



SRPC FISCAL COMMISSIONER'S YEAR HANDBOOK '27

STRAFFORD
Regional Planning Commission

THE ROLE OF THE COMMISSION

Strafford Regional Planning Commission works with municipalities, statewide organizations and other partners to provide technical assistance with planning documents, outreach projects and regulations. We create a space for our stakeholders to connect and share information and we provide information to the public, offering opportunities for engagement with important planning initiatives.

We serve our communities in two additional designated roles, as a Metropolitan Planning Organization (transportation planning), and as an Economic Development District. We work closely with the NH Department of Transportation to implement data collection programs, assist and advocate for local transit agencies and municipal projects, and create long range plans that address safety and quality of life. With guidance from our partners, we maintain a regional economic development strategy that includes economic trends and local priority projects. We also assist with economic development strategies and facilitate regional discussion.

OFFICERS

Paul Rasmussen, Chair
Michael Lehrman, Vice Chair
Joeseeph Boudreau, Secretary/Treasurer

CONTACT US

150 Wakefield Street, Suite 12
Rochester, NH 03867
e-mail: SRPC@straffordrpcnh.gov
Website: www.StraffordRPCnh.gov

MUNICIPALITIES

Barrington
Brookfield
Dover
Durham
Farmington
Lee
Madbury
Middleton
Milton
New Durham
Newmarket
Northwood
Nottingham
Rochester
Rollinsford
Somersworth
Strafford
Wakefield

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WELCOME

This document serves as a resource for Commissioners in understanding the structure and processes of the Commission. It is a useful resource for new Commissioners and other interested parties in that it provides an overview of how SRPC is organized, how it functions, and what the roles of the Commissioners and Executive Committee members are. It also lists the members of the SRPC staff and regular SRPC events, as a resource for all Commissioners.

Introduction to Strafford Regional Planning Commission

Strafford Regional Planning Commission (SRPC) works with municipalities, statewide organizations, and other partners to provide technical assistance with planning documents, outreach, projects, and regulations. We create a space for our stakeholders to connect and share information, and we provide information to the public, offering opportunities for engagement with important planning initiatives.

SRPC serves our communities in two additional designated roles, as a Metropolitan Planning Organization, and as an Economic Development District. We work closely with the NH Department of Transportation to implement data collection programs, assist, and advocate for local transit agencies and municipal projects, and create long-range plans which address safety and quality of life. With guidance from our partners, we maintain a regional economic development strategy that includes economic trends and local priority projects. We also assist local communities with economic development strategies and facilitate regional discussion.

Mission

Strafford Regional Planning Commission's mission is to ensure that the region is responsive to the needs of its residents through cooperation with the federal and state agencies and its member municipalities, through the implementation of its policies and plans, and through the provision of local planning assistance. These actions foster sustainable development and improve the quality of life in the region. Sustainable development balances economic progress with environmental protection and community well-being.

Vision

SRPC's vision represents the collective ideals of our communities. It is the aspirational goal which we seek to achieve, and it shapes what we do. The vision answers the question "what should the Strafford Region be 20-30 years from today" and is similar to ones that guide municipal master plans. SRPC's vision was adopted January 2015 as part of SRPC's regional plan, Local Solutions for the Strafford Region.

The Strafford Region is distinguished by its high quality of life – characterized by vibrant downtown communities, strong economies, coastal areas, and forested landscapes. The region offers excellence in education, health, and civic engagement while providing equitable access to transportation options, housing choices, and recreation opportunities.

Services

Strafford Regional Planning Commission offers many services, such as the ones below, to its members communities, partners, and other stakeholders. To learn more about each visit the [SRPC website](#).

- Active Transportation Plans
- Bicycle and Pedestrian Counts
- Brownfields Assessments
- Building Permit Reports
- Contract Planners to support local planning and zoning boards
- Culvert Assessments
- Custom Mapping and Data Analysis
- Development of Regional Impact Review
- Economic Development Technical Assistance
- Environmental Characteristic Zoning
- Grant Writing & Administration
- Hazard Mitigation Plans
- Master Plans
- Municipal Records Digitization
- Natural Resource Inventories and Assessments
- Outreach and Engagement
- Parking Studies
- Pavement Condition Assessments
- Resources for Non-English Speaking Business Owners
- River Corridor Management Plans
- Septic Health Ordinances
- Sidewalk Assessments
- Stormwater Regulation Updates
- Subdivision and Site Plan Review Regulation Updates
- Tax Map Updates
- Technical Assistance for Small Businesses
- Transportation Engineering Support
- Vehicle Crash Analyses and Road Safety Audits
- Water Resource Planning
- Watershed Management Plans
- Zoning Ordinance Updates

Organizational Overview

Commissioners

Appointed by 18 Municipalities and Strafford County



Executive Committee

7 Members Elected by Commissioners for one-year-terms



Executive Director



SRPC Staff

Official Committees

Strafford RPC

The Commission
Regional Impact
Committee (RIC)
Regional Plan
Subcommittee

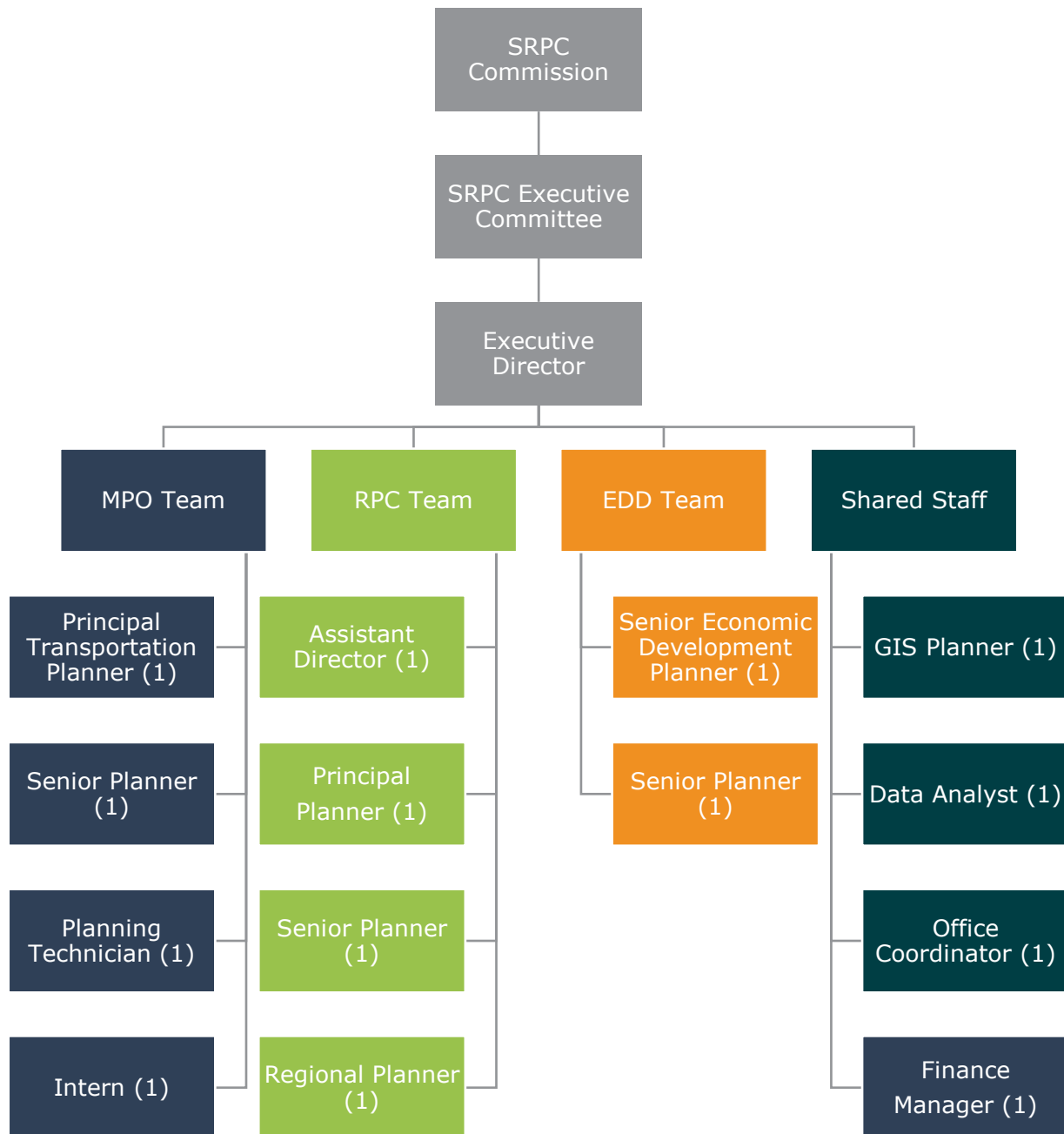
Strafford MPO

Policy Committee
Technical Advisory
Committee (TAC)

Strafford EDD

Board of Directors
Strategy Committee
Seacoast Economic
Development
Stakeholders

Strafford RPC Organizational Chart



INTRODUCTION TO BEING A COMMISSIONER

Role and Expectation

The role of a Commissioner with Strafford Regional Planning Commission (SRPC) is to offer insight and guidance regarding projects and processes of the Commission through discussions at meetings, input to staff for reports, and adoption of reports and other planning documents. Additional responsibilities include adopting and amending the Bylaws; adopting the Annual Budget and Annual Dues; and electing Officers and Executive Committee members.

SRPC Commissioners are also members of the Strafford Metropolitan Planning Organization (MPO) Policy Committee and serve on the Board of Directors for the Strafford Economic Development District (EDD). The Policy Committee provides a forum for the development of regional transportation policies for the SMPO and acts as a vehicle to coordinate the implementation of these policies. The Strafford EDD is a federally designated organization responsible for the maintenance and implementation of a regional Comprehensive Economic Development Strategy (CEDS) and other technical assistance related with economic development.

Membership

Per RSA 36:45-58 each municipality, which shall become a member of this Commission, shall be entitled to two representatives on said Commission. A municipality with a population over 10,000 but less than 25,000 shall be entitled to have three representatives on said Commission, and a municipality with a population of 25,000 or over shall be entitled to have four representatives on said Commission.

Population shall be deemed to be determined by the last federal census. Representatives on the Commission shall be nominated by the planning board of each community from the residents thereof and shall be appointed by the municipal officers of each municipality. Commissioners are appointed for four-year terms.

Major Responsibilities and Duties

- A Commissioner is expected to attend SRPC's monthly meeting and quarterly field trips and events.
- Commissioners are asked to set aside time to read SRPC emails, newsletters, reports, and other documents to keep current on what is going on in the region. and to review packet materials prior to meetings.
- Represent your municipality at Commission, EDD Board, and MPO Policy Committee meetings. There may also be opportunities to serve on

subcommittees for various SRPC projects.

- Discuss your perspective and concerns regarding both local and regional issues with your fellow Commissioners.
- Brief your municipality's boards and officials on issues facing the region.
- Encourage your community officials to use you as their contact with the Commission.
- Volunteer to serve on special committees, such as the Regional Impact Committee, and to attend planning seminars and workshops.
- Volunteer to serve as an SRPC representative to the New Hampshire Association of Regional Planning Commissions.

Additional Opportunities for Involvement

- Executive Committee
- Regional Impact Committee
- As needed on SRPC projects

Meetings

The Commission holds monthly meetings on the third Friday of the month at 9 a.m. The meetings rotate between the Economic Development District (EDD), the Regional Planning Commission (RPC), and the Metropolitan Planning Organization (MPO). The June meeting is designated as the Annual Business Meeting, at which time officers for the next fiscal year are elected and an annual budget adopted.

The Commission aims to host Quarterly Field Trips and events, Thursdays, 3:45-5:30 PM, in Sept., Dec., Feb., and Jun. The June Quarterly event is designated for the Annual Meeting celebration. The December event dedicated to an annual Commissioner 101 designed to provide commissioners one-on-one time with each other and staff.

The agenda for the upcoming meeting and the minutes of the previous meeting will be provided to each representative and alternate at least five days before each regularly scheduled meeting. The meeting held during the fourth quarter of the fiscal year shall be designated as the Annual Meeting, at which time officers for the next fiscal year shall be elected and an annual budget adopted. The annual budget may instead be adopted at the prior meeting if the Commission desires.

Business Ethics and Conduct

A Commission member is expected to engage in best practices for professional and civic conduct.

Commissioners shall not engage in the following actions:

- Disclose any confidential Commission information that is available solely as a result of the individual's affiliation with the Commission to any person not authorized to receive such information or use to the disadvantage of the Commission any such confidential information without the express authorization of the Commission and Executive Director.
- Accept or seek on behalf of oneself or any other person, any financial advantage or gain of other than nominal value offered as a result of the individual's affiliation with the Executive Committee.
- Knowingly take any action or make any statement intended to influence the conduct of the Commission in such a way to confer any financial benefit or any person, corporation, or entity in which the individual has a significant interest or affiliation.
- Authorize the use of or use for the benefit or advantage of any person, the name, endorsement, services, or property of the Commission, except in conformance with Commission policy.

Meeting Etiquette

- Be present at the scheduled start of the meeting.
- Be respectful of the views of others.
- Ensure that only one person talks at a time. Raising your hand to be recognized by the chair or facilitator is good practice.
- Do not interrupt others or start talking before someone finishes.
- Do not engage in cross talk.
- Avoid individual discussions in small groups during the meeting. When one person speaks, others should listen.
- Active participation is encouraged from all members.
- When speaking, participants should adhere to topics of discussion directly related to agenda items.
- When speaking, individuals should be brief and concise when speaking.

The Strafford Regional Planning Commission & Metropolitan Planning Organization holds both public meetings and public hearings.

For public meetings, guests are welcome to observe but should follow proper meeting etiquette allowing the meeting to proceed uninterrupted. Members of the public who wish to be involved and heard should use venues such as Citizen Forum, Public Hearings, Public Comment Periods, and outreach events.

Executive Committee Members

The role of the Executive Committee (E.C.) is to oversee the administration of the organization. In carrying out its responsibilities, the E.C. shall strive to ensure that work produced by SRPC is in accordance with the policies of the Commission, as stated in the mission statement and other Commission actions.

Membership: Officers, members, and alternates shall have served at least two years as a Commissioner on the SRPC. This qualification may be waived if the prospective member has public service experience deemed equivalent to two years of service as a Commissioner.

Major Responsibilities & Duties

- Become familiar with the Commission's finance and resource needs.
- Understand the policies and procedures of the Commission.
- Attend and participate in meetings on a regular basis.
- Oversee the administration of the Commission.
- Hire and supervise the Executive Director.
- Adopt personnel policies.
- Monitor fiscal matters and accept monthly financial statements and annual audit.
- Recommend to the Commission an annual budget and any necessary amendments.
- Authorize all capital expenditures in excess of executing contracts.
- Strive to ensure that work products are in accordance with policies of the Commission.
- Help communicate and promote the mission and programs of the Commission to the region.
- Other duties as may be deemed appropriate by the Commission.

Officers and Length of Term

The Committee will consist of a Chair, Vice-Chair, Secretary-Treasurer, and four members elected by the Commission at the Annual Meeting. The Executive Committee shall fill member vacancies from the Commission. Such appointments shall expire at the end of the fiscal year. Any officer may be removed for cause, as defined in the bylaws, by a two-thirds vote at a Commission meeting.

Accountability

Work is conducted according to legal requirements, APA/AICP standards of planning and data management, and general business standards. All members shall comply with applicable federal, state, and local laws and regulations and with Commission policies and regulations.

Meetings and Time Commitment

The E.C. meets at 8 a.m. on the third Friday of every month, at the Rochester Community Center. Meetings typically last one hour unless essential business requires otherwise. A quorum of the E.C. is deemed as four members. Robert's Rules of Order will govern.

HISTORY

In the article "Why Preserving History Matters", New York Times best-selling author Steve Berry explains, "History is not something obscure or unimportant. History plays a vital role in our everyday lives. We learn from our past in order to achieve greater influence over our future."¹ This is especially important considering SRPC's function as a regional planning entity. To plan for the future of the Strafford region, it is important to learn from the past. Considering this, SRPC took on the task, in the summer of 2015, to research the history of the organization.

While SRPC's roots date back to the mid-1960s, the story begins slightly earlier, in 1962. Although a transportation entity for the Strafford region would not be established until 1982, the Federal Highway Act of 1962 created the federal requirement for urban transportation planning. This legislation was related to the construction of the Interstate Highway System. The act required recipients of federal transportation funds allocated to urban areas with populations of 50,000 or more to base their work on the 3C planning process (continuing, comprehensive, and cooperative).

Three years later, in 1965, all 224 urbanized areas in the United States had some type of urban transportation planning process in the works. (Urbanized areas are based on population density and include residential, commercial, and other land uses with a minimum population of 50,000 people).

1965 was a significant year for the establishment of a formal process for regional planning. Under President Lyndon B. Johnson, the Housing and Urban Development Act of 1965 made funding available for organizations composed of public officials responsible for metropolitan or urban areas. This legislation encouraged the formation of regional planning organizations administered by elected officials.

President Johnson urged state and local planning agencies to work together in using common or consistent planning bases. He also encouraged the "utilization of common boundaries for planning and development districts or regions assisted by the federal government and consistent with districts established by state planning entities."²

Fulfilling this request, New Hampshire Gov. John King established the Governor's Committee on Regional Planning to delineate planning zones through a statewide study in the autumn of 1968. Around the same time, Rochester Mayor Royal Edgerly took the initiative to invite administrative, legislative, and planning officials to discuss the formation of a regional planning commission in the Dover-Rochester-Somersworth area. As an outcome of Gov. King's task force, all municipalities in Strafford County and the towns of Nottingham and Newmarket in Rockingham County were designated as region #17 in 1968.

¹*Why Preserving History Matters*. Steve Berry http://www.huffingtonpost.com/steve-berry/why-preserving-history-matters_b_1446631.htm

² September 2, 1966, Presidential Memorandum, Lyndon B. Johnson

Following the designation of planning regions, Gov. King declared that the Committee on Regional Planning would continue for members to discuss regional planning and cooperation between communities. With a region already established, the Dover and Somersworth City Councils, the Rollinsford Town Meeting, and the Strafford County Commissioners voted in 1968 to form a regional planning commission.

Shortly after the formation of this commission, New Hampshire adopted legislation (RSA 36:45-53) that allowed municipalities and counties to join in the formation of regional planning commissions and established their duties and powers. By 1971, when the Strafford Regional Planning Commission was officially established, three new municipalities had joined the Commission: Durham (1969), Madbury (1970) and Newmarket (1970). An office was opened at 600-A Central Avenue in Dover. At this time, the Commission was granted Department of Housing and Urban Development (HUD) certification for regional planning of water and sewer facilities and given the A-95 Clearinghouse designation by Gov. Walter Peterson.

In July 1972, Gov. Peterson, through Executive Order Number 15, combined the 17 regions in New Hampshire into six sub-state planning regions. To eliminate duplicative efforts, SRPC, Southeastern New Hampshire Planning Commission (headquartered in Exeter), and Southern Rockingham Regional Planning District (headquartered in Salem) were merged into Sub-State Region #6.

Due to this change in regional boundaries, the three regional planning commissions were joined administratively into the Strafford-Rockingham Regional Council. However, each maintained separate organizational structures and offices through the 1970s.

With changes in national policy in the early 1980s, funds that the regional planning commissions had depended on were withdrawn. (HUD had been the source of most of those funds.) New sources of funding and fiscal management strategies had to be established in order for the Commission to continue to operate and provide services. 1980 marked another move for SRPC, which relocated to an office in the Strafford County Justice and Administration building in Dover. Around this time, the Strafford-Rockingham Regional Council was dissolved and SRPC became fully independent. In 1982, the Rockingham Planning Commission and the Southeastern Regional Planning Commission combined to become the Rockingham Planning Commission (RPC).

A new source of transportation funds became available when Gov. Hugh Gallen designated a three- party Metropolitan Planning Organization (MPO) in September 1982. This new entity was formed by designating SRPC, the RPC, and a policy committee as the MPO responsible for implementing the 3C transportation planning process for the New Hampshire portion of the Portsmouth-Dover-Rochester, NH-Maine urbanized area.

Transportation planning within this organizational structure continued until 1993, after the Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA) and the Clean Air Act Amendments of 1990 (CAAA) had been passed. With this legislation

came significant changes to the MPO structure. First, the MPO study area was expanded to include the entire air quality non-attainment areas within the two regional planning commissions' boundaries. This was done to comply with federal requirements that either MPOs assume planning responsibility for adjacent rural communities not in attainment of federal ambient air quality standards, or that the State implement a transportation planning process for those communities. With the exception of the town of Wakefield, the entire Rockingham Planning Commission and SRPC planning districts at that time were classified as being in "non-attainment" for ozone pollution.

Another change took place on April 16, 1993, when the MPO was redesignated by Gov. Steve Merrill to consist only of the SRPC and the Rockingham Planning Commission acting jointly. To be consistent with the other New Hampshire MPOs, and to incorporate policy-level oversight for the entire MPO study area, the Transportation Policy Committee, which functioned as an external advisory committee to the Rockingham Planning Commission, was abolished and instead began functioning directly as the Policy Committee of the Seacoast Metropolitan Planning Organization. The Technical Advisory Committee remained as previously organized. The two regional planning commissions co-directed the Commissioners from the 35 communities within the MPO study area together with the relevant state, federal, and local agencies. Together, they functioned as the Seacoast MPO Policy Committee, reviewing and approving all MPO transportation plans, programs, and policies.

In 2001, SRPC moved its office to 2 Ridge Street in Dover.

The Seacoast MPO existed until July 2007, when Gov. John Lynch re-designated the Seacoast MPO as two separate MPOs coterminous with the planning boundaries of Rockingham Regional Planning Commission and SRPC. This change was based on federal MPO designation rules following the 2000 census, in which the former Portsmouth-Dover-Rochester, NH-Maine urbanized area was split into the Dover-Rochester, NH-ME UZA and the Portsmouth-Kittery, NH-ME UZA.

2010 marked another move for SRPC, to our current office at 150 Wakefield Street in Rochester. The latest and greatest change to the organizational structure of SRPC came with a 2015 Economic Development Administration federal designation. On January 30, 2015 the Strafford economic development region (which is the SRPC planning region minus the communities in Rockingham County) was designated an Economic Development District.

What is to come in the future? Only time will tell. But we will continue to look back to our past in order to prepare for our future. As we learn more about our past, we will share this information with you as we prepare to celebrate 50 years as a regional planning entity.

TIMELINE

Concerned with long-range planning initiatives, Royal Edgerly, mayor of Rochester, took the initiative to invite administrative, legislative, and planning officials to discuss the formation of a regional planning commission in the Dover-Rochester-Somersworth area. In his November 1967 letter, Mayor Edgerly wrote:

"Roads, schools, hospitals, water and sewer systems are being designed and built to serve groups of communities, but generally long-range planning is being conducted by communities only on an individual basis. Few formal attempts have been made to conduct coordinated planning to take steps to form a regional planning agency".

Because of this initial meeting, the Dover and Somersworth City Councils, the Rollinsford Town Meeting, and the Strafford County Commissioners voted in 1968 to form a regional planning commission. Walworth Johnson of Dover was elected the first chairman of the Commission.

On December 26, 1968, Governor King established 17 planning regions in New Hampshire. As a result of a study prepared by a governor-appointed New Hampshire Committee on Regional Planning, all municipalities in Strafford County, plus Nottingham and Newmarket in Rockingham County, were incorporated into the original planning commission. The new region was designated #17.

1969 The State of New Hampshire adopted enabling legislation allowing municipalities and counties to join in the formation of regional planning commissions and establish their duties and powers (RSA 36:45-53). These statutes were revised in 1970.

1971 When the Strafford Regional Planning Commission (SRPC) was officially formed, three new municipalities joined the Commission: Durham (1969), Madbury (1970) and Newmarket (1970).

Charles B. Noyes appointed as the first full-time director. An office was opened at 600-A Central Avenue, Dover.

The Commission is granted Department of Housing and Urban Development (HUD) certification for regional planning of water and sewer facilities; and the A-95 Clearinghouse designation by Governor Peterson. Beginning November 3, 1971, all location applications for federal funds were referred to SRPC for comment and recommendation.

1972 Lee joined the Commission.

Rebecca B.W. Frost of Durham elected chair.

Silas Weeks appointed interim director in August upon the death of Charles Noyes. Governor Peterson, through Executive Order Number 15, combined

the 17 regions in New Hampshire into six Sub-State Planning Regions. In order to eliminate duplication, SRPC; Southeastern New Hampshire Planning Commission, headquartered in Exeter; and Southern Rockingham Regional Planning District, headquartered in Salem; were merged into Sub-State Region #6 on July 1, 1972.

1973 Nottingham joined SRPC.

Michael Kulka appointed as director.

Commission's office relocated to 90 Washington Street, Dover.

1974 The towns, through Town Meeting vote, and the cities, through City Council action, voted to join SRPC and the Strafford-Rockingham Regional Council, formerly called Sub-State District #6. With this action, the municipalities gained dual membership in both SRPC and the Council.

Their representatives became members of both organizations.

Joan Schreiber of Madbury elected chair.

1975 George Olson appointed as executive director.

Middleton joined SRPC.

1976 Aaron Chadbourn of Lee elected chair.

Jack Mettee appointed executive director

1977 Governor Thomson, through Executive Order 77-3, transferred Northwood from Region 5 to Region 6

1980 Edmund Jansen, Jr. of Rollinsford elected chair.

1981 Milton joined the Commission.

1982 At the request of the Commission and Council representatives, Governor Gallen issued Executive Order number 82-7 authorizing the separation of SRPC from the Strafford Rockingham Regional Council.

1983 Jimmy Hicks appointed executive director.

1984 Dover rejoined the Commission.

1985 James Yurick of Somersworth elected chair.

1986 Northwood became a Commission member.

Richard Danforth appointed executive director.

1987 Paul Smith appointed executive director.

1989 Donald Sumner of Durham elected chair.

- 1990** William Baber of Dover elected chair.
- 1991** Edward McNitt of Durham elected chair.
- 1993** Jack Creamer of Strafford elected chair.
Steve Burns appointed executive director.
Governor Merrill, through Executive Order 93-3, transferred Wakefield from Region 2.
- 1995** Ronald Cole of Dover elected chair.
- 1999** Samuel Reid of Somersworth elected chair.
Cynthia Copeland, AICP, appointed executive director.
- 2000** George Rief of Durham elected chair.
- 2001** Commission office relocated to 2 Ridge Street in Dover.
- 2002** Governor Shaheen, through Executive Order 2002-6, transferred Brookfield from Region 2 to Region 7.
Thomas Fargo of Dover elected chair.
- 2006** Alphonse Dixon of Newmarket appointed interim chair.
- 2007** Edmund Jansen, Jr. of Rollinsford elected chair.
Governor John Lynch authorized the dissolution of the joint Seacoast Metropolitan Planning Organization (MPO) creating separate Strafford and Rockingham MPOs.
- 2008** Larry Brown of Milton elected chair.
- 2009** Edmund Jansen, Jr. of Rollinsford elected chair.
- 2010** Commission office relocated to 150 Wakefield Street in Rochester.
- 2012** Lucien Vita of Middleton elected chair.
- 2013** Brian Tapscott of Somersworth elected chair.
- 2015** SRPC received federal designation from the EDA as an Economic Development District (EDD).
- 2016** Victoria Parmele of Northwood elected chair.
- 2018** Jennifer Czysz appointed as Executive Director.
- 2021** Dave Landry of Dover elected chair.
- 2025** Katrin Kasper of Lee elected chair
- 2025** Paul Rasmussen of Durham elected chair

FY2027 Meeting Schedule

Commissioners and transportation partners meet monthly to govern our three programs as well as quarterly to engage in peer learning opportunities for each:

- **RPC:** Regional Planning Commission (Commissioners)
- **EDD:** Economic Development District Board of Directors (Commissioners)
- **MPO:** Metropolitan Planning Organization's Transportation Policy Committee (Commissioners + Transportation Partners)

Meetings are typically held on the 3rd Friday of the month at the SRPC Office, Conference Room 1A. The Executive Committee meets right before the regular monthly meeting in the same room. Quarterly field trips are held across the region.

Fiscal Year 2027 Schedule

Date	Location	Executive Committee Time	Commission Time	Commission Program*
Fri. Jul. 17, 2026	SRPC	8-9:00 AM	9-10:30 AM	RPC
Fri. Aug. 21, 2026	SRPC	8-9:00 AM	9-10:30 AM	EDD/MPO
Fri. Sep. 18, 2026	SRPC	8-9:00 AM	9-10:30 AM	MPO
Thur. Sep. 24, 2026	Field Trip	NA	3:45-5:30 PM	RPC
Fri. Oct. 16, 2026	SRPC	8-9:00 AM	9-10:30 AM	RPC
Fri. Nov. 20, 2026	SRPC	8-9:00 AM	9-10:30 AM	EDD
Thur. Dec. 10, 2026	Field Trip	NA	3:45-5:30 PM	MPO
Fri. Dec. 18, 2026	SRPC	8-9:00 AM	9-10:30 AM	MPO
Fri. Jan. 15, 2027	SRPC	8-9:00 AM	9-10:30 AM	RPC
Fri. Feb. 19, 2027	SRPC	8-9:00 AM	9-10:30 AM	EDD
Thur. Feb. 25, 2027	Field Trip	NA	3:45-5:30 PM	EDD
Fri. Mar. 19, 2027	SRPC	8-9:00 AM	9-10:30 AM	MPO
Fri. Apr. 16, 2027	SRPC	8-9:00 AM	9-10:30 AM	RPC
Fri. May 21, 2027	SRPC	8-9:00 AM	9-10:30 AM	MPO
Fri. Jun. 11, 2027	SRPC	8-9:00 AM	9-10:30 AM	RPC/EDD
Thu. June 24, 2027	TBD	NA	11 AM – 2 PM	All

* Tentative line up of SRPC programs, subject to change. One or more program areas may partner for a single meeting.

COMMISSIONER DIRECTORY

Community	Commissioners	Appointment Expiration
Barrington	Steve Diamond	07/01/2029
	Matthew Towne	07/09/2027
Brookfield	Marshall Goldberg	03/02/2028
	John Roth	03/02/2030
Dover	Steve Brown	11/04/2028
	Krysta Gingue	11/04/2027
	Lindsey Williams	11/04/2029
	Kean McDermott	11/04/2026
Durham	Paul Rasmussen	04/30/2029
	Curtis Register	04/30/2027
	Michael Lehrman	04/30/2030
Farmington	Vacant	03/31/2029
	Vacant	01/01/2027
Lee	Katrin Kasper	11/21/2028
	Vacant	03/01/2029
Madbury	Mark Avery	03/01/2029
	Tom Falk	09/01/2026
Middleton	Kate Buzard	05/28/2029
	John Mullen	05/28/2027
Milton	John Nute	12/09/2026
	Leslie Howlett	4/15/2029
New Durham	Vacant	10/28/2029
	Vacant	06/28/2027
Newmarket	Vacant	03/01/2029
	Sarah Wrightsman	03/13/2028
Northwood	Vacant	04/30/2027
	Donald Manter	04/30/2029
Nottingham	Glenn Griswold	02/01/2028
	Vacant	05/13/2030
Rochester	Barbara Holstein	06/06/2027
	Kevin Sullivan	06/30/2029
	Rick Healey	06/06/2028
	Joe Boudreau	06/30/2030

Community	Commissioners	Appointment Expiration
Rollinsford	Vacant	04/21/2029
	Vacant	04/21/2027
Somersworth	Vacant	05/02/2030
	Mark Richardson	05/31/2029
	Michael Bobinsky	05/02/2028
Strafford	Donald Coker	08/15/2029
	Vacant	08/01/2028
Wakefield	Steve Stancel	08/01/2026
	Vacant	08/1/2028
Strafford County	George Maglaras	Indefinite

EXECUTIVE COMMITTEE DIRECTORY

The officers for the Commission and members of the Executive Committee for FY 2026 are listed below.

Officers

Chair: Paul Rasmussen, Durham

Vice Chairperson: Michael Lehrman

Secretary/Treasurer: Joeseeph Boudreau, Rochester

Executive Committee Members

Matt Towne, Barrington

Michael Bobinsky, Somersworth

Mark Richardson, Somersworth

Steve Stancel, Wakefield

Alternates

Katrin Kasper, Lee

Krista Gingue, Dover

Curtis Register, Durham

STAFF DIRECTORY

Blair Haney

Principal Regional Planner
bhaney@straaffordrpcnh.gov



Brian Notinger

GIS Intern
intern@straaffordrpcnh.gov



Colin Lentz

Principal Transportation Planner
Clentz@straaffordrpcnh.gov



Jennifer Czysz

Executive Director
jczysz@straaffordrpcnh.gov



Kerrie Diers

Principal Planner
kdiers@straaffordrpcnh.gov



Kyle Pimental

Assistant Director
kpimental@straaffordrpcnh.gov



Lisa J. Murphy

Senior Regional Planner
lmurphy@straaffordrpcnh.gov



Lisa Wise

Regional Planner
lwise@straaffordrpcnh.gov



Mark Davie

Senior Regional Planner
mdavie@straffordrpcnh.gov



Megan Taylor-Fetter

Office Coordinator
mtaylorfetter@straffordrpcnh.gov



Michael Polizzotti

Senior Economic Development Planner
mpolizzotti@straffordrpcnh.gov



Natalie Gemma

Senior Regional Planner
nmoles@straffordrpcnh.gov



Rachel Dewey

Senior Data Analyst
rdewey@straffordrpcnh.gov



Stephen Geis

Regional Planner
sgeis@straffordrpcnh.gov



Vickie Blackden

Finance Manager
vblackden@straffordrpcnh.gov



ACRONYMS

Acronym	Name
3C	Continuing, Comprehensive, & Cooperative Transportation Planning Process
AADT	Annual Average Daily Traffic
AASHTO	American Association of State Highway and Transportation Officials
AARP	American Association of Retired People
ACS	American Community Survey
ADA	Americans with Disabilities Act
ADT	Average Daily Traffic
ADU	Accessory Dwelling Unit
APA	American Planning Association
APTA	American Public Transportation Association
BFA	Bicycle Federation of America
BMPs	Best Management Practices
CAA	Clean Air Act Amendments of 1990
CARES Act	The Coronavirus Aid, Relief, and Economic Security Act
CCSNH	Community College System of New Hampshire
CDBG	Community Development Block Grants
CDC	Center for Disease Control
CDFA	Community Development Finance Authority
CEDS	Comprehensive Economic Development Strategy
CERCLA	Comprehensive Environmental Response, Compensation, and Liability Act
CFR	Code of Federal Regulations
CILUG	Coastal Innovative Land Use Guide
CIP	Capital Improvement Plan
CHAT	Communities for Healthy Aging Strategies
CMAQ	Congestion Mitigation and Air Quality Funding Program
CNHRPC	Central New Hampshire Regional Planning Commission
CO	Carbon Monoxide
COAST	Cooperative Alliance for Seacoast Transportation
COG	Council of Governments
CORD	Council on Resources and Development
CTPP	Census Transportation Planning Package
DES	Department of Environmental Services
DOT	Department of Transportation
DRA	Department of Revenue Administration
DRED	Department of Resources and Economic Development
EDD	Economic Development District
EMM	Explore Moose Mountains
EPA	Environmental Protection Agency

Acronym	Name
FAA	Federal Aviation Administration
FAST Act	Fixing America's Surface Transportation Act
FCC	Federal Communications Commission
FEET	Frederick E. Everett Turnpike
FEMA	Federal Emergency Management Administration
FHWA	Federal Highway Administration
FIRM	Flood Insurance Rate Map
FmHA	Farmers Home Administration
FMV	Fair Market Value
FTA	Federal Transit Administration
FY	Fiscal Year
G&C	Governor & Executive Council
GACIT	Governor's Advisory Commission on Intermodal Transportation
GARVEE	Grant Anticipation Revenue Vehicle (borrows against federal funds)
GIS	Geographic Information System
GBCC	Great Bay Community College
HB 1817	House Bill 1817-Special Funding for red listed bridges
HCM	Highway Capacity Manual
HDC	Historic District Commission
HHW	Household Hazardous Waste
HPMS	Highway Performance Monitoring System
HSIP	Highway Safety Improvement Program
HUD	Housing and Urban Development
ICMA	International City Management Association
ITE	Institute of Transportation Engineers
LAB	League of American Bicyclists
LCHIP	Land and Community Heritage Investment Program
LEDPA	Least Environmentally Damaging Practicable Alternative
LF	Labor Force
LOB	Legislative Office Building
LRPC	Lakes Region Planning Commission
LTAP	Local Technical Assistance Program
LTS	Level of Traffic Stress, Bicycle or Pedestrian
LUST	Leaking Underground Storage Tank
LSWP	Local Source Water Protection
LWCF	Land and Water Conservation Fund
MBE	Minority Business Enterprise
MINUPT	Microcomputer Based Software for the Urban Transportation Planning System
MPO	Metropolitan Planning Organization
MS4	Municipal Separate Storm Sewer Systems

Acronym	Name
MTP	Metropolitan Transportation Plan
NARC	National Association of Regional Councils
NCC	North Country Council
NEARC	New England Association of Regional Councils
NEARC	Northeast Arc Users Group
NHACC	New Hampshire Association of Conservation Commissions
NHRA	New Hampshire Realtors Association
NHARD	New Hampshire Air Resources Division
NHDES	New Hampshire Department of Environmental Services
NHDHR	New Hampshire Division of Historical Resources
NHDOT	New Hampshire Department of Transportation
NHES	New Hampshire Employment Security
NHFPI	New Hampshire Fiscal Policy Institute
NHHFA	New Hampshire Housing Finance Authority
NHMA	New Hampshire Municipal Association
NHOEP	New Hampshire Office of Energy and Planning
NHPA	New Hampshire Planners Association
NHPR	New Hampshire Public Radio
NHRSA	New Hampshire Revised Statutes Annotated
NHS	National Highway Systems
NPL	National Priorities List: List of hazardous waste sites eligible for Super trust funds
NPS	National Park Service
NPS	National Pollution Source
NRCS	National Resources Conservation Service
NRPC	Nashua Regional Planning Commission
NTI	National Transit Institute
O-D Survey	Origin Destination Survey: A procedure used to obtain data on travel patterns
PFAS	Per and Polyfluoroalkyl Substances
PL FUNDS	Transportation Planning Funds Allocated to the MPO's
PMS	Pavement Management System
PMSA	Primary Metropolitan Statistical Area
POP!	Promoting Outdoor Play
PPE	Personal Protection Equipment
PPP	Paycheck Protection Program
PREP	Piscataqua Region Estuaries Partnership
PREPA	Piscataqua Region Estuaries Partnership Assessment
PUC	Public Utilities Commission
PUD	Planned Unit Development
RCRA	Resource Conservation and Recovery Act

Acronym	Name
RPA's	Regional Planning Agencies
RPC	Regional Planning Commission
RPC	Rockingham Planning Commission
RSA	Revised Statutes Annotated (New Hampshire Body of Laws)
RSMS	Road Surface Management System
Rte.	Route
SAB	State Aid Bridge Program
SABR	Seacoast Area Bicycle Routes
SAH	State Aid Highway Program
SARA	Superfund Amendments and Reauthorization Acts
SB 367	Senate Bill 367-4.2 Cents Road toll tax (gas tax)
SBA	Small Business Association
SEDS	Seacoast Economic Development Stakeholders
SHPO	State Historic Preservation Office
SIP	State Implementation Plan for Air Quality Attainment
SNHPC	Southern New Hampshire Planning Commission
SPNHF	Society for the Protection of New Hampshire Forests
SPOA	State Plan on Aging
SPR	Statewide Planning and Research
SRPC	Strafford Regional Planning Commission
STBG	Surface Transportation Block Grant
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAP	Transportation Alternatives Program
TAC	Technical Advisory Committee
TAP	Technical Assistance Program
TAZ	Traffic Analysis Zone
TDD	Transportation Development District
TDM	Transportation Demand Management
TDR	Transfer of Development Rights
TIF	Tax Increment Financing
TIFIA	Transportation Infrastructure Finance & Innovation Act (Federal loan)
TIFIA DS	TIFIA Debt Service
TIP	Transportation Improvement Program
TMA	Transportation Management Area
TRB	Transportation Research Board
TRR	Turnpike Rehabilitation & Reconstruction
TSM	Transportation Systems Management Actions
TTAC	Transportation Technical Advisory Committee
TYP	Ten Year Plan

Acronym	Name
UG	Uniform Guidance (AKA Super Circular)
UNH	University of New Hampshire
UPWP	Unified Planning Work Program
USDA	United States Department of Agriculture
USGS	US Geological Survey
UST's	Underground Storage Tanks
UTA	Urban Trails Alliance of Nashua
UZA	Urbanized Zone Area
UVLSRPC	Upper Valley-Lake Sunapee Regional Planning Commission
VMT	Vehicle Miles Traveled
VOIP	Voice Over Internet Protocol
WBE	Woman Business Enterprise
WHPA	Wellhead Protection Area
WSPCD	Water Supply and Pollution Control Division
ZBA	Zoning Board of Adjustment

QUORUM REQUIREMENTS



Green represents the number of members needed for a quorum.



Dark teal represents the additional appointed and voting members.



Dark gray represents communities that have not appointed members.



Light gray represents communities that do not pay dues and as such no voting representatives.

Commissioners/EDD Board of Directors

A quorum is representation of no less than 1/2 of the dues paying communities who have made appointments. As of July 2026, there are 15 dues paying communities with appointments. A quorum is representation of 8 communities.

Voting members include dues paying municipalities with appointed Commissioner(s) which include Barrington, Brookfield, Dover, Durham, Lee, Madbury, Middleton, Milton, Newmarket, Northwood, Nottingham, Rochester, Somersworth, Strafford, and Wakefield.



Policy Committee

A quorum is 1/3 (rounded up) of the municipal and voting agencies who have made appointments + 1. As of July 2026, there are 15 dues paying communities and 4 voting agencies with appointments (1/3 of 15+4 is 7, plus 1 is 8). A quorum is representation of 8 voting member communities and agencies.

The voting members include dues paying municipalities with appointed Commissioner(s) in addition to the entities COAST, NHDES-ARD, NHDOT, and UNH that have appointed members.



Executive Committee (EC)

A quorum is 4 of the 7 elected EC members. Alternate members may be appointed by the Commissioners.



APPENDIX – BYLAWS