD NOR ROC	2,875.00	4,200.00	-1,325.00
6504 HAZMIT FAR 4516	3,300.00	0.00	3,300.00
6505 NKT HMGP 4516	1,080.00	0.00	1,080.00
Total Pre-Disaster Mitigation	7,505.00	4,200.00	3,305.00
Total State Award Revenue	24,306.27	26,879.66	-2,573.39 ³
MPO Revenue			
NH DOT			
8002 UPWP 24-25	56,117.61	44,384.82	11,732.79
Total NH DOT	56,117.61	44,384.82	11,732.79
Total MPO Revenue	56,117.61	44,384.82	11,732.79 ⁴
Contra Income Cash Match			
4403 Cash Match ROC Rec Chapter	0.00	-113.46	113.46
EDD Cash Match	-2,490.42	-1,536.18	-954.24
Coastal Cash Match	-129.87	-333.40	203.53
LSWP Cash Match			
LSWP SRPC Cash Match	0.00	-94.75	94.75
Total LSWP Cash Match	0.00	-94.75	94.75
USDA Cash Match	-463.68	0.00	-463.68
DOT Cash Match	-5,611.76	-4,438.48	-1,173.28

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Accrual Basis

Strafford Regional Planning Commission

Profit & Loss

March 2025

	Mar 25	Mar 24	\$ Change
Total Contra Income Cash Match	-8,695.73	-6,516.27	-2,179.46
Contra Income InKind/Soft Match			
IK 6253 Sunrise Lake	-303.10	0.00	-303.10
In-Kind EDD Match	-8,482.10	-2,895.44	-5,586.66
In-Kind Coastal Match	-1,606.89	-2,540.80	933.91
IK LSWP	-1,333.64	-642.67	-690.97
BRIC20 IK Match	-62.50	0.00	-62.50
BRIC21 IK Match	-718.75	-1,050.00	331.25
6504 FAR_NKT 4516 Haz Mit IK	-330.00	0.00	-330.00
6505 NKT HMGP IK	-108.00	0.00	-108.00
Total Contra Income InKind/Soft Match	-12,944.98	-7,128.91	-5,816.07
Contract Overage	-30.45	-172.34	141.89
Total Income	190,285.69	135,933.72	54,351.97
Gross Profit	190,285.69	135,933.72	54,351.97
Expense			
Personnel Expenses			
Salary and Wages	86,196.88	79,872.27	6,324.61
Payroll Expenses			
PFML	1,630.08	0.00	1,630.08
Dental insurance expense	710.49	681.05	29.44
Health incentive	-500.00	-500.00	0.00
Health Insurance expense	9,448.25	10,125.19	-676.94
Life Insurance expense	104.85	124.61	-19.76
LTD Insurance expense	245.54	69.97	175.57
STD insurance expense	55.00	249.31	-194.31
Payroll Processing Fees	266.00	276.00	-10.00
Pension expense	2,384.28	2,221.61	162.67
Unemployment expense	266.92	246.67	20.25
Workers Compensation	174.67	155.92	18.75
Payroll Taxes			
Medicare Expense	1,227.10	1,127.07	100.03
Social Security expense	5,246.92	4,819.22	427.70
Payroll Taxes - Other	0.05	0.03	0.02
Total Payroll Taxes	6,474.07	5,946.32	527.75
Total Payroll Expenses	21,260.15	19,596.65	1,663.50
Dues and Subscriptions	338.83	390.03	-51.20
Staff Training and Seminars	0.00	35.00	-35.00
Total Personnel Expenses	107,795.86	99,893.95	7,901.91

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04/24/25

Accrual Basis

Strafford Regional Planning Commission
Profit & Loss
March 2025

	Mar 25	Mar 24	\$ Change
Equipment expense			
Copier Maintenance Contract	325.00	325.00	0.00
Software expense			
ArcInfo/View software	570.42	531.67	38.75
Office Software			
AudioEye	49.17	49.17	0.00
Buffer	30.00	30.00	0.00
Community Viz	56.25	72.88	-16.63
Trimble SketchUp	0.00	62.42	-62.42
Timesheet Software	140.00	140.00	0.00
Survey Monkey	90.00	75.00	15.00
Zoom	45.83	45.83	0.00
Adobe In Design	22.99	107.87	-84.88
Constant Contact	276.55	130.50	146.05
Microsoft Office 365	212.50	212.50	0.00
Total Office Software	923.29	926.17	-2.88
Total Software expense	1,493.71	1,457.84	35.87
Total Equipment expense	1,818.71	1,782.84	35.87
Fixed Expenses			
Equipment Depreciation	384.86	384.86	0.00
Amortization-Building	2,341.87	2,341.87	0.00
Insurance			
Liability Insurance	774.50	657.50	117.00
Total Insurance	774.50	657.50	117.00
Rent	34.91	116.73	-81.82
Vehicle Expenses			
Depreciation Expense	0.00	477.99	-477.99
Vehicle Interest	0.00	6.21	-6.21
Total Vehicle Expenses	0.00	484.20	-484.20
Total Fixed Expenses	3,536.14	3,985.16	-449.02
Communications			
Postage and Delivery	73.00	68.00	5.00
Telephone and Internet	614.30	262.81	351.49
Website maintenance and updates			
Website and logo design	17.98	17.98	0.00
Total Website maintenance and updates	17.98	17.98	0.00
Total Communications	705.28	348.79	356.49
Administrative			

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04/24/25

Accrual Basis

Strafford Regional Planning Commission

Profit & Loss

March 2025

	Mar 25	Mar 24	\$ Change
Finance Charge	145.49	0.00	145.49
Bank Fees	25.00	0.00	25.00
Library & Planning Books	2,729.75	0.00	2,729.75 ⁶
Office Expense	71.62	362.86	-291.24
Office Supplies			
Plotter Ink and Supplies	0.00	56.39	-56.39
Office Supplies - Other	0.00	439.59	-439.59
Total Office Supplies	0.00	495.98	-495.98
Professional Fees			
Accounting, Audit	1,500.00	1,000.00	500.00
Total Professional Fees	1,500.00	1,000.00	500.00
Travel & Ent			
Travel	518.28	571.91	-53.63
Total Travel & Ent	518.28	571.91	-53.63
Total Administrative	4,990.14	2,430.75	2,559.39
Contract Labor			
IT and Network support	0.00	2,150.00	-2,150.00
Pass Through Expense			
3507 FAR HOP Consultant	0.00	2,881.25	-2,881.25
3903 MIL CWSRF Consultant	4,287.16	0.00	4,287.16
4107 NKT HOP3 Form Based Code	0.00	1,500.00	-1,500.00
5121 GB2030 MIL Water Engineer	2,706.90	0.00	2,706.90
5122 GB2030 Sign Contract Plan	1,282.50	0.00	1,282.50
6152 NKT CRG Exp & Planner	1,057.50	0.00	1,057.50
7111 EPA Brownfields Consultant	5,707.00	0.00	5,707.00
7201 HUD EDI CDS RPC Exp	20,176.23	13,774.23	6,402.00
7301 USDA RD FAR MIL Consultant	13,287.50	0.00	13,287.50
Total Pass Through Expense	48,504.79	18,155.48	30,349.31 ⁷
Total Contract Labor	48,504.79	20,305.48	28,199.31
Total Expense	167,350.92	128,746.97	38,603.95
Net Ordinary Income	22,934.77	7,186.75	15,748.02
Other Income/Expense			
Other Income			
Interest Income	21.77	17.18	4.59
Total Other Income	21.77	17.18	4.59
Net Other Income	21.77	17.18	4.59

Strafford Regional Planning Commission
Profit & Loss
March 2025

	Mar 25	Mar 24	\$ Change
Net Income	22,956.54	7,203.93	15,752.61

Strafford Regional Planning Commission
Profit & Loss
March 2025

1. Municipal revenue: All HOP grants, except Dover, were completed in July of this year. ROC Rec was concluded in October, and the SOM MP & Audit concluded in July. The MID Zoning, MIL CWSRF, SMPDC InterReg Housing, LRAC Mapping and NHCHF grants (#5121, 5122) are new for this fiscal year.
2. Federal Agencies: The new three-year EDA contract has a start date of 7/1/24, and EDA set up and opened this grant for billing and advances in August. The EPA contract is primarily contingent on the receipt of contractor invoices. The first HUD billing was in February, 2024, and is contingent on RPC subrecipient invoices. The USDA contract is new for this fiscal year, and is also highly dependent on contractor invoices.
3. State Awards Revenue: All TBG funding was spent down in October. NHDES Coastal 24, #6151 PSM, and #6305 LSWP concluded in the previous fiscal year. All other DES contracts are new this fiscal year. The UNH PREPA grants (#5207, 5208, #5209) were completed in August, October and September, respectively. The Great Bay Adapts and Evolve CAW Practice are new this fiscal year. CDBG Gafney closed out this month. The NHHFA grant concluded in September. The BRIC20 grant work is completed and the final reimbursement received. Also, this fiscal year Pre-Disaster Mitigation contracts are being issued to the individual towns/cities, and SRPC is being hired as the subcontractor. Given the changing nature of the state contract "portfolio", it is hard to compare each contract from one fiscal year to another.
4. MPO Revenue: The new UPWP contract started 7/1/23 for another two-year cycle, and all funds are expected to be spent by the end date of 6/30/25.
5. Personnel Costs: Over the past couple of years, salaries have been slowly increased to better reflect labor market conditions and to encourage employee retention. Increases in pension and payroll tax expenses correlate to the increase in salaries. The PFML premium for the first calendar quarter was paid in March this fiscal year, and in April the prior fiscal year.
6. Library and Planning Books: PLUR books were paid for in December of the previous fiscal year, and in March this fiscal year due to late receipt of the invoice.
7. Pass Through Expenses: These are contingent on contracts in effect, and the timing of contractor invoices for each month.

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Accrual Basis

Strafford Regional Planning Commission

Income by Customer

March 2025

Date	Name	Memo	Amount
2000 LTA (Local Technical Assistance)			
03/01/2025	2000 LTA (Local...	Dues 138666.33 (LESS NOT)=11555.53 AUG-JUN, JUL 11555.50	11,555.53
Total 2000 LTA (Local Technical Assistance)			11,555.53
3500 Town of Farmington			
3501 FAR Circuit Rider			
03/31/2025	3500 Town of F...	Progress Billing - Farmington Circuit Rider - March 2025	5,993.50
Total 3501 FAR Circuit Rider			5,993.50
Total 3500 Town of Farmington			5,993.50
3900 Town of Milton			
3903 Milton Nitrogen CWSRF			
03/31/2025	3900 Town of M...	Milton CWSRF Progress Billing - March 2025	5,346.90
Total 3903 Milton Nitrogen CWSRF			5,346.90
Total 3900 Town of Milton			5,346.90
4100 Town of Newmarket			
4106 NKT MP Other			
03/31/2025	4100 Town of N...	Progress Billing - Newmarket Master Plan Other Updates- March 2025	11,551.44
Total 4106 NKT MP Other			11,551.44
Total 4100 Town of Newmarket			11,551.44
4200 Town of Northwood			
4201 NOR Circuit Rider			
03/31/2025	4200 Town of N...	Progress Billing - Northwood Circuit Rider - March 2025	3,620.00
03/31/2025	4200 Town of N...	Progress Billing - Northwood Circuit Rider - Encumbered Funds PY	2,920.00
Total 4201 NOR Circuit Rider			6,540.00
Total 4200 Town of Northwood			6,540.00
4300 Town of Nottingham			
4304 NOT Housing MP HOP2			
03/31/2025	4300 Town of N...	Progress Billing - Nottingham HOP2 - January-March 2025	4,692.60
Total 4304 NOT Housing MP HOP2			4,692.60
4301 NOT Circuit Rider			
03/31/2025	4300 Town of N...	Progress Billing - Nottingham Circuit Rider - March 2025	2,540.25
Total 4301 NOT Circuit Rider			2,540.25
Total 4300 Town of Nottingham			7,232.85
4700 Town of Strafford			

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Accrual Basis

Strafford Regional Planning Commission

Income by Customer

March 2025

Date	Name	Memo	Amount
4701 Strafford Circuit Rider			
03/31/2025	4700 Town of St...	Progress Billing - Strafford Circuit Rider - March 2025	4,501.00
Total 4701 Strafford Circuit Rider			4,501.00
Total 4700 Town of Strafford			4,501.00
4800 Town of Wakefield			
4803 WAK NBRC Union Hotel Grant Admin			
03/31/2025	4800 Town of W...	Progress Billing - Wakefield NBRC Union Hotel Grant Admin - July 2024-March 2025	1,197.04
03/31/2025	4800 Town of W...	Progress Billing - Wakefield NBRC Union Hotel Grant Admin - Sept 2022-June 2024	3,854.50
Total 4803 WAK NBRC Union Hotel Grant Admin			5,051.54
4801 Wakefield Circuit Rider			
03/31/2025	4800 Town of W...	Progress Billing - Wakefield Circuit Rider - Jan-Mar 2025	580.00
Total 4801 Wakefield Circuit Rider			580.00
Total 4800 Town of Wakefield			5,631.54
5090 SMPDC			
5091 SMPDC JLU Housing			
03/31/2025	5090 SMPDC:5...	Progress Billing - SMPDC JLUS Housing - March 2025	407.39
Total 5091 SMPDC JLU Housing			407.39
Total 5090 SMPDC			407.39
5120 NHCF			
5122 NHCF GB Signage			
03/31/2025	5120 NHCF:512...	Progress Billing, GB2030 Signage-PR24-157235 - March 2025	1,599.95
Total 5122 NHCF GB Signage			1,599.95
5121 NHCF MIL 3 Ponds			
03/31/2025	5120 NHCF:512...	Progress Billing NHCF - GB2030 - Milton Watershed Plan - PR24-157226 - March 2025	4,622.21
Total 5121 NHCF MIL 3 Ponds			4,622.21
Total 5120 NHCF			6,222.16
5201 UNH			
5210 GB 2030 CAW Evolve Our Practice			
03/31/2025	5201 UNH:5210...	Progress Billing - CAW Evolve Our Practice - P0178947 - March 2025	3,342.93
Total 5210 GB 2030 CAW Evolve Our Practice			3,342.93
5206 Great Bay Adapts			
03/31/2025	5201 UNH:5206...	Progress Billing - Great Bay Adapts - P0144899 - Jan-Mar 2025	1,283.28

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Accrual Basis

Strafford Regional Planning Commission

Income by Customer

March 2025

Date	Name	Memo	Amount
Total 5206 Great Bay Adapts			1,283.28
Total 5201 UNH			4,626.21
6100 NH DES			
6153 PSM24 PREPARE			
03/31/2025	6100 NH DES:6...	PREPARE PSM-24-2 Progress Billing - March 2025	819.04
Total 6153 PSM24 PREPARE			819.04
6105 Coastal 2025			
03/31/2025	6100 NH DES:6...	Progress Billing Coastal TA FY25- 24-306-08- March 2025	2,126.34
03/31/2025	6100 NH DES:6...	Cash Match	-129.87
03/31/2025	6100 NH DES:6...	In Kind match for Coastal grant	-1,606.89
Total 6105 Coastal 2025			389.58
6152 NKT Riverfront Coastal Resilience			
03/31/2025	6100 NH DES:6...	Progress Billing - Newmarket Waterfront CRG #22-306-20 - March 2025	1,885.24
Total 6152 NKT Riverfront Coastal Resilience			1,885.24
6253 Sunrise Lake			
03/31/2025	6100 NH DES:6...	Progress Billing - Sunrise Lake-RI-24-S-01 - March 2025	798.87
03/31/2025	6100 NH DES:6...	In Kind Match Sunrise Lake	-303.10
Total 6253 Sunrise Lake			495.77
6154 Coastal Flood Risk Summary			
03/31/2025	6100 NH DES:6...	23-CFRS-2 Progress Billing - March 2025	555.24
Total 6154 Coastal Flood Risk Summary			555.24
6306 LSWP NOR SWP-374			
03/31/2025	6100 NH DES:6...	Progress Billing - LSWP - SWP-374 - March 2025	2,665.14
03/31/2025	6100 NH DES:6...	In Kind Match - LSWP	-1,333.64
Total 6306 LSWP NOR SWP-374			1,331.50
Total 6100 NH DES			5,476.37
6500 DEPT OF SAFETY (OEM)			
6505 NKT HMGP 4516			
03/31/2025	6500 DEPT OF ...	Progress Billing - Newmarket 4516 HMGP - March 2025	1,080.00
03/31/2025	6500 DEPT OF ...	Newmarket 4516 HMGP In Kind Match	-108.00
Total 6505 NKT HMGP 4516			972.00
6504 HMGP 4516 FAR HazMit			
03/31/2025	6500 DEPT OF ...	Progress Billing - Farmington HMGP4516 - March 2025	3,300.00
03/31/2025	6500 DEPT OF ...	Farmington HMGP InKind Match	-330.00

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Accrual Basis

Strafford Regional Planning Commission

Income by Customer

March 2025

Date	Name	Memo	Amount
Total 6504 HMGP 4516 FAR HazMit			2,970.00
6503 BRIC 21 MAD,NOR,ROC			
03/31/2025	6500 DEPT OF ...	Progress Billing - 23BRIC21 4393 Invoice Tracker - March 2025 -	2,875.00
03/31/2025	6500 DEPT OF ...	BRIC21 In Kind Match	-718.75
Total 6503 BRIC 21 MAD,NOR,ROC			2,156.25
6502 BRIC DUR MID MIL NOT STR			
03/31/2025	6500 DEPT OF ...	23BRIC20 4393 Final Billing - March 2025	250.00
03/31/2025	6500 DEPT OF ...	BRIC20 In Kind Match	-62.50
Total 6502 BRIC DUR MID MIL NOT STR			187.50
Total 6500 DEPT OF SAFETY (OEM)			6,285.75
6600 CDFA-CDBG Grant Administration			
6602 CDBG Gafney Home			
03/31/2025	6600 CDFA-CD...	Final Billing - Gafney Grant Administration - Jan-Mar 2025	1,365.05
03/31/2025	6600 CDFA-CD...	To record when contracts go over budget in QuickBooks	-30.45
Total 6602 CDBG Gafney Home			1,334.60
6603 CDBG Somersworth YMCA			
03/31/2025	6600 CDFA-CD...	Progress Billing - SOM YMCA - March 2025	1,960.14
Total 6603 CDBG Somersworth YMCA			1,960.14
Total 6600 CDFA-CDBG Grant Administration			3,294.74
7000 ECONOMIC DEVELOPMENT ADMINISTRATION			
7004 EDA FY 25-27			
03/31/2025	7000 ECONOMI...	Progress Billing EDD Planning Partnership ED24PHI0G0490 FY25-27 - March 2025	20,934.20
03/31/2025	7000 ECONOMI...	Cash Match	-2,490.42
03/31/2025	7000 ECONOMI...	In Kind Match	-8,482.10
Total 7004 EDA FY 25-27			9,961.68
Total 7000 ECONOMIC DEVELOPMENT ADMINISTRATION			9,961.68
7100 EPA			
7111 Brownfields 24-28			
03/31/2025	7100 EPA:7111 ...	Brownfields 24-28 Progress Billing - March 2025	6,163.98
Total 7111 Brownfields 24-28			6,163.98
Total 7100 EPA			6,163.98
7200 HUD			
7201 HUD EDI Regional Plan			
03/31/2025	7200 HUD:7201...	Progress Billing - HUD B-22-CP-NH-0567 - March 2025	23,488.31

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Accrual Basis

Strafford Regional Planning Commission
Income by Customer
March 2025

Date	Name	Memo	Amount
Total 7201 HUD EDI Regional Plan			23,488.31
Total 7200 HUD			23,488.31
7300 USDA			
7301 USDA CF TAT			
03/31/2025	7300 USDA:730...	Progress Billing - USDA FY23 RD CF TAT - March 2025	15,964.17
03/31/2025	7300 USDA:730...	Cash Match	-463.68
Total 7301 USDA CF TAT			15,500.49
Total 7300 USDA			15,500.49
8000 DOT UPWP			
8002 UPWP 24-25			
03/31/2025	8000 DOT UPW...	Progress Billing - UPWP - March 2025	56,117.61
03/31/2025	8000 DOT UPW...	10% Matching Funds	-5,611.76
Total 8002 UPWP 24-25			50,505.85
Total 8000 DOT UPWP			50,505.85
TOTAL			190,285.69

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Accrual Basis

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
 July 2024 through March 2025

	Jul '24 - Mar 25	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
SRPC Membership Dues	103,999.74	103,999.50	0.24
SRPC Revenue			
Municipal and NonProfit Revenue			
3304 DOV HOP	26,001.61	25,910.00	91.61
3403 DUR Wagon Hill Phase II	0.00	2,749.99	-2,749.99
3501 FAR Circuit Rider	52,521.96	52,500.01	21.95
3506 FAR Tax Maps FY23	1,598.71	1,575.00	23.71
3507 FAR HOP Grant	17,105.96	17,105.00	0.96
3802 MID Zoning Update	3,063.14	1,381.01	1,682.13
3903 MIL CWSRF	39,090.32	48,000.00	-8,909.68
4004 NDU Housing and Land Use	7,438.61	7,358.00	80.61
4105 NKT HOP1 MP Housing	687.14	687.00	0.14
4106 NKT MP Other	61,620.21	48,749.99	12,870.22
4107 NKT HOP3 Form Based Code	37,480.59	37,480.00	0.59
4108 NKT HOP2	0.00	11,599.99	-11,599.99
4201 NORPlanning Services	28,135.00	22,500.00	5,635.00
4301 NOT Circuit Rider	24,935.65	14,999.99	9,935.66
4304 NOT HOP2	4,692.60	6,499.99	-1,807.39
4403 ROC Rec Chapter	9,967.41	9,350.00	617.41
460x SOM Tax Maps	0.00	500.00	-500.00
4605 SOM MP and Audit	8,356.90	8,357.00	-0.10
4607 SOM HOP2	0.00	4,500.00	-4,500.00
4608 SOM Master Plan	0.00	4,999.99	-4,999.99
470x STR Tax Maps	0.00	500.00	-500.00
4701 Strafford Circuit Rider	35,124.90	27,000.00	8,124.90
4801 WAK Circuit Rider	3,502.50	5,625.00	-2,122.50
4803 WAK NBRC Union Hotel	5,051.54	1,125.00	3,926.54
5002 NHARPC Administration	4,000.00	4,000.00	0.00
5021 LRAC CDBG TRANSFORM PLAN	0.00	4,999.99	-4,999.99
5091 SMPDC InterReg Housing	5,851.56	16,571.42	-10,719.86
5121 NHCF GB2030 Milton Watersh	48,953.62	52,500.01	-3,546.39
5122 GB Signage	13,790.37	40,500.00	-26,709.63
5310 LRAC Mapping	3,433.77	2,290.00	1,143.77
5501 GIS Projects	0.00	1.00	-1.00
Total Municipal and NonProfit Revenue	442,404.07	481,915.38	-39,511.31
Total SRPC Revenue	442,404.07	481,915.38	-39,511.31 ²
Federal Agencies Incl EDD			
7004 EDD Partnership	120,661.02	104,999.99	15,661.03
7111 EPA Brownfields FY24-28	86,571.13	101,475.00	-14,903.87
7201 HUD EDI CDS	141,207.69	342,309.74	-201,102.05
7301 USDA RD-FAR MIL	100,380.05	110,653.51	-10,273.46

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Accrual Basis

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
 July 2024 through March 2025

	Jul '24 - Mar 25	Budget	\$ Over Budget
Total Federal Agencies Incl EDD	448,819.89	659,438.24	-210,618.35 ³
State Award Revenue			
Dept of Bus & Econ Affairs			
6004 TBG 24-25	11,505.12	8,333.24	3,171.88
Total Dept of Bus & Econ Affairs	11,505.12	8,333.24	3,171.88
NHDES			
6105 Coastal TA 2025	15,216.59	22,500.00	-7,283.41
6152 NKT Riverfront CRG	32,300.34	25,186.50	7,113.84
6153 PREPARE	1,395.84	6,666.67	-5,270.83
6154 5YR CFRS Update	1,074.75	1,274.99	-200.24
6181 Phase II CFRM	0.00	1,050.00	-1,050.00
6252 Cocheco River Mgmt Plan	9,102.44	9,400.00	-297.56
6253 Sunrise Lake	18,326.75	22,285.71	-3,958.96
6306 LSWP NOR SWP-374	26,598.59	24,493.90	2,104.69
Total NHDES	104,015.30	112,857.77	-8,842.47
UNH			
5206 UNH-GREAT BAY ADAPTS	7,969.59	2,000.00	5,969.59
5207 UNH-PREPA DOV NRI	7,263.75	6,500.00	763.75
5208 UNH PREPA-LEE NRI	6,569.58	6,500.00	69.58
5209 UNH PREPA-SOM NAT RES MP	6,827.23	6,816.00	11.23
5210 Evolve CAW Practice	8,615.84	7,500.01	1,115.83
Total UNH	37,245.99	29,316.01	7,929.98
CDFA			
6602 CDBG Gafney	4,641.62	1,000.00	3,641.62
6603 CDBG SOM YMCA	15,277.28	11,250.00	4,027.28
Total CDFA	19,918.90	12,250.00	7,668.90
6802 NHHA Housing Navigator	47,801.95	47,750.00	51.95
Pre-Disaster Mitigation			
6502 BRIC20	6,591.65	6,592.00	-0.35
6503 BRIC21 MAD NOR ROC	16,475.00	14,700.01	1,774.99
6504 HAZMIT FAR 4516	10,500.00	6,981.81	3,518.19
6505 NKT HMGP 4516	3,600.00	2,400.00	1,200.00
6506 DOV HMGP 4516	0.00	1,666.50	-1,666.50
Total Pre-Disaster Mitigation	37,166.65	32,340.32	4,826.33
Total State Award Revenue	257,653.91	242,847.34	14,806.57 ⁴
MPO Revenue			
NH DOT			
8002 UPWP 24-25	556,935.94	612,662.99	-55,727.05

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Accrual Basis

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
 July 2024 through March 2025

	Jul '24 - Mar 25	Budget	\$ Over Budget
8101 COAST/CMAQ	655.84	4,687.51	-4,031.67
Total NH DOT	557,591.78	617,350.50	-59,758.72
Total MPO Revenue	557,591.78	617,350.50	-59,758.72 ⁵
Contra Income Cash Match			
4403 Cash Match ROC Rec Chapter	-1,153.16	-900.00	-253.16
EDD Cash Match	-16,141.71	-13,126.00	-3,015.71
7301 USDA Cash Match	0.00	-1,085.99	1,085.99
7301 USDA Town Cash Match	0.00	-2,174.99	2,174.99
Coastal Cash Match	-2,468.20	-3,749.00	1,280.80
USDA Cash Match	-1,818.20	0.00	-1,818.20
DOT Cash Match	-55,693.61	-61,266.01	5,572.40
Cash Match CommuteSmart	-131.17	-937.49	806.32
Safe Streets Cash Match	-7,750.00	0.00	-7,750.00
Total Contra Income Cash Match	-85,156.05	-83,239.48	-1,916.57
Contra Income InKind/Soft Match			
IK Cocheco River Mgmt	-727.44	-1,228.58	501.14
5091 SMPDC Hsg IK Match	0.00	-2,285.71	2,285.71
In-Kind EDD Match	-39,952.43	-39,375.00	-577.43
In-Kind Coastal Match	-5,343.83	-7,500.01	2,156.18
IK LSWP	-3,888.34	0.00	-3,888.34
BRIC20 IK Match	-1,647.91	-1,648.00	0.09
BRIC21 IK Match	-4,118.75	-3,675.01	-443.74
6504 FAR_NKT 4516 Haz Mit IK	-1,050.00	-698.19	-351.81
6505 NKT HMGP IK	-360.00	-240.00	-120.00
6506 DOV HMGP IK	0.00	-166.50	166.50
Total Contra Income InKind/Soft Match	-89,363.28	-56,817.00	-32,546.28
Total Income	1,631,577.26	1,965,494.48	-333,917.22
Gross Profit	1,631,577.26	1,965,494.48	-333,917.22 ¹
Expense			
Personnel Expenses			
Salary and Wages	816,263.58	828,686.25	-12,422.67
Payroll Expenses			
PFML	5,976.01	5,001.00	975.01
FSA Fees	2.75	1,254.01	-1,251.26
Dental insurance expense	6,446.04	6,394.50	51.54
Health incentive	-84.80	0.00	-84.80
Health Insurance expense	91,048.80	99,624.01	-8,575.21
Life Insurance expense	947.40	1,029.01	-81.61
LTD Insurance expense	689.54	495.00	194.54

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Accrual Basis

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2024 through March 2025

	Jul '24 - Mar 25	Budget	\$ Over Budget
STD insurance expense	2,037.32	2,209.50	-172.18
Payroll Processing Fees	2,693.50	3,000.01	-306.51
Pension expense	23,046.00	24,329.25	-1,283.25
Unemployment expense	2,280.74	2,311.51	-30.77
Workers Compensation	1,459.49	1,488.01	-28.52
Payroll Taxes	61,609.26	63,920.25	-2,310.99
Total Payroll Expenses	198,152.05	211,056.06	-12,904.01
Dues and Subscriptions	3,631.34	3,239.24	392.10
Staff Training and Seminars	2,472.38	12,000.01	-9,527.63
Total Personnel Expenses	1,020,519.35	1,054,981.56	-34,462.21 6
Equipment expense			
Copier Maintenance Contract	2,900.47	2,925.00	-24.53
Office furniture			
Computer equipment	1,701.39	4,218.75	-2,517.36
Office furniture - Other	0.00	750.01	-750.01
Total Office furniture	1,701.39	4,968.76	-3,267.37
Other Equipment Repair and Cost	0.00	374.99	-374.99
Software expense			
ArcInfo/View software	5,102.49	5,160.01	-57.52
Office Software	11,321.50	9,750.01	1,571.49
Total Software expense	16,423.99	14,910.02	1,513.97
Traffic Count Expenses			
Traffic counting supplies	1,731.96	2,250.00	-518.04
Total Traffic Count Expenses	1,731.96	2,250.00	-518.04
Transportation Databases	20,000.00	20,970.00	-970.00
Total Equipment expense	42,757.81	46,398.77	-3,640.96
Fixed Expenses			
Amortization-Building	21,076.83	0.00	21,076.83
Insurance			
Liability Insurance	6,970.50	0.00	6,970.50
Insurance - Other	0.00	6,970.50	-6,970.50
Total Insurance	6,970.50	6,970.50	0.00
Rent	561.85	22,500.00	-21,938.15
Vehicle Expenses	442.71	3,450.01	-3,007.30

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Accrual Basis

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
 July 2024 through March 2025

	Jul '24 - Mar 25	Budget	\$ Over Budget
Total Fixed Expenses	32,515.63	32,920.51	-404.88 ⁸
Communications			
Media Outreach Expense	136.45	750.01	-613.56
Office Telephone System	0.00	686.25	-686.25
Postage and Delivery	1,051.07	900.00	151.07
Telephone and Internet	3,630.91	3,150.00	480.91
Website maintenance and updates	680.22	963.76	-283.54
Total Communications	5,498.65	6,450.02	-951.37
Administrative			
Library & Planning Books	2,516.75	2,500.00	16.75
Meetings Expense	56.88	2,624.99	-2,568.11
Office Expense	1,924.00	7,500.01	-5,576.01
Office Supplies	1,790.65	3,000.01	-1,209.36
Printing and Reproduction	902.89	1,125.00	-222.11
Professional Fees			
Accounting, Audit	19,500.00	13,500.00	6,000.00 ⁹
Legal Fees	0.00	3,000.01	-3,000.01
Total Professional Fees	19,500.00	16,500.01	2,999.99
Travel & Ent			
Travel	5,995.48	7,500.01	-1,504.53
Total Travel & Ent	5,995.48	7,500.01	-1,504.53
Total Administrative	32,986.39	40,750.03	-7,763.64
Contract Labor			
IT and Network support	13,867.18	14,999.99	-1,132.81
Pass Through Expense			
3507 FAR HOP Consultant	30,007.55	17,007.00	13,000.55
3903 MIL CWSRF Consultant	34,248.46	37,333.34	-3,084.88
4107 NKT HOP3 Form Based Code	28,250.00	28,250.00	0.00
4108 NKT HOP2 Consultant	0.00	9,000.00	-9,000.00
5121 GB2030 MIL Water Engineer	30,305.90	41,250.01	-10,944.11
5122 GB2030 Sign Contract Plan	9,297.00	12,195.00	-2,898.00
5122 GB Sign Manufacturer	0.00	12,499.99	-12,499.99
5122 GB2030 Sign-UNH Production	0.00	4,383.00	-4,383.00
5207 DOV PREPA Consultant	6,250.00	6,250.00	0.00
5208 LEE PREPA Consultant	6,000.00	6,000.00	0.00
6105 Coastal TA SubAward DUR	0.00	1,999.99	-1,999.99
6152 NKT CRG Exp & Planner	14,737.50	11,250.00	3,487.50
6152 NKT CRG Engineer	0.00	12,000.01	-12,000.01
6252 Cocheco River Indigenous	0.00	1,125.00	-1,125.00
6253 Sunrise Lake Engineer	0.00	18,285.71	-18,285.71

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04/24/25

Accrual Basis

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
 July 2024 through March 2025

	Jul '24 - Mar 25	Budget	\$ Over Budget
7111 EPA Brownfields Consultant	78,799.81	95,250.01	-16,450.20
7201 HUD EDI CDS RPC Exp	115,684.83	287,437.50	-171,752.67
7301 USDA RD FAR MIL Consultant	83,487.50	90,675.00	-7,187.50
NHDOT Consultant	12,719.88	52,500.01	-39,780.13
Total Pass Through Expense	449,813.42	744,691.57	-294,878.15
Total Contract Labor	463,680.60	759,691.56	-296,010.96
Total Expense	1,597,958.43	1,941,192.45	-343,234.02
Net Ordinary Income	33,618.83	24,302.03	9,316.80
Other Income/Expense			
Other Income			
Interest Income	199.93	75.01	124.92
Total Other Income	199.93	75.01	124.92
Net Other Income	199.93	75.01	124.92
Net Income	33,818.76	24,377.04	9,441.72

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04/24/25

Accrual Basis

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2024 through March 2025

1. Revenues: Differences are mostly attributable to the timing of project work performed versus budgeting on an even monthly basis for the months the contract is in effect. Many projects are task-based and cannot be billed until a specified percentage of task completion, which may not coincide with the monthly budget revenue spread. Billing is also contingent upon receipt of contractor invoices for several projects, where SRPC administration of the project is minimal. Also keep in mind that the gross revenue figures include any match requirements for each project. This budget report reflects the adopted mid-year budget figures.
2. Municipal Revenue: DUR Wagon Hill has not been contracted yet. The majority of the first-round HOP grants concluded in July (#3507, 4004, 4105, 4107, 4605). The DOV HOP was extended through December. MIL CWSRF was first billed in October, but budgeted to begin in September. The NKT HOP2 was budgeted to start in January, but work has not started yet. The NOT HOP2 was budgeted to start January, 2025, but work began in March 2025. The SOM HOP2 was also budgeted to start January, 2025 and work has not begun yet. The SOM Master Plan was budgeted to start January 2025, the contract is about to be signed, but work has not begun yet. The Transformative Plan contract was executed mid-March, but budgeted to start in January. The SMPDC was budgeted at approximately \$4,100 per month but current actual billing is about half of that amount. The NHCF Milton Watershed and GB Signage is paid in advance, and all funds are expected to be spent down by the end of the contract period.
3. Federal Agency Revenue: The EPA Brownfields, HUD and USDA grants are mainly contingent on the receipt of contractor invoices.
4. State Award Revenue: Work on the PREPARE was budgeted to start October 2024, but actually began in February 2025. The Phase II CFRM contract has not been executed yet. Sunrise Lake billing is contingent on the receipt of contractor invoices. Under Pre-Disaster Mitigation, the DOV HMGP 4516 contract has not been executed yet.
5. MPO Revenue: Funds for the UPWP and COAST are expected to be spent fully during this second year of the contracts.
6. Personnel: Salaries and Wages were spread evenly over the 12-month period. Actual utilization of interns may not coincide with the monthly budgeting of these salaries. Health benefits and Pension expense were estimated and may not reflect actual staff utilization.
7. Office Software: In July, a \$3,391 one-time purchase of Foxit was made to replace Adobe, and SkinnyApps was purchased for \$550 and will be paid by UPWP.
8. Fixed Expense: See Balance Sheet note, Right of Use Asset to explain Amortization and Rent variances to budget. All lease payments were budgeted as Rent, rather than being split out.
9. Accounting and Audit: Audit costs are budgeted evenly for all 12 months and may not coincide with the actual payment of invoices. See Balance Sheet comments regarding Accruals.
10. Pass Through Expenses: These expenses are contingent upon receipt of contractor invoices. Costs are distributed evenly over the course of the year and may not agree with the timing of actual costs, invoices received, or actual contract start dates.

Profit & Loss by Job - FY2025 Q3	Revenue	- Expenses		+ Otr \$ Applied	= Proj Income	- Ind Applied to Proj	= Profitability by Job	
Job	Project Revenue	Salary and Wages	Direct Costs	Dues + Cash*	Project Income	Indirect Costs	Project Profitability	Explanation
1000 Indirect Administration	\$0.00	\$266,045.15	\$296,618.26		\$0.00	(\$614,208.85)	\$51,545.44	Rate is operating at 102% below the approved rate of 112%
2000 LTA (Local Technical Assistance)	\$103,999.74	\$2,733.08	\$3,548.36	(\$84,737.37)	\$19,262.37	\$3,050.94	\$9,929.99	a portion of this profit is used to cover contract overages (final balance only)
3304 Dover HOP Audit & Ordinance	\$25,913.29	\$12,277.49	\$18.76		\$25,913.29	\$13,705.36	(\$88.32)	
3500 Town of Farmington - Other - USDA MATCH	\$1,450.00	\$0.00	\$0.00	(\$646.90)	\$803.10	\$0.00	\$803.10	accounting, Match to the USDA grant
3501 FAR Circuit Rider	\$52,521.96	\$30,818.23	\$459.46		\$52,521.96	\$34,402.39	(\$13,158.12)	rate, project bills at a fixed rate below actuals
3506 Farmington Tax Maps	\$1,575.00	\$727.12	\$0.00		\$1,575.00	\$811.68	\$36.20	
3507 FAR HOP Grant	\$17,105.96	\$46.50	\$20,007.55		\$17,105.96	\$51.91	(\$3,000.00)	accounting, Town directly paid \$3000 for additional consultant costs
3802 MID 2025 Zoning Updates	\$2,762.00	\$1,435.84	\$24.50		\$2,762.00	\$1,602.83	(\$301.17)	
3900 Town of Milton - Other - USDA MATCH	\$1,450.00	\$0.00	\$0.00	(\$715.63)	\$734.37	\$0.00	\$734.37	accounting, Match to the USDA grant
3903 Milton Nitrogen CWSRF	\$39,090.32	\$2,287.89	\$34,248.46		\$39,090.32	\$2,553.97	\$0.00	
4004 NDU HOP (Hsg, LU, Vision)	\$7,358.05	\$3,506.68	\$17.42		\$7,358.05	\$3,914.51	(\$80.56)	over budget, final balance
4105 NKT HOP1 MP Housing	\$687.14	\$324.69	\$0.00		\$687.14	\$362.45	\$0.00	
4106 NKT MP Other	\$61,620.21	\$28,838.65	\$588.96		\$61,620.21	\$32,192.58	\$0.02	
4107 NKT HOP 3 FORM BASED CODE	\$37,480.59	\$4,326.21	\$28,325.04		\$37,480.59	\$4,829.35	(\$0.01)	
4201 NOR Circuit Rider	\$28,135.00	\$13,703.49	\$0.00		\$28,135.00	\$15,297.21	(\$865.70)	rate, project bills at a fixed rate below actuals
4301 NOT Circuit Rider	\$24,935.65	\$13,860.34	\$437.20		\$24,935.65	\$15,472.30	(\$4,834.19)	rate, project bills at a fixed rate below actuals
4304 NOT Housing MP HOP2	\$4,692.60	\$2,015.79	\$0.00		\$4,692.60	\$2,250.23	\$426.58	non-dues paying community, includes 10% fee
4403 ROC Rec MP	\$6,406.31	\$4,709.83	\$0.00	\$1,153.16	\$7,559.47	\$5,257.58	(\$2,407.94)	over budget, final balance
4604 SOM Tax Map	\$0.00	\$18.03	\$0.00		\$0.00	\$20.13	(\$38.16)	over budget, final balance
4605 SOM MP & Audit	\$8,356.90	\$3,948.83	\$0.00		\$8,356.90	\$4,408.08	(\$0.01)	
4607 SOM HOP2 Zoning Reform	\$0.00	\$112.16	\$0.00		\$0.00	\$125.20	(\$237.36)	timing, will be billed when more costs are incurred
4701 Strafford Circuit Rider	\$35,124.90	\$14,939.66	\$302.40		\$35,124.90	\$16,677.14	\$3,205.70	rate, project bills at a fixed rate above actuals
4704 Strafford Tax Mapping	\$0.00	\$18.03	\$0.00		\$0.00	\$20.13	(\$38.16)	over budget, final balance
4801 Wakefield Circuit Rider	\$3,502.50	\$2,751.51	\$0.00		\$3,502.50	\$3,071.51	(\$2,320.52)	rate, project bills at a fixed rate below actuals
4803 WAK NBRC Union Hotel Grant Admin	\$5,051.54	\$565.63	\$0.00		\$5,051.54	\$631.41	\$3,854.50	accounting, billed and reimbursed FY24 costs in FY25
5002 NHARPC Administration	\$4,000.00	\$2,753.73	\$102.06		\$4,000.00	\$3,073.99	(\$1,929.78)	timing, contract pays 2x per year
5091 SMPDC JLU Housing	\$5,851.56	\$2,765.00	\$0.00		\$5,851.56	\$3,086.57	(\$0.01)	
5121 NHCF MIL 3 Ponds	\$44,841.94	\$6,544.56	\$30,991.69		\$44,841.94	\$7,305.69	\$0.00	
5122 NHCF GB Signage	\$13,790.37	\$2,123.22	\$9,297.00		\$13,790.37	\$2,370.15	\$0.00	
5206 Great Bay Adapts	\$7,969.59	\$3,753.15	\$26.80		\$7,969.59	\$4,189.64	\$0.00	
5207 UNH PREPA DOV NRI	\$6,733.59	\$519.65	\$6,250.00		\$6,733.59	\$580.09	(\$616.15)	over budget, final balance
5208 UNH PREPA LEE NRI	\$6,146.69	\$396.55	\$6,019.43		\$6,146.69	\$442.67	(\$711.96)	over budget, final balance
5209 UNH PREPA SOM NR MP	\$6,815.78	\$3,215.88	\$32.16		\$6,815.78	\$3,589.89	(\$22.15)	over budget, final balance
5210 GB 2030 CAW Evolve Our Practice	\$8,615.84	\$4,071.18	\$0.00		\$8,615.84	\$4,544.66	\$0.00	
5311 LRAC Static & Online View Maps	\$3,404.70	\$1,622.61	\$120.00		\$3,404.70	\$1,811.32	(\$149.23)	over budget, final balance
6004 FY2024-2025 TBG	\$11,111.00	\$5,442.60	\$13.40		\$11,111.00	\$6,075.57	(\$420.57)	over budget, final balance
6104 Coastal 24	\$0.00	\$103.75	\$0.00		\$0.00	\$115.82	(\$219.57)	accounting, costs billed to prior contract
6105 Coastal 2025	\$7,404.56	\$4,665.10	\$0.00	\$2,468.20	\$9,872.76	\$5,207.65	\$0.01	
6152 NKT Riverfront Coastal Resilience	\$17,331.12	\$1,225.55	\$14,737.50		\$17,331.12	\$1,368.08	(\$0.01)	
6153 PSM24 PREPARE	\$1,395.84	\$643.69	\$33.60		\$1,395.84	\$718.55	\$0.00	
6154 Coastal Flood Risk Summary	\$1,074.75	\$488.25	\$41.47		\$1,074.75	\$545.03	\$0.00	
6252 Cocheco River Plan	\$8,375.00	\$5,415.80	\$0.00		\$8,375.00	\$6,045.66	(\$3,086.46)	task based, currently running over budget
6253 Sunrise Lake	\$5,133.07	\$2,421.06	\$9.38		\$5,133.07	\$2,702.63	\$0.00	
6306 LSWP NOR SWP-374	\$22,710.25	\$11,025.60	\$363.16		\$22,710.25	\$12,307.88	(\$986.39)	task based, currently running over budget
6502 DUR HazMit	\$124.99	\$0.00	\$0.00		\$124.99	\$0.00	\$124.99	task based, currently running under budget

Profit & Loss by Job - FY2025 Q3	Revenue	- Expenses		+ Otr \$ Applied	= Proj Income	- Ind Applied to Proj	= Profitability by Job	
Job	Project Revenue	Salary and Wages	Direct Costs	Dues + Cash*	Project Income	Indirect Costs	Project Profitability	Explanation
6502 MID HazMit	\$1,500.00	\$216.34	\$0.00		\$1,500.00	\$241.50	\$1,042.16	task based, currently running under budget
6502 MIL HazMit	\$468.75	\$286.03	\$0.00		\$468.75	\$319.30	(\$136.58)	task based, currently running over budget
6502 STR HazMit	\$1,725.00	\$81.73	\$0.00		\$1,725.00	\$91.24	\$1,552.03	task based, currently running under budget
6503 MAD HazMit	\$6,843.75	\$3,393.83	\$118.32		\$6,843.75	\$3,788.53	(\$456.93)	task based, currently running over budget
6503 NOR HazMit	\$2,812.50	\$2,384.36	\$0.00		\$2,812.50	\$2,661.66	(\$2,233.52)	task based, currently running over budget
6503 NOT HazMit	\$1,125.00	\$87.02	\$0.00		\$1,125.00	\$97.14	\$940.84	task based, currently running under budget
6503 ROC HazMit	\$2,700.00	\$3,249.88	\$0.00		\$2,700.00	\$3,627.84	(\$4,177.72)	task based, currently running over budget
6504 HMGP 4516 FAR HazMit	\$9,450.00	\$3,018.50	\$4.69		\$9,450.00	\$3,369.55	\$3,057.26	task based, currently running under budget
6505 NKT HMGP 4516	\$3,240.00	\$2,612.91	\$67.20		\$3,240.00	\$2,916.79	(\$2,356.90)	task based, currently running over budget
6602 CDBG Gafney Home	\$4,611.17	\$1,798.41	\$0.00		\$4,611.17	\$2,007.57	\$805.19	accounting, revenue based on calendar month, expense based on pay periods
6603 CDBG Somersworth YMCA	\$15,277.28	\$6,772.75	\$0.00		\$15,277.28	\$7,560.42	\$944.11	accounting, revenue based on calendar month, expense based on pay periods
6802 Housing Navigator	\$47,748.96	\$17,796.61	\$10,138.98		\$47,748.96	\$19,866.36	(\$52.99)	over budget, final balance
7003 EDA FY22	\$0.00	\$163.13	\$0.00		\$0.00	\$182.10	(\$345.23)	accounting, costs billed to prior contract
7004 EDA FY 25-27	\$64,566.88	\$37,687.11	\$951.37	\$16,141.71	\$80,708.59	\$42,070.12	(\$0.01)	
7111 Brownfields 24-28	\$86,571.13	\$3,672.18	\$78,799.81		\$86,571.13	\$4,099.25	(\$0.11)	
7201 HUD EDI Regional Plan	\$141,207.69	\$12,012.89	\$115,784.83		\$141,207.69	\$13,409.99	(\$0.02)	
7301 USDA CF TAT	\$95,661.85	\$7,035.33	\$83,535.07	\$2,762.05	\$98,423.90	\$7,853.54	(\$0.04)	
8001 UPWP 22-23	\$0.00	\$0.00	\$83.12		\$0.00	\$0.00	(\$83.12)	accounting, costs billed to prior contract
8002.100 Administration	\$43,898.21	\$22,100.05	\$2,005.47	\$4,877.58	\$48,775.79	\$24,670.29	(\$0.02)	
8002.200 UPWP Policy & Planning	\$103,327.91	\$47,733.40	\$13,790.59	\$11,480.88	\$114,808.79	\$53,284.79	\$0.01	
8002.300 UPWP Public Involvement	\$51,441.27	\$26,871.09	\$289.68	\$5,715.70	\$57,156.97	\$29,996.20	\$0.00	
8002.400 UPWP Plan Support	\$213,323.19	\$101,240.90	\$22,769.65	\$23,702.58	\$237,025.77	\$113,015.22	\$0.00	
8002.500 UPWP Technical Assistance	\$76,608.93	\$39,894.73	\$691.81	\$8,512.10	\$85,121.03	\$44,534.49	\$0.00	
8002.600 UPWP Other Activities	\$12,642.83	\$6,623.51	\$30.24	\$1,404.76	\$14,047.59	\$7,393.82	\$0.02	
8101 CommuteSmart Seacoast	\$524.67	\$323.13	\$0.00	\$131.17	\$655.84	\$360.71	(\$28.00)	timing, will be billed when more costs are incurred
8102 Safe Streets For All	(\$7,750.00)	\$0.00	\$0.00	\$7,750.00	\$0.00	\$0.00	\$0.00	
Totals	\$1,631,577.28	\$816,263.58	\$781,694.85	-\$0.02	\$1,631,577.26	\$0.00	\$33,618.83	

STRAFFORD

Regional Planning Commission

Insurance Rates 7/1/25 - 6/30/26

Dental Plan

SRPC Premium Share	100%	75%	75%
Dental	One Person	Two Person	Family
Total Monthly Premium	\$54.21	\$104.11	\$180.01
Monthly SRPC Share	\$54.21	\$78.08	\$135.01
Monthly Employee Share	\$0.00	\$26.03	\$45.00
SRPC Share Per Pay Period	\$25.02	\$36.04	\$62.31
Employee Share Per Pay Period	\$0.00	\$12.01	\$20.77

Health Plan Option 1*

AB20

SRPC Premium Share	80%	60%	60%
AB20 Health	One Person	Two Person	Family
Total Monthly Premium	\$1,248.01	\$2,496.01	\$3,369.62
Monthly SRPC Share	\$998.41	\$1,497.61	\$2,021.77
Monthly Employee Share	\$249.60	\$998.40	\$1,347.85
SRPC Share Per Pay Period	\$460.80	\$691.20	\$933.13
Employee Share Per Pay Period	\$115.20	\$460.80	\$622.08

Health Plan Option 2

ABSOS20

SRPC Premium Share	90%	75%	75%
ABSOS20 Health	One Person	Two Person	Family
Total Monthly Premium	\$1,033.65	\$2,067.31	\$2,790.87
Monthly SRPC Share	\$930.29	\$1,550.48	\$2,093.15
Monthly Employee Share	\$103.37	\$516.83	\$697.72
SRPC Share Per Pay Period	\$429.36	\$715.61	\$966.07
Employee Share Per Pay Period	\$47.71	\$238.54	\$322.02
Total Annual Deductible	\$1,000.00	\$2,000.00	\$3,000.00
HRA/SRPC Pays Up To	\$350.00	\$700.00	\$1,050.00
You Pay	\$650.00	\$1,300.00	\$1,950.00

This Site of Service plan has a Health Reimbursement Arrangement. SRPC pays the first \$350 of deductible per member, per plan year. Member is defined as either you, your spouse/partner, or your child.

Health Plan Option 3

ABSOS25

SRPC Premium Share	97%	83%	83%
ABSOS25 Health	One Person	Two Person	Family
Total Monthly Premium	\$802.47	\$1,604.94	\$2,166.68
Monthly SRPC Share	\$778.40	\$1,332.10	\$1,798.34
Monthly Employee Share	\$24.07	\$272.84	\$368.34
SRPC Share Per Pay Period	\$359.26	\$614.82	\$830.01
Employee Share Per Pay Period	\$11.11	\$125.93	\$170.00
Total Annual Deductible	\$3,000.00	\$6,000.00	\$9,000.00
HRA/SRPC Pays Up To	\$1,500.00	\$3,000.00	\$4,500.00
You Pay	\$1,500.00	\$3,000.00	\$4,500.00

This Site of Service plan has a Health Reimbursement Arrangement. SRPC pays the first \$1,500 of deductible per member, per plan year. Member is defined as either you, your spouse/partner, or your child.

*NOTE: Plan 1 is being sunset. Effective for FY2025 plan elections, only those employees that are enrolled in Plan 1 as of May 17, 2024 may continue to select this plan.



Medical Rate Exhibit for: Strafford Regional Planning

Rating Renewal: July

Rating Tier: Small

Rating Type: Standard

Current Benefit Option(s)	Enrollment Type	Enrollee Counts as of 11/24	07/24 Monthly Rates	07/25 Monthly Rates	% Change
AB20(07S)-R10/25/40M10/40/70/3K(S)	Single	2	\$ 1,190.59	\$ 1,248.01	4.8%
"Plan 1"	2-Person	0	\$ 2,381.19	\$ 2,496.01	4.8%
	Family	0	\$ 3,214.60	\$ 3,369.62	4.8%
ABSOS20/40/1KDED(07S)-R10/25/40M10/40/70/5K(S)	Single	0	\$ 959.71	\$ 1,033.65	7.7%
	2-Person	0	\$ 1,919.42	\$ 2,067.31	7.7%
	Family	0	\$ 2,591.22	\$ 2,790.87	7.7%
HRAABSOS20/40/1KDED(07S)-R10/25/40M10/40/70/5K(S)	Single	1	\$ 959.71	\$ 1,033.65	7.7%
"Plan 2"	2-Person	0	\$ 1,919.42	\$ 2,067.31	7.7%
	Family	0	\$ 2,591.22	\$ 2,790.87	7.7%
ABSOS25/50/3KDED(07S)-R10/25/40M10/40/70/5K(S)	Single	0	\$ 696.94	\$ 802.47	15.1%
	2-Person	0	\$ 1,393.89	\$ 1,604.94	15.1%
	Family	0	\$ 1,881.74	\$ 2,166.68	15.1%
HRAABSOS25/50/3KDED(07S)-R10/25/40M10/40/70/5K(S)	Single	4	\$ 696.94	\$ 802.47	15.1%
"Plan 3"	2-Person	2	\$ 1,393.89	\$ 1,604.94	15.1%
	Family	1	\$ 1,881.74	\$ 2,166.68	15.1%
Monthly Total for Actives / Early Retirees		10	\$ 10,798.17	\$ 12,116.11	12.2%
Grand Monthly Total		10	\$ 10,798.17	\$ 12,116.11	12.2%

Alternative Benefit Option(s): HealthTrust offers a full range of comprehensive Benefit Options. Please consult with your Benefits Advisor to learn more about the Benefit Options that may best meet your Group's needs and work within HealthTrust's underwriting guidelines.

Stafford Regional Planning Commission

		Access Blue (AB20) 1	Access Blue Site of Service (ABSOS20/40/1KDED) 2	Access Blue Site of Service (ABSOS25/50/3KDED) 3
		RX Benefit: R10/25/40M10/40/70/3K	RX Benefit: R10/25/40M10/40/70/5K	RX Benefit: R10/25/40M10/40/70/5K
		Network Benefits (1)	Network Benefits (1)	Network Benefits (1)
Cost Sharing	Visit Copayment	\$20 per visit	\$20 per visit	\$25 per visit
	Specialty Visit Copayment	\$20 per visit	\$40 per visit	\$50 per visit
	Walk-In Center or Retail Clinic Copayment	\$20 per visit	\$20 per visit	\$25 per visit
	Urgent Care Facility Copayment	\$50 per visit	\$50 per visit	\$75 per visit
	Emergency Room Copayment	\$100 per visit	\$100 per visit	\$150 per visit
	Standard Deductible	N/A	\$1,000 per Member per year; \$3,000 per family per year	\$3,000 per Member per year, \$9,000 per family per year
	Standard Coinsurance	N/A	N/A	N/A
	Coinsurance Maximum	N/A	N/A	N/A
	Durable Medical Equipment	You pay 20%	You pay 20% after separate \$100 per Member, per year deductible	You pay 20% after separate \$100 per Member, per year deductible
	Out-of-Pocket Limit	\$3,000 per Member, per year; \$6,000 per family, per year (2)	\$5,000 per Member, per year; \$10,000 per family, per year (2)	\$5,000 per Member, per year; \$10,000 per family, per year (2)
Inpatient	Inpatient Services; Medical, Surgical and Maternity Admissions	You pay \$0	Standard Deductible	Standard Deductible
Preventive Care	Immunizations, cancer screenings: mammograms, pap smears, routine colonoscopy; routine physical exams, nutrition counseling, diabetes management program, routine hearing exams (one exam each year)	You pay \$0	You pay \$0	You pay \$0
	Routine Eye Exams (one exam per year 18 years and younger; once every two years thereafter)	You pay \$0	You pay \$0	You pay \$0
Eyewear	Frames/Lenses	\$40 reimbursement per Member, per year	N/A	N/A
Outpatient	Medical exams, telemedicine and online visits, consultations, medical treatments	Visit Copayment or Specialty Visit Copayment	Visit Copayment or Specialty Visit Copayment	Visit Copayment or Specialty Visit Copayment
	Injections (except allergy injections)	You pay \$0	Visit Copayment or Specialty Visit Copayment	Visit Copayment or Specialty Visit Copayment
	Allergy Injections	You pay \$0	You pay \$0	You pay \$0
	Surgery and anesthesia	You pay \$0	You pay \$0 at Site of Service providers. Otherwise, Standard Deductible.	You pay \$0 at Site of Service providers. Otherwise, Standard Deductible.
	Laboratory tests (including allergy testing)	You pay \$0	You pay \$0 at Site of Service providers. Otherwise, Standard Deductible.	You pay \$0 at Site of Service providers. Otherwise, Standard Deductible.
	X-ray tests (including ultrasound)	You pay \$0	You pay \$0 at Site of Service providers. Otherwise, Standard Deductible.	You pay \$0 at Site of Service providers. Otherwise, Standard Deductible.
	MRA, MRI, PET, SPECT, CT Scan, and CTA	You pay \$0	You pay \$0 at Site of Service providers. Otherwise, Standard Deductible.	You pay \$0 at Site of Service providers. Otherwise, Standard Deductible.
	Medical Supplies, Chemotherapy, Infusion Therapy, and Drugs	You pay \$0	Standard Deductible	Standard Deductible
	Maternity Care	You pay no visit copayment for prenatal or postpartum office visits. Your share of the cost for delivery of a baby is the same as shown for "Inpatient Services" or "Outpatient Facility Care."	You pay no visit copayment for prenatal or postpartum office visits. Your share of the cost for delivery of a baby is the same as shown for "Inpatient Services" or "Outpatient Facility Care."	You pay no visit copayment for prenatal or postpartum office visits. Your share of the cost for delivery of a baby is the same as shown for "Inpatient Services" or "Outpatient Facility Care."

Stafford Regional Planning Commission

		Access Blue (AB20)	Access Blue Site of Service (ABSOS20/40/1KDED)	Access Blue Site of Service (ABSOS25/50/3KDED)
		RX Benefit: R10/25/40M10/40/70/3K	RX Benefit: R10/25/40M10/40/70/5K	RX Benefit: R10/25/40M10/40/70/5K
		Network Benefits (1)	Network Benefits (1)	Network Benefits (1)
Emergency Room and Urgent Care	Use of the emergency room (copayment waived if you are admitted)	Emergency Room Copayment	Emergency Room Copayment	Emergency Room Copayment
	Use of an Urgent Care Facility	Urgent Care Facility Copayment	Urgent Care Facility Copayment	Urgent Care Facility Copayment
	Physician's fee, surgery, MRA, MRI, PET, SPECT, CT Scan, CTA, medical supplies and drugs	You pay \$0	Standard Deductible	Standard Deductible
	Laboratory and x-ray tests	You pay \$0	Standard Deductible	Standard Deductible
	Ambulance Services - must be medically necessary	You pay \$0	Standard Deductible	Standard Deductible
Outpatient Physical Rehab	Physical, Occupational and Speech Therapy	Specialty Visit Copayment, up to a combined maximum of 60 visits per Member, per year	Visit Copayment, up to a combined maximum of 60 visits per Member, per year	Visit Copayment, up to a combined maximum of 60 visits per Member, per year
	Cardiac Rehabilitation Visits	Specialty Visit Copayment	Visit Copayment	Visit Copayment
	Chiropractic Care	Specialty Visit Copayment, Unlimited visits	Visit Copayment, Unlimited Visits	Visit Copayment, Unlimited Visits
	X-ray tests performed by a chiropractor	You pay \$0	Standard Deductible	Standard Deductible
	Acupuncture	Specialty Visit Copayment, Unlimited visits	Visit Copayment, Unlimited visits	Visit Copayment, Unlimited visits
Home Care	Physician Services (medical exams, injections, medical treatments, surgery and anesthesia, telemedicine and online visits)	Visit Copayment or Specialty Visit Copayment	Visit Copayment or Specialty Visit Copayment	Visit Copayment or Specialty Visit Copayment
	Home Health Agency Services	You pay \$0	Standard Deductible	Standard Deductible
	Hospice	You pay \$0	You pay \$0	You pay \$0
Behavioral Health Care	Outpatient Behavioral Healthcare (Mental Health, Substance Use Care, and Applied Behavioral Analysis)	Visit Copayment or Specialty Visit Copayment, Unlimited visits	Visit Copayment or Specialty Visit Copayment, Unlimited visits	Visit Copayment or Specialty Visit Copayment, Unlimited visits
	Inpatient Behavioral Healthcare (Mental Health and Substance Use Care)	You pay \$0	Standard Deductible	Standard Deductible
Prescription Drugs	Prescription Drugs	Retail Pharmacy: \$10 generic, \$25 preferred brand-name, \$40 non-preferred brand-name for up to 34-day supply through CVS Caremark's participating retail pharmacies. Maintenance Choice: \$10 generic, \$40 preferred brand-name, \$70 non-preferred brand-name for up to 90-day supply through CVS Caremark's Mail Service Pharmacy or at a CVS Pharmacy.	Retail Pharmacy: \$10 generic, \$25 preferred brand-name, \$40 non-preferred brand-name for up to 34-day supply through CVS Caremark's participating retail pharmacies. Maintenance Choice: \$10 generic, \$40 preferred brand-name, \$70 non-preferred brand-name for up to 90-day supply through CVS Caremark's Mail Service Pharmacy or at a CVS Pharmacy.	Retail Pharmacy: \$10 generic, \$25 preferred brand-name, \$40 non-preferred brand-name for up to 34-day supply through CVS Caremark's participating retail pharmacies. Maintenance Choice: \$10 generic, \$40 preferred brand-name, \$70 non-preferred brand-name for up to 90-day supply through CVS Caremark's Mail Service Pharmacy or at a CVS Pharmacy.
Resource Links		Medical Benefit Cost Sharing Prescription Benefit Summary	Medical Benefit Cost Sharing Site of Service Info Prescription Benefit Summary	Medical Benefit Cost Sharing Site of Service Info Prescription Benefit Summary

(1) Referrals are not required for care provided within the Access Blue New England Network.

(2) The Out-of-Pocket Limit includes all Deductibles, Coinsurance, and Copayments You pay during a year for medical and prescription expenses under this medical plan and Your HealthTrust prescription benefit program. It does not include your premium, amounts over the Maximum Allowed Amount, penalties, or charges for noncovered services. Once the combined Out-of-Pocket Limit is satisfied, You will not have to pay additional Deductibles, Coinsurance, or Copayments for the rest of the year.

Please note that throughout this chart any reference to year means plan year. Plan year is July 1 through June 30.
This chart is intended for summary purposes only. Details of coverage are set forth in separate documents, which govern these plans.



FISCAL YEAR 2026

July 1, 2025 – June 30, 2026

For consideration by the Executive Committee on May 16, 2025

BILLING RATE STRUCTURE

Billable Hourly Rates		
Billing Level	Starting	Up To
Principal Planner	\$85.43	\$95.85
Senior Planner	\$69.81	\$85.43
Regional Planner III	\$64.60	\$69.81
Regional Planner II	\$59.39	\$64.60
Regional Planner I	\$54.18	\$59.39
Intern	\$36.84	\$41.17

Billing Rates include direct salaries and indirect costs (fringe + overhead).

Invoices will reflect the individual staff member's billing rate.

Circuit Rider Contracts are set at a flat rate of \$85/hour.

Non-Dues paying communities pay an additional 10% markup, or \$95 per hour for circuit rider contracts.

SALARY RANGES

Billing Level	Starting	Up To	Minimum Experience & Responsibility
Principal Planner	\$82,000	\$92,000	Bachelors +10 years' experience; Masters +8 years' experience; +supervisory experience
Senior Planner	\$67,000	\$82,000	Bachelors +8 years' experience; Masters +6 years' experience; +project management
Regional Planner III	\$62,000	\$67,000	Bachelors + 6 years' experience; Masters + 4 years' experience
Regional Planner II	\$57,000	\$62,000	Bachelors +4 years' experience; Masters +2 years' experience
Regional Planner I	\$52,000	\$57,000	Bachelors 0-3 years' experience; Masters +0 experience
Intern	\$17/hr.	\$19/hr.	Undergrad – Graduate Student

The above lists the minimum number of years of related work experience, education, and management experience required for each level of seniority. Advancement is based upon achieving the minimum levels of experience, performance, demonstration of the relative level of responsibility, project management, and staff supervision.

Strafford Regional Planning Commission

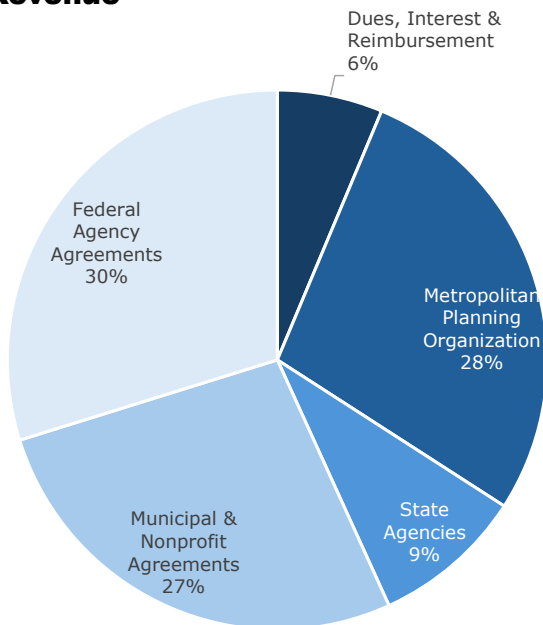
FY 2026 Budget - Draft

Summary Table

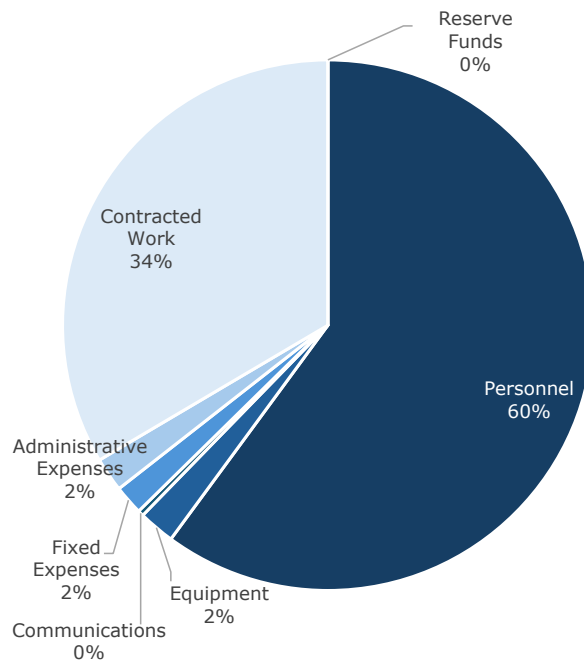
	FY25 Adopted*	FY26 Draft	
	Revenue	Revenue	Net Change
Dues, Interest & Reimbursement	139,266	144,123	4,857
Metropolitan Planning Organization	740,196	634,359	(105,837)
State Agencies	297,900	207,670	(90,230)
Municipal & Nonprofit Agreements	632,676	615,903	(16,773)
Federal Agency Agreements	807,803	680,290	(127,513)
Total	2,617,841	2,282,345	(335,496)
	Expenses	Expenses	Net Change
Personnel	1,415,804	1,387,549	(28,255)
Equipment	61,865	51,026	(10,839)
Communications	8,600	8,157	(443)
Fixed Expenses	43,894	41,394	(2,500)
Administrative Expenses	54,000	48,000	(6,000)
Contracted Work	1,031,761	773,371	(258,390)
Reserve Funds	1,000	0	(1,000)
Total	2,616,924	2,309,497	(307,427)
Net Deficit/Surplus	518	(27,152)	(28,068)

*Based on FY2025 adopted Mid Year budget

Revenue



Expenses



Strafford Regional Planning Commission

FY2026 REVENUES	FY 2025 Adopted Revenue	FY26 Draft Program Revenue	FY26 Dues Match	FY26 InKind Match	FY26 Outside Cash Match	FY26 Total Draft Revenue		Net Change	% Change
Dues, Interest & Reimbursements	139,266	144,123	0	0	0	144,123	6%	4,857	3.5%
2000 Municipal Dues (minus NOT)	138,666	143,523	0	0	0	143,523		4,857	3.5%
0000 Interest	100	100	0	0	0	100		0	0.0%
0000 Health Trust reward/reimbursement	500	500	0	0	0	500		0	0.0%
0000 Misc Revenue	0	0	0	0	0	0		0	-
Municipal & Nonprofit Service Agreements	632,676	615,903	2,900	3,000	0	615,903	27%	(16,773)	-2.7%
3102 Brookfield Master Plan Update		7,500	0	0	0	7,500		7,500	-
3304 Dover Regulatory Audit and Land Use Policies Dev	25,910	0	0	0	0	0		(25,910)	-100.0%
3403 Durham Wagon Hill Living Shorelines Phase 2	5,500	15,870	0	0	0	15,870		10,370	188.5%
3501 Farmington Town Planner Services	70,000	70,000	0	0	0	70,000		0	0.0%
3506 Farmington Tax Maps	1,575	500	0	0	0	500		(1,075)	-68.3%
3507 Farmington RT11 Audit and Regulatory Change	17,105	0	0	0	0	0		(17,105)	-100.0%
3802 Middleton Zoning Ordinance Updates	2,762	0	0	0	0	0		(2,762)	-100.0%
3903 Milton Nitrogen Removal Plan (CWSRF)	72,000	33,333	0	0	0	33,333		(38,667)	-53.7%
390x Milton AARP Walk Audit		2,500	0	0	0	2,500		2,500	-
4004 New Durham Housing & Land Use MP Chapters	7,358	0	0	0	0	0		(7,358)	-100.0%
410X Newmarket Tax Maps	1	500	0	0	0	500		499	49900.0%
4105 Newmarket Housing & Demographics HOP Grant	687	0	0	0	0	0		(687)	-100.0%
4106 Newmarket Comprehensive Master Plan Update	65,000	13,000	0	0	0	13,000		(52,000)	-80.0%
4107 Newmarket Form Based Code	37,480	0	0	0	0	0		(37,480)	-100.0%
4108 Newmarket Code Rewrite (HOP2.0)	23,200	74,000	0	0	0	74,000		50,800	219.0%
4201 Northwood Technical Services	30,000	34,600	0	0	0	34,600		4,600	15.3%
4301 Nottingham Town Planner Services	20,000	22,000	0	0	0	22,000		2,000	10.0%
4302 Nottingham Housing Master Plan Chapter (HOP2.0)	13,000	14,000	0	0	0	14,000		1,000	7.7%
4403 Rochester Recreation Master Plan	8,450	0	900	0	0	0		(8,450)	-100.0%
4606 Somersworth Tax Maps	500	500	0	0	0	500		0	0.0%
4605 Somersworth Master Plan and Audit	8,357	0	0	0	0	0		(8,357)	-100.0%
4607 Somersworth Zoning Reform (HOP2.0)	9,000	74,000	0	0	0	74,000		65,000	722.2%
4608 Somersworth Vision & Transportation Master Plan	10,000	25,000	0	0	0	25,000		15,000	150.0%
4701 Strafford Town Planner Services	36,000	38,000	0	0	0	38,000		2,000	5.6%
470x Strafford Tax Maps	500	500	0	0	0	500		0	0.0%
470x Strafford Bow Lake Watershed Management Plan		25,000	2,000	0	0	25,000		25,000	-
4801 Wakefield Contract Planner	7,500	7,500	0	0	0	7,500		0	0.0%
4803 Wakefield NBRC Grant Admin (Union Hotel)	1,500	0	0	0	0	0		(1,500)	-100.0%
5002 NHARPC Administration	8,000	8,000	0	0	0	8,000		0	0.0%
5021 LRPC CDBG Transformative Planning	10,000	11,100	0	0	0	11,100		1,100	11.0%
5091 SMPDC InterRegional Housing Solutions	25,000	17,500	0	3,000	0	17,500		(7,500)	-30.0%
5121 GB2030 Milton Three Ponds Watershed Plan	70,000	20,000	0	0	0	20,000		(50,000)	-71.4%
5122 GB2030 Installation of Watershed Signage	54,000	21,000	0	0	0	21,000		(33,000)	-61.1%
512x ADU Challenge		25,000	0	0	0	25,000		25,000	-
512x Regional Plan Climate Action Addendum		25,000	0	0	0	25,000		25,000	-

Strafford Regional Planning Commission

FY2026 REVENUES	FY 2025 Adopted Revenue	FY26 Draft Program Revenue	FY26 Dues Match	FY26 InKind Match	FY26 Outside Cash Match	FY26 Total Draft Revenue		Net Change	% Change
512x GB2030 Installation of Watershed Signage II		10,000	0	0	0	10,000		10,000	-
512x GB2030 Upper Watershed Water Quality Protection		10,000	0	0	0	10,000		10,000	-
512x GB2030 Investing Across Municipal Boundaries		10,000	0	0	0	10,000		10,000	-
5311 Lamprey River Watershed Mapping	2,290	0	0	0	0	0		(2,290)	-100.0%
5501 GIS projects (small billable projects)	1	0	0	0	0	0		(1)	-100.0%
520x Zoning Atlas Outreach Pilot		20,000	0	0	0	20,000		20,000	-
Federal Agency Agreements (including EDD)	807,803	680,000	17,500	52,500	290	680,290	30%	(127,513)	-15.8%
U.S. Dept of Economic Development Administration									
7004 EDD Planning Partnership	70,000	70,000	17,500	52,500	0	70,000		0	0.0%
U.S. Environmental Protection Agency									
7111 Brownfields Community Assessment (FY24-28)	135,300	145,500	0	0	0	145,500		10,200	7.5%
U.S. Department of Housing and Urban Development									
7201 HUD EDI CDS - Regional Plans	456,413	450,000	0	0	0	450,000		(6,413)	-1.4%
U.S. Department of Agriculture - Rural Development									
7301 USDA RD- Farmington & Milton Town Facilities	146,090	14,500	0	0	290	14,790		(131,300)	-89.9%
State Agreements	297,900	204,205	5,000	29,467	3,465	207,670	9%	(90,230)	-30.3%
Dept of Business and Economic Affairs									
6004 Targeted Block Grant (FY24-25)	11,111	11,111	0	0	0	11,111		0	0.0%
Dept of Environmental Services									
6105 Coastal Grant 2025	15,000	15,000	5,000	10,000	0	15,000		0	0.0%
6152 Coastal Res. Grant Newmarket Riverfront Plan	33,582	0	0	0	0	0		(33,582)	-100.0%
6153 PREPARE: Preparing for Resilient & Equitable Reco	10,000	15,000	0	0	0	15,000		5,000	50.0%
6154 5-Yr Coastal Flood Risk Summary Update	1,700	3,274	0	0	0	3,274		1,574	92.6%
615x Coastal Watershed Stream Crossings		18,400	0	0	0	18,400		18,400	-
6181 Phase II of NH Coastal Flood Risk Model	2,100	6,300	0	0	0	6,300		4,200	200.0%
61xx Coastal Watershed Flood Hazard Assessment		1,000	0	0	0	1,000		1,000	-
6252 Cocheco River Management Plan	14,300	16,800	0	2,500	0	16,800		2,500	17.5%
6253 Sunrise Lake Implementation (319)	39,000	22,200	0	15,000	0	22,200		(16,800)	-43.1%
6306 LSWP Northwood Septic System Database	29,937	0	0	0	0	0		(29,937)	-100.0%
University of New Hampshire									
5206 Great Bay Adapts	2,000	0	0	0	0	0		(2,000)	-100.0%
5207 PREPA Grant-Dover NRI	6,500	0	0	0	0	0		(6,500)	-100.0%
5208 PREPA Grant-Lee NRI	6,500	0	0	0	0	0		(6,500)	-100.0%
5209 PREPA Grant-Somersworth Nat Res MP	6,816	0	0	0	0	0		(6,816)	-100.0%
5210 CAW Evole our Practice	10,000	0	0	0	0	0		(10,000)	-100.0%
521x PREPA Grant-Barrington Strengthening Regs	0	17,420	0	0	0	17,420		17,420	-
521x PREPA Grant-Nottingham Natural Resources Plan	0	25,000	0	0	3,465	28,465		28,465	-
521x PREPA Grant-Strafford Bow Lake Watershed Plan	0	25,000	0	0	0	25,000		25,000	-

Strafford Regional Planning Commission

FY2026 REVENUES	FY 2025 Adopted Revenue	FY26 Draft Program Revenue	FY26 Dues Match	FY26 InKind Match	FY26 Outside Cash Match	FY26 Total Draft Revenue		Net Change	% Change
NH Community Development Finance Authority									
6602 CDBG Grant Administration (ROC Gafney Home)	1,000	0	0	0	0	0		(1,000)	-100.0%
6603 CDBG Grant Administration (SOM YMCA Childcare)	15,000	5,000	0	0	0	5,000		(10,000)	-66.7%
660x CDBG Grant Aministration (Zoning Atlas Pilot)		5,000	0	0	0	5,000		5,000	-
NH Housing Finance Authority									
6801 InvestNH Housing Navigator Grant	47,750	0	0	0	0	0		(47,750)	-100.0%
Department of Safety Homeland Security									
6502 HazMit Plans BRIC20-DUR, MID, MIL, NOT, STR	4,944	0	0	0	0	0		(4,944)	-100.0%
6503 HazMit Plans BRIC21-MAD, NOR, ROC	14,700	0	0	0	0	0		(14,700)	-100.0%
6504 HazMit Plans 4516-Farmington	8,640	540	0	60	0	540		(8,100)	-93.8%
6505 HazMit Plans 4516- Newmarket	4,320	2,160	0	240	0	2,160		(2,160)	-50.0%
6506 HazMit Plans 4516- Dover	3,000	15,000	0	1,667	0	15,000		12,000	400.0%
Metropolitan Planning Organization Agreements	740,196	634,359	70,484	0	0	634,359	28%	(105,837)	-14.3%
Dept of Transportation									
8001 UPWP Federal Highways & Transit	735,196	634,359	70,484	0	0	634,359		(100,837)	-13.7%
8101 COAST CommuteSmart Seacoast	5,000	0	0	0	0	0		(5,000)	-100.0%
8102 Safe Streets for All MPO Partnership	0	0	0	0	0	0		0	-
TOTAL REVENUE	2,617,841	2,278,590	95,884	84,967	3,755	2,282,345	100%	(335,496)	-12.8%

Strafford Regional Planning Commission

FY2026 Expenses

	FY2025 Adopted Budget		FY2026 Draft Budget		Net Change	% Change
PERSONNEL	1,415,804	54%	1,387,549	60%	(28,255)	-2.0%
Salaries and Hourly Wages	1,104,915		1,068,584		(36,331)	-3.3%
Payroll Taxes	85,227		82,400		(2,827)	-3.3%
Payroll Processing - QuickBooks	4,000		4,000		0	0.0%
Health Insurance	132,832		142,889		10,057	7.6%
Dental Insurance	8,526		9,668		1,142	13.4%
Life Insurance	1,372		1,258		(114)	-8.3%
Shortterm Disability	2,946		2,946		0	0.0%
Longterm Disability	660		660		0	0.0%
Paid Family Medical Leave	6,668		7,266		598	9.0%
FSA Fees	1,672		1,672		0	0.0%
Health Incentives	9,163		8,537		(626)	-6.8%
SIMPLE IRA Pension	32,439		32,058		(381)	-1.2%
Worker's Compensation	1,984		1,984		0	0.0%
Unemployment Insurance	3,082		3,082		0	0.0%
Staff Training & Workshops	16,000		16,000		0	0.0%
Professional Dues	4,319		4,545		226	5.2%
EQUIPMENT	61,865	2%	51,026	2%	(10,839)	-17.5%
GIS Software	6,880		7,055		175	2.5%
Transportation Software and Databases	27,960		26,148		(1,812)	-6.5%
Office Software: Maintenance, purchase	13,000		8,983		(4,017)	-30.9%
Traffic Count Supplies and Repair	3,000		1,440		(1,560)	-52.0%
Equipment Rental and Repair	500		500		0	0.0%
Copier Maintenance Contract	3,900		3,900		0	0.0%
Computers and Peripherals	5,625		2,000		(3,625)	-64.4%
Office Furniture	1,000		1,000		0	0.0%
COMMUNICATIONS	8,600	0%	8,157	0%	(443)	-5.2%
Postage and Delivery	1,200		1,300		100	8.3%
Internet and Phone Service	5,115		4,532		(583)	-11.4%
Website Design and Maintenance	1,285		1,325		40	3.1%
Media Outreach Activities	1,000		1,000		0	0.0%
FIXED EXPENSES	43,894	2%	41,394	2%	(2,500)	-5.7%
Property & Liability	9,294		9,294		0	0.0%
Office Vehicle Lease and Maintenance	4,600		2,100		(2,500)	-54.3%
Rent	30,000		30,000		0	0.0%

Strafford Regional Planning Commission

FY2026 Expenses

	FY2025 Adopted Budget		FY2026 Draft Budget		Net Change	% Change
ADMINISTRATIVE EXPENSES	54,000	2%	48,000	2%	(6,000)	-11.1%
Printing	1,500		1,500		0	0.0%
Audit and Accounting Services	18,000		18,000		0	0.0%
Legal	4,000		4,000		0	0.0%
Office and Plotter Supplies and Expenses	14,000		8,000		(6,000)	-42.9%
Meeting Expenses (Meetings and Meeting Notices)	3,500		3,500		0	0.0%
Travel	10,000		10,000		0	0.0%
Library & Subscriptions: NH Planning Books	2,500		2,500		0	0.0%
Bank Fees	0		0		0	-
HealthTrust Employee Health Rewards	500		500		0	0.0%
OUTSOURCED CONTRACTS	1,031,761	39%	773,371	33%	(258,390)	-25.0%
1000 IT Services	20,000		18,000		(2,000)	-10.0%
3507 Far RT11 Audit & Regs Consultant Team	17,007		0		(17,007)	-100.0%
3903 Milton Nitrogen Removal Plan Engineer	56,000		25,833		(30,167)	-53.9%
4107 Newmarket Form Based Code Consultant	28,250		0		(28,250)	-100.0%
4108 Newmarket Form Based Code Consultant	18,000		57,600		39,600	220.0%
4607 Somersworth Zoning Reform (HOP2.0)	0		12,000		12,000	-
470x Strafford Bow Lake Watershed Management Plan	0		21,500		21,500	-
5121 GB2030 Milton Three Ponds Watershed Plan Engi	55,000		16,000		(39,000)	-70.9%
5122 GB2030 Signage - Contract Planner	16,260		6,000		(10,260)	-63.1%
5122 GB2030 Signage - Sign Manufacturer	25,000		11,000		(14,000)	-56.0%
5122 GB2030 Signage - UNH	5,844		2,000		(3,844)	-65.8%
5207 PREPA Grant-Dover NRI Environmental Consultan	6,250		0		(6,250)	-100.0%
5208 PREPA Grant-Lee NRI Environmental Consultant	6,000		0		(6,000)	-100.0%
520x PREPA Grant-Nottingham GIS/Engineering			8,700		8,700	-
6105 Coastal TA Subaward to Durham	4,000		0		(4,000)	-100.0%
6152 Coastal Resilience Grant (NKT) Engineer	16,000		0		(16,000)	-100.0%
6152 Coastal Resilience Grant (NKT) Contract Planner	15,000		0		(15,000)	-100.0%
6252 Cocheco Riv Mgt Plan - NH Indigenous Communit	2,250		2,000		(250)	-11.1%
6253 Sunrise Lake 319 Engineer	32,000		16,100		(15,900)	-49.7%
7111 EPA Brownfields QEP	127,000		137,600		10,600	8.3%
7201 HUD EDI CDS Regional Plans - RPC Pass Through	383,250		377,300		(5,950)	-1.6%
7301 USDA RD FAR & MIL Town Facilities Consultant	120,900		11,738		(109,162)	-90.3%
8002 Contract Title VI/Environmental Justice Support (	10,000		0		(10,000)	-100.0%
8002 Contract Transportation Support (UPWP)	60,000		50,000		(10,000)	-16.7%
8102 Safe Streets for All	7,750		0		(7,750)	-100.0%
RESERVE FUND CONTRIBUTION	1,000	0%	0	0%	(1,000)	-100.0%
TOTAL EXPENSES	2,616,924	100%	2,309,497	100%	(307,427)	-11.7%

STRAFFORD

Regional Planning Commission

May 16, 2025

William Watson, Administrator
NH Department of Transportation
Bureau of Planning and Community Assistance
7 Hazen Drive
Concord, NH 03302

RE: May 2025 Minor Revisions to the 2025-2028 TIP

Dear Mr. Watson:

The Strafford Regional Planning Commission (SRPC) staff has received a request to approve the May 2025 Minor Revisions to Strafford Metropolitan Planning Organization's approved 2025-2028 Transportation Improvement Program (TIP).

The following information is in the Strafford MPO Prospectus that was revised and adopted on January 19, 2018, at the Strafford MPO Policy Committee Meeting:

In the Strafford MPO the Executive Director has the authority to review Administrative Modification and/or Informational Revisions. The Executive Director may request the advice of members of the MPO Technical Advisory Committee to complete this review. The Executive Director may make recommendations to the Executive Committee for their concurrence or non-concurrence with Administrative Modifications and/or Informational revisions and for a procedural change from Administrative Modification and/or Informational Revisions to Amendment. The Executive Director will issue a letter to the NHDOT indicating their decision. Copies of these letters will be provided to members of the TAC and MPO.

The Executive Director recommends the approval of the following Administrative Modifications to the 2025-2028 TIP as proposed.

Sincerely,

Jennifer Czysz, AICP
Executive Director



Approved Dollars

BARRINGTON (41415)

All Project Cost: \$3,952,220

Route/Road/Entity: US Route 4

Scope: Address the US 4 red list bridge over Oyster River and a culvert west of Topaz Dr in Barrington.

Phase	Year	Federal	State	Other	Total	Funding
PE	2025	\$331,926	\$0	\$0	\$331,926	STBG-Non Urban Areas Under 5K, Toll Credit
ROW	2025	\$170,328	\$0	\$0	\$170,328	STBG-Non Urban Areas Under 5K, Toll Credit
Construction	2027	\$3,119,966	\$0	\$0	\$3,119,966	STBG-State Flexible, Toll Credit
		\$3,622,220	\$0	\$0	\$3,622,220	

Regionally Significant: No

Managed By: DOT

CAA Code: ATT

RPC: SRPC

Proposed Dollars

BARRINGTON (41415)

All Project Cost: \$4,067,659

Route/Road/Entity: US Route 4

Scope: No Change

Phase	Year	Federal	State	Other	Total	Funding
PE	2025	\$331,926	\$0	\$0	\$331,926	STBG-Non Urban Areas Under 5K, Toll Credit
ROW	2025	\$170,328	\$0	\$0	\$170,328	STBG-Non Urban Areas Under 5K, Toll Credit
Construction	2028	\$3,235,405	\$0	\$0	\$3,235,405	STBG-State Flexible, Toll Credit
		\$3,737,659	\$0	\$0	\$3,737,659	

Regionally Significant: No

Managed By: DOT

CAA Code: ATT

RPC: SRPC

Increase in construction funds and shift from 2027 to 2028

Revision Report

Pending Approval

A0.M05.25

5/8/2025

Approved Dollars

NEWINGTON - DOVER (11238S)

All Project Cost: \$44,081,400

Route/Road/Entity: SPAULDING TURNPIKE / LITTLE BAY BRIDGES

Scope: Remove the superstructure of the existing General Sullivan Bridge

Phase	Year	Federal	State	Other	Total	Funding
Construction	2025	\$550,000	\$0	\$0	\$550,000	National Highway Performance, Toll Credit
Construction	2026	\$41,250,000	\$0	\$0	\$41,250,000	National Highway Performance, Toll Credit
Construction	2027	\$2,281,400	\$0	\$0	\$2,281,400	National Highway Performance, Toll Credit
		\$44,081,400	\$0	\$0	\$44,081,400	

Regionally Significant: Yes

Managed By: DOT

CAA Code: E-19

RPC: RPC, SRPC

Proposed Dollars

NEWINGTON - DOVER (11238S)

All Project Cost: \$43,983,721

Route/Road/Entity: SPAULDING TURNPIKE / LITTLE BAY BRIDGES

Scope: No Change

Phase	Year	Federal	State	Other	Total	Funding
Construction	2025	\$17,050,000	\$0	\$0	\$17,050,000	National Highway Performance, Toll Credit
Construction	2026	\$16,390,000	\$0	\$0	\$16,390,000	National Highway Performance, Toll Credit
Construction	2027	\$10,543,721	\$0	\$0	\$10,543,721	National Highway Performance, Toll Credit
		\$43,983,721	\$0	\$0	\$43,983,721	

Regionally Significant: Yes

Managed By: DOT

CAA Code: E-19

RPC: RPC, SRPC

Shifting funds between fiscal years and slight decrease in overall funding

Revision Report

Pending Approval

A0.M05.25

5/8/2025

Approved Dollars

PROGRAM (COAST5307)

All Project Cost: \$88,967,843

Route/Road/Entity: Cooperative Alliance for Seacoast Transportation (COAST)

Scope: COAST operating, capital ADA, capital PM, planning, capital investments for FTA 5307-funded service

Phase	Year	Federal	State	Other	Total	Funding
Other	2025	\$2,363,012	\$0	\$2,181,241	\$4,544,253	FTA 5307 Capital and Operating Program, Other
Other	2026	\$2,423,032	\$0	\$2,236,645	\$4,659,677	FTA 5307 Capital and Operating Program, Other
Other	2027	\$2,484,577	\$0	\$2,293,456	\$4,778,033	FTA 5307 Capital and Operating Program, Other
Other	2028	\$2,547,685	\$0	\$2,351,710	\$4,899,395	FTA 5307 Capital and Operating Program, Other
		\$9,818,306	\$0	\$9,063,052	\$18,881,358	

Regionally Significant: No Managed By: Muni/Local CAA Code: E-21 RPC: RPC, SRPC

Proposed Dollars

PROGRAM (COAST5307)

All Project Cost: \$90,896,131

Route/Road/Entity: Cooperative Alliance for Seacoast Transportation (COAST)

Scope: No Change

Phase	Year	Federal	State	Other	Total	Funding
Other	2025	\$4,345,680	\$0	\$4,011,397	\$8,357,077	FTA 5307 Capital and Operating Program, Other
Other	2026	\$2,410,272	\$0	\$2,224,867	\$4,635,139	FTA 5307 Capital and Operating Program, Other
Other	2027	\$2,458,478	\$0	\$2,269,364	\$4,727,842	FTA 5307 Capital and Operating Program, Other
Other	2028	\$2,507,647	\$0	\$2,314,752	\$4,822,399	FTA 5307 Capital and Operating Program, Other
		\$11,722,078	\$0	\$10,820,379	\$22,542,457	

Regionally Significant: No Managed By: Muni/Local CAA Code: E-21 RPC: RPC, SRPC

Increase in funds across fiscal years based on updated apportionments

Approved Dollars

PROGRAM (FTA5339)

All Project Cost: \$147,035,648

Route/Road/Entity: Various

Scope: Capital bus and bus facilities - FTA 5339 Program for statewide public transportation.

Phase	Year	Federal	State	Other	Total	Funding
Other	2025	\$7,434,742	\$929,343	\$929,343	\$9,293,428	FTA 5339 Bus and Bus Facilities, Other, State of New Hampshire
Other	2026	\$4,740,170	\$592,521	\$592,521	\$5,925,213	FTA 5339 Bus and Bus Facilities, Other, State of New Hampshire
Other	2027	\$4,834,974	\$604,372	\$604,372	\$6,043,718	FTA 5339 Bus and Bus Facilities, Other, State of New Hampshire
Other	2028	\$4,931,674	\$616,459	\$616,459	\$6,164,592	FTA 5339 Bus and Bus Facilities, Other, State of New Hampshire
		\$21,941,561	\$2,742,695	\$2,742,695	\$27,426,951	

Regionally Significant: No

Managed By: DOT

CAA Code: E-30

RPC: Undetermined

Proposed Dollars

PROGRAM (FTA5339)

All Project Cost: \$148,187,240

Route/Road/Entity: Various

Scope: No Change

Phase	Year	Federal	State	Other	Total	Funding
Other	2025	\$10,899,637	\$1,362,455	\$1,362,455	\$13,624,546	FTA 5339 Bus and Bus Facilities, Other, State of New Hampshire
Other	2026	\$4,740,170	\$592,521	\$592,521	\$5,925,213	FTA 5339 Bus and Bus Facilities, Other, State of New Hampshire
Other	2027	\$4,834,974	\$604,372	\$604,372	\$6,043,718	FTA 5339 Bus and Bus Facilities, Other, State of New Hampshire
Other	2028	\$4,931,674	\$616,459	\$616,459	\$6,164,592	FTA 5339 Bus and Bus Facilities, Other, State of New Hampshire
		\$25,406,455	\$3,175,807	\$3,175,807	\$31,758,069	

Regionally Significant: No

Managed By: DOT

CAA Code: E-30

RPC: Undetermined

Increase in funds for child projects (capital purchases) throughout the state.

Revision Report

Pending Approval

A0.M05.25

5/8/2025

Approved Dollars

PROGRAM (UBI)

All Project Cost: \$1,610,500

Route/Road/Entity: Various

Scope: Underwater Bridge Inspection (Annual Project)

Phase	Year	Federal	State	Other	Total	Funding
Other	2025	\$88,000	\$65,000	\$0	\$153,000	Betterment, STBG-State Flexible, Toll Credit, Turnpike Capital
Other	2027	\$68,000	\$0	\$0	\$68,000	STBG-State Flexible, Toll Credit
Other	2028	\$68,000	\$0	\$0	\$68,000	STBG-State Flexible, Toll Credit
		\$224,000	\$65,000	\$0	\$289,000	

Regionally Significant: No

Managed By: DOT

CAA Code: E-38

RPC: Undetermined

Proposed Dollars

PROGRAM (UBI)

All Project Cost: \$1,830,324

Route/Road/Entity: Various

Scope: No Change

Phase	Year	Federal	State	Other	Total	Funding
Other	2025	\$88,000	\$132,824	\$0	\$220,824	Betterment, NHDOT Operating Budget, STBG-State Flexible, Toll Credit, Turnpike Renewal & Replacement
Other	2027	\$68,000	\$0	\$0	\$68,000	STBG-State Flexible, Toll Credit
Other	2028	\$68,000	\$0	\$0	\$68,000	STBG-State Flexible, Toll Credit
		\$224,000	\$132,824	\$0	\$356,824	

Regionally Significant: No

Managed By: DOT

CAA Code: E-38

RPC: Undetermined

Increase in state funding for inspections.

Revision Report

Pending Approval

A0.M05.25

5/8/2025

Approved Dollars

ROCHESTER (43552)

All Project Cost: \$4,262,664

Route/Road/Entity: NH 11

Scope: Widen '3,450' from north of Spldg Tpk ramp to Toyota entrance, add signal and sidewalk.

Phase	Year	Federal	State	Other	Total	Funding
PE	2025	\$161,055	\$0	\$40,264	\$201,319	STBG-50 to 200K, Towns
ROW	2025	\$65,792	\$0	\$16,448	\$82,240	STBG-50 to 200K, Towns
Construction	2026	\$2,818,599	\$0	\$704,650	\$3,523,249	STBG-50 to 200K, Towns
		\$3,045,447	\$0	\$761,362	\$3,806,808	

Regionally Significant: No Managed By: Muni/Local CAA Code: ATT RPC: SRPC

Proposed Dollars

ROCHESTER (43552)

All Project Cost: \$4,262,664

Route/Road/Entity: NH 11

Scope: No Change

Phase	Year	Federal	State	Other	Total	Funding
PE	2025	\$161,055	\$0	\$40,264	\$201,319	STBG-50 to 200K, Towns
ROW	2025	\$65,792	\$0	\$16,448	\$82,240	STBG-50 to 200K, Towns
Construction	2027	\$2,818,599	\$0	\$704,650	\$3,523,249	STBG-50 to 200K, Towns
		\$3,045,447	\$0	\$761,362	\$3,806,808	

Regionally Significant: No Managed By: Muni/Local CAA Code: ATT RPC: SRPC

Shifting construction funds from 2026 to 2027; no change to overall project funds

41415 - BARRINGTON

State ID	Lead Agency	Project Type	Performance Measures
41415	DOT	Bridge	-

Functional Classification
NA

Description
Address the US 4 red list bridge over Oyster River and a culvert west of Topaz Dr in Barrington.

Regional Planning Commission	Clean Air Code	Regionally Significant
-	ATT	No

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	National Highway Performance	\$176,000	-	-	-	-	-	\$176,000
PE	STBG-5 to 200K	\$88,000	-	-	-	-	-	\$88,000
PE	STBG-Non Urban Areas Under 5K	-	\$265,541	-	-	-	-	\$265,541
PE	Toll Credit	\$66,000	\$66,385	-	-	-	-	\$132,385
Total PE		\$330,000	\$331,926	-	-	-	-	\$661,926
ROW	STBG-Non Urban Areas Under 5K	-	\$136,263	-	-	-	-	\$136,263
ROW	Toll Credit	-	\$34,066	-	-	-	-	\$34,066
Total ROW		-	\$170,329	-	-	-	-	\$170,329
CON	STBG-State Flexible	-	-	-	-	\$2,588,324	-	\$2,588,324
CON	Toll Credit	-	-	-	-	\$647,081	-	\$647,081
Total CON		-	-	-	-	\$3,235,405	-	\$3,235,405
Total Prior Costs		\$330,000	-	-	-	-	-	\$330,000
Total Programmed		\$330,000	\$502,255	-	-	\$3,235,405	-	\$4,067,660

Previously Approved Amendment 41415 - BARRINGTON

State ID	Lead Agency	Project Type	Performance Measures
41415	DOT	To Be Assigned	-

Functional Classification
NA

Description
Address the US 4 red list bridge over Oyster River and a culvert west of Topaz Dr in Barrington.

Regional Planning Commission	Clean Air Code	Regionally Significant
-	-	-

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	National Highway Performance	\$176,000	-	-	-	-	-	\$176,000
PE	STBG-5 to 200K	\$88,000	-	-	-	-	-	\$88,000
PE	STBG-Non Urban Areas Under 5K	-	\$265,541	-	-	-	-	\$265,541
PE	Toll Credit	\$66,000	\$66,385	-	-	-	-	\$132,385
Total PE		\$330,000	\$331,926	-	-	-	-	\$661,926
ROW	STBG-Non Urban Areas Under 5K	-	\$136,263	-	-	-	-	\$136,263
ROW	Toll Credit	-	\$34,066	-	-	-	-	\$34,066
Total ROW		-	\$170,329	-	-	-	-	\$170,329
CON	STBG-State Flexible	-	-	-	\$2,495,973	-	-	\$2,495,973
CON	Toll Credit	-	-	-	\$623,993	-	-	\$623,993
Total CON		-	-	-	\$3,119,966	-	-	\$3,119,966
Total Prior Costs		\$330,000	-	-	-	-	-	\$330,000
Total Programmed		\$330,000	\$502,255	-	\$3,119,966	-	-	\$3,952,221

CURRENT CHANGE REASON	Schedule / Funding / Scope- Update Adjust existing projects for revised cost estimates
PROJECT CHANGES	Plan Revision Name changed from "Strafford Adoption" to "May 2025 Minors" Project Type changed from "To Be Assigned" to "Bridge"
FUNDING CHANGES	Toll Credit - Decrease funds in FY 2027 in CON from \$623,993 to \$0 - Decrease funds in FY 2025 in PE from \$66,385 to \$0 + Increase funds in FY 2025 in ROW from \$0 to \$34,066 + Increase funds in FY 2028 in CON from \$0 to \$647,081 STBG-Non Urban Areas Under 5K - Decrease funds in FY 2025 in PE from \$265,541 to \$0 + Increase funds in FY 2025 in ROW from \$0 to \$136,263 STBG-State Flexible - Decrease funds in FY 2027 in CON from \$2,495,973 to \$0 + Increase funds in FY 2028 in CON from \$0 to \$2,588,324
FEDERAL PROJECT COST	Increased from \$3,161,777 to \$3,254,128 (2.92%)
TOTAL PROJECT COST	Increased from \$3,952,221 to \$4,067,660 (2.92%)

11238S - NEWINGTON - DOVER

State ID	Lead Agency	Project Type	Performance Measures					
11238S	DOT	Bridge	-					
Functional Classification								
NA								
Description								
Remove the superstructure of the existing General Sullivan Bridge								
Regional Planning Commission	Clean Air Code	Regionally Significant						
-	E-19	Yes						
PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
CON	National Highway Performance	-	\$13,640,000	\$13,112,000	\$8,434,976	-	-	\$35,186,976
CON	Toll Credit	-	\$3,410,000	\$3,278,000	\$2,108,744	-	-	\$8,796,744
Total CON		-	\$17,050,000	\$16,390,000	\$10,543,720	-	-	\$43,983,720
Total Programmed		-	\$17,050,000	\$16,390,000	\$10,543,720	-	-	\$43,983,720

Previously Approved Amendment 11238S - NEWINGTON - DOVER

State ID

11238S

Lead Agency

DOT

Project Type

To Be Assigned

Performance Measures

-

Functional Classification

NA

Description

Remove the superstructure of the existing General Sullivan Bridge

Regional Planning Commission

Clean Air Code

Regionally Significant

-

-

-

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
CON	National Highway Performance	-	\$440,000	\$33,000,000	\$1,825,120	-	-	\$35,265,120
CON	Toll Credit	-	\$110,000	\$8,250,000	\$456,280	-	-	\$8,816,280
Total CON		-	\$550,000	\$41,250,000	\$2,281,400	-	-	\$44,081,400
Total Programmed		-	\$550,000	\$41,250,000	\$2,281,400	-	-	\$44,081,400

CURRENT CHANGE REASON	Schedule / Funding / Scope- Update Adjust existing projects for revised cost estimates
PROJECT CHANGES	Plan Revision Name changed from "Strafford Adoption" to "May 2025 Minors" Project Type changed from "To Be Assigned" to "Bridge"
FUNDING CHANGES	National Highway Performance + Increase funds in FY 2025 in CON from \$440,000 to \$13,640,000 - Decrease funds in FY 2026 in CON from \$33,000,000 to \$13,112,000 + Increase funds in FY 2027 in CON from \$1,825,120 to \$8,434,976 Toll Credit + Increase funds in FY 2025 in CON from \$110,000 to \$3,410,000 - Decrease funds in FY 2026 in CON from \$8,250,000 to \$3,278,000 + Increase funds in FY 2027 in CON from \$456,280 to \$2,108,744
FEDERAL PROJECT COST	Decreased from \$35,265,120 to \$35,186,976 (-0.22%)
TOTAL PROJECT COST	Decreased from \$44,081,400 to \$43,983,720 (-0.22%)

COAST5307 - PROGRAM

State ID	Lead Agency	Project Type	Performance Measures
COAST5307	Muni/Local	Bus	-
Functional Classification			
NA			
Description			
COAST operating, capital ADA, capital PM, planning, capital investments for FTA 5307-funded service			
Regional Planning Commission	Clean Air Code	Regionally Significant	
-	E-21	No	

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
OTHER	FTA 5307 Capital and Operating Program	\$19,582,676	\$4,345,680	\$2,410,272	\$2,458,478	\$2,507,647	\$21,953,518	\$53,258,271
OTHER	Other	\$6,552,691	\$4,011,397	\$2,224,867	\$2,269,364	\$2,314,752	\$20,264,789	\$37,637,860
Total OTHER		\$26,135,367	\$8,357,077	\$4,635,139	\$4,727,842	\$4,822,399	\$42,218,307	\$90,896,131
Total Prior Costs		\$26,135,367	-	-	-	-	-	\$26,135,367
Total Future Costs		-	-	-	-	-	\$42,218,307	\$42,218,307
Total Programmed		\$26,135,367	\$8,357,077	\$4,635,139	\$4,727,842	\$4,822,399	\$42,218,307	\$90,896,131

Previously Approved Amendment COAST5307 - PROGRAM

State ID	Lead Agency	Project Type	Performance Measures
COAST5307	Muni/Local	To Be Assigned	-
Functional Classification			
NA			
Description			
COAST operating, capital ADA, capital PM, planning, capital investments for FTA 5307-funded service			
Regional Planning Commission	Clean Air Code	Regionally Significant	
-	-	-	

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
OTHER	FTA 5307 Capital and Operating Program	\$19,582,676	\$2,363,012	\$2,423,032	\$2,484,577	\$2,547,685	\$22,854,581	\$52,255,563
OTHER	Other	\$6,552,691	\$2,181,241	\$2,236,645	\$2,293,456	\$2,351,710	\$21,096,537	\$36,712,280
Total OTHER		\$26,135,367	\$4,544,253	\$4,659,677	\$4,778,033	\$4,899,395	\$43,951,118	\$88,967,843
Total Prior Costs		\$26,135,367	-	-	-	-	-	\$26,135,367
Total Future Costs		-	-	-	-	-	\$43,951,118	\$43,951,118
Total Programmed		\$26,135,367	\$4,544,253	\$4,659,677	\$4,778,033	\$4,899,395	\$43,951,118	\$88,967,843

CURRENT CHANGE REASON	Schedule / Funding / Scope- Update Adjust existing projects for revised cost estimates
PROJECT CHANGES	Plan Revision Name changed from "Strafford Adoption" to "May 2025 Minors" Project Type changed from "To Be Assigned" to "Bus"
FUNDING CHANGES	FTA 5307 Capital and Operating Program + Increase funds in FY 2025 in OTHER from \$2,363,012 to \$4,345,680 - Decrease funds in FY 2026 in OTHER from \$2,423,032 to \$2,410,272 - Decrease funds in FY 2027 in OTHER from \$2,484,577 to \$2,458,478 - Decrease funds in FY 2028 in OTHER from \$2,547,685 to \$2,507,647 - Decrease funds in FY 2029 in OTHER from \$2,612,397 to \$2,557,800 - Decrease funds in FY 2030 in OTHER from \$2,678,753 to \$2,608,956 - Decrease funds in FY 2031 in OTHER from \$2,746,794 to \$2,661,135 - Decrease funds in FY 2032 in OTHER from \$2,816,563 to \$2,714,358 - Decrease funds in FY 2033 in OTHER from \$2,888,105 to \$2,768,645 - Decrease funds in FY 2034 in OTHER from \$2,961,464 to \$2,824,018 - Decrease funds in FY 2035 in OTHER from \$3,036,686 to \$2,880,498 - Decrease funds in FY 2036 in OTHER from \$3,113,819 to \$2,938,108 Other + Increase funds in FY 2025 in OTHER from \$2,181,241 to \$4,011,397 - Decrease funds in FY 2026 in OTHER from \$2,236,645 to \$2,224,867 - Decrease funds in FY 2027 in OTHER from \$2,293,456 to \$2,269,364 - Decrease funds in FY 2028 in OTHER from \$2,351,710 to \$2,314,752 - Decrease funds in FY 2029 in OTHER from \$2,411,444 to \$2,361,047 - Decrease funds in FY 2030 in OTHER from \$2,472,695 to \$2,408,267 - Decrease funds in FY 2031 in OTHER from \$2,535,502 to \$2,456,433 - Decrease funds in FY 2032 in OTHER from \$2,599,905 to \$2,505,561 - Decrease funds in FY 2033 in OTHER from \$2,665,943 to \$2,555,673 - Decrease funds in FY 2034 in OTHER from \$2,733,659 to \$2,606,786 - Decrease funds in FY 2035 in OTHER from \$2,803,095 to \$2,658,922 - Decrease funds in FY 2036 in OTHER from \$2,874,294 to \$2,712,100
FEDERAL PROJECT COST	Increased from \$52,255,563 to \$53,258,271 (1.92%)
TOTAL PROJECT COST	Increased from \$88,967,843 to \$90,896,131 (2.17%)

FTA5339 - PROGRAM

State ID	Lead Agency	Project Type	Performance Measures
FTA5339	DOT	Bus	-

Functional Classification
NA

Description
Capital bus and bus facilities - FTA 5339 Program for statewide public transportation.

Regional Planning Commission	Clean Air Code	Regionally Significant
-	E-30	No

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	FTA 5339 Bus and Bus Facilities	\$5,946,940	-	-	-	-	-	\$5,946,940
PE	Other	\$743,367	-	-	-	-	-	\$743,367
PE	State of New Hampshire	\$743,367	-	-	-	-	-	\$743,367
Total PE		\$7,433,674	-	-	-	-	-	\$7,433,674
OTHER	FTA 5339 Bus and Bus Facilities	\$44,021,427	\$10,899,637	\$4,740,170	\$4,834,974	\$4,931,674	\$43,174,969	\$112,602,851
OTHER	Other	\$5,502,678	\$1,362,455	\$592,521	\$604,372	\$616,459	\$5,396,870	\$14,075,355
OTHER	State of New Hampshire	\$5,502,678	\$1,362,455	\$592,521	\$604,372	\$616,459	\$5,396,870	\$14,075,355
Total OTHER		\$55,026,783	\$13,624,547	\$5,925,212	\$6,043,718	\$6,164,592	\$53,968,709	\$140,753,561
Total Prior Costs		\$62,460,457	-	-	-	-	-	\$62,460,457
Total Future Costs		-	-	-	-	-	\$53,968,709	\$53,968,709
Total Programmed		\$62,460,457	\$13,624,547	\$5,925,212	\$6,043,718	\$6,164,592	\$53,968,709	\$148,187,235

Previously Approved Amendment FTA5339 - PROGRAM

State ID	Lead Agency	Project Type	Performance Measures
FTA5339	DOT	To Be Assigned	-

Functional Classification

NA

Description

Capital bus and bus facilities - FTA 5339 Program for statewide public transportation.

Regional Planning Commission

Clean Air Code

Regionally Significant

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PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	FTA 5339 Bus and Bus Facilities	\$5,946,940	-	-	-	-	-	\$5,946,940
PE	Other	\$743,367	-	-	-	-	-	\$743,367
PE	State of New Hampshire	\$743,367	-	-	-	-	-	\$743,367
Total PE		\$7,433,674	-	-	-	-	-	\$7,433,674
OTHER	FTA 5339 Bus and Bus Facilities	\$46,565,048	\$7,434,742	\$4,740,170	\$4,834,974	\$4,931,674	\$43,174,969	\$111,681,577
OTHER	Other	\$5,820,631	\$929,343	\$592,521	\$604,372	\$616,459	\$5,396,870	\$13,960,196
OTHER	State of New Hampshire	\$5,820,631	\$929,343	\$592,521	\$604,372	\$616,459	\$5,396,870	\$13,960,196
Total OTHER		\$58,206,310	\$9,293,428	\$5,925,212	\$6,043,718	\$6,164,592	\$53,968,709	\$139,601,969
Total Prior Costs		\$65,639,984	-	-	-	-	-	\$65,639,984
Total Future Costs		-	-	-	-	-	\$53,968,709	\$53,968,709
Total Programmed		\$65,639,984	\$9,293,428	\$5,925,212	\$6,043,718	\$6,164,592	\$53,968,709	\$147,035,643

CURRENT CHANGE REASON	Schedule / Funding / Scope- Update Adjust existing projects for revised cost estimates
PROJECT CHANGES	Plan Revision Name changed from "Strafford Adoption" to "May 2025 Minors" Project Type changed from "To Be Assigned" to "Bus"
FUNDING CHANGES	FTA 5339 Bus and Bus Facilities - Decrease funds in FY 2024 in OTHER from \$7,343,621 to \$4,800,000 + Increase funds in FY 2025 in OTHER from \$7,434,742 to \$10,899,637 State of New Hampshire - Decrease funds in FY 2024 in OTHER from \$917,953 to \$600,000 + Increase funds in FY 2025 in OTHER from \$929,343 to \$1,362,455 Other - Decrease funds in FY 2024 in OTHER from \$917,953 to \$600,000 + Increase funds in FY 2025 in OTHER from \$929,343 to \$1,362,455
FEDERAL PROJECT COST	Increased from \$117,628,517 to \$118,549,791 (0.78%)
TOTAL PROJECT COST	Increased from \$147,035,643 to \$148,187,235 (0.78%)

UBI - PROGRAM

State ID
UBI

Lead Agency
DOT

Project Type
Bridge

Performance Measures
-

Functional Classification
NA

Description
Underwater Bridge Inspection (Annual Project)

Regional Planning Commission
-

Clean Air Code
E-38

Regionally Significant
No

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	STBG-State Flexible	\$378,800	-	-	-	-	-	\$378,800
PE	Toll Credit	\$94,700	-	-	-	-	-	\$94,700
Total PE		\$473,500	-	-	-	-	-	\$473,500
OTHER	Betterment	-	\$55,000	-	-	-	-	\$55,000
OTHER	NHDOT Operating Budget	-	\$67,824	-	-	-	-	\$67,824
OTHER	STBG-State Flexible	\$326,400	\$70,400	-	\$54,400	\$54,400	\$473,600	\$979,200
OTHER	Toll Credit	\$81,600	\$17,600	-	\$13,600	\$13,600	\$118,400	\$244,800
OTHER	Turnpike Renewal & Replacement	-	\$10,000	-	-	-	-	\$10,000
Total OTHER		\$408,000	\$220,824	-	\$68,000	\$68,000	\$592,000	\$1,356,824
Total Prior Costs		\$881,500	-	-	-	-	-	\$881,500
Total Future Costs		-	-	-	-	-	\$592,000	\$592,000
Total Programmed		\$881,500	\$220,824	-	\$68,000	\$68,000	\$592,000	\$1,830,324

Previously Approved Amendment UBI - PROGRAM

State ID
UBI

Lead Agency
DOT

Project Type
To Be Assigned

Performance Measures
-

Functional Classification
NA

Description
Underwater Bridge Inspection (Annual Project)

Regional Planning Commission
-

Clean Air Code
-

Regionally Significant
-

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	STBG-State Flexible	\$378,800	-	-	-	-	-	\$378,800
PE	Toll Credit	\$94,700	-	-	-	-	-	\$94,700
Total PE		\$473,500	-	-	-	-	-	\$473,500
OTHER	Betterment	-	\$55,000	-	-	-	-	\$55,000
OTHER	STBG-State Flexible	\$326,400	\$70,400	-	\$54,400	\$54,400	\$352,000	\$857,600
OTHER	Toll Credit	\$81,600	\$17,600	-	\$13,600	\$13,600	\$88,000	\$214,400
OTHER	Turnpike Capital	-	\$10,000	-	-	-	-	\$10,000
Total OTHER		\$408,000	\$153,000	-	\$68,000	\$68,000	\$440,000	\$1,137,000
Total Prior Costs		\$881,500	-	-	-	-	-	\$881,500
Total Future Costs		-	-	-	-	-	\$440,000	\$440,000
Total Programmed		\$881,500	\$153,000	-	\$68,000	\$68,000	\$440,000	\$1,610,500

CURRENT CHANGE REASON	Schedule / Funding / Scope- Update Adjust existing projects for revised cost estimates
PROJECT CHANGES	Plan Revision Name changed from "Strafford Adoption" to "May 2025 Minors" Project Type changed from "To Be Assigned" to "Bridge"
FUNDING CHANGES	Turnpike Capital - Decrease funds in FY 2025 in OTHER from \$10,000 to \$0 STBG-State Flexible + Increase funds in FY 2035 in OTHER from \$0 to \$60,800 + Increase funds in FY 2036 in OTHER from \$0 to \$60,800 Toll Credit + Increase funds in FY 2035 in OTHER from \$0 to \$15,200 + Increase funds in FY 2036 in OTHER from \$0 to \$15,200 NHDOT Operating Budget + Increase funds in FY 2025 in OTHER from \$0 to \$67,824 Turnpike Renewal & Replacement + Increase funds in FY 2025 in OTHER from \$0 to \$10,000
FEDERAL PROJECT COST	Increased from \$1,236,400 to \$1,358,000 (9.84%)
TOTAL PROJECT COST	Increased from \$1,610,500 to \$1,830,324 (13.65%)

43552 - ROCHESTER

State ID	Lead Agency	Project Type	Performance Measures
43552	Muni/Local	Roadway	-

Functional Classification
NA

Description
Widen `3,450' from north of Spldg Tpk ramp to Toyota entrance, add signal and sidewalk.

Regional Planning Commission	Clean Air Code	Regionally Significant
-	ATT	No

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	STBG-50 to 200K	\$364,685	\$161,055	-	-	-	-	\$525,740
PE	Towns	\$91,171	\$40,264	-	-	-	-	\$131,435
Total PE		\$455,856	\$201,319	-	-	-	-	\$657,175
ROW	STBG-50 to 200K	-	\$65,792	-	-	-	-	\$65,792
ROW	Towns	-	\$16,448	-	-	-	-	\$16,448
Total ROW		-	\$82,240	-	-	-	-	\$82,240
CON	STBG-50 to 200K	-	-	-	\$2,818,599	-	-	\$2,818,599
CON	Towns	-	-	-	\$704,650	-	-	\$704,650
Total CON		-	-	-	\$3,523,249	-	-	\$3,523,249
Total Prior Costs		\$455,856	-	-	-	-	-	\$455,856
Total Programmed		\$455,856	\$283,559	-	\$3,523,249	-	-	\$4,262,664

Previously Approved Amendment 43552 - ROCHESTER

State ID	Lead Agency	Project Type	Performance Measures
43552	Muni/Local	To Be Assigned	-

Functional Classification
NA

Description
Widen `3,450' from north of Spldg Tpk ramp to Toyota entrance, add signal and sidewalk.

Regional Planning Commission	Clean Air Code	Regionally Significant
-	-	-

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	STBG-50 to 200K	\$364,685	\$161,055	-	-	-	-	\$525,740
PE	Towns	\$91,171	\$40,264	-	-	-	-	\$131,435
Total PE		\$455,856	\$201,319	-	-	-	-	\$657,175
ROW	STBG-50 to 200K	-	\$65,792	-	-	-	-	\$65,792
ROW	Towns	-	\$16,448	-	-	-	-	\$16,448
Total ROW		-	\$82,240	-	-	-	-	\$82,240
CON	STBG-50 to 200K	-	-	\$2,818,599	-	-	-	\$2,818,599
CON	Towns	-	-	\$704,650	-	-	-	\$704,650
Total CON		-	-	\$3,523,249	-	-	-	\$3,523,249
Total Prior Costs		\$455,856	-	-	-	-	-	\$455,856
Total Programmed		\$455,856	\$283,559	\$3,523,249	-	-	-	\$4,262,664

CURRENT CHANGE REASON	Schedule / Funding / Scope- Update Adjust existing projects for revised cost estimates
PROJECT CHANGES	Plan Revision Name changed from "Strafford Adoption" to "May 2025 Minors" Project Type changed from "To Be Assigned" to "Roadway"
FUNDING CHANGES	STBG-50 to 200K - Decrease funds in FY 2026 in CON from \$2,818,599 to \$0 - Decrease funds in FY 2025 in PE from \$161,055 to \$0 + Increase funds in FY 2025 in ROW from \$0 to \$65,792 + Increase funds in FY 2027 in CON from \$0 to \$2,818,599 Towns - Decrease funds in FY 2026 in CON from \$704,650 to \$0 - Decrease funds in FY 2025 in PE from \$40,264 to \$0 + Increase funds in FY 2025 in ROW from \$0 to \$16,448 + Increase funds in FY 2027 in CON from \$0 to \$704,650
FEDERAL PROJECT COST	Stays the same \$3,410,131
TOTAL PROJECT COST	Stays the same \$4,262,664