STRAFFORD
Regional Planning Commission

SRPC EXECUTIVE COMMITTEE MEETING
March 21, 2025
8:00 a.m. to 9:00 a.m.
Hybrid Meeting (Conference Rm 1A & via Zoom)

In accordance with RSA 91:A, the Commission requires an in-person quorum. So long as an in-person quorum, Commissioners may participate virtually. Guests may attend the meeting virtually or at the SRPC Office. All participants, both in-person and virtual, can communicate contemporaneously.

Meeting URL: https://us02web.zoom.us/j/84905778392
Meeting ID: 849 0577 8392
Telephone-only Access: +1 312 626 6799

These instructions have also been provided at www.strafford.org. If anybody is unable to access the meeting, please email mtaylorfetter@strafford.org or call 603-994-3500 (x115).

Agenda Item	Time	Notes
1) Welcome and Introductions	8:00-8:05	N/A
2) Action Items a) Approval of February 21, 2025 Minutes b) Acceptance of the Draft January and February Financials	8:05-8:20	See financials in this packet. Memo to be sent out before the meeting.
3) Updates and Discussion Items a) Senate Bill 297 b) Draft FY2026 Budget c) Annual Meeting d) Awards, Contracts, and General Business e) March Minors	8:20-8:50	Refer to minors included in this packet. Budget and memo to be sent out before the meeting
4) Other Business	8:50-8:55	N/A
5) Adjourn	9:00	N/A

Reasonable accommodations for people with disabilities are available upon request. Include a detailed description of the accommodation you will need along with your contact info. Please make your request as early as possible; allowing at least 5 days advance notice. Last-minute requests will be accepted but may be impossible to fill. Please call (603) 994-3500 x115 or email srpc@strafford.org.

RULES OF PROCEDURE

Strafford Regional Planning Commission
Strafford Metropolitan Planning Organization, and
Strafford Economic Development District

Meeting Etiquette

Be present at the scheduled start of the meeting.

Be respectful of the views of others.

Ensure that only one person talks at a time. Raising your hand to be recognized by the chair or facilitator is good practice.

Do not interrupt others or start talking before someone finishes.

Do not engage in cross talk.

Avoid individual discussions in small groups during the meeting. When one person speaks, others should listen.

Active participation is encouraged from all members.

When speaking, participants should adhere to topics of discussion directly related to agenda items.

When speaking, individuals should be brief and concise when speaking.

The Strafford Regional Planning Commission & Metropolitan Planning Organization holds both public meetings and public hearings.

For public meetings, guests are welcome to observe, but should follow proper meeting etiquette allowing the meeting to proceed uninterrupted. Members of the public who wish to be involved and heard should use venues such as Citizen Forum, Public Hearings, Public Comment Periods, outreach events, seminars, workshops, listening sessions, etc.

STRAFFORD
Regional Planning Commission

DATE: March 19, 2025

TO: Executive Committee Members

FROM: Jen Czysz, Executive Director

RE: Director's Report for the March 21, 2025 Meeting

2b. Accept the Draft January and February Financials
Balance Sheet: Generally, bank balances are ahead of where we were this time last year. The notable exception is the timing of payments receive from NH Charitable Foundation. We currently have 2 grants from the foundation that issue advance payments. Both are two-year projects that received their first check in February 2024 (hence the difference between the two years). This year the payment was received in March.

Accounts Receivable: Given concerns over funding unpredictability SRPC has been rushing invoices out to federal agencies, who in turn, along with their state-level counterparts, have sped up their own turn around times when issuing reimbursements. At the end of February, $141,357 of the $258,047 due was the current month's billing. Another $137,698 was received in the first half of March. Of those funds $32,086 was from the current months billing, EPA, HUD, and USDA paying their invoices within a couple weeks. The result is a past due balance of $20,555 when removing the advance dues payment by Barrington.

Profit and Loss and Income by Customer: As expected given the holidays hitting the January payroll, January's resultant profit was down. January's income by customer totaled $184,630. While excellent, there were several larger pass through expenses in January as well. As a result, the net loss for the month was $7,755. February however, more than made up for January's loss. The income by customer in February was $169,056 and pass through expenses were lower. As a result, we netted a profit of $17,593 in February, bringing the year to date profit to $10,862.

3a. Senate Bill 297
SRPC has heard from both HealthTrust, our health, dental, short- and long-term disability insurance provider, as well as Primex, our property and liability, workers compensation, and unemployment insurance provider about Senate Bill 297. Enclosed in your packet is information from both entities regarding the potential impacts of this bill.

Kathy and I have done our best to parse what the proposed changes mean to SRPC. Ultimately, the bill passes through the responsibility of losses to members. If the bill passes, we will be required to establish a non-lapsing reserve account and fund it each year at a rate of 1% of our annual health contributions until we have a balance of 4%. For our health insurance premiums, we paid approximately $151,000 in FY2024, this equates to building a reserve of $6,040.

As noted by Primex in their most recent communication, given the significantly smaller amounts we pay annually the impact is less impactful or concerning.

There are other aspects of this we are unable to understand what the risk to SRPC might be. HealthTrust will be responsible for evaluating the state of their reserve fund and assessing members as need to maintain their minimum balance. At this time, we are unable to determine what this financial impact could amount to.

The 9 RPC directors discussed this bill at our monthly meeting, and all are opposed and bringing this to their executive committees for discussion. With the committee's blessing, I will plan to testify in opposition to this bill and look for any guidance the committee might share.

3b. Draft FY2026 Budget
Forthcoming.

3c. Annual Meeting
The annual meeting is scheduled for June 26, 2025, 11 AM to 2 PM. We have reserved the Browne Center at UNH for the event and will have it catered. As the Regional Plan Update is a focus for us, we would like to center the event on that theme. We are looking for ideas of guest speakers for the event. For several years now we've organized a panel of speakers. It would be nice to mix it up and invite one featured keynote speaker.

3d. Awards, Contracts and General Business Update
Awards and Contracts: Refer to the table following this memo.

FY2025 Dues Utilization: Through February 2025.

Income:	
Total FY25 Dues Paid	**$92,444.21**

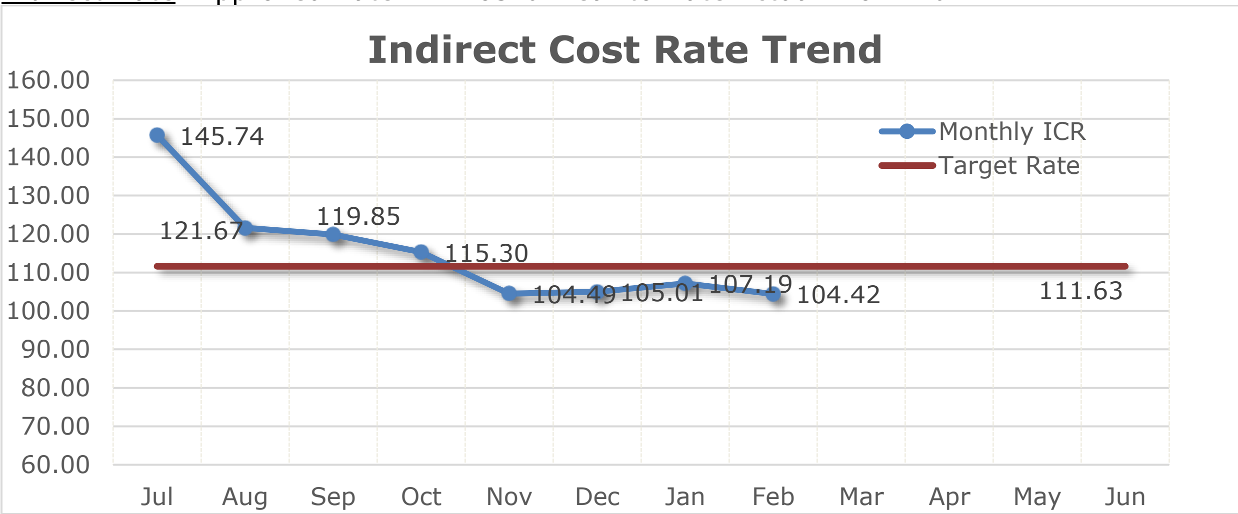
Expenses:	
Planning Salaries	$2,449.67
Dues and Subscriptions	$82.84
Staff Training	$50.00
Equipment Depreciation	$2,316.00
Vehicle Interest	$0.00
Media Outreach	$136.45
Bank Fees	$60.00
Interest Expense	$0.00
Meeting Expense	$0.00
Office Expense	$433.95
Travel	$72.20
PLUR Books	-$213.00
Finance Charge	$95.69
Indirect (111.63%)	$2,734.57
Total SRPC Expenses	**$8,218.37**

Cash Match:	
UPWP	$50,081.85
EDA	$13,651.29
Coastal	$2,338.33
LSWP	$0.00
CommuteSmart	$131.17
ROC Recreation Chapter	$1,153.16
USDA Community Facilities	$1,354.52
Safe Streets for All	$7,750.00
Total Cash Match	**$76,460.32**

Contract Overages:	
New Durham HOP	$80.56
UNH PREPA Lee	$422.89
UNH PREPA Somersworth	$11.45
Housing Navigator	$52.99
Rochester Rec Master Plan	$2,407.94
Dover NRI PREPA grant	$530.16
Target Block Grant	$394.12
Dover HOP Grant	$88.32
Farmington Tax Maps	$23.71
Middleton Zoning Updates	$301.14
Lamprey River AC Mapping	$29.07
Total Contract Overages	**$4,342.35**

Total Expenses	**$89,021.04**
Dues Remaining	**$3,423.17**

Indirect Rate: Approved Rate: 111.63%. Year to Date Actual: 104.4%.



4. Other Business

The April 18th Commission meeting will be held at the Rochester Child Care Center. With this in mind, I would like to propose that we cancel the E.C. meeting that morning or reconvene at the SRPC office after the commission meeting – whichever is the committee's pleasure.

NEXT MEETING: May 16, 2025 8 AM. – 9:00 A.M.

Proposals and Grant Applications Tracking

Title	Funder	Funding Year(s)	Award $	Net Funding	Application Status	Contract Status	Description
Phase II of **NH Coastal Flood Risk Model**	NFWF	FY2025-2027	$10,000	$10,000	Awarded	In Process	Support DES efforts by participating in the advisory committee, site selection, and outreach in order to develop a dynamic sea-level rise and storm surge model for coastal NH to replace existing bathtub inundation maps
Durham Wagon Hill Living Shorelines Phase 2	Durham/NFWF	FY2025-2028	$15,870	$15,870	Awarded	Contract Forthcoming	Durham is the primary applicant working with NHDES and project partners and seeks to install Phase II of the Living Shoreline at Wagon Hill Farm in Durham, NH. SRPC's role in the project would be to assist with outreach and engagement.
Transformative Planning Grant (**Region Wide**)	NHCDFA	FY2024-2025	$20,000	$20,000	Awarded	Contract Forthcoming	Develop community-level strategies and planning activities that lead to the development of new project(s) that increase the housing supply
Newmarket Prime Wetland Mapping	UNH PREP	FY2025-2026	$1,700	$1,700	Submitted	NA- App Pending	Produce new prime wetland maps.
Brookfield Master Plan Update	Brookfield	TBD	$7,500	$7,500	Estimate Prepared	NA- App Pending	Cost estimate prepared for the planning board to include a warrant article for 2025 funding to conduct a master plan update.
Strafford Bow Lake Watershed Management Plan	PREPA/Strafford	FY2026	$50,000	$50,000	In Development	-	Currently being considered by the Planning Board. The town intends to pool several funding sources to begin work on developing a watershed management plan for Bow lake. The fudnung will be used to complete a septic system inventory, road impacts analysis and mitigation options, inlet stream and water quality analysis, and additional lake water analysis. ($25,000 PREPA, $25,000 town funds)
Barrington Strengthening Regulatory Mechanisms	PREPA	FY2026	$17,420	$17,420	Submitted	-	Draft a septic ordinance, conduct a regulatory audit on the Town's stormwater management regulations, and implement an outreach campaign for proper lawn maintenance.
Middleton Stormwater Regulations, Wetland Conservation Overlay update, Shoreline Protection Overlay audit	PREPA	FY2026	$18,000	$18,000	In Development	-	Development of a stormwater management regulation will be the primary activity since this will be a new regulation. We will also update the Wetlands Conservation Overlay District regulations, and do an audit of the Shoreline Protection Overlay District.

Title	Funder	Funding Year(s)	Award $	Net Funding	Application Status	Contract Status	Description
Nottingham NRI mapping and Natural Resources Master Plan Chapter	PREPA	FY2026	$20,000	$20,000	In Development	-	PREPA grant to complete two (2) tasks: 1) NOT ConCom wants to update the Town's natural resource maps using data recently compiled by the State; this dovetails with a grant they recently received to hire an intern who will update the NRI. 2) The CC wants to update the Natural Resources MP chapter with the assistance of SRPC; this dovetails with the HOP grant NOT received to update the Town's Housing MP chapter
Somersworth Climate Resilience MP Chapter, Invasive Species Study, or Other TBD	PREPA	FY2026	$20,000	$20,000	In Development	-	Currently being considered by the City
Enhancing NH's Coastal Habitat Monitoring, Science and Land Protection. **(Region Wide)**	CDS (Shaheen)	FY2027-2029	$240,000	$240,000	In Development	-	Collaborative application with NH's Coastal partners. RPC will be the application lead. Would provide 3 years funding for half an FTE to lead coastal resilience planning including septic sytem research, interactive mapping, living shoreline implementation, outreach and engagement, and land protection
Housing Atlas Outreach and Engagement Pilot **(Region Wide)**	St. Anselm's College/TBD	FY2026	$50,000	$20,000	In Development	-	Working in collaboration with staff from Saint Anselm's College that developed the NH Zoning Atlas to fundraise for a series of community conversations surrounding housing costs and availability in support of both the regional planning process and collecting stories that would compliment the zoning atlas data
Milton Walk Audit	AARP	FY2026	$2,500	$2,500	Submitted	NA- App Pending	Working with the Town of Milton and the Strafford County Public Health Network to conduct a 1-day walk audit in Milton's village area. The contract will cover some staff hours for soliciting volunteers, the day of the audit, and data processing. Awards will be announced in May, work to occur in August or September
Somersworth Vision and Transportation Master Plan Chapters	Somersworth	FY2025-2026	$25,000	$25,000	Submitted	-	Update to the city's vision and transportation chapter of the master plan.

Application/Proposal Status	Total Award $	Pass Through	Net SRPC Funding
Awarded	$45,870		$45,870
Submitted	$46,620		$46,620
Estimate Prepared	$7,500		$7,500
In Development	$398,000	$30,000	$368,000
Grand Total	**$497,990**	**$30,000**	**$467,990**

STRAFFORD
Regional Planning Commission

EXECUTIVE COMMITTEE MEETING
February 21, 2025
8:00 a.m. to 9:00 a.m.

1) Welcome and Introductions:
In person: Katrin Kasper, Lee; Michael Lehrman, Durham; Matt Towne, Barrington; Michael Bobinsky, Somersworth

Zoom: Barbara Holstein, Rochester Jennifer Czysz, SRPC; Peter Nelson, Newmarket; Kyle Pimental; Megan Taylor-Fetter, SRPC

Guest: Paul Rasmussen, Town of Durham

2) Action Items
a) Approval of January 17, 2025 Minutes
M. Bobinsky motioned to approve the January 17, 2025 minutes, seconded by M. Towne. Following a roll call with all votes in favor, the motion passed unanimously.

b) Acceptance of the Draft December Financials
J. Czysz provided an overview of the Balance Sheet: The December bank balances remain low, in part due to the timing of cash flow. The accounts receivable are in turn high given the substantial billing in December.

Accounts Receivable: Accounts receivable were again high at the end of December, $306,608. Of that total, $176,110 was the current month's billing and another $109,287 was received in December. Leaving $21,210.61 past due as of January 23, 2025. Note, the Town of Barrington, upon receipt of their annual dues setting letter, paid their FY2026 dues. These funds have been booked as revenue in advance and will be credited to their annual dues invoice in the spring, but none-the-less show as a negative balance on the aging summary.

Profit and Loss and Income by Customer: December was a phenomenal billing month. Keep in mind however, the holidays and vacations at the end of the month were included in the first payroll of January, where the impacts will be seen. The month ended with a net income of $22,300 as a result of the $205,575 in billing during the month. The high billing was a result of increased staff time to direct billable contracts and reduced utilization of administrative or leave time. Additionally, there were many task based items and those contracts that do not bill as frequently that we were able to draw down against in December. As a result the year to date ends with a net income of $1,023.

The group expressed concern over the current federal funding circumstances. J. Czysz stated that at this point, all contracts continue to be paid and the state has reassured grantees that they will continue to process payments. In answer to a question about

Income trailing behind and does it catch up, J. Czysz answered that SRPC always gets paid; it is usually just the timing.

J. Czyz stated that Barrington pre-paid their dues; it is unusual for this to happen. They will have a credit towards the next dues billing.

M. Bobinsky motioned to accept the DRAFT December Financials with a second by M. Towne. Following a roll call with all votes in favor, the motion passed unanimously.

c) Appointment of Regional Impact Committee members

We currently have 2 regular and 1 alternate members of the Regional Impact Committee. There should, per the bylaws be 3 regular and 3 alternate members. We have volunteers to fill the remaining seats and request a vote at the meeting to make those appointments.

Current members:

- Regular: Mark Richardson, Somersworth; Steve Diamond, Barrington
- Alternate: Katrin Kasper, Lee - appoint to regular member

Volunteers for alternates:

- Matt Towne, Barrington; Steve Brown, Dover; Mary Woodward, Lee

M. Lehrman motioned to appoint the designated members to the Regional Impact Committee seconded by M. Bobinsky. Following a roll call vote with all votes in favor, the motion passed unanimously.

K. Pimental stated that Farmington has a solar project before the planning board that is expected to be designated as a project of regional Impact. Since K. Kasper has assisted on the project so she will recuse herself from any Regional Impact discussions or decisions. It is common that members of RIC will have a conflict of interest. This is why we need three alternates.

d) Approval updated Emergency Succession Plan

J. Czysz stated that changes to the emergency succession plan are very minimal and include updates to staffing, titles, and the organization chart. There are more substantial changes to Appendix D (confidential) with file paths updated to reflect the server migration that occurred last year.

M. Bobinsky Motioned to approve the updated Emergency Succession Plan, seconded by M. Towne. Following a roll call with all votes in favor, the motion passed unanimously.

3) Updates and Discussion Items

a) Second Quarter Profit & Loss by Job

J. Czysz stated that continuing the prior effort to review the profitability of SRPC’s contracts, similar trends are apparent through the close of the 2nd quarter. Key items of note include:

- As of the end of December we are operating with indirect costs lower than the rate which we are reimbursed, yielding a small profit.

- The circuit rider contracts continue to operate at a loss overall because of the lower reimbursement rate. As of January 1, the rate has increased and will help to staunch the loss.
- Many contracts have terms that require task-based billing creating timing delays or we hold off billing until there is a more worthwhile balance.
- There are a small handful of items that have municipal funding match that results in some idiosyncrasies with the project accounting (including two expenses for expired contracts in this FY).
- Lastly some of the contracts have ended over budget. When this happens, we apply dues funds to cover the overage.

b) Current status of Federal funding

As an EPA direct funding recipient, we were notified by EPA that they are continuing to process grants pursuant to the Court's Temporary Restraining Order (TRO) issued on January 31, 2025 (a copy was included in the meeting packet for reference).

C. Lentz provided some highlights with his conservation with DOT's Bill Watson. FHWA is legally required to reimburse the state and the funds distributed to the state and they are reimbursing us. The state has no intent to change that unless they get a direct stop order from the supreme court.

The Association of Metropolitan Planning Organization's most recent policy brief provided further updates summarized and restated here:

- Subsequent to the TRO, a US District Court has ruled that the Administration has not fully complied with the previous court orders and directed the administration to "immediately restore frozen funding."
- The order requires the immediate resumption of disbursements for programs funded under the IIJA and the IRA, among others.

To date, all SRPC requests for reimbursement since the initial freeze was announced have been paid without incident.

J. Czysz stated this is new territory for all of us. Despite the federal government not processing payments, New Hampshire continued to do so in previous government shutdowns. The current situation is different. SRPC does not delay billing. We will do the best we can to minimize risk.

c) Awards, Contracts, and General Business

J. Czysz highlighted the awards, contracts, and general business.
Indirect Rate: Approved Rate: 111.63%. Year to Date Actual: 105.1%.

d) February Minors

For the Dover Somersworth Rochester complete streets, project, nothing is changing except for moving the funding forward into the TIP. Most EV projects are on hold. No child projects in our region are being altered. The Blackwater Indigo Hill Intersection project is just an inflation adjustment.

4) Other Business
There was no other business

5) Adjourn
Following a motion by K. Kasper and a second by Matt Towne, all members voted in favor. The meeting was adjourned.

1:07 PM
02/20/25
Accrual Basis

Strafford Regional Planning Commission
Balance Sheet
As of January 31, 2025

	Jan 31, 25	Jan 31, 24	$ Change
ASSETS			
Current Assets			
Checking/Savings			
FSB Checking	70,440.29	12,548.43	57,891.86
FSB Savings	14,037.49	15,972.51	-1,935.02
Total Checking/Savings	84,477.78	28,520.94	55,956.84 [1]
Accounts Receivable			
Accounts Receivable	245,167.72	220,460.96	24,706.76
Total Accounts Receivable	245,167.72	220,460.96	24,706.76 [2]
Other Current Assets			
Prepaid Expenses			
Prepaid Dues and Subscriptions	2,352.39	2,691.81	-339.42
Prepaid Insurance (P & L)	3,872.50	3,287.50	585.00
Prepaid training	600.00	600.00	0.00
Prepaid Unemployment Comp	2,936.12	2,713.37	222.75
Prepaid Workers Compensation	1,921.37	1,715.12	206.25
Total Prepaid Expenses	11,682.38	11,007.80	674.58
Prepaid software support	9,285.46	3,263.42	6,022.04 [3]
Total Other Current Assets	20,967.84	14,271.22	6,696.62
Total Current Assets	350,613.34	263,253.12	87,360.22
Fixed Assets			
Right of Use Asset - Building			
Accumulated Amortization - Buil	-98,358.04	-70,255.60	-28,102.44
Right of Use Asset - Building - Other	112,410.00	112,410.00	0.00
Total Right of Use Asset - Building	14,051.96	42,154.40	-28,102.44 [4]
Vehicles			
Vehicle Accumulated Depreciatio	-22,943.35	-21,031.39	-1,911.96
Ford Transit	22,943.35	22,943.35	0.00
Total Vehicles	0.00	1,911.96	-1,911.96 [5]
Property and Equipment			
Accumulated Depreciation	-22,580.92	-17,962.60	-4,618.32
Equipment Purchase			
AI Traffic Counter	9,830.00	9,830.00	0.00
Pyro Traffic Count System	7,540.00	7,540.00	0.00
ThinkSystem ST520 FY24 Server	5,721.45	5,721.45	0.00
Lenova Think Server	3,983.04	3,983.04	0.00
Equipment Purchase - Other	11,762.40	11,762.40	0.00

1:07 PM
02/20/25
Accrual Basis

Strafford Regional Planning Commission
Balance Sheet
As of January 31, 2025

	Jan 31, 25	Jan 31, 24	$ Change
Total Equipment Purchase	38,836.89	38,836.89	0.00
Total Property and Equipment	16,255.97	20,874.29	-4,618.32 [6]
Total Fixed Assets	30,307.93	64,940.65	-34,632.72
TOTAL ASSETS	**380,921.27**	**328,193.77**	**52,727.50**
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Credit Cards			
FSB Credit Card	9,004.34	1,146.11	7,858.23
Total Credit Cards	9,004.34	1,146.11	7,858.23 [7]
Other Current Liabilities			
FY25 Dues in Advance	57,777.65	0.00	57,777.65
FY24 Dues in Advance	-0.02	57,842.63	-57,842.65
Building Lease Liab Current	12,360.40	11,950.18	410.22 [8]
Current Portion of Lease Payabl	0.00	1,727.79	-1,727.79 [9]
Benefits payable			
Simple IRA payable	48.00	48.00	0.00
Total Benefits payable	48.00	48.00	0.00
Contract Revenue In Advance	82,486.06	50,399.22	32,086.84 [10]
Payroll Liabilities			
FSA Payable	1,273.15	-256.00	1,529.15 [11]
FUTA	30.41	30.41	0.00
Social Security Payable	-0.02	-0.02	0.00
Payroll Liabilities - Other	1,567.89	1,468.56	99.33
Total Payroll Liabilities	2,871.43	1,242.95	1,628.48
Total Other Current Liabilities	155,543.52	123,210.77	32,332.75
Total Current Liabilities	164,547.86	124,356.88	40,190.98
Long Term Liabilities			
Building Lease Liab Non Current	2,492.85	31,868.00	-29,375.15 [12]
Accrued expenses			
Accrued Payroll	22,021.22	20,053.38	1,967.84
Accrued Vacation	48,013.13	42,764.92	5,248.21
Annual Audit Accrual	13,500.00	1,000.00	12,500.00
Total Accrued expenses	83,534.35	63,818.30	19,716.05 [13]
Total Long Term Liabilities	86,027.20	95,686.30	-9,659.10

1:07 PM
02/20/25
Accrual Basis

Strafford Regional Planning Commission
Balance Sheet
As of January 31, 2025

	Jan 31, 25	Jan 31, 24	$ Change
Total Liabilities	250,575.06	220,043.18	30,531.88
Equity			
Retained Earnings	137,077.32	167,249.14	-30,171.82 14
Net Income	-6,731.11	-59,098.55	52,367.44 15
Total Equity	130,346.21	108,150.59	22,195.62
TOTAL LIABILITIES & EQUITY	**380,921.27**	**328,193.77**	**52,727.50**

1:07 PM

02/20/25

Accrual Basis

Strafford Regional Planning Commission
Balance Sheet
As of January 31, 2025

1. Checking/Savings: There was approximately $116,000 more deposited to checking than in the previous month, with total cleared expenses increasing by approximately $7,500 from the previous month. This has resulted in an increase in the current month cash flow position. All FY25 dues have been received, with the exception of Nottingham who declined to participate, and the funds have been deposited into the savings account.

2. Accounts Receivable: See the Accounts Receivable Aging Summary Comments for details. Accounts Receivable decreased from $306,608 in the previous month to $245,168 in the current month.

3. Prepaid Software: Adobe and Trimble software subscriptions were canceled.

4. Right of Use Asset: Effective for fiscal year 2022, a new Government Accounting method was introduced, called GASB 87. It requires total lease payments (our office space) to be recorded as a liability, and a monthly expense is recorded as Amortization (previously Rent expense). The Amortization for this fiscal year is recorded at $2,341.87 per month for the remainder of the fiscal year. The lease renews 7/31/25.

5. Vehicle: The vehicle was paid off in May 2024 and is fully depreciated. The increase from last fiscal year represents the additional depreciation booked through May 2024.

6. Property and Equipment: The FY23 audit resulted in traffic count equipment being reclassified from the profit and loss as an expense, to the balance sheet as two separate assets: AI Traffic Counter and Pyro Traffic Count System purchased in June 2023. The cost for these items is recorded monthly to the profit and loss statement as depreciation expense over a five-year period. This equipment was paid for by NHDOT, so the depreciation expense is not reimbursable. In addition, a new server was purchased in December 2023. The expense is being recorded over a five-year period as monthly depreciation on the profit and loss statement and is considered an eligible indirect expense. All other assets are fully depreciated.

7. Credit Card: In the current fiscal year, the ESRI license was renewed for $6,845 in January. This license was renewed in February in the previous fiscal year.

8. Building Lease Liab Current: The total office lease payment is split between this account and Rent Expense on the profit and loss statement. For January, the $2,500.00 lease payment was split out and $2,451.26 applied to the current lease liability and $48.74 to rent expense.

9. Current Portion of Lease Payable: The prior year balance reflects the amount payable on the vehicle lease at the end of the reporting period. The vehicle is fully paid off in the current fiscal year.

10. Contract Revenue in Advance: Current year balance = NOR CR $6920 (to be used for Jan-Mar circuit rider services), ROC RFP $3,923, NHCF $63,442, and EDA -$8,201 (Advance for $17500 requested and paid in January). Advances are deposited to savings. Invoices are billed monthly to income on the profit and loss, and offset to the Contract Revenue in Advance balance, and those amounts earned are then transferred to the checking account.

11. FSA Payable: This balance is the difference between payroll deductions collected and invoices received from HealthTrust for FSA eligible expense claims.

12. Building Lease Liab Non Current: This reflects the amount of lease payments in future fiscal years. The lease liability for fiscal year 2025 is reflected in the current liability account. Since the lease renews in August of 2025, there is approximately only one payment to be split in the next fiscal year (see discussions Building Lease Liab Current).

Strafford Regional Planning Commission
Balance Sheet
As of January 31, 2025

13. Accrued Expenses: Accrued payroll and Accrued Vacation balances reflect wages paid in FY25, but worked in FY24, and half of the Paid Time Off (PTO) hours accrued by staff at 6/30/24. These amounts are adjusted at year-end as part of the fiscal year close-out. The FY24 audit cost is $18,000 based on Marcum LLP's/CBiz engagement letter, an increase of $6,000 from last year. Audit costs are booked at $1,500 per month, and the Annual Audit Accrual account is reduced as actual invoices from the auditor are paid. In the previous fiscal year, all FY23 audit service invoices had been received and paid by January. In the current fiscal year, only one invoice has been received for $15,000.

14. Retained Earnings: Cumulative posting of net income from all prior years.

15. Net Income: Reflects Net Income for the entire fiscal year through the report date.

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02/20/25

Strafford Regional Planning Commission
A/R Aging Summary
As of January 31, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
2000 LTA (Local Technical Assistance)						
2100 Dues						
2101 Town of Barrington dues	0.00	0.00	0.00	-9,477.97	0.00	-9,477.97
Total 2100 Dues	0.00	0.00	0.00	-9,477.97	0.00	-9,477.97 [1]
2200 PLUR Books						
2209 Town of Milton PLUR	0.00	0.00	0.00	0.00	0.00	0.00
Total 2200 PLUR Books	0.00	0.00	0.00	0.00	0.00	0.00
2000 LTA (Local Technical Assistance) - Other	0.00	0.00	0.00	0.00	0.00	0.00
Total 2000 LTA (Local Technical Assistance)	0.00	0.00	0.00	-9,477.97	0.00	-9,477.97
3500 Town of Farmington						
3501 FAR Circuit Rider	6,003.00	0.00	0.00	0.00	0.00	6,003.00
Total 3500 Town of Farmington	6,003.00	0.00	0.00	0.00	0.00	6,003.00
3900 Town of Milton						
3903 Milton Nitrogen CWSRF	5,775.92	0.00	0.00	6,779.13	0.00	12,555.05
Total 3900 Town of Milton	5,775.92	0.00	0.00	6,779.13 [2]	0.00	12,555.05
4100 Town of Newmarket						
4106 NKT MP Other	6,325.51	0.00	0.00	7,578.30	0.00	13,903.81
Total 4100 Town of Newmarket	6,325.51	0.00	0.00	7,578.30 [3]	0.00	13,903.81
4200 Town of Northwood						
4201 NOR Circuit Rider	2,220.00	0.00	0.00	0.00	0.00	2,220.00
4200 Town of Northwood - Other	0.00	0.00	7,500.00	0.00	0.00	7,500.00
Total 4200 Town of Northwood	2,220.00	0.00	7,500.00 [4]	0.00	0.00	9,720.00
4300 Town of Nottingham						
4301 NOT Circuit Rider	3,131.25	0.00	0.00	0.00	0.00	3,131.25
Total 4300 Town of Nottingham	3,131.25	0.00	0.00	0.00	0.00	3,131.25
4400 City of Rochester						
4402 UPWP ROC Sidewalk Assess	0.00	0.00	0.00	0.00	0.00	0.00
Total 4400 City of Rochester	0.00	0.00	0.00	0.00	0.00	0.00
4700 Town of Strafford						
4701 Strafford Circuit Rider	4,180.00	0.00	0.00	0.00	0.00	4,180.00
Total 4700 Town of Strafford	4,180.00	0.00	0.00	0.00	0.00	4,180.00
4800 Town of Wakefield						

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02/20/25

Strafford Regional Planning Commission
A/R Aging Summary
As of January 31, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
4803 WAK NBRC Union Hotel Grant Admin	0.00	0.00	0.00	0.00	4,374.36	4,374.36
Total 4800 Town of Wakefield	0.00	0.00	0.00	0.00	4,374.36 [5]	4,374.36
5000 NHARPC						
5002 NHARPC Administration	0.00	0.00	4,000.00	0.00	0.00	4,000.00
Total 5000 NHARPC	0.00	0.00	4,000.00 [6]	0.00	0.00	4,000.00
5090 SMPDC						
5091 SMPDC JLU Housing	2,052.81	0.00	2,317.34	0.00	0.00	4,370.15
Total 5090 SMPDC	2,052.81	0.00	2,317.34 [7]	0.00	0.00	4,370.15
5310 Lamprey River LAC						
5311 LRAC Static & Online View Maps	0.00	0.00	0.00	0.00	1,144.65	1,144.65
5310 Lamprey River LAC - Other	0.00	0.00	0.00	0.00	0.00	0.00
Total 5310 Lamprey River LAC	0.00	0.00	0.00	0.00	1,144.65 [8]	1,144.65
6100 NH DES						
6105 Coastal 2025	887.07	0.00	0.00	0.00	0.00	887.07
6152 NKT Riverfront Coastal Resilience	4,884.72	0.00	0.00	0.00	0.00	4,884.72
6252 Cocheco River Plan	2,875.00	0.00	3,300.00	0.00	0.00	6,175.00
6253 Sunrise Lake	921.42	0.00	2,892.90	0.00	0.00	3,814.32
6306 LSWP NOR SWP-374	5,930.25	0.00	3,730.25	0.00	0.00	9,660.50
Total 6100 NH DES	15,498.46	0.00	9,923.15	0.00	0.00	25,421.61
6500 DEPT OF SAFETY (OEM)						
6504 HMGP 4516 FAR HazMit	1,080.00	0.00	0.00	0.00	0.00	1,080.00
6503 BRIC 21 MAD,NOR,ROC	1,125.00	0.00	4,125.00 [9]	0.00	0.00	5,250.00
6502 BRIC DUR MID MIL NOT STR	0.00	0.00	1,200.00 [10]	0.00	0.00	1,200.00
Total 6500 DEPT OF SAFETY (OEM)	2,205.00	0.00	5,325.00	0.00	0.00	7,530.00
6600 CDFA-CDBG Grant Administration						
6602 CDBG Gafney Home	0.00	0.00	2,726.43	0.00	550.14	3,276.57 [11]
6603 CDBG Somersworth YMCA	2,006.18	0.00	0.00	0.00	0.00	2,006.18
Total 6600 CDFA-CDBG Grant Administration	2,006.18	0.00	2,726.43	0.00	550.14	5,282.75
7200 HUD						
7201 HUD EDI Regional Plan	22,652.65	0.00	0.00	0.00	0.00	22,652.65
Total 7200 HUD	22,652.65	0.00	0.00	0.00	0.00	22,652.65

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Strafford Regional Planning Commission
A/R Aging Summary
As of January 31, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
7300 USDA						
7301 USDA CF TAT	30,535.86	0.00	0.00	0.00	0.00	30,535.86
Total 7300 USDA	30,535.86	0.00	0.00	0.00	0.00	30,535.86 [12]
8000 DOT UPWP						
8002 UPWP 24-25	48,303.69	0.00	51,536.86	0.00	0.00	99,840.55
Total 8000 DOT UPWP	48,303.69	0.00	51,536.86 [13]	0.00	0.00	99,840.55
DOT_UPWP 2010-2011	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	**150,890.33**	**0.00**	**83,328.78**	**4,879.46**	**6,069.15**	**245,167.72**

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Strafford Regional Planning Commission
A/R Aging Summary
As of January 31, 2025

1. BAR DUES: $9,477.97 was paid in advance for the FY26 dues. Credit to be applied when invoices are issued in April or May.

2. MIL CWSRF – The Town is following up on payment for the November invoice $6,779.13

3. NKT MP: $7,578.30 reminder sent and acknowledged

4. Northwood: $7,500 reminder sent and acknowledged

5. Wakefield NBRC: I have followed up on this invoice several times

6. NHARPC - $4000 received in Feb

7. SMPDC - $2,317.34 reminder sent

8. LRAC - $1,144.65 reminder sent and acknowledged

9. BRIC21 - $4,125 received in Feb

10. BRIC20 - $1,200 received in Feb

11. CDBG GAFNEY: $550.14and $2,726.42 reminder sent to project manager

12. USDA - $30,535.86 received in Feb

13. UPWP: $51,536.86 received in Feb

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02/20/25
Accrual Basis

Strafford Regional Planning Commission
Profit & Loss
January 2025

	Jan 25	Jan 24	$ Change
Ordinary Income/Expense			
Income			
SRPC Membership Dues	11,555.53	11,568.53	-13.00
SRPC Revenue			
Municipal and NonProfit Revenue			
3104 BAR Housing MP Chapter	0.00	620.18	-620.18
3501 FAR Circuit Rider	6,003.00	5,149.53	853.47
3507 FAR HOP Grant	0.00	4,369.39	-4,369.39
3802 MID Zoning Update	1,037.38	0.00	1,037.38
3903 MIL CWSRF	5,775.92	0.00	5,775.92
4105 NKT HOP1 MP Housing	0.00	1,643.29	-1,643.29
4106 NKT MP Other	6,325.51	2,454.93	3,870.58
4107 NKT HOP3 Form Based Code	0.00	2,593.32	-2,593.32
4201 NORPlanning Services	2,800.00	2,879.59	-79.59
4301 NOT Circuit Rider	3,131.25	2,740.55	390.70
4403 ROC Rec Chapter	0.00	1,852.51	-1,852.51
4605 SOM MP and Audit	0.00	3,906.67	-3,906.67
4701 Strafford Circuit Rider	4,180.00	3,557.70	622.30
4801 WAK Circuit Rider	0.00	472.50	-472.50
5091 SMPDC InterReg Housing	2,052.81	0.00	2,052.81
5121 NHCF GB2030 Milton Watersh	850.71	0.00	850.71
5122 GB Signage	878.72	0.00	878.72
Total Municipal and NonProfit Revenue	33,035.30	32,240.16	795.14
Total SRPC Revenue	33,035.30	32,240.16	795.14 1
Federal Agencies Incl EDD			
7004 EDD Partnership	14,219.27	5,737.28	8,481.99
7111 EPA Brownfields FY24-28	11,035.46	726.47	10,308.99
7201 HUD EDI CDS	22,652.65	0.00	22,652.65
7301 USDA RD-FAR MIL	30,535.86	0.00	30,535.86
Total Federal Agencies Incl EDD	78,443.24	6,463.75	71,979.49 2
State Award Revenue			
NHDES			
6105 Coastal TA 2025	2,025.21	0.00	2,025.21
6104 Coastal 24	0.00	2,646.64	-2,646.64
6252 Cocheco River Mgmt Plan	3,048.20	0.00	3,048.20
6253 Sunrise Lake	1,675.35	0.00	1,675.35
6306 LSWP NOR SWP-374	6,692.33	0.00	6,692.33
6305 LSWP NKT SWP 359	0.00	2,253.79	-2,253.79
Total NHDES	13,441.09	4,900.43	8,540.66
UNH			
5207 UNH-PREPA DOV NRI	0.00	1,263.95	-1,263.95
5208 UNH PREPA-LEE NRI	0.00	1,856.76	-1,856.76

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02/20/25
Accrual Basis

Strafford Regional Planning Commission
Profit & Loss
January 2025

	Jan 25	Jan 24	$ Change
5209 UNH PREPA-SOM NAT RES MP	0.00	872.64	-872.64
Total UNH	0.00	3,993.35	-3,993.35
CDFA			
6602 CDBG Gafney	0.00	750.01	-750.01
6603 CDBG SOM YMCA	2,006.18	0.00	2,006.18
Total CDFA	2,006.18	750.01	1,256.17
6802 NHHA Housing Navigator	0.00	7,004.78	-7,004.78
Pre-Disaster Mitigation			
6503 BRIC21 MAD NOR ROC	1,500.00	4,000.00	-2,500.00
6504 HAZMIT FAR 4516	1,200.00	0.00	1,200.00
Total Pre-Disaster Mitigation	2,700.00	4,000.00	-1,300.00
Total State Award Revenue	18,147.27	20,648.57	-2,501.30 3
MPO Revenue			
NH DOT			
8002 UPWP 24-25	53,670.77	34,090.31	19,580.46
Total NH DOT	53,670.77	34,090.31	19,580.46
Total MPO Revenue	53,670.77	34,090.31	19,580.46 4
Contra Income Cash Match			
4403 Cash Match ROC Rec Chapter	0.00	-282.58	282.58
EDD Cash Match	-2,025.75	-917.59	-1,108.16
Coastal Cash Match	-295.69	-337.59	41.90
LSWP Cash Match			
LSWP SRPC Cash Match	0.00	-59.49	59.49
Total LSWP Cash Match	0.00	-59.49	59.49
DOT Cash Match	-5,367.08	-3,409.03	-1,958.05
Total Contra Income Cash Match	-7,688.52	-5,006.28	-2,682.24
Contra Income InKind/Soft Match			
IK 6253 Sunrise Lake	-753.93	0.00	-753.93
IK Cocheco River Mgmt	-173.20	0.00	-173.20
In-Kind EDD Match	-4,090.42	-1,174.00	-2,916.42
In-Kind Coastal Match	-842.45	-1,296.27	453.82
IK NKT Waterfront	4,884.72	0.00	4,884.72
IK LSWP	-762.08	-1,110.76	348.68
BRIC21 IK Match	-375.00	-1,000.00	625.00
6504 FAR_NKT 4516 Haz Mit IK	-120.00	0.00	-120.00

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Accrual Basis

Strafford Regional Planning Commission
Profit & Loss
January 2025

	Jan 25	Jan 24	$ Change
Total Contra Income InKind/Soft Match	-2,232.36	-4,581.03	2,348.67
Contract Overage	-301.14	-168.18	-132.96
Total Income	184,630.09	95,255.83	89,374.26
Gross Profit	184,630.09	95,255.83	89,374.26
Expense			
Personnel Expenses			
Salary and Wages			
STD Reimbursement	-2,400.00	0.00	-2,400.00
STD Wages	2,228.55	0.00	2,228.55
Salary and Wages - Other	83,013.75	76,603.00	6,410.75
Total Salary and Wages	82,842.30	76,603.00	6,239.30
Payroll Expenses			
PFML	1,644.15	1,808.00	-163.85
FSA Fees	2.75	0.00	2.75
Dental insurance expense	710.49	681.05	29.44
Health incentive	75.00	75.00	0.00
Health Insurance expense	9,945.00	9,206.71	738.29
Life Insurance expense	104.85	124.61	-19.76
LTD Insurance expense	55.00	69.97	-14.97
STD insurance expense	245.54	249.31	-3.77
Payroll Processing Fees	395.25	403.50	-8.25
Pension expense	2,373.50	2,141.30	232.20
Unemployment expense	266.88	246.63	20.25
Workers Compensation	174.63	155.88	18.75
Payroll Taxes			
Medicare Expense	1,213.26	1,080.23	133.03
Social Security expense	5,187.74	4,618.92	568.82
Payroll Taxes - Other	0.03	-0.01	0.04
Total Payroll Taxes	6,401.03	5,699.14	701.89
Total Payroll Expenses	22,394.07	20,861.10	1,532.97
Dues and Subscriptions	338.92	682.97	-344.05
Total Personnel Expenses	105,575.29	98,147.07	7,428.22 5
Equipment expense			
Copier Maintenance Contract	542.50	325.00	217.50
Software expense			
ArcInfo/View software	531.67	603.33	-71.66
Office Software			
AudioEye	49.17	49.17	0.00
Buffer	30.00	30.00	0.00

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Accrual Basis

Strafford Regional Planning Commission
Profit & Loss
January 2025

	Jan 25	Jan 24	$ Change
Community Viz	56.25	72.88	-16.63
Canva	100.00	0.00	100.00
Trimble SketchUp	0.00	62.42	-62.42
Timesheet Software	140.00	140.00	0.00
Survey Monkey	90.00	75.00	15.00
Zoom	45.83	45.83	0.00
Adobe In Design	22.99	86.88	-63.89
Constant Contact	119.55	130.50	-10.95
Microsoft Office 365	212.50	212.50	0.00
Total Office Software	866.29	905.18	-38.89
Total Software expense	1,397.96	1,508.51	-110.55
Total Equipment expense	1,940.46	1,833.51	106.95
Fixed Expenses			
Equipment Depreciation	384.86	384.86	0.00
Amortization-Building	2,341.87	2,341.87	0.00
Insurance			
Liability Insurance	774.50	657.50	117.00
Total Insurance	774.50	657.50	117.00
Rent	48.74	130.10	-81.36
Vehicle Expenses			
Depreciation Expense	0.00	477.99	-477.99
Vehicle Interest	0.00	10.31	-10.31
Total Vehicle Expenses	0.00	488.30	-488.30
Total Fixed Expenses	3,549.97	4,002.63	-452.66
Communications			
Postage and Delivery	101.75	0.00	101.75
Telephone and Internet	397.38	439.12	-41.74
Website maintenance and updates			
Website and logo design	17.98	17.98	0.00
Total Website maintenance and updates	17.98	17.98	0.00
Total Communications	517.11	457.10	60.01
Administrative			
Meetings Expense	0.00	437.43	-437.43
Office Expense	116.93	161.12	-44.19
Office Supplies	371.47	260.73	110.74
Professional Fees			

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02/20/25

Accrual Basis

Strafford Regional Planning Commission
Profit & Loss
January 2025

	Jan 25	Jan 24	$ Change
Accounting, Audit	1,500.00	1,000.00	500.00
Total Professional Fees	1,500.00	1,000.00	500.00
Travel & Ent			
Travel	310.15	378.22	-68.07
Total Travel & Ent	310.15	378.22	-68.07
Total Administrative	2,298.55	2,237.50	61.05
Contract Labor			
IT and Network support	1,439.00	2,069.00	-630.00
Pass Through Expense			
3507 FAR HOP Consultant	0.00	3,808.75	-3,808.75
3903 MIL CWSRF Consultant	5,724.85	0.00	5,724.85
4107 NKT HOP3 Form Based Code	0.00	2,400.00	-2,400.00
5121 GB2030 MIL Water Engineer	774.40	0.00	774.40
5122 GB2030 Sign Contract Plan	720.00	0.00	720.00
6152 NKT CRG Exp & Planner	4,635.00	0.00	4,635.00
7111 EPA Brownfields Consultant	10,932.00	0.00	10,932.00
7201 HUD EDI CDS RPC Exp	20,094.27	0.00	20,094.27
7301 USDA RD FAR MIL Consultant	30,778.94	0.00	30,778.94
NHDOT Consultant	3,425.70	0.00	3,425.70
Total Pass Through Expense	77,085.16	6,208.75	70,876.41 6
Total Contract Labor	78,524.16	8,277.75	70,246.41
Total Expense	192,405.54	114,955.56	77,449.98
Net Ordinary Income	-7,775.45	-19,699.73	11,924.28
Other Income/Expense			
Other Income			
Interest Income	20.91	6.09	14.82
Total Other Income	20.91	6.09	14.82
Net Other Income	20.91	6.09	14.82
Net Income	**-7,754.54**	**-19,693.64**	**11,939.10**

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02/20/25

Accrual Basis

Strafford Regional Planning Commission
Profit & Loss
January 2025

1. Municipal revenue: Municipal revenue streams continue to increase and the addition of new staff has enabled further work to be completed on these contracts. The BAR Housing MP Chapter concluded January 2024. All HOP grants, except Dover, were completed in July of this year. ROC Rec was concluded in October, and the GSCH project concluded in November 2023. The MID Zoning, MIL CWSRF, SMPDC InterReg Housing and NHCHF grants (#5121, 5122) are new for this fiscal year.

2. Federal Agencies: The new three-year EDA contract has a start date of 7/1/24, and EDA set up and opened this grant for billing and advances in August. The EPA contract is primarily contingent on the receipt of contractor invoices. The HUD and USDA contracts are new for this fiscal year.

3. State Awards Revenue: All TBG funding was spent down in October. NHDES Coastal 24, #6151 PSM, and $6305 LSWP concluded in the previous fiscal year. All other DES contracts are new this fiscal year. The UNH PREPA grants (#5207, 5208, #5209) were completed in August, October and September, respectively. CDBG Gafney is getting ready to close out. The NHHFA grant concluded in September. The BRIC20 grant work is completed for the most part, and is awaiting final approvals. Also, this fiscal year Pre-Disaster Mitigation contracts are being issued to the individual towns/cities, and SRPC is being hired as the subcontractor. Given the changing nature of the state contract “portfolio”, it is hard to compare each contract from one fiscal year to another.

4. MPO Revenue: The new UPWP contract started 7/1/23 for another two-year cycle, and all funds are expected to be spent by the end date of 6/30/25.

5. Personnel Costs: Over the past couple of years, salaries have been slowly increased to better reflect labor market conditions and to encourage employee retention. Increases in pension and payroll tax expenses correlate to the increase in salaries. Health insurance premiums increased significantly for the current fiscal year, compared to the previous fiscal year.

6. Pass Through Expenses: These are contingent on contracts in effect, and the timing of contractor invoices for each month.

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02/20/25
Accrual Basis

Strafford Regional Planning Commission
Income by Customer
January 2025

DRAFT

Date	Name	Memo	Amount
2000 LTA (Local Technical Assistance)			
01/01/2025	2000 LTA (Local...	Dues 138666.33 (LESS NOT)=11555.53 AUG-JUN, JUL 11555.50	11,555.53
Total 2000 LTA (Local Technical Assistance)			11,555.53
3500 Town of Farmington			
3501 FAR Circuit Rider			
01/31/2025	3500 Town of F...	Progress Billing - Farmington Circuit Rider - January 2025	6,003.00
Total 3501 FAR Circuit Rider			6,003.00
Total 3500 Town of Farmington			6,003.00
3800 Town of Middleton			
3802 MID 2025 Zoning Updates			
01/31/2025	3800 Town of M...	Progress Billing - Middleton Zoning Updates - 1/1-1/31/25 - Haney	1,012.88
01/31/2025	3800 Town of M...	Progress Billing - Middleton Zoning Updates - Haney Mileage	24.50
01/31/2025	3800 Town of M...	To record when contracts go over budget in QuickBooks	-301.14
Total 3802 MID 2025 Zoning Updates			736.24
Total 3800 Town of Middleton			736.24
3900 Town of Milton			
3903 Milton Nitrogen CWSRF			
01/31/2025	3900 Town of M...	Milton CWSRF Progress Billing - January 2025	5,775.92
Total 3903 Milton Nitrogen CWSRF			5,775.92
Total 3900 Town of Milton			5,775.92
4100 Town of Newmarket			
4106 NKT MP Other			
01/31/2025	4100 Town of N...	Progress Billing - Newmarket Master Plan Other Updates- January 2025	6,325.51
Total 4106 NKT MP Other			6,325.51
Total 4100 Town of Newmarket			6,325.51
4200 Town of Northwood			
4201 NOR Circuit Rider			
01/31/2025	4200 Town of N...	Progress Billing - Northwood Circuit Rider - January 2025 Tasks 1-7	2,220.00
01/31/2025	4200 Town of N...	Progress Billing - Northwood Circuit Rider - January 2025 Task 8 (paid in advance)	580.00
Total 4201 NOR Circuit Rider			2,800.00
Total 4200 Town of Northwood			2,800.00
4300 Town of Nottingham			
4301 NOT Circuit Rider			
01/31/2025	4300 Town of N...	Progress Billing - Nottingham Circuit Rider - January 2025	3,131.25

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02/20/25

Accrual Basis

Strafford Regional Planning Commission
Income by Customer
January 2025

Date	Name	Memo	Amount
Total 4301 NOT Circuit Rider			3,131.25
Total 4300 Town of Nottingham			3,131.25
4700 Town of Strafford			
4701 Strafford Circuit Rider			
01/31/2025	4700 Town of St...	Progress Billing - Strafford Circuit Rider - January 2025	4,180.00
Total 4701 Strafford Circuit Rider			4,180.00
Total 4700 Town of Strafford			4,180.00
5090 SMPDC			
5091 SMPDC JLU Housing			
01/31/2025	5090 SMPDC:5...	Progress Billing - SMPDC JLUS Housing - January 2025	2,052.81
Total 5091 SMPDC JLU Housing			2,052.81
Total 5090 SMPDC			2,052.81
5120 NHCF			
5122 NHCF GB Signage			
01/31/2025	5120 NHCF:512...	Progress Billing, GB2030 Signage-PR24-157235 - January 2025	878.72
Total 5122 NHCF GB Signage			878.72
5121 NHCF MIL 3 Ponds			
01/31/2025	5120 NHCF:512...	Progress Billing NHCF - GB2030 - Milton Watershed Plan - PR24-157226 - January 2025	850.71
Total 5121 NHCF MIL 3 Ponds			850.71
Total 5120 NHCF			1,729.43
6100 NH DES			
6105 Coastal 2025			
01/31/2025	6100 NH DES:6...	Progress Billing Coastal TA FY25- 24-306-08- January 2025	2,025.21
01/31/2025	6100 NH DES:6...	Cash Match	-295.69
01/31/2025	6100 NH DES:6...	In Kind match for Coastal grant	-842.45
Total 6105 Coastal 2025			887.07
6152 NKT Riverfront Coastal Resilience			
01/31/2025	6100 NH DES:6...	Newmarket Riverfront CRG 22-306-20 InKind Match - January 2025	4,884.72
Total 6152 NKT Riverfront Coastal Resilience			4,884.72
6252 Cocheco River Plan			
01/31/2025	6100 NH DES:6...	Progress Billing - Cocheco River Mgmt Plan - January 2025	3,048.20
01/31/2025	6100 NH DES:6...	In Kind Match Cocheco River Mgmt Plan	-173.20
Total 6252 Cocheco River Plan			2,875.00

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Strafford Regional Planning Commission
Income by Customer
January 2025

Date	Name	Memo	Amount
6253 Sunrise Lake			
01/31/2025	6100 NH DES:6...	Progress Billing - Sunrise Lake-RI-24-S-01 - January 2025	1,675.35
01/31/2025	6100 NH DES:6...	In Kind Match Sunrise Lake	-753.93
Total 6253 Sunrise Lake			921.42
6306 LSWP NOR SWP-374			
01/31/2025	6100 NH DES:6...	Progress Billing - LSWP - SWP-374 - January 2025	6,692.33
01/31/2025	6100 NH DES:6...	In Kind Match - LSWP	-762.08
Total 6306 LSWP NOR SWP-374			5,930.25
Total 6100 NH DES			15,498.46
6500 DEPT OF SAFETY (OEM)			
6504 HMGP 4516 FAR HazMit			
01/31/2025	6500 DEPT OF ...	Progress Billing - Farmington HMGP4516 - January 2025	1,200.00
01/31/2025	6500 DEPT OF ...	Farmington HMGP InKind Match	-120.00
Total 6504 HMGP 4516 FAR HazMit			1,080.00
6503 BRIC 21 MAD,NOR,ROC			
01/31/2025	6500 DEPT OF ...	Progress Billing - 23BRIC21 4393 Invoice Tracker - January 2025 -	1,500.00
01/31/2025	6500 DEPT OF ...	BRIC21 In Kind Match	-375.00
Total 6503 BRIC 21 MAD,NOR,ROC			1,125.00
Total 6500 DEPT OF SAFETY (OEM)			2,205.00
6600 CDFA-CDBG Grant Administration			
6603 CDBG Somersworth YMCA			
01/31/2025	6600 CDFA-CD...	Progress Billing - SOM YMCA - January 2025	2,006.18
Total 6603 CDBG Somersworth YMCA			2,006.18
Total 6600 CDFA-CDBG Grant Administration			2,006.18
7000 ECONOMIC DEVELOPMENT ADMINISTRATION			
7004 EDA FY 25-27			
01/31/2025	7000 ECONOMI...	Progress Billing EDD Planning Partnership ED24PHI0G0490 FY25-27 - January 2025	14,219.27
01/31/2025	7000 ECONOMI...	Cash Match	-2,025.75
01/31/2025	7000 ECONOMI...	In Kind Match	-4,090.42
Total 7004 EDA FY 25-27			8,103.10
Total 7000 ECONOMIC DEVELOPMENT ADMINISTRATION			8,103.10
7100 EPA			
7111 Brownfields 24-28			
01/31/2025	7100 EPA:7111 ...	Brownfields 24-28 Progress Billing - January 2025	11,035.46

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Strafford Regional Planning Commission
Income by Customer
January 2025

Date	Name	Memo	Amount
Total 7111 Brownfields 24-28			11,035.46
Total 7100 EPA			11,035.46
7200 HUD			
7201 HUD EDI Regional Plan			
01/31/2025	7200 HUD:7201...	Progress Billing - HUD B-22-CP-NH-0567 - January 2025	22,652.65
Total 7201 HUD EDI Regional Plan			22,652.65
Total 7200 HUD			22,652.65
7300 USDA			
7301 USDA CF TAT			
01/31/2025	7300 USDA:730...	Progress Billing - USDA FY23 RD CF TAT - January 2025	30,535.86
Total 7301 USDA CF TAT			30,535.86
Total 7300 USDA			30,535.86
8000 DOT UPWP			
8002 UPWP 24-25			
01/31/2025	8000 DOT UPW...	Progress Billing - UPWP - January 2025	53,670.77
01/31/2025	8000 DOT UPW...	10% Matching Funds	-5,367.08
Total 8002 UPWP 24-25			48,303.69
Total 8000 DOT UPWP			48,303.69
TOTAL			**184,630.09**

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Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2024 through January 2025

	Jul '24 - Jan 25	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
SRPC Membership Dues	80,888.68	80,888.50	0.18
SRPC Revenue			
Municipal and NonProfit Revenue			
3304 DOV HOP	26,001.61	25,910.00	91.61
3403 DUR Wagon Hill Phase II	0.00	916.66	-916.66
3501 FAR Circuit Rider	41,105.46	40,833.35	272.11
3506 FAR Tax Maps FY23	1,598.71	1,575.00	23.71
3507 FAR HOP Grant	17,105.96	17,105.00	0.96
3802 MID Zoning Update	3,063.14	460.35	2,602.79
3903 MIL CWSRF	27,344.53	32,000.00	-4,655.47
4004 NDU Housing and Land Use	7,438.61	7,358.00	80.61
4105 NKT HOP1 MP Housing	687.14	687.00	0.14
4106 NKT MP Other	37,090.57	37,916.65	-826.08
4107 NKT HOP3 Form Based Code	37,480.59	37,480.00	0.59
4108 NKT HOP2	0.00	3,866.65	-3,866.65
4201 NORPlanning Services	15,995.00	17,500.00	-1,505.00
4301 NOT Circuit Rider	19,526.90	11,666.65	7,860.25
4302 NOT HOP2	0.00	2,166.65	-2,166.65
4403 ROC Rec Chapter	9,967.41	9,350.00	617.41
460x SOM Tax Maps	0.00	357.14	-357.14
4605 SOM MP and Audit	8,356.90	8,357.00	-0.10
4607 SOM HOP2	0.00	1,500.00	-1,500.00
4608 SOM Master Plan	0.00	1,666.65	-1,666.65
470x STR Tax Maps	0.00	357.14	-357.14
4701 Strafford Circuit Rider	27,683.90	21,000.00	6,683.90
4801 WAK Circuit Rider	2,922.50	4,375.00	-1,452.50
4803 WAK NBRC Union Hotel	0.00	875.00	-875.00
5002 NHARPC Administration	4,000.00	4,000.00	0.00
5091 SMPDC InterReg Housing	4,370.15	8,285.70	-3,915.55
5121 NHCF GB2030 Milton Watersh	40,249.29	40,833.35	-584.06
5122 GB Signage	10,435.57	31,500.00	-21,064.43
5310 LRAC Mapping	2,441.74	2,290.00	151.74
5501 GIS Projects	0.00	1.00	-1.00
Total Municipal and NonProfit Revenue	344,865.68	372,189.94	-27,324.26
Total SRPC Revenue	344,865.68	372,189.94	-27,324.26 [2]
Federal Agencies Incl EDD			
7004 EDD Partnership	82,975.94	81,666.65	1,309.29
7111 EPA Brownfields FY24-28	76,157.90	78,925.00	-2,767.10
7201 HUD EDI CDS	92,069.86	266,240.90	-174,171.04
7301 USDA RD-FAR MIL	82,164.18	86,063.85	-3,899.67
Total Federal Agencies Incl EDD	333,367.88	512,896.40	-179,528.52 [3]

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2024 through January 2025

	Jul '24 - Jan 25	Budget	$ Over Budget
State Award Revenue			
Dept of Bus & Econ Affairs			
6004 TBG 24-25	11,505.12	6,481.40	5,023.72
Total Dept of Bus & Econ Affairs	11,505.12	6,481.40	5,023.72
NHDES			
6105 Coastal TA 2025	11,489.41	17,500.00	-6,010.59
6152 NKT Riverfront CRG	28,578.39	19,589.50	8,988.89
6153 PREPARE	0.00	4,444.45	-4,444.45
6154 5YR CFRS Update	0.00	991.65	-991.65
6181 Phase II CFRM	0.00	350.00	-350.00
6252 Cocheco River Mgmt Plan	6,729.24	4,700.00	2,029.24
6253 Sunrise Lake	16,263.64	11,142.85	5,120.79
6306 LSWP NOR SWP-374	18,306.75	19,050.80	-744.05
Total NHDES	81,367.43	77,769.25	3,598.18
UNH			
5206 UNH-GREAT BAY ADAPTS	6,686.31	1,750.00	4,936.31
5207 UNH-PREPA DOV NRI	7,263.75	6,500.00	763.75
5208 UNH PREPA-LEE NRI	6,569.58	6,500.00	69.58
5209 UNH PREPA-SOM NAT RES MP	6,827.23	6,816.00	11.23
5210 Evolve CAW Practice	4,522.94	5,833.35	-1,310.41
Total UNH	31,869.81	27,399.35	4,470.46
CDFA			
6602 CDBG Gafney	3,276.57	1,000.00	2,276.57
6603 CDBG SOM YMCA	10,298.08	8,750.00	1,548.08
6604 CDBG TRANSFORMATIVE PLAN	0.00	1,666.65	-1,666.65
Total CDFA	13,574.65	11,416.65	2,158.00
6802 NHHA Housing Navigator	47,801.95	47,750.00	51.95
Pre-Disaster Mitigation			
6502 BRIC20	6,341.65	6,592.00	-250.35
6503 BRIC21 MAD NOR ROC	13,600.00	11,433.35	2,166.65
6504 HAZMIT FAR 4516	7,200.00	5,236.35	1,963.65
6505 NKT HMGP 4516	0.00	800.00	-800.00
6506 DOV HMGP 4516	0.00	555.50	-555.50
Total Pre-Disaster Mitigation	27,141.65	24,617.20	2,524.45
Total State Award Revenue	213,260.61	195,433.85	17,826.76 [4]
MPO Revenue			
NH DOT			
8002 UPWP 24-25	441,563.83	476,515.65	-34,951.82

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Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2024 through January 2025

	Jul '24 - Jan 25	Budget	$ Over Budget
8101 COAST/CMAQ	655.84	3,645.85	-2,990.01
Total NH DOT	442,219.67	480,161.50	-37,941.83
Total MPO Revenue	442,219.67	480,161.50	-37,941.83 5
Contra Income Cash Match			
4403 Cash Match ROC Rec Chapter	-1,153.16	-900.00	-253.16
EDD Cash Match	-11,074.71	-10,210.00	-864.71
7301 USDA Cash Match	0.00	-844.65	844.65
7301 USDA Town Cash Match	0.00	-1,691.65	1,691.65
Coastal Cash Match	-2,038.50	-2,915.00	876.50
USDA Cash Match	-1,290.12	0.00	-1,290.12
DOT Cash Match	-44,156.40	-47,651.35	3,494.95
Cash Match CommuteSmart	-131.17	-729.15	597.98
Safe Streets Cash Match	-7,750.00	0.00	-7,750.00
Total Contra Income Cash Match	-67,594.06	-64,941.80	-2,652.26
Contra Income InKind/Soft Match			
IK Cocheco River Mgmt	-554.24	-614.30	60.06
5091 SMPDC Hsg IK Match	0.00	-1,142.85	1,142.85
In-Kind EDD Match	-27,602.30	-30,625.00	3,022.70
In-Kind Coastal Match	-3,335.39	-5,833.35	2,497.96
IK LSWP	-1,732.00	0.00	-1,732.00
BRIC20 IK Match	-1,585.41	-1,648.00	62.59
BRIC21 IK Match	-3,400.00	-2,858.35	-541.65
6504 FAR_NKT 4516 Haz Mit IK	-720.00	-523.65	-196.35
6505 NKT HMGP IK	0.00	-80.00	80.00
6506 DOV HMGP IK	0.00	-55.50	55.50
Total Contra Income InKind/Soft Match	-70,459.56	-43,381.00	-27,078.56
Total Income	1,272,235.62	1,533,247.39	-261,011.77
Gross Profit	1,272,235.62	1,533,247.39	-261,011.77 1
Expense			
Personnel Expenses			
Salary and Wages	645,257.03	644,533.75	723.28
Payroll Expenses			
PFML	4,345.93	5,001.00	-655.07
FSA Fees	2.75	975.35	-972.60
Dental insurance expense	5,025.06	4,973.50	51.56
Health incentive	415.20	0.00	415.20
Health Insurance expense	71,273.63	77,485.35	-6,211.72
Life Insurance expense	737.70	800.35	-62.65
LTD Insurance expense	389.00	385.00	4.00

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Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2024 through January 2025

	Jul '24 - Jan 25	Budget	$ Over Budget
STD insurance expense	1,736.78	1,718.50	18.28
Payroll Processing Fees	2,161.50	2,333.35	-171.85
Pension expense	18,289.65	18,922.75	-633.10
Unemployment expense	1,746.90	1,797.85	-50.95
Workers Compensation	1,110.15	1,157.35	-47.20
Payroll Taxes	48,767.34	49,715.75	-948.41
Total Payroll Expenses	156,001.59	165,266.10	-9,264.51
Dues and Subscriptions	2,953.68	2,519.40	434.28
Staff Training and Seminars	2,422.38	9,333.35	-6,910.97
Total Personnel Expenses	806,634.68	821,652.60	-15,017.92 [6]
Equipment expense			
Copier Maintenance Contract	2,250.47	2,275.00	-24.53
Office furniture			
Computer equipment	1,701.39	3,281.25	-1,579.86
Office furniture - Other	0.00	583.35	-583.35
Total Office furniture	1,701.39	3,864.60	-2,163.21
Other Equipment Repair and Cost	0.00	291.65	-291.65
Software expense			
ArcInfo/View software	3,961.69	4,013.35	-51.66
Office Software	9,631.92	7,583.35	2,048.57 [7]
Total Software expense	13,593.61	11,596.70	1,996.91
Traffic Count Expenses			
Traffic counting supplies	1,731.96	1,750.00	-18.04
Total Traffic Count Expenses	1,731.96	1,750.00	-18.04
Transportation Databases	20,000.00	16,310.00	3,690.00 [8]
Total Equipment expense	39,277.43	36,087.95	3,189.48
Fixed Expenses			
Amortization-Building	16,393.09	0.00	16,393.09
Insurance			
Liability Insurance	5,421.50	0.00	5,421.50
Insurance - Other	0.00	5,421.50	-5,421.50
Total Insurance	5,421.50	5,421.50	0.00
Rent	485.10	17,500.00	-17,014.90
Vehicle Expenses	442.71	2,683.35	-2,240.64

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Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2024 through January 2025

	Jul '24 - Jan 25	Budget	$ Over Budget
Total Fixed Expenses	25,436.42	25,604.85	-168.43 9
Communications			
Media Outreach Expense	136.45	583.35	-446.90
Office Telephone System	0.00	533.75	-533.75
Postage and Delivery	978.07	700.00	278.07
Telephone and Internet	2,686.96	2,450.00	236.96
Website maintenance and updates	644.26	749.60	-105.34
Total Communications	4,445.74	5,016.70	-570.96
Administrative			
Library & Planning Books	-213.00	2,500.00	-2,713.00 10
Meetings Expense	-287.42	2,041.65	-2,329.07
Office Expense	1,677.37	5,833.35	-4,155.98
Office Supplies	1,670.65	2,333.35	-662.70
Printing and Reproduction	902.89	875.00	27.89
Professional Fees			
Accounting, Audit	16,500.00	10,500.00	6,000.00 11
Legal Fees	0.00	2,333.35	-2,333.35
Total Professional Fees	16,500.00	12,833.35	3,666.65
Travel & Ent			
Travel	5,185.58	5,833.35	-647.77
Total Travel & Ent	5,185.58	5,833.35	-647.77
Total Administrative	25,565.32	32,250.05	-6,684.73
Contract Labor			
IT and Network support	12,428.18	11,666.65	761.53
Pass Through Expense			
3507 FAR HOP Consultant	30,007.55	17,007.00	13,000.55
3903 MIL CWSRF Consultant	24,830.07	24,888.90	-58.83
4107 NKT HOP3 Form Based Code	28,250.00	28,250.00	0.00
4108 NKT HOP2 Consultant	0.00	3,000.00	-3,000.00
5121 GB2030 MIL Water Engineer	25,434.10	32,083.35	-6,649.25
5122 GB2030 Sign Contract Plan	6,912.00	9,485.00	-2,573.00
5122 GB Sign Manufacturer	0.00	4,166.65	-4,166.65
5122 GB2030 Sign-UNH Production	0.00	3,409.00	-3,409.00
5207 DOV PREPA Consultant	6,250.00	6,250.00	0.00
5208 LEE PREPA Consultant	6,000.00	6,000.00	0.00
6105 Coastal TA SubAward DUR	0.00	666.65	-666.65
6152 NKT CRG Exp & Planner	12,172.50	8,750.00	3,422.50
6152 NKT CRG Engineer	0.00	9,333.35	-9,333.35
6252 Cocheco River Indigenous	0.00	375.00	-375.00
6253 Sunrise Lake Engineer	0.00	9,142.85	-9,142.85

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Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2024 through January 2025

	Jul '24 - Jan 25	Budget	$ Over Budget
7111 EPA Brownfields Consultant	69,666.79	74,083.35	-4,416.56
7201 HUD EDI CDS RPC Exp	72,866.49	223,562.50	-150,696.01
7301 USDA RD FAR MIL Consultant	70,200.00	70,525.00	-325.00
NHDOT Consultant	12,719.88	40,833.35	-28,113.47
Total Pass Through Expense	365,334.37	571,811.95	-206,477.58 12
Total Contract Labor	377,762.55	583,478.60	-205,716.05
Total Expense	1,279,122.14	1,504,090.75	-224,968.61
Net Ordinary Income	-6,886.52	29,156.64	-36,043.16
Other Income/Expense			
Other Income			
Interest Income	155.41	58.35	97.06
Total Other Income	155.41	58.35	97.06
Net Other Income	155.41	58.35	97.06
Net Income	**-6,731.11**	**29,214.99**	**-35,946.10**

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Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2024 through January 2025

1. Revenues: Differences are mostly attributable to the timing of project work performed versus budgeting on an even monthly basis for the months the contract is in effect. Many projects are task-based and cannot be billed until a specified percentage of task completion, which may not coincide with the monthly budget revenue spread. Billing is also contingent upon receipt of contractor invoices for several projects, where SRPC administration of the project is minimal. Also keep in mind that the gross revenue figures include any match requirements for each project. This budget report reflects the adopted mid-year budget figures.

2. Municipal Revenue: The majority of the HOP grants concluded in July (#3507, 4004, 4105, 4107, 4605). The DOV HOP is extended through December of this year. MIL CWSRF was first billed in October, but budgeted to begin in September. The SMPDC contract was first billed in December. GB Signage is paid in advance, and all funds are expected to be spent down by the end of the contract period.

3. Federal Agency Revenue: The EPA Brownfields, HUD and USDA grants are mainly contingent on the receipt of contractor invoices.

4. State Award Revenue: Work on the PREPARE and NH DES 5YR CFRS Update have not begun yet. A contractor was hired in August to work on the NKT Riverfront CRG. Work on the UNH Evolve CAW Practice started in October, but was budgeted to start in July. Under Pre-Disaster Mitigation, the FAR HazMit 4516 started in September (budgeted to start in July). The NKT HMGP was budgeted to begin in January, but work has not begun yet.

5. MPO Revenue: Funds for the UPWP and COAST are expected to be spent fully during this second year of the contracts.

6. Personnel: Salaries and Wages were spread evenly over the 12-month period. Actual utilization of interns may not coincide with the monthly budgeting of these salaries. Health benefits and Pension expense were estimated and may not reflect actual staff utilization.

7. Office Software: In July, a $3,391 one-time purchase of Foxit was made to replace Adobe, and SkinnyApps was purchased for $550 and will be paid by UPWP.

8. Transportation Database: The INRIX dataset was budgeted over 12 months and may not coincide with actual invoices. The actual invoice was paid September in a lump sum payment of $20,000.

9. Fixed Expense: See Balance Sheet note, Right of Use Asset to explain Amortization and Rent variances to budget. All lease payments were budgeted as Rent, rather than being split out.

10. Library & Planning Books: The PLUR books were received in January and the invoice for $2,730 is expected to be paid in February, upon receipt of the final invoice.

11. Accounting and Audit: Audit costs are budgeted evenly for all 12 months and may not coincide with the actual payment of invoices.

12. Pass Through Expenses: These expenses are contingent upon receipt of contractor invoices. Costs are distributed evenly over the course of the year and may not agree with the timing of actual costs, invoices received, or actual contract start dates.

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Strafford Regional Planning Commission
Balance Sheet
As of February 28, 2025

	Feb 28, 25	Feb 29, 24	$ Change
ASSETS			
Current Assets			
Checking/Savings			
FSB Checking	31,265.17	36,690.74	-5,425.57
FSB Savings	14,038.56	168,711.34	-154,672.78
Total Checking/Savings	45,303.73	205,402.08	-160,098.35 1
Accounts Receivable			
Accounts Receivable	258,046.66	125,261.53	132,785.13
Total Accounts Receivable	258,046.66	125,261.53	132,785.13 2
Other Current Assets			
Prepaid Expenses			
Prepaid Dues and Subscriptions	2,013.56	2,301.78	-288.22
Prepaid Insurance (P & L)	3,098.00	2,630.00	468.00
Prepaid training	600.00	600.00	0.00
Prepaid Unemployment Comp	2,669.20	2,466.70	202.50
Prepaid Workers Compensation	1,746.70	1,559.20	187.50
Total Prepaid Expenses	10,127.46	9,557.68	569.78
Prepaid software support	8,306.30	8,583.11	-276.81
Undeposited Funds	4,884.72	31,694.06	-26,809.34 3
Total Other Current Assets	23,318.48	49,834.85	-26,516.37
Total Current Assets	326,668.87	380,498.46	-53,829.59
Fixed Assets			
Right of Use Asset - Building			
Accumulated Amortization - Buil	-100,699.91	-72,597.47	-28,102.44
Right of Use Asset - Building - Other	112,410.00	112,410.00	0.00
Total Right of Use Asset - Building	11,710.09	39,812.53	-28,102.44 4
Vehicles			
Vehicle Accumulated Depreciatio	-22,943.35	-21,509.38	-1,433.97
Ford Transit	22,943.35	22,943.35	0.00
Total Vehicles	0.00	1,433.97	-1,433.97 5
Property and Equipment			
Accumulated Depreciation	-22,965.78	-18,347.46	-4,618.32
Equipment Purchase			
AI Traffic Counter	9,830.00	9,830.00	0.00
Pyro Traffic Count System	7,540.00	7,540.00	0.00
ThinkSystem ST520 FY24 Server	5,721.45	5,721.45	0.00
Lenova Think Server	3,983.04	3,983.04	0.00

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Strafford Regional Planning Commission
Balance Sheet
As of February 28, 2025

	Feb 28, 25	Feb 29, 24	$ Change
Equipment Purchase - Other	11,762.40	11,762.40	0.00
Total Equipment Purchase	38,836.89	38,836.89	0.00
Total Property and Equipment	15,871.11	20,489.43	-4,618.32 [6]
Total Fixed Assets	27,581.20	61,735.93	-34,154.73
TOTAL ASSETS	**354,250.07**	**442,234.39**	**-87,984.32**
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Credit Cards			
FSB Credit Card	203.08	967.84	-764.76
Total Credit Cards	203.08	967.84	-764.76 [7]
Other Current Liabilities			
FY25 Dues in Advance	46,222.12	0.00	46,222.12
FY24 Dues in Advance	-0.02	46,274.10	-46,274.12
Building Lease Liab Current	9,902.24	9,573.60	328.64 [8]
Current Portion of Lease Payabl	0.00	1,298.83	-1,298.83 [9]
Benefits payable			
Simple IRA payable	48.00	48.00	0.00
Total Benefits payable	48.00	48.00	0.00
Contract Revenue In Advance	59,422.82	163,661.86	-104,239.04 [10]
Payroll Liabilities			
FSA Payable	1,498.79	-64.00	1,562.79 [11]
FUTA	30.41	30.41	0.00
Social Security Payable	-0.02	-0.02	0.00
Payroll Liabilities - Other	1,455.91	1,309.20	146.71
Total Payroll Liabilities	2,985.09	1,275.59	1,709.50
Total Other Current Liabilities	118,580.25	222,131.98	-103,551.73
Total Current Liabilities	118,783.33	223,099.82	-104,316.49
Long Term Liabilities			
Building Lease Liab Non Current	2,492.85	31,868.00	-29,375.15 [12]
Accrued expenses			
Accrued Payroll	22,021.22	20,053.38	1,967.84
Accrued Vacation	48,013.13	42,764.92	5,248.21
Annual Audit Accrual	15,000.00	8,000.00	7,000.00
Total Accrued expenses	85,034.35	70,818.30	14,216.05 [13]

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Strafford Regional Planning Commission
Balance Sheet
As of February 28, 2025

	Feb 28, 25	Feb 29, 24	$ Change
Total Long Term Liabilities	87,527.20	102,686.30	-15,159.10
Total Liabilities	206,310.53	325,786.12	-119,475.59
Equity			
Retained Earnings	137,077.32	167,249.14	-30,171.82 14
Net Income	10,862.22	-50,800.87	61,663.09 15
Total Equity	147,939.54	116,448.27	31,491.27
TOTAL LIABILITIES & EQUITY	**354,250.07**	**442,234.39**	**-87,984.32**

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Strafford Regional Planning Commission
Balance Sheet
As of February 28, 2025

1. Checking/Savings: Cash flow improves in the month of March. Due to the threats of federal funding being withheld and a potential government shut down, payments are being received much quicker. In addition, NHCF advances were received in March in the amount of $36,981 and were deposited to the savings account. All FY25 dues have been received, with the exception of Nottingham who declined to participate, and the funds have been deposited into the savings account.

2. Accounts Receivable: See the Accounts Receivable Aging Summary Comments for details. Accounts Receivable increased from $238,248 in the previous month to $258,047 in the current month.

3. Undeposited Funds: Customer payments received in the current month, but not yet deposited in the bank account.

4. Right of Use Asset: Effective for fiscal year 2022, a new Government Accounting method was introduced, called GASB 87. It requires total lease payments (our office space) to be recorded as a liability, and a monthly expense is recorded as Amortization (previously Rent expense). The Amortization for this fiscal year is recorded at $2,341.87 per month for the remainder of the fiscal year. The lease renews 7/31/25.

5. Vehicle: The vehicle was paid off in May 2024 and is fully depreciated. The increase from last fiscal year represents the additional depreciation booked through May 2024.

6. Property and Equipment: The FY23 audit resulted in traffic count equipment being reclassified from the profit and loss as an expense, to the balance sheet as two separate assets: AI Traffic Counter and Pyro Traffic Count System purchased in June 2023. The cost for these items is recorded monthly to the profit and loss statement as depreciation expense over a five-year period.

7. Credit Card: In the previous fiscal year, a Lenovo PC was purchased.

8. Building Lease Liab Current: The total office lease payment is split between this account and Rent Expense on the profit and loss statement. For February, the $2,500.00 lease payment was split out and $2,458.16 applied to the current lease liability and $41.84 to rent expense.

9. Current Portion of Lease Payable: The prior year balance reflects the amount payable on the vehicle lease at the end of the reporting period. The vehicle is fully paid off in the current fiscal year.

10. Contract Revenue in Advance: Current year balance = ROC RFP $3,923, NHCF $57,605, and EDA ($2105) - (Advance for $17500 requested in March). Additional revenue in advance in the prior year was generated from the NHHFA contract, which was completed in September, 2024. Advances are deposited to savings. Invoices are billed monthly to income on the profit and loss, and offset to the Contract Revenue in Advance balance, and those amounts earned are then transferred to the checking account.

11. FSA Payable: This balance is the difference between payroll deductions collected and invoices received from HealthTrust for FSA eligible expense claims.

12. Building Lease Liab Non Current: This reflects the amount of lease payments in future fiscal years. The lease liability for fiscal year 2025 is reflected in the current liability account. Since the lease renews in August of 2025, there is approximately only one payment to be split in the next fiscal year (see discussions Building Lease Liab Current).

13. Accrued Expenses: Accrued payroll and Accrued Vacation balances reflect wages paid in FY25, but worked in FY24, and half of the Paid Time Off (PTO) hours accrued by staff at 6/30/24.

Strafford Regional Planning Commission
Balance Sheet
As of February 28, 2025

14. Retained Earnings: Cumulative posting of net income from all prior years.

15. Net Income: Reflects Net Income for the entire fiscal year through the report date.

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Strafford Regional Planning Commission
A/R Aging Summary
As of February 28, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
2000 LTA (Local Technical Assistance)						
2100 Dues						
2101 Town of Barrington dues	0.00	0.00	0.00	0.00	-9,477.97	-9,477.97
Total 2100 Dues	0.00	0.00	0.00	0.00	-9,477.97	-9,477.97 [1]
2200 PLUR Books						
2209 Town of Milton PLUR	0.00	0.00	0.00	0.00	0.00	0.00
Total 2200 PLUR Books	0.00	0.00	0.00	0.00	0.00	0.00
2000 LTA (Local Technical Assistance) - Other	0.00	0.00	0.00	0.00	0.00	0.00
Total 2000 LTA (Local Technical Assistance)	0.00	0.00	0.00	0.00	-9,477.97	-9,477.97
3500 Town of Farmington						
3501 FAR Circuit Rider	5,423.00	6,003.00	0.00	0.00	0.00	11,426.00
Total 3500 Town of Farmington	5,423.00	6,003.00 [2]	0.00	0.00	0.00	11,426.00
3900 Town of Milton						
3903 Milton Nitrogen CWSRF	6,398.89	5,775.92	0.00	6,779.13	0.00	18,953.94 [3]
Total 3900 Town of Milton	6,398.89	5,775.92	0.00	6,779.13	0.00	18,953.94
4100 Town of Newmarket						
4106 NKT MP Other	12,978.20	6,325.51	0.00	7,578.30	0.00	26,882.01 [4]
Total 4100 Town of Newmarket	12,978.20	6,325.51	0.00	7,578.30	0.00	26,882.01
4200 Town of Northwood						
4201 NOR Circuit Rider	5,600.00	2,800.00	0.00	0.00	0.00	8,400.00 [5]
Total 4200 Town of Northwood	5,600.00	2,800.00	0.00	0.00	0.00	8,400.00
4300 Town of Nottingham						
4301 NOT Circuit Rider	2,868.50	3,131.25	0.00	0.00	0.00	5,999.75
Total 4300 Town of Nottingham	2,868.50	3,131.25 [6]	0.00	0.00	0.00	5,999.75
4400 City of Rochester						
4402 UPWP ROC Sidewalk Assess	0.00	0.00	0.00	0.00	0.00	0.00
Total 4400 City of Rochester	0.00	0.00	0.00	0.00	0.00	0.00
4700 Town of Strafford						
4701 Strafford Circuit Rider	2,940.00	4,180.00	0.00	0.00	0.00	7,120.00
Total 4700 Town of Strafford	2,940.00	4,180.00 [7]	0.00	0.00	0.00	7,120.00
4800 Town of Wakefield						
4803 WAK NBRC Union Hotel Grant Admin	0.00	0.00	0.00	0.00	4,374.36	4,374.36

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Strafford Regional Planning Commission
A/R Aging Summary
As of February 28, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Total 4800 Town of Wakefield	0.00	0.00	0.00	0.00	4,374.36	4,374.36 [8]
5000 NHARPC						
5002 NHARPC Administration	0.00	0.00	4,000.00	0.00	0.00	4,000.00
Total 5000 NHARPC	0.00	0.00	4,000.00	0.00	0.00	4,000.00 [9]
5090 SMPDC						
5091 SMPDC JLU Housing	1,074.02	2,052.81	2,317.34	0.00	0.00	5,444.17 [10]
Total 5090 SMPDC	1,074.02	2,052.81	2,317.34	0.00	0.00	5,444.17
5201 UNH						
5210 GB 2030 CAW Evolve Our Practice	749.97	0.00	0.00	0.00	0.00	749.97
Total 5201 UNH	749.97	0.00	0.00	0.00	0.00	749.97
5310 Lamprey River LAC						
5311 LRAC Static & Online View Maps	962.96	0.00	0.00	0.00	1,144.65	2,107.61
5310 Lamprey River LAC - Other	0.00	0.00	0.00	0.00	0.00	0.00
Total 5310 Lamprey River LAC	962.96	0.00	0.00	0.00	1,144.65 [11]	2,107.61
6100 NH DES						
6153 PSM24 PREPARE	576.80	0.00	0.00	0.00	0.00	576.80
6105 Coastal 2025	899.46	887.07 [12]	0.00	0.00	0.00	1,786.53
6152 NKT Riverfront Coastal Resilience	1,836.71	0.00	0.00	0.00	0.00	1,836.71
6252 Cocheco River Plan	2,200.00	2,875.00	3,300.00 [13]	0.00	0.00	8,375.00
6253 Sunrise Lake	822.98	921.42	0.00	0.00	0.00	1,744.40
6154 Coastal Flood Risk Summary	519.51	0.00	0.00	0.00	0.00	519.51
6306 LSWP NOR SWP-374	4,804.00	5,930.25 [14]	0.00	0.00	0.00	10,734.25
Total 6100 NH DES	11,659.46	10,613.74	3,300.00	0.00	0.00	25,573.20
6500 DEPT OF SAFETY (OEM)						
6505 NKT HMGP 4516	2,268.00	0.00	0.00	0.00	0.00	2,268.00
6504 HMGP 4516 FAR HazMit	0.00	1,080.00 [15]	0.00	0.00	0.00	1,080.00
6503 BRIC 21 MAD,NOR,ROC	0.00	1,125.00 [16]	0.00	0.00	0.00	1,125.00
Total 6500 DEPT OF SAFETY (OEM)	2,268.00	2,205.00	0.00	0.00	0.00	4,473.00
6600 CDFA-CDBG Grant Administration						
6602 CDBG Gafney Home	0.00	0.00	2,726.43	0.00	550.14	3,276.57 [17]
6603 CDBG Somersworth YMCA	3,019.06	2,006.18	0.00	0.00	0.00	5,025.24

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Strafford Regional Planning Commission
A/R Aging Summary
As of February 28, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Total 6600 CDFA-CDBG Grant Administration	3,019.06	2,006.18	2,726.43	0.00	550.14	8,301.81
7100 EPA						
7111 Brownfields 24-28	4,249.25	0.00	0.00	0.00	0.00	4,249.25
Total 7100 EPA	4,249.25	0.00	0.00	0.00	0.00	4,249.25 18
7200 HUD						
7201 HUD EDI Regional Plan	25,649.52	0.00	0.00	0.00	0.00	25,649.52
Total 7200 HUD	25,649.52	0.00	0.00	0.00	0.00	25,649.52 19
7300 USDA						
7301 USDA CF TAT	2,187.30	0.00	0.00	0.00	0.00	2,187.30
Total 7300 USDA	2,187.30	0.00	0.00	0.00	0.00	2,187.30 20
8000 DOT UPWP						
8002 UPWP 24-25	53,329.05	48,303.69	0.00	0.00	0.00	101,632.74
Total 8000 DOT UPWP	53,329.05	48,303.69 21	0.00	0.00	0.00	101,632.74
DOT_UPWP 2010-2011	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	**141,357.18**	**93,397.10**	**12,343.77**	**14,357.43**	**-3,408.82**	**258,046.66**

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Strafford Regional Planning Commission
A/R Aging Summary
As of February 28, 2025

1. BAR DUES: $9,477.97 was paid in advance for the FY26 dues. Credit to be applied when invoices are issued in April or May.
2. FAR CR - $6,003.00 received in Mar
3. MIL CWSRF – $6,779.13 and $5,775.92 received in Mar
4. NKT MP: $6,325.51 received in Mar, reminder sent and acknowledged for $7,578.30
5. Northwood: Northwood decided not pay the $7,500 in advance. Reminder sent for $2,800.00.
6. Nottingham: $3,131.25 received in Mar
7. Strafford: $4,180.00 received in Mar
8. Wakefield NBRC: I have followed up on this invoice several times
9. NHARPC - $4000 received in Feb – I was out sick at the end of Feb, posted as paid in Mar
10. SMPDC - $2,317.34 and $2,052.81 received in Mar
11. LRAC - $1,144.65 received Mar
12. Coastal: $887.07 received in Mar
13. Cocheco River Mgmt: $3,300.00 received in Mar
14. LSWP: $5,930.25 received in Mar
15. FAR Haz Mit: $1,080.00 received in Mar
16. BRIC21 - $1,125.00 received in Mar
17. CDBG GAFNEY: $550.14and $2,726.42 received in Mar
18. EPA: $4,249.25 received in Mar

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Strafford Regional Planning Commission
A/R Aging Summary
As of February 28, 2025

19. HUD: $25,649.52 received in Mar

20. USDA - $2,187.30 received in Mar

21. UPWP: $48,303.69 received in Mar

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Accrual Basis

Strafford Regional Planning Commission
Profit & Loss
February 2025

	Feb 25	Feb 24	$ Change
Ordinary Income/Expense			
Income			
SRPC Membership Dues	11,555.53	11,568.53	-13.00
SRPC Revenue			
Municipal and NonProfit Revenue			
3304 DOV HOP	0.00	1,200.42	-1,200.42
3501 FAR Circuit Rider	5,423.00	5,392.60	30.40
3507 FAR HOP Grant	0.00	8,291.45	-8,291.45
3903 MIL CWSRF	6,398.89	0.00	6,398.89
4105 NKT HOP1 MP Housing	0.00	1,778.11	-1,778.11
4106 NKT MP Other	12,978.20	4,506.16	8,472.04
4107 NKT HOP3 Form Based Code	0.00	2,070.66	-2,070.66
4201 NORPlanning Services	5,600.00	1,787.50	3,812.50
4301 NOT Circuit Rider	2,868.50	2,578.05	290.45
4403 ROC Rec Chapter	0.00	1,341.69	-1,341.69
4605 SOM MP and Audit	0.00	6,270.13	-6,270.13
4701 Strafford Circuit Rider	2,940.00	2,980.20	-40.20
4801 WAK Circuit Rider	0.00	857.50	-857.50
5091 SMPDC InterReg Housing	1,074.02	0.00	1,074.02
5121 NHCF GB2030 Milton Watersh	4,082.12	0.00	4,082.12
5122 GB Signage	1,754.85	0.00	1,754.85
5310 LRAC Mapping	992.03	0.00	992.03
Total Municipal and NonProfit Revenue	44,111.61	39,054.47	5,057.14
Total SRPC Revenue	44,111.61	39,054.47	5,057.14 [1]
Federal Agencies Incl EDD			
7004 EDD Partnership	16,750.88	11,913.43	4,837.45
7111 EPA Brownfields FY24-28	4,249.25	984.70	3,264.55
7201 HUD EDI CDS	25,649.52	3,354.63	22,294.89
7301 USDA RD-FAR MIL	2,251.70	0.00	2,251.70
Total Federal Agencies Incl EDD	48,901.35	16,252.76	32,648.59 [2]
State Award Revenue			
Dept of Bus & Econ Affairs			
6004 TBG 24-25	0.00	2,187.56	-2,187.56
Total Dept of Bus & Econ Affairs	0.00	2,187.56	-2,187.56
NHDES			
6105 Coastal TA 2025	1,600.84	0.00	1,600.84
6104 Coastal 24	0.00	3,592.67	-3,592.67
6152 NKT Riverfront CRG	1,836.71	1,394.43	442.28
6153 PREPARE	576.80	0.00	576.80
6154 5YR CFRS Update	519.51	0.00	519.51
6252 Cocheco River Mgmt Plan	2,373.20	0.00	2,373.20
6253 Sunrise Lake	1,264.24	0.00	1,264.24

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Strafford Regional Planning Commission
Profit & Loss
February 2025

	Feb 25	Feb 24	$ Change
6306 LSWP NOR SWP-374	5,626.70	0.00	5,626.70
6305 LSWP NKT SWP 359	0.00	2,251.29	-2,251.29
Total NHDES	13,798.00	7,238.39	6,559.61
UNH			
5206 UNH-GREAT BAY ADAPTS	0.00	925.82	-925.82
5207 UNH-PREPA DOV NRI	0.00	1,943.99	-1,943.99
5208 UNH PREPA-LEE NRI	0.00	1,425.63	-1,425.63
5209 UNH PREPA-SOM NAT RES MP	0.00	1,538.29	-1,538.29
5210 Evolve CAW Practice	749.97	0.00	749.97
Total UNH	749.97	5,833.73	-5,083.76
CDFA			
6602 CDBG Gafney	0.00	820.12	-820.12
6603 CDBG SOM YMCA	3,019.06	0.00	3,019.06
Total CDFA	3,019.06	820.12	2,198.94
6802 NHHA Housing Navigator	0.00	10,292.52	-10,292.52
Pre-Disaster Mitigation			
6501 PDM19 BAR NDU ROL SOM	0.00	892.00	-892.00
6503 BRIC21 MAD NOR ROC	0.00	2,800.00	-2,800.00
6505 NKT HMGP 4516	2,520.00	0.00	2,520.00
Total Pre-Disaster Mitigation	2,520.00	3,692.00	-1,172.00
Total State Award Revenue	20,087.03	30,064.32	-9,977.29 [3]
MPO Revenue			
NH DOT			
8002 UPWP 24-25	59,254.50	46,812.98	12,441.52
8101 COAST/CMAQ	0.00	734.63	-734.63
Total NH DOT	59,254.50	47,547.61	11,706.89
Total MPO Revenue	59,254.50	47,547.61	11,706.89 [4]
Contra Income Cash Match			
4403 Cash Match ROC Rec Chapter	0.00	-204.66	204.66
EDD Cash Match	-2,576.58	-1,704.94	-871.64
Coastal Cash Match	-299.83	-685.81	385.98
LSWP Cash Match			
LSWP SRPC Cash Match	0.00	-62.79	62.79
Total LSWP Cash Match	0.00	-62.79	62.79
USDA Cash Match	-64.40	0.00	-64.40
DOT Cash Match	-5,925.45	-4,681.30	-1,244.15

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Strafford Regional Planning Commission
Profit & Loss
February 2025

	Feb 25	Feb 24	$ Change
Cash Match CommuteSmart	0.00	-146.93	146.93
Total Contra Income Cash Match	-8,866.26	-7,486.43	-1,379.83
Contra Income InKind/Soft Match			
IK 6253 Sunrise Lake	-441.26	0.00	-441.26
IK Cocheco River Mgmt	-173.20	0.00	-173.20
In-Kind EDD Match	-3,868.03	-3,434.65	-433.38
In-Kind Coastal Match	-401.55	-849.45	447.90
IK NKT Waterfront	0.00	-254.48	254.48
IK LSWP	-822.70	-1,044.78	222.08
BRIC21 IK Match	0.00	-700.00	700.00
6505 NKT HMGP IK	-252.00	0.00	-252.00
IK - PDM Soft Match	0.00	-223.00	223.00
Total Contra Income InKind/Soft Match	-5,958.74	-6,506.36	547.62
Contract Overage	-29.07	-17.41	-11.66
Total Income	169,055.95	130,477.49	38,578.46
Gross Profit	169,055.95	130,477.49	38,578.46
Expense			
Personnel Expenses			
Salary and Wages			
STD Wages	600.00	0.00	600.00
Salary and Wages - Other	84,209.67	79,725.47	4,484.20
Total Salary and Wages	84,809.67	79,725.47	5,084.20
Payroll Expenses			
Dental insurance expense	710.49	681.05	29.44
Health Insurance expense	10,326.92	9,206.71	1,120.21
Life Insurance expense	104.85	124.61	-19.76
LTD Insurance expense	55.00	69.97	-14.97
STD insurance expense	245.54	249.31	-3.77
Payroll Processing Fees	266.00	276.00	-10.00
Pension expense	2,372.07	2,230.12	141.95
Unemployment expense	266.92	246.67	20.25
Workers Compensation	174.67	155.92	18.75
Payroll Taxes			
Medicare Expense	1,206.99	1,125.51	81.48
Social Security expense	5,160.92	4,812.51	348.41
Payroll Taxes - Other	-0.06	-0.01	-0.05
Total Payroll Taxes	6,367.85	5,938.01	429.84
Total Payroll Expenses	20,890.31	19,178.37	1,711.94

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Strafford Regional Planning Commission
Profit & Loss
February 2025

	Feb 25	Feb 24	$ Change
Dues and Subscriptions	338.83	390.03	-51.20
Staff Training and Seminars	50.00	288.00	-238.00
Total Personnel Expenses	106,088.81	99,581.87	6,506.94 [5]
Equipment expense			
Copier Maintenance Contract	325.00	325.00	0.00
Office furniture			
Computer equipment	0.00	605.85	-605.85
Total Office furniture	0.00	605.85	-605.85
Software expense			
ArcInfo/View software	570.38	531.63	38.75
Office Software			
AudioEye	49.17	49.17	0.00
Buffer	30.00	30.00	0.00
Community Viz	56.25	72.88	-16.63
Trimble SketchUp	0.00	62.42	-62.42
Timesheet Software	140.00	140.00	0.00
Survey Monkey	90.00	75.00	15.00
Zoom	45.83	45.83	0.00
Adobe In Design	22.99	86.88	-63.89
Constant Contact	119.55	130.50	-10.95
Microsoft Office 365	212.50	212.50	0.00
Total Office Software	766.29	905.18	-138.89
Total Software expense	1,336.67	1,436.81	-100.14
Traffic Count Expenses			
Traffic counting supplies	0.00	43.95	-43.95
Total Traffic Count Expenses	0.00	43.95	-43.95
Total Equipment expense	1,661.67	2,411.61	-749.94
Fixed Expenses			
Equipment Depreciation	384.86	384.86	0.00
Amortization-Building	2,341.87	2,341.87	0.00
Insurance			
Liability Insurance	774.50	657.50	117.00
Total Insurance	774.50	657.50	117.00
Rent	41.84	123.42	-81.58
Vehicle Expenses			
Depreciation Expense	0.00	477.99	-477.99
Vehicle Gas & Repairs	0.00	199.96	-199.96

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Strafford Regional Planning Commission
Profit & Loss
February 2025

	Feb 25	Feb 24	$ Change
Vehicle Interest	0.00	8.26	-8.26
Total Vehicle Expenses	0.00	686.21	-686.21
Total Fixed Expenses	3,543.07	4,193.86	-650.79
Communications			
Telephone and Internet	329.65	273.12	56.53
Website maintenance and updates			
Website and logo design	17.98	17.98	0.00
Website maintenance and updates - Other	0.00	99.00	-99.00
Total Website maintenance and updates	17.98	116.98	-99.00
Total Communications	347.63	390.10	-42.47
Administrative			
Meetings Expense			
Meetings Advertising Expense	344.30	279.14	65.16
Total Meetings Expense	344.30	279.14	65.16
Office Expense	175.01	160.99	14.02
Office Supplies	120.00	390.00	-270.00
Professional Fees			
Accounting, Audit	1,500.00	1,000.00	500.00
Total Professional Fees	1,500.00	1,000.00	500.00
Travel & Ent			
Travel	291.62	294.28	-2.66
Total Travel & Ent	291.62	294.28	-2.66
Total Administrative	2,430.93	2,124.41	306.52
Contract Labor			
IT and Network support	1,439.00	3,569.00	-2,130.00
Pass Through Expense			
3507 FAR HOP Consultant	0.00	6,783.50	-6,783.50
3903 MIL CWSRF Consultant	5,131.23	0.00	5,131.23
4107 NKT HOP3 Form Based Code	0.00	1,800.00	-1,800.00
5121 GB2030 MIL Water Engineer	2,164.90	0.00	2,164.90
5122 GB2030 Sign Contract Plan	1,102.50	0.00	1,102.50
6152 NKT CRG Exp & Planner	1,507.50	0.00	1,507.50
7111 EPA Brownfields Consultant	3,426.02	0.00	3,426.02
7201 HUD EDI CDS RPC Exp	22,642.11	1,340.08	21,302.03
Total Pass Through Expense	35,974.26	9,923.58	26,050.68 [6]

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Strafford Regional Planning Commission
Profit & Loss
February 2025

	Feb 25	Feb 24	$ Change
Total Contract Labor	37,413.26	13,492.58	23,920.68
Total Expense	151,485.37	122,194.43	29,290.94
Net Ordinary Income	17,570.58	8,283.06	9,287.52
Other Income/Expense			
Other Income			
Interest Income	22.75	14.62	8.13
Total Other Income	22.75	14.62	8.13
Net Other Income	22.75	14.62	8.13
Net Income	**17,593.33**	**8,297.68**	**9,295.65**

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Strafford Regional Planning Commission
Profit & Loss
February 2025

1. Municipal revenue: Municipal revenue streams continue to increase and the addition of new staff has enabled further work to be completed on these contracts. The BAR Housing MP Chapter concluded January 2024. All HOP grants, except Dover, were completed in July of this year. ROC Rec was concluded in October, and the GSCH project concluded in November 2023. The MID Zoning, MIL CWSRF, SMPDC InterReg Housing, LRAC Mapping and NHCHF grants (#5121, 5122) are new for this fiscal year.

2. Federal Agencies: The new three-year EDA contract has a start date of 7/1/24, and EDA set up and opened this grant for billing and advances in August. The EPA contract is primarily contingent on the receipt of contractor invoices. The first HUD billing was in February, 2024. The USDA contract is new for this fiscal year.

3. State Awards Revenue: All TBG funding was spent down in October. NHDES Coastal 24, #6151 PSM, and #6305 LSWP concluded in the previous fiscal year. All other DES contracts are new this fiscal year. The UNH PREPA grants (#5207, 5208, #5209) were completed in August, October and September, respectively. CDBG Gafney is getting ready to close out. The NHHFA grant concluded in September. The BRIC20 grant work is completed for the most part, and is awaiting final approvals. Also, this fiscal year Pre-Disaster Mitigation contracts are being issued to the individual towns/cities, and SRPC is being hired as the subcontractor. Given the changing nature of the state contract “portfolio”, it is hard to compare each contract from one fiscal year to another.

4. MPO Revenue: The new UPWP contract started 7/1/23 for another two-year cycle, and all funds are expected to be spent by the end date of 6/30/25.

5. Personnel Costs: Over the past couple of years, salaries have been slowly increased to better reflect labor market conditions and to encourage employee retention. Increases in pension and payroll tax expenses correlate to the increase in salaries. Health insurance premiums increased significantly for the current fiscal year, compared to the previous fiscal year.

6. Pass Through Expenses: These are contingent on contracts in effect, and the timing of contractor invoices for each month.

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Strafford Regional Planning Commission
Income by Customer
February 2025

Date	Name	Memo	Amount
2000 LTA (Local Technical Assistance)			
02/01/2025	2000 LTA (Local...	Dues 138666.33 (LESS NOT)=11555.53 AUG-JUN, JUL 11555.50	11,555.53
Total 2000 LTA (Local Technical Assistance)			11,555.53
3500 Town of Farmington			
3501 FAR Circuit Rider			
02/28/2025	3500 Town of F...	Progress Billing - Farmington Circuit Rider - Feb 2025	5,423.00
Total 3501 FAR Circuit Rider			5,423.00
Total 3500 Town of Farmington			5,423.00
3900 Town of Milton			
3903 Milton Nitrogen CWSRF			
02/28/2025	3900 Town of M...	Milton CWSRF Progress Billing - Feb 2025	6,398.89
Total 3903 Milton Nitrogen CWSRF			6,398.89
Total 3900 Town of Milton			6,398.89
4100 Town of Newmarket			
4106 NKT MP Other			
02/28/2025	4100 Town of N...	Progress Billing - Newmarket Master Plan Other Updates- Feb 2025	12,978.20
Total 4106 NKT MP Other			12,978.20
Total 4100 Town of Newmarket			12,978.20
4200 Town of Northwood			
4201 NOR Circuit Rider			
02/28/2025	4200 Town of N...	Progress Billing - Northwood Circuit Rider - Feb 2025 Tasks 1-7	1,600.00
02/28/2025	4200 Town of N...	Progress Billing - Northwood Circuit Rider - Feb 2025 Task 8 (was supposed to be paid in advance)	4,000.00
Total 4201 NOR Circuit Rider			5,600.00
Total 4200 Town of Northwood			5,600.00
4300 Town of Nottingham			
4301 NOT Circuit Rider			
02/28/2025	4300 Town of N...	Progress Billing - Nottingham Circuit Rider - Feb 2025	2,868.50
Total 4301 NOT Circuit Rider			2,868.50
Total 4300 Town of Nottingham			2,868.50
4700 Town of Strafford			
4701 Strafford Circuit Rider			
02/28/2025	4700 Town of St...	Progress Billing - Strafford Circuit Rider - Feb 2025	2,940.00
Total 4701 Strafford Circuit Rider			2,940.00

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Strafford Regional Planning Commission
Income by Customer
February 2025

Date	Name	Memo	Amount
Total 4700 Town of Strafford			2,940.00
5090 SMPDC			
5091 SMPDC JLU Housing			
02/28/2025	5090 SMPDC:5...	Progress Billing - SMPDC JLUS Housing - February 2025	1,074.02
Total 5091 SMPDC JLU Housing			1,074.02
Total 5090 SMPDC			1,074.02
5120 NHCF			
5122 NHCF GB Signage			
02/28/2025	5120 NHCF:512...	Progress Billing, GB2030 Signage-PR24-157235 - Feb 2025	1,754.85
Total 5122 NHCF GB Signage			1,754.85
5121 NHCF MIL 3 Ponds			
02/28/2025	5120 NHCF:512...	Progress Billing NHCF - GB2030 - Milton Watershed Plan - PR24-157226 - Feb 2025	4,082.12
Total 5121 NHCF MIL 3 Ponds			4,082.12
Total 5120 NHCF			5,836.97
5201 UNH			
5210 GB 2030 CAW Evolve Our Practice			
02/28/2025	5201 UNH:5210...	CAW Evolve Our Practice - P0178947 - Jan-Feb 2025	749.97
Total 5210 GB 2030 CAW Evolve Our Practice			749.97
Total 5201 UNH			749.97
5310 Lamprey River LAC			
5311 LRAC Static & Online View Maps			
02/28/2025	5310 Lamprey ...	Progress Billing - LRAC Static Map and Interactive Map Viewer - November 2024-February 2025 - R...	992.03
02/28/2025	5310 Lamprey ...	To record when contracts go over budget in QuickBooks	-29.07
Total 5311 LRAC Static & Online View Maps			962.96
Total 5310 Lamprey River LAC			962.96
6100 NH DES			
6153 PSM24 PREPARE			
02/28/2025	6100 NH DES:6...	PREPARE PSM-24-2 Progress Billing - Jan-Feb 2025	576.80
Total 6153 PSM24 PREPARE			576.80
6105 Coastal 2025			
02/28/2025	6100 NH DES:6...	Progress Billing Coastal TA FY25- 24-306-08- Feb 2025	1,600.84
02/28/2025	6100 NH DES:6...	Cash Match	-299.83
02/28/2025	6100 NH DES:6...	In Kind match for Coastal grant	-401.55

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Strafford Regional Planning Commission
Income by Customer
February 2025

Date	Name	Memo	Amount
Total 6105 Coastal 2025			899.46
6152 NKT Riverfront Coastal Resilience			
02/28/2025	6100 NH DES:6...	Progress Billing - Newmarket Waterfront CRG #22-306-20 - Feb 2025	1,836.71
Total 6152 NKT Riverfront Coastal Resilience			1,836.71
6252 Cocheco River Plan			
02/28/2025	6100 NH DES:6...	Progress Billing - Cocheco River Mgmt Plan - Feb 2025	2,373.20
02/28/2025	6100 NH DES:6...	In Kind Match Cocheco River Mgmt Plan	-173.20
Total 6252 Cocheco River Plan			2,200.00
6253 Sunrise Lake			
02/28/2025	6100 NH DES:6...	Progress Billing - Sunrise Lake-RI-24-S-01 - Feb 2025	1,264.24
02/28/2025	6100 NH DES:6...	In Kind Match Sunrise Lake	-441.26
Total 6253 Sunrise Lake			822.98
6154 Coastal Flood Risk Summary			
02/28/2025	6100 NH DES:6...	23-CFRS-S Progress Billing - Jul 2024-Feb 2025	519.51
Total 6154 Coastal Flood Risk Summary			519.51
6306 LSWP NOR SWP-374			
02/28/2025	6100 NH DES:6...	Progress Billing - LSWP - SWP-374 - Feb 2025	5,626.70
02/28/2025	6100 NH DES:6...	In Kind Match - LSWP	-822.70
Total 6306 LSWP NOR SWP-374			4,804.00
Total 6100 NH DES			11,659.46
6500 DEPT OF SAFETY (OEM)			
6505 NKT HMGP 4516			
02/28/2025	6500 DEPT OF ...	Progress Billing - Newmarket 4516 HMGP - 10/1/24-2/28/25	2,520.00
02/28/2025	6500 DEPT OF ...	Newmarket 4516 HMGP In Kind Match	-252.00
Total 6505 NKT HMGP 4516			2,268.00
Total 6500 DEPT OF SAFETY (OEM)			2,268.00
6600 CDFA-CDBG Grant Administration			
6603 CDBG Somersworth YMCA			
02/28/2025	6600 CDFA-CD...	Progress Billing - SOM YMCA - Feb 2025	3,019.06
Total 6603 CDBG Somersworth YMCA			3,019.06
Total 6600 CDFA-CDBG Grant Administration			3,019.06
7000 ECONOMIC DEVELOPMENT ADMINISTRATION			
7004 EDA FY 25-27			
02/28/2025	7000 ECONOMI...	Progress Billing EDD Planning Partnership ED24PHI0G0490 FY25-27 - February 2025	16,750.88

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Strafford Regional Planning Commission
Income by Customer
February 2025

Date	Name	Memo	Amount
02/28/2025	7000 ECONOMI...	Cash Match	-2,576.58
02/28/2025	7000 ECONOMI...	In Kind Match	-3,868.03
Total 7004 EDA FY 25-27			10,306.27
Total 7000 ECONOMIC DEVELOPMENT ADMINISTRATION			10,306.27
7100 EPA			
7111 Brownfields 24-28			
02/28/2025	7100 EPA:7111 ...	Brownfields 24-28 Progress Billing - Feb 2025	4,249.25
Total 7111 Brownfields 24-28			4,249.25
Total 7100 EPA			4,249.25
7200 HUD			
7201 HUD EDI Regional Plan			
02/28/2025	7200 HUD:7201...	Progress Billing - HUD B-22-CP-NH-0567 - Feb 2025	25,649.52
Total 7201 HUD EDI Regional Plan			25,649.52
Total 7200 HUD			25,649.52
7300 USDA			
7301 USDA CF TAT			
02/28/2025	7300 USDA:730...	Progress Billing - USDA FY23 RD CF TAT - Feb 2025	2,251.70
02/28/2025	7300 USDA:730...	Cash Match	-64.40
Total 7301 USDA CF TAT			2,187.30
Total 7300 USDA			2,187.30
8000 DOT UPWP			
8002 UPWP 24-25			
02/28/2025	8000 DOT UPW...	Progress Billing - UPWP - February 2025	59,254.50
02/28/2025	8000 DOT UPW...	10% Matching Funds	-5,925.45
Total 8002 UPWP 24-25			53,329.05
Total 8000 DOT UPWP			53,329.05
TOTAL			**169,055.95**

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Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2024 through February 2025

	Jul '24 - Feb 25	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
SRPC Membership Dues	92,444.21	92,444.00	0.21
SRPC Revenue			
Municipal and NonProfit Revenue			
3304 DOV HOP	26,001.61	25,910.00	91.61
3403 DUR Wagon Hill Phase II	0.00	1,833.32	-1,833.32
3501 FAR Circuit Rider	46,528.46	46,666.68	-138.22
3506 FAR Tax Maps FY23	1,598.71	1,575.00	23.71
3507 FAR HOP Grant	17,105.96	17,105.00	0.96
3802 MID Zoning Update	3,063.14	920.68	2,142.46
3903 MIL CWSRF	33,743.42	40,000.00	-6,256.58
4004 NDU Housing and Land Use	7,438.61	7,358.00	80.61
4105 NKT HOP1 MP Housing	687.14	687.00	0.14
4106 NKT MP Other	50,068.77	43,333.32	6,735.45
4107 NKT HOP3 Form Based Code	37,480.59	37,480.00	0.59
4108 NKT HOP2	0.00	7,733.32	-7,733.32
4201 NORPlanning Services	21,595.00	20,000.00	1,595.00
4301 NOT Circuit Rider	22,395.40	13,333.32	9,062.08
4304 NOT HOP2	0.00	4,333.32	-4,333.32
4403 ROC Rec Chapter	9,967.41	9,350.00	617.41
460x SOM Tax Maps	0.00	428.57	-428.57
4605 SOM MP and Audit	8,356.90	8,357.00	-0.10
4607 SOM HOP2	0.00	3,000.00	-3,000.00
4608 SOM Master Plan	0.00	3,333.32	-3,333.32
470x STR Tax Maps	0.00	428.57	-428.57
4701 Strafford Circuit Rider	30,623.90	24,000.00	6,623.90
4801 WAK Circuit Rider	2,922.50	5,000.00	-2,077.50
4803 WAK NBRC Union Hotel	0.00	1,000.00	-1,000.00
5002 NHARPC Administration	4,000.00	4,000.00	0.00
5091 SMPDC InterReg Housing	5,444.17	12,428.56	-6,984.39
5121 NHCF GB2030 Milton Watersh	44,331.41	46,666.68	-2,335.27
5122 GB Signage	12,190.42	36,000.00	-23,809.58
5310 LRAC Mapping	3,433.77	2,290.00	1,143.77
5501 GIS Projects	0.00	1.00	-1.00
Total Municipal and NonProfit Revenue	388,977.29	424,552.66	-35,575.37
Total SRPC Revenue	388,977.29	424,552.66	-35,575.37 2
Federal Agencies Incl EDD			
7004 EDD Partnership	99,726.82	93,333.32	6,393.50
7111 EPA Brownfields FY24-28	80,407.15	90,200.00	-9,792.85
7201 HUD EDI CDS	117,719.38	304,275.32	-186,555.94
7301 USDA RD-FAR MIL	84,415.88	98,358.68	-13,942.80
Total Federal Agencies Incl EDD	382,269.23	586,167.32	-203,898.09 3

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Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2024 through February 2025

	Jul '24 - Feb 25	Budget	$ Over Budget
State Award Revenue			
Dept of Bus & Econ Affairs			
6004 TBG 24-25	11,505.12	7,407.32	4,097.80
Total Dept of Bus & Econ Affairs	11,505.12	7,407.32	4,097.80
NHDES			
6105 Coastal TA 2025	13,090.25	20,000.00	-6,909.75
6152 NKT Riverfront CRG	30,415.10	22,388.00	8,027.10
6153 PREPARE	576.80	5,555.56	-4,978.76
6154 5YR CFRS Update	519.51	1,133.32	-613.81
6181 Phase II CFRM	0.00	700.00	-700.00
6252 Cocheco River Mgmt Plan	9,102.44	7,050.00	2,052.44
6253 Sunrise Lake	17,527.88	16,714.28	813.60
6306 LSWP NOR SWP-374	23,933.45	21,772.35	2,161.10
Total NHDES	95,165.43	95,313.51	-148.08
UNH			
5206 UNH-GREAT BAY ADAPTS	6,686.31	2,000.00	4,686.31
5207 UNH-PREPA DOV NRI	7,263.75	6,500.00	763.75
5208 UNH PREPA-LEE NRI	6,569.58	6,500.00	69.58
5209 UNH PREPA-SOM NAT RES MP	6,827.23	6,816.00	11.23
5210 Evolve CAW Practice	5,272.91	6,666.68	-1,393.77
Total UNH	32,619.78	28,482.68	4,137.10
CDFA			
6602 CDBG Gafney	3,276.57	1,000.00	2,276.57
6603 CDBG SOM YMCA	13,317.14	10,000.00	3,317.14
6604 CDBG TRANSFORMATIVE PLAN	0.00	3,333.32	-3,333.32
Total CDFA	16,593.71	14,333.32	2,260.39
6802 NHHA Housing Navigator	47,801.95	47,750.00	51.95
Pre-Disaster Mitigation			
6502 BRIC20	6,341.65	6,592.00	-250.35
6503 BRIC21 MAD NOR ROC	13,600.00	13,066.68	533.32
6504 HAZMIT FAR 4516	7,200.00	6,109.08	1,090.92
6505 NKT HMGP 4516	2,520.00	1,600.00	920.00
6506 DOV HMGP 4516	0.00	1,111.00	-1,111.00
Total Pre-Disaster Mitigation	29,661.65	28,478.76	1,182.89
Total State Award Revenue	233,347.64	221,765.59	11,582.05 [4]
MPO Revenue			
NH DOT			
8002 UPWP 24-25	500,818.33	544,589.32	-43,770.99

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Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2024 through February 2025

	Jul '24 - Feb 25	Budget	$ Over Budget
8101 COAST/CMAQ	655.84	4,166.68	-3,510.84
Total NH DOT	501,474.17	548,756.00	-47,281.83
Total MPO Revenue	501,474.17	548,756.00	-47,281.83 [5]
Contra Income Cash Match			
4403 Cash Match ROC Rec Chapter	-1,153.16	-900.00	-253.16
EDD Cash Match	-13,651.29	-11,668.00	-1,983.29
7301 USDA Cash Match	0.00	-965.32	965.32
7301 USDA Town Cash Match	0.00	-1,933.32	1,933.32
Coastal Cash Match	-2,338.33	-3,332.00	993.67
USDA Cash Match	-1,354.52	0.00	-1,354.52
DOT Cash Match	-50,081.85	-54,458.68	4,376.83
Cash Match CommuteSmart	-131.17	-833.32	702.15
Safe Streets Cash Match	-7,750.00	0.00	-7,750.00
Total Contra Income Cash Match	-76,460.32	-74,090.64	-2,369.68
Contra Income InKind/Soft Match			
IK Cocheco River Mgmt	-727.44	-921.44	194.00
5091 SMPDC Hsg IK Match	0.00	-1,714.28	1,714.28
In-Kind EDD Match	-31,470.33	-35,000.00	3,529.67
In-Kind Coastal Match	-3,736.94	-6,666.68	2,929.74
IK LSWP	-2,554.70	0.00	-2,554.70
BRIC20 IK Match	-1,585.41	-1,648.00	62.59
BRIC21 IK Match	-3,400.00	-3,266.68	-133.32
6504 FAR_NKT 4516 Haz Mit IK	-720.00	-610.92	-109.08
6505 NKT HMGP IK	-252.00	-160.00	-92.00
6506 DOV HMGP IK	0.00	-111.00	111.00
Total Contra Income InKind/Soft Match	-76,418.30	-50,099.00	-26,319.30
Total Income	1,441,291.57	1,749,495.93	-308,204.36
Gross Profit	1,441,291.57	1,749,495.93	-308,204.36 [1]
Expense			
Personnel Expenses			
Salary and Wages	730,066.70	736,610.00	-6,543.30
Payroll Expenses			
PFML	4,345.93	5,001.00	-655.07
FSA Fees	2.75	1,114.68	-1,111.93
Dental insurance expense	5,735.55	5,684.00	51.55
Health incentive	415.20	0.00	415.20
Health Insurance expense	81,600.55	88,554.68	-6,954.13
Life Insurance expense	842.55	914.68	-72.13
LTD Insurance expense	444.00	440.00	4.00

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Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2024 through February 2025

	Jul '24 - Feb 25	Budget	$ Over Budget
STD insurance expense	1,982.32	1,964.00	18.32
Payroll Processing Fees	2,427.50	2,666.68	-239.18
Pension expense	20,661.72	21,626.00	-964.28
Unemployment expense	2,013.82	2,054.68	-40.86
Workers Compensation	1,284.82	1,322.68	-37.86
Payroll Taxes	55,135.19	56,818.00	-1,682.81
Total Payroll Expenses	176,891.90	188,161.08	-11,269.18
Dues and Subscriptions	3,292.51	2,879.32	413.19
Staff Training and Seminars	2,472.38	10,666.68	-8,194.30
Total Personnel Expenses	912,723.49	938,317.08	-25,593.59 6
Equipment expense			
Copier Maintenance Contract	2,575.47	2,600.00	-24.53
Office furniture			
Computer equipment	1,701.39	3,750.00	-2,048.61
Office furniture - Other	0.00	666.68	-666.68
Total Office furniture	1,701.39	4,416.68	-2,715.29
Other Equipment Repair and Cost	0.00	333.32	-333.32
Software expense			
ArcInfo/View software	4,532.07	4,586.68	-54.61
Office Software	10,398.21	8,666.68	1,731.53 7
Total Software expense	14,930.28	13,253.36	1,676.92
Traffic Count Expenses			
Traffic counting supplies	1,731.96	2,000.00	-268.04
Total Traffic Count Expenses	1,731.96	2,000.00	-268.04
Transportation Databases	20,000.00	18,640.00	1,360.00 8
Total Equipment expense	40,939.10	41,243.36	-304.26
Fixed Expenses			
Amortization-Building	18,734.96	0.00	18,734.96
Insurance			
Liability Insurance	6,196.00	0.00	6,196.00
Insurance - Other	0.00	6,196.00	-6,196.00
Total Insurance	6,196.00	6,196.00	0.00
Rent	526.94	20,000.00	-19,473.06
Vehicle Expenses	442.71	3,066.68	-2,623.97

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03/19/25
Accrual Basis

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2024 through February 2025

	Jul '24 - Feb 25	Budget	$ Over Budget
Total Fixed Expenses	28,979.49	29,262.68	-283.19 [9]
Communications			
Media Outreach Expense	136.45	666.68	-530.23
Office Telephone System	0.00	610.00	-610.00
Postage and Delivery	978.07	800.00	178.07
Telephone and Internet	3,016.61	2,800.00	216.61
Website maintenance and updates	662.24	856.68	-194.44
Total Communications	4,793.37	5,733.36	-939.99
Administrative			
Library & Planning Books	-213.00	2,500.00	-2,713.00 [10]
Meetings Expense	56.88	2,333.32	-2,276.44
Office Expense	1,852.38	6,666.68	-4,814.30
Office Supplies	1,790.65	2,666.68	-876.03
Printing and Reproduction	902.89	1,000.00	-97.11
Professional Fees			
Accounting, Audit	18,000.00	12,000.00	6,000.00 [11]
Legal Fees	0.00	2,666.68	-2,666.68
Total Professional Fees	18,000.00	14,666.68	3,333.32
Travel & Ent			
Travel	5,477.20	6,666.68	-1,189.48
Total Travel & Ent	5,477.20	6,666.68	-1,189.48
Total Administrative	27,996.25	36,500.04	-8,503.79
Contract Labor			
IT and Network support	13,867.18	13,333.32	533.86
Pass Through Expense			
3507 FAR HOP Consultant	30,007.55	17,007.00	13,000.55
3903 MIL CWSRF Consultant	29,961.30	31,111.12	-1,149.82
4107 NKT HOP3 Form Based Code	28,250.00	28,250.00	0.00
4108 NKT HOP2 Consultant	0.00	6,000.00	-6,000.00
5121 GB2030 MIL Water Engineer	27,599.00	36,666.68	-9,067.68
5122 GB2030 Sign Contract Plan	8,014.50	10,840.00	-2,825.50
5122 GB Sign Manufacturer	0.00	8,333.32	-8,333.32
5122 GB2030 Sign-UNH Production	0.00	3,896.00	-3,896.00
5207 DOV PREPA Consultant	6,250.00	6,250.00	0.00
5208 LEE PREPA Consultant	6,000.00	6,000.00	0.00
6105 Coastal TA SubAward DUR	0.00	1,333.32	-1,333.32
6152 NKT CRG Exp & Planner	13,680.00	10,000.00	3,680.00
6152 NKT CRG Engineer	0.00	10,666.68	-10,666.68
6252 Cocheco River Indigenous	0.00	750.00	-750.00
6253 Sunrise Lake Engineer	0.00	13,714.28	-13,714.28

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03/19/25
Accrual Basis

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2024 through February 2025

	Jul '24 - Feb 25	Budget	$ Over Budget
7111 EPA Brownfields Consultant	73,092.81	84,666.68	-11,573.87
7201 HUD EDI CDS RPC Exp	95,508.60	255,500.00	-159,991.40
7301 USDA RD FAR MIL Consultant	70,200.00	80,600.00	-10,400.00
NHDOT Consultant	12,719.88	46,666.68	-33,946.80
Total Pass Through Expense	401,308.63	658,251.76	-256,943.13 12
Total Contract Labor	415,175.81	671,585.08	-256,409.27
Total Expense	1,430,607.51	1,722,641.60	-292,034.09
Net Ordinary Income	10,684.06	26,854.33	-16,170.27
Other Income/Expense			
Other Income			
Interest Income	178.16	66.68	111.48
Total Other Income	178.16	66.68	111.48
Net Other Income	178.16	66.68	111.48
Net Income	**10,862.22**	**26,921.01**	**-16,058.79**

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03/19/25

Accrual Basis

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2024 through February 2025

1. Revenues: Differences are mostly attributable to the timing of project work performed versus budgeting on an even monthly basis for the months the contract is in effect. Many projects are task-based and cannot be billed until a specified percentage of task completion, which may not coincide with the monthly budget revenue spread. Billing is also contingent upon receipt of contractor invoices for several projects, where SRPC administration of the project is minimal. Also keep in mind that the gross revenue figures include any match requirements for each project. This budget report reflects the adopted mid-year budget figures.

2. Municipal Revenue: The majority of the first-round HOP grants concluded in July (#3507, 4004, 4105, 4107, 4605). The DOV HOP is extended through December of this year. DUR Wagon Hill has not been contracted yet. MIL CWSRF was first billed in October, but budgeted to begin in September. The NOT HOP2 start date is January, 2025, and work has not yet begun on that project. The SOM HOP2 also started January, 2025 and work has not begun yet. SOM Master Plan has not been contracted yet. The SMPDC contract was first billed in December. The NHCF Milton Watershed and GB Signage is paid in advance, and all funds are expected to be spent down by the end of the contract period.

3. Federal Agency Revenue: The EPA Brownfields, HUD and USDA grants are mainly contingent on the receipt of contractor invoices.

4. State Award Revenue: Work on the PREPARE and NH DES 5YR CFRS Update began in February. The Phase II CFRM contract has not been executed yet. Work on the UNH Evolve CAW Practice started in October, but was budgeted to start in July. Under Pre-Disaster Mitigation, the FAR HazMit 4516 started in September (budgeted to start in July). The NKT HMGP was budgeted to begin in January, but the required associated match was not obtained until February.

5. MPO Revenue: Funds for the UPWP and COAST are expected to be spent fully during this second year of the contracts.

6. Personnel: Salaries and Wages were spread evenly over the 12-month period. Actual utilization of interns may not coincide with the monthly budgeting of these salaries. Health benefits and Pension expense were estimated and may not reflect actual staff utilization.

7. Office Software: In July, a $3,391 one-time purchase of Foxit was made to replace Adobe, and SkinnyApps was purchased for $550 and will be paid by UPWP.

8. Transportation Database: The INRIX dataset was budgeted over 12 months and may not coincide with actual invoices. The actual invoice was paid September in a lump sum payment of $20,000.

9. Fixed Expense: See Balance Sheet note, Right of Use Asset to explain Amortization and Rent variances to budget. All lease payments were budgeted as Rent, rather than being split out.

10. Library & Planning Books: The PLUR books were received in January and the invoice for $2,730 was paid in March.

11. Accounting and Audit: Audit costs are budgeted evenly for all 12 months and may not coincide with the actual payment of invoices.

12.

Pass Through Expenses: These expenses are contingent upon receipt of contractor invoices. Costs are distributed evenly over the course of the year and may not agree with the timing of actual costs, invoices received, or actual contract start dates.

SB297 (as Amended by 2025-0894s) Fact Sheet

March 11, 2025

Member Group Impacts:

1. You are ultimately responsible for losses.
    a. **Effective upon passage:**
    b. You **must** agree in writing that you (as a Member Group) are ultimately responsible for any potential losses incurred while participating in a NH RSA 5-B risk pool, such as HealthTrust.
    c. You **must** acknowledge that HealthTrust coverage is not insurance, does not function like an insurance company, and is not an insurer.
    d. HealthTrust **must** collect funds from Members (through assessments or replenishments) in the event of losses that cause HealthTrust reserves to fall below the minimum reserve requirements or insolvency.
    e. If you terminate coverage, you remain responsible for losses that occurred during the prior year.
    f. This policy change stands in stark contrast to the current arrangement. Today, HealthTrust (a non-profit New Hampshire corporation) would be the responsible entity. This shifts the ultimate liability to each Member Group.
2. You will need to create a reserve.
    a. **Effective upon the next setting of fiscal year budgets following passage.**
    b. In order to participate in a RSA 5-B health risk pool, you **must** create a non-lapsing reserve account held by you as a Member Group.
    c. This reserve will be utilized to fund assessments for which you may be responsible.
    d. You **must** fund an amount equivalent to at least 1% of your health coverage contributions each year, until the reserve account is funded to a total of 4% of contributions.
    e. If you utilize these reserves, you **must** rebuild the fund at a rate of at least 1% the following year, until the 4% funding has been achieved.
    f. You may **not** participate in a RSA 5-B risk pool for health coverage without having this reserve account in place.
    g. In the years where there are returns of surplus from HealthTrust, they may be deposited into this reserve account.
3. You **must** pay replenishments and/or assessments when needed. You, as the Member Groups, would utilize the funds created in Section 2 above to pay these costs.
    a. **Replenishments:**
        i. **Effective as of closure of HealthTrust Fiscal Year 2026 (for renewals starting January 1, 2027 and July 1, 2027)**
        ii. If HealthTrust reserves fall below 12% of member group contributions in a fiscal year, HealthTrust **must** include a contingency reserve replenishment amount in the next rating cycle (i.e., FY2028 in the first year) that mandates a recovery to at least that 12% level.

iii. This replenishment amount will be due from Groups who participated in the fiscal year for which the replenishment is calculated, even if they have terminated membership.

b. **Assessments:**

   i. **Effective upon passage.**

   ii. If HealthTrust reserves fall below 8% of annual paid claims, HealthTrust **must** notify you of a potential required assessment if reserves fall below 4% of annual paid claims.

   iii. If HealthTrust reserves fall below 4% of annual paid claims, you **must** pay an assessment **within 30 days** to satisfy the amount of the deficiency.

   iv. Evaluation occurs at the end of each fiscal month.

   v. Calculated on a pro-rata basis based on contribution amounts.

<u>HealthTrust Reserves:</u>

1. HealthTrust contingency reserves (Capital Adequacy Reserves) **must** be between 12% and 16% of Member Group contributions for the current fiscal year.

   a. The upper limit may be temporarily increased to 18% if we apply for, and are granted, an exception.

   b. The bill states that the contingency reserve rate ranges will be reviewed by July 1, 2027 and every 4 years thereafter. No actuarially sound standards have been identified as the basis for this review such as those used by the New Hampshire Insurance Department.

   c. As written, the upper limit is less than the minimum reserve level ($95 million, which is 20% of contributions for the current fiscal year) that our actuaries have determined is necessary in order to have only a 5% chance of reserves being depleted within 5 years.

   d. As of the end of FY2024, HealthTrust is at a contingency reserve level equivalent to 7% of contributions and is in the midst of a Board-approved, actuarially-modeled plan to rebuild reserves over a period of three rating cycles. This would halt that rebuild effort at the 16% allowable limit and thereby prevent HealthTrust from accumulating the level of reserves that has been actuarially determined appropriate.

   e. If HealthTrust becomes financially impaired, Groups will be responsible to replenish HealthTrust reserves through prescribed replenishments and/or assessments detailed above.

Outlook

Update on SB 297 – Primex's Position on the Amended Bill

From Primex Member Services <memberservices@nhprimex.org>
Date Tue 3/4/2025 4:50 PM
To Jen Czysz <jczysz@strafford.org>

Primex³
NH Public Risk Management Exchange

Dear Members,

We are writing to update you on our position regarding SB 297 in light of amendments to the bill yesterday afternoon.

As originally introduced, SB 297 raised concerns for Primex, and we were not supportive of the bill. Following discussions at last week's meeting of New Hampshire risk pools with the Secretary of State's Office, we expressed two key concerns with the bill: a lack of flexibility in contingency reserve replenishments; and a lack of recognition of risk management services as an administrative expense.

Late yesterday, we received Amended SB 297 and, upon careful review and analysis, we are pleased to report that these two major concerns appear in our judgment to have been addressed satisfactorily.

At a second meeting of NH risk pools, hosted by the Secretary of State's team this morning, we gained further insight into how contingency reserve replenishments would function under Amended SB 297. We also reviewed the projected impacts and timelines for rebuilding contingency reserves. Encouragingly, the impacts were not as significant as initially expected, and we believe the amended language provides adequate flexibility to address this process as needed.

We recognize that Primex covers risks that differ from those of other pools, and therefore, we cannot speak to their concerns. However, with respect to our programs, Primex is willing to move forward with Amended SB 297. We anticipate that the Secretary of State and his team, under the framework of this legislation, will collaborate with us if contingency reserve replenishment becomes necessary. We share the commitment to pool solvency and recognize the importance of ensuring that our regulator has the appropriate tools to address potential insolvency issues.

Thank you for your continued attention to this evolving issue. If there are any further amendments to this bill, we will keep you updated on our position. If you have any questions, please don't hesitate to reach out to us at memberservices@nhprimex.org.

Sincerely,

Ty Gagne
Chief Executive Officer
NH Public Risk Management Exchange (Primex³)

Trust. Excellence. Service.

STRAFFORD
Regional Planning Commission

March 21, 2025

William Watson, Administrator
NH Department of Transportation
Bureau of Planning and Community Assistance
7 Hazen Drive
Concord, NH 03302

RE: March 2025 Minor Revisions to the 2023-2026 TIP

Dear Mr. Watson:

The Strafford Regional Planning Commission (SRPC) staff has received a request to approve the March 2025 Minor Revisions to Strafford Metropolitan Planning Organization's approved 2023-2026 Transportation Improvement Program (TIP).

The following information is in the Strafford MPO Prospectus that was revised and adopted on January 19, 2018, at the Strafford MPO Policy Committee Meeting:

In the Strafford MPO the Executive Director has the authority to review Administrative Modification and/or Informational Revisions. The Executive Director may request the advice of members of the MPO Technical Advisory Committee to complete this review. The Executive Director may make recommendations to the Executive Committee for their concurrence or non-concurrence with Administrative Modifications and/or Informational revisions and for a procedural change from Administrative Modification and/or Informational Revisions to Amendment. The Executive Director will issue a letter to the NHDOT indicating their decision. Copies of these letters will be provided to members of the TAC and MPO.

The Executive Director recommends the approval of the following Administrative Modifications to the 2023-2026 TIP as proposed.

Sincerely,

Jennifer Czysz, AICP
Executive Director

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Proposed Dollars

DOS IMPAIRED DRIVING CAMPAIGN (44997)

All Project Cost: **$335,129**

Route/Road/Entity: Statewide

Scope: DOS Impaired Driving Campaign

Phase	Year	Federal	State	Other	Total	Funding
Other	2025	$335,129	$0	$0	$335,129	008 Alcohol Incentive Program
		$335,129	**$0**	**$0**	**$335,129**	

Regionally Significant: No **Managed By:** DOT **CAA Code:** ATT **RPC:** Undetermined

Includes indirects and inflation

Approved Dollars

NEWINGTON - DOVER (11238S)

All Project Cost: **$66,287,691**

Route/Road/Entity: SPAULDING TURNPIKE / LITTLE BAY BRIDGES

Scope: Remove the superstructure General Sullivan Br & provide the most cost effective bike/ped connection

Phase	Year	Federal	State	Other	Total	Funding
Construction	2023	$0	$0	$1,622,000	$1,622,000	Non Par Other
Construction	2025	$25,335,264	$15,590,508	$0	$40,925,772	Congestion Mitigation and Air Quality Program, STBG-50 to 200K, STBG-State Flexible, Toll Credit, Turnpike Capital
Construction	2026	$13,351,350	$0	$0	$13,351,350	Carbon Reduction Program 50k - 200k, Congestion Mitigation and Air Quality Program, STBG-State Flexible, Toll Credit
		$38,686,614	**$15,590,508**	**$1,622,000**	**$55,899,122**	

Regionally Significant: Yes **Managed By:** DOT **CAA Code:** E-19 **RPC:** RPC, SRPC

Proposed Dollars

NEWINGTON - DOVER (11238S)

All Project Cost: **$44,081,400**

Route/Road/Entity: SPAULDING TURNPIKE / LITTLE BAY BRIDGES

Scope: Remove the superstructure of the existing General Sullivan Bridge

Phase	Year	Federal	State	Other	Total	Funding
Construction	2025	$550,000	$0	$0	$550,000	National Highway Performance, Toll Credit
Construction	2026	$41,250,000	$0	$0	$41,250,000	National Highway Performance, Toll Credit
		$41,800,000	**$0**	**$0**	**$41,800,000**	

Regionally Significant: Yes **Managed By:** DOT **CAA Code:** E-19 **RPC:** RPC, SRPC

Proposed Dollars

NEWINGTON-DOVER (11238T)

All Project Cost: **$22,284,400**

Route/Road/Entity: GSB (OLD SPAULDING TURNPIKE)

Scope: New General Sullivan Bridge superstructure

Phase	Year	Federal	State	Other	Total	Funding
PE	2025	$0	$300,000	$0	$300,000	Turnpike Capital
		$0	**$300,000**	**$0**	**$300,000**	

Regionally Significant: No **Managed By:** DOT **CAA Code:** ATT **RPC:** RPC, SRPC

Includes indirects and inflation

Approved Dollars

PROGRAM (CRDR)

All Project Cost: **$96,083,766**

Route/Road/Entity: Various

Scope: CULVERT REPLACEMENT/REHABILITATION & DRAINAGE REPAIRS (Annual Project)

Phase	Year	Federal	State	Other	Total	Funding
PE	2023	$500,000	$0	$0	$500,000	National Highway Performance, STBG-State Flexible, Toll Credit
PE	2024	$1,096,500	$0	$0	$1,096,500	National Highway Performance, STBG-5 to 49,999, STBG-50 to 200K, STBG-Non Urban Areas Under 5K, STBG-State Flexible, Toll Credit
PE	2025	$1,306,700	$0	$0	$1,306,700	National Highway Performance, STBG-5 to 49,999, STBG-50 to 200K, STBG-Non Urban Areas Under 5K, STBG-State Flexible, Toll Credit
PE	2026	$733,300	$0	$0	$733,300	National Highway Performance, STBG-State Flexible, Toll Credit
ROW	2023	$34,100	$0	$0	$34,100	National Highway Performance, STBG-State Flexible, Toll Credit
ROW	2024	$74,800	$0	$0	$74,800	National Highway Performance, STBG-Non Urban Areas Under 5K, STBG-State Flexible, Toll Credit
ROW	2025	$57,900	$0	$0	$57,900	National Highway Performance, STBG-5 to 49,999, STBG-Non Urban Areas Under 5K, STBG-State Flexible, Toll Credit
ROW	2026	$8,000	$0	$0	$8,000	STBG-State Flexible, Toll Credit
Construction	2023	$615,000	$0	$0	$615,000	STBG-State Flexible, Toll Credit
Construction	2024	$4,486,870	$0	$0	$4,486,870	National Highway Performance, STBG-Non Urban Areas Under 5K, STBG-State Flexible, Toll Credit
Construction	2025	$4,945,000	$0	$0	$4,945,000	National Highway Performance, STBG-5 to 49,999, STBG-Non Urban Areas Under 5K, STBG-State Flexible, Toll Credit
Construction	2026	$3,590,220	$0	$0	$3,590,220	National Highway Performance, STBG-State Flexible, Toll Credit
Other	2023	$5,000	$0	$0	$5,000	National Highway Performance, STBG-State Flexible, Toll Credit
Other	2024	$5,000	$0	$0	$5,000	National Highway Performance, STBG-State Flexible, Toll Credit
Other	2025	$5,000	$0	$0	$5,000	National Highway Performance, STBG-State Flexible, Toll Credit
Other	2026	$5,000	$0	$0	$5,000	National Highway Performance, STBG-State Flexible, Toll Credit
		$17,468,390	**$0**	**$0**	**$17,468,390**	

Regionally Significant: No **Managed By:** DOT **CAA Code:** ALL **RPC:** Undetermined

Includes indirects and inflation

Proposed Dollars

PROGRAM (CRDR)

All Project Cost: **$110,083,766**

Route/Road/Entity: Various

Scope: No Change

Phase	Year	Federal	State	Other	Total	Funding
PE	2023	$500,000	$0	$0	$500,000	National Highway Performance, STBG-State Flexible, Toll Credit
PE	2024	$1,096,500	$0	$0	$1,096,500	National Highway Performance, STBG-5 to 49,999, STBG-50 to 200K, STBG-Non Urban Areas Under 5K, STBG-State Flexible, Toll Credit
PE	2025	$1,361,700	$0	$0	$1,361,700	National Highway Performance, STBG-5 to 49,999, STBG-50 to 200K, STBG-Non Urban Areas Under 5K, STBG-State Flexible, Toll Credit
PE	2026	$733,300	$0	$0	$733,300	National Highway Performance, STBG-State Flexible, Toll Credit
ROW	2023	$34,100	$0	$0	$34,100	National Highway Performance, STBG-State Flexible, Toll Credit
ROW	2024	$74,800	$0	$0	$74,800	National Highway Performance, STBG-Non Urban Areas Under 5K, STBG-State Flexible, Toll Credit
ROW	2025	$57,900	$0	$0	$57,900	National Highway Performance, STBG-5 to 49,999, STBG-Non Urban Areas Under 5K, STBG-State Flexible, Toll Credit
ROW	2026	$42,900	$0	$0	$42,900	STBG-Non Urban Areas Under 5K, STBG-State Flexible, Toll Credit
Construction	2023	$615,000	$0	$0	$615,000	STBG-State Flexible, Toll Credit
Construction	2024	$4,486,870	$0	$0	$4,486,870	National Highway Performance, STBG-Non Urban Areas Under 5K, STBG-State Flexible, Toll Credit
Construction	2025	$4,855,100	$0	$0	$4,855,100	National Highway Performance, STBG-5 to 49,999, STBG-Non Urban Areas Under 5K, STBG-State Flexible, Toll Credit
Construction	2026	$3,590,220	$0	$0	$3,590,220	National Highway Performance, STBG-State Flexible, Toll Credit
Other	2023	$5,000	$0	$0	$5,000	National Highway Performance, STBG-State Flexible, Toll Credit
Other	2024	$5,000	$0	$0	$5,000	National Highway Performance, STBG-State Flexible, Toll Credit
Other	2025	$5,000	$0	$0	$5,000	National Highway Performance, STBG-State Flexible, Toll Credit
Other	2026	$5,000	$0	$0	$5,000	National Highway Performance, STBG-State Flexible, Toll Credit
		$17,468,390	**$0**	**$0**	**$17,468,390**	

Regionally Significant: No **Managed By:** DOT **CAA Code:** ALL **RPC:** Undetermined

Revision Report

Pending Approval

A8.M03.25

3/13/2025

Approved Dollars

PROGRAM (OHSS)

All Project Cost: **$10,000,000**

Route/Road/Entity: Various

Scope: Replacement or rehbilitation of overhead sign structure

Phase	Year	Federal	State	Other	Total	Funding
PE	2025	$200,000	$0	$0	$200,000	STBG-State Flexible, Toll Credit
PE	2026	$200,000	$0	$0	$200,000	STBG-State Flexible, Toll Credit
Construction	2025	$800,000	$0	$0	$800,000	STBG-State Flexible, Toll Credit
Construction	2026	$800,000	$0	$0	$800,000	STBG-State Flexible, Toll Credit
		$2,000,000	**$0**	**$0**	**$2,000,000**	

Regionally Significant: No **Managed By:** DOT **CAA Code:** ALL **RPC:** Undetermined

Proposed Dollars

PROGRAM (OHSS)

All Project Cost: **$12,000,000**

Route/Road/Entity: Various

Scope: No Change

Phase	Year	Federal	State	Other	Total	Funding
Construction	2025	$1,000,000	$0	$0	$1,000,000	STBG-State Flexible, Toll Credit
Construction	2026	$1,000,000	$0	$0	$1,000,000	STBG-State Flexible, Toll Credit
		$2,000,000	**$0**	**$0**	**$2,000,000**	

Regionally Significant: No **Managed By:** DOT **CAA Code:** ALL **RPC:** Undetermined

Includes indirects and inflation

Approved Dollars

PROGRAM (STBG-FTA)

All Project Cost: **$48,900,000**

Route/Road/Entity: Various

Scope: Funds transferred from STBG to FTA to supplement public/human services transportation statewide.

Phase	Year	Federal	State	Other	Total	Funding
Other	2025	$3,000,000	$0	$612,500	$3,612,500	Other, STBG-State Flexible, Toll Credit
Other	2026	$3,000,000	$0	$612,500	$3,612,500	Other, STBG-State Flexible, Toll Credit
		$6,000,000	**$0**	**$1,225,000**	**$7,225,000**	

Regionally Significant: No **Managed By:** Muni/Local **CAA Code:** E-0 **RPC:** Undetermined

Proposed Dollars

PROGRAM (STBG-FTA)

All Project Cost: **$49,938,000**

Route/Road/Entity: Various

Scope: Funds flexed from STBG to FTA for Capital Prev Maint/Cap ADA/Admin/Mobility Mgmt/Contracted Svcs

Phase	Year	Federal	State	Other	Total	Funding
Other	2025	$3,549,000	$0	$612,500	$4,161,500	Other, STBG-State Flexible, Toll Credit
Other	2026	$3,549,000	$0	$612,500	$4,161,500	Other, STBG-State Flexible, Toll Credit
		$7,098,000	**$0**	**$1,225,000**	**$8,323,000**	

Regionally Significant: No **Managed By:** Muni/Local **CAA Code:** E-0 **RPC:** Undetermined

Includes indirects and inflation

Approved Dollars

PROGRAM (USSS)

All Project Cost: $13,395,400

Route/Road/Entity: Various

Scope: Project to update signing on state system

Phase	Year	Federal	State	Other	Total	Funding
PE	2023	$30,000	$0	$0	$30,000	National Highway Performance, STBG-State Flexible, Toll Credit
PE	2024	$30,000	$0	$0	$30,000	National Highway Performance, STBG-State Flexible, Toll Credit
PE	2025	$30,000	$0	$0	$30,000	National Highway Performance, STBG-State Flexible, Toll Credit
PE	2026	$30,000	$0	$0	$30,000	National Highway Performance, STBG-State Flexible, Toll Credit
Construction	2023	$924,500	$0	$0	$924,500	National Highway Performance, STBG-State Flexible, Toll Credit
Construction	2024	$540,000	$0	$0	$540,000	National Highway Performance, STBG-State Flexible, Toll Credit
Construction	2025	$540,000	$0	$0	$540,000	National Highway Performance, STBG-State Flexible, Toll Credit
Construction	2026	$540,000	$0	$0	$540,000	National Highway Performance, STBG-State Flexible, Toll Credit
		$2,664,500	**$0**	**$0**	**$2,664,500**	

Regionally Significant: No **Managed By:** DOT **CAA Code:** E-44 **RPC:** Undetermined

Includes indirects and inflation

Revision Report

Pending Approval

A8.M03.25

3/13/2025

Proposed Dollars

PROGRAM (USSS)

All Project Cost: **$16,115,400**

Route/Road/Entity: Various

Scope: No Change

Phase	Year	Federal	State	Other	Total	Funding
PE	2023	$30,000	$0	$0	$30,000	National Highway Performance, STBG-State Flexible, Toll Credit
PE	2024	$30,000	$0	$0	$30,000	National Highway Performance, STBG-State Flexible, Toll Credit
Construction	2023	$924,500	$0	$0	$924,500	National Highway Performance, STBG-State Flexible, Toll Credit
Construction	2024	$540,000	$0	$0	$540,000	National Highway Performance, STBG-State Flexible, Toll Credit
Construction	2025	$570,000	$0	$0	$570,000	National Highway Performance, STBG-State Flexible, Toll Credit
Construction	2026	$570,000	$0	$0	$570,000	National Highway Performance, STBG-State Flexible, Toll Credit
		$2,664,500	**$0**	**$0**	**$2,664,500**	

Regionally Significant: No **Managed By:** DOT **CAA Code:** E-44 **RPC:** Undetermined